

# PUSD Interdistrict Transfer Policy

Background and Data  
February 24, 2021





## **Broaden the Student Racial Diversity in PUSD Schools**

The Board of Education discussed the possibility of editing Board Policy and Administrative Regulation 5117 on January 21, 2021 with a stated desire to broaden the student racial diversity in PUSD Schools.



# **The PUSD Board of Education last revised BP/AR 5117 Interdistrict Attendance at their June 12, 2019 meeting.**

1. Developed a priority list to determine consideration of applications.
2. Allow for more flexibility in accepting the Interdistrict transfers of families whose grandparents reside in Piedmont.
3. