



# 2022-23 STUDENT BOARD MEMBER APPLICATION FORM

PIEDMONT UNIFIED  
BOARD OF EDUCATION

For the 2022-23 school year, the Board of Education will appoint two eligible students (one from Millennium High School and one from Piedmont High School) to serve on the Piedmont Unified Board of Education for a one-year term. The student board members will function as a preferential voting member of the Board. This information below explains the application and selection processes, and contains a copy of the application. Please feel free to copy and distribute it to any eligible student who might be interested.

## **About the 2022-23 Student Board Member**

### *Eligibility*

A student enrolled in Millennium High School or Piedmont High School in good standing in the Eleventh and Twelfth grade in the 2022-23 school year may apply.

### *Term of Office*

The Student Member will serve a one-year school term from October 1, 2022 through June 30, 2023.

### *Time Requirements*

The estimated time commitment required for the Student Member will be in-person attendance, at least, at two regular Board meetings per month a one-day orientation; sufficient time to study the agenda materials in advance of the meeting, which may include consultation with the Superintendent for background information related to agenda issues; additional time for handling other Board-related business; and time to attend selected advisory group meetings, student meetings, workshops, and conferences.

### *Role and Responsibilities of Student Board Members*

Student Board members shall not be considered members of a legislative body for purposes of the Brown Act. (Education Code 35012)

A student Board member shall not be counted in determining the vote required to carry any measure before the Board or whether a quorum is in attendance at a Board meeting.

Student Board member(s) shall have the right to attend all Board meetings except closed sessions. (Education Code 35012)

All materials presented to Board members, except those related to closed sessions, shall be presented to student Board members at the same time they are presented to other Board members. Student Board member(s) shall also be invited to attend staff briefings or be provided with a separate staff briefing within the same timeframe as the briefing of other Board members. In addition, all materials given to Board members by the district between meetings, except for materials that pertain to closed session items, shall be distributed to student Board members. (Education Code 35012)

Student Board member(s) shall be recognized at Board meetings as full member(s), shall be seated with other members of the Board, and shall be allowed to participate in questioning witnesses and discussing issues. (Education Code 35012)

Student Board member(s) shall be allowed to cast preferential votes on all matters except those subject to closed session discussion. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the Board. Preferential votes shall not affect the final numerical outcome of a vote. (Education Code 35012)

Student Board member(s) may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540-3549.3. (Education Code 35012)

Student Board members shall be appointed to subcommittees of the Board in the same manner as other Board members, and shall be made aware of the time commitment required to participate in subcommittee meetings and work and of the right to decline an appointment. The availability of all subcommittee members, including the availability of student Board members, may be considered when scheduling subcommittee meetings. (Education Code 35012)

Student Board members shall be invited to attend functions of the Board, such as forums, meetings with students and parents/guardians, and other general assemblies. (Education Code 35012)

### *Expenses Paid*

Travel, lodging, and meal costs will be paid by Piedmont Unified School District in the amount allowed by state regulations. Student Board members may, at the Board's discretion, receive elective course credit for service as a student Board member based on the number of equivalent daily instructional minutes for the student Board member's services provided. (Education Code 35012, 35120)

## **Selection and Appointment Process**

### *Initial Screening*

Immediately after the application deadline, an Ad-Hoc PUSD Screening Committee consisting of the Superintendent's Cabinet Members, will consider all applications received and select semifinalists from among the applicants. The committee will review each application holistically, selecting semi finalists who reflect the best cross-section of the many outstanding students who apply. The decision of the Ad-Hoc Screening Committee is final. Applicants will neither receive evaluations nor will their application materials be returned.

### *Interview*

Each of the final candidates will be interviewed by the PUSD Screening Committee. The Screening Committee will recommend two candidates to the Board of Education. The Screening Committee's recommendations to the Board of Education are final. Interviews and the selection of the two candidates are expected to take place prior to the Board's September 28, 2022 meeting.

### *Appointment*

Final Candidates will be appointed at the September 28, 2022 Board of Education meeting.

## Statement of Understanding

I have read the information about the 2022-23 Student Board Member and the description of the selection process for the 2022-23 Student Board Member, both of which appear above. I understand and agree to participate in the selection process. If successful in the selection process and later appointed by the Board of Education to the position of Student Board Member, I will pledge an oath of allegiance to the state, and will perform the responsibilities of the Student Board Member to the best of my ability.

Signature of Applicant: \_\_\_\_\_ Date:

Signature of Parent or Guardian: \_\_\_\_\_ Date:



# 2022-23 STUDENT BOARD MEMBER APPLICATION FORM

PIEDMONT UNIFIED BOARD OF EDUCATION

This section is for  
official use only.

This application form is available for download at

## Applicant Information

Student Last Name: \_\_\_\_\_ Student First Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

High School Name: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Parent/Guardian's Phone: \_\_\_\_\_

## *Application Requirements*

**Please be concise as you complete this application. Observe the limits of your responses as indicated. All applications, including letters of recommendation, will be available for public inspection and will be considered public records.**

### *Written Responses*

The application may be downloaded from the website above and should be completed by computer. The completed application must be included with supporting documents.

## *Letters of Recommendation*

Please provide two letters of recommendation from the following, and enter the names of the individuals who are writing the letters.

One of your high school teachers:

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An administrator (e.g., principal or vice principal) or counselor at your high school:

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## *Transcript*

Please include a copy of the most recent high school transcript of your grades.

## *Optional Items*

You may enclose supporting documents about yourself since you were in seventh grade (e.g., newspaper clippings, articles, etc.). Items from earlier years will not be reviewed. Please include only photocopies, not originals.

## **Reasonable Accommodation for Any Individual with a Disability**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Piedmont Unified Board of Education, may request assistance by contacting the Superintendent's Office at the address below or by calling 510-594-2614.

Piedmont Unified School District

2022-23 Student Board Member Application  
760 Magnolia Avenue  
Piedmont, CA 94611  
seggert@piedmont.k12.ca.us

## Submission Instructions

**Complete applications must be received by 5:00 p.m. on Friday, September 16, 2022.**

Please submit your application via email at: [devans@piedmont.k12.ca.us](mailto:devans@piedmont.k12.ca.us)

A single PDF of the application, letters of recommendation, transcript, and supplemental items is preferred.

If you have any questions, please contact the Superintendent's Office at 510-594-2614 or by email at: [devans@piedmont.k12.ca.us](mailto:devans@piedmont.k12.ca.us)

## **About the Piedmont Unified Board of Education**

A five-member Board of Education oversees the District. The members are elected at-large and serve for a maximum of two consecutive four-year terms. Board Members are accessible to the community and integrate public input into their deliberations and decision-making. The Board acts in the best interests of all students, reviews and approves the budget, authorizes expenditures, employs all personnel (including the Superintendent), and develops local education vision, district goals, and policy within the limits of the State Education Code.

School Board Members serve as liaisons on several committees or boards of other support groups such as the City-District Liaison Committee, Piedmont Educational Foundations, each of the Parents' Clubs, Curriculum Council, Athletic Boosters, and the Special Education District Advisory Committee, to name a few.



# Application Questionnaires

## *Question 1*

Keeping in mind the areas of authority of the Board, as described above, identify and discuss what you consider to be **one** of the most difficult problems affecting kindergarten through twelfth grade public education. Indicate the steps you feel should be taken to solve or alleviate the problem. Please limit your response to 300 words.

## *Question 2*

Why do you want to serve on the Piedmont Board of Education? Please limit your response to 150 words.

### Question 3

In what ways have your previous experiences prepared you for this position? Include your experiences with both peers and adults. Please limit your response to 250 words.

### Question 4

Please list the highlights of your experiences, activities, achievements, and honors in each of the following areas. The list should be in reverse chronological order with the most recent entry first. Remember to list only accomplishments acquired since the beginning of grade seven. You may include documentation of these achievements.

#### **Academic Achievements and Honors** *(Optional)*

Achievement/Honor	Year(s)

Comment on your academic achievements and honors listed above. Which of these accomplishments has been the most valuable to you? Please limit your response to 150 words.

### Work Experience

List if applicable.

Employer	Description	Year(s)

### Extracurricular Activities

Please list extracurricular, co-curricular and personal activities, including but not limited to student government, theater, forensics, journalism, athletics, music, arts, organized school and community activities, participating as a foreign exchange student, and community service.

Activity or Interest	Position(s) held (if applicable)	Year(s)

Select the one activity or interest listed from the preceding section that you value the most and discuss the reasons for your selection. Please limit your response to 150 words.

### *Question 5*

Add anything else you would like those involved in the selection process to know about you. Please limit your response to 150 words.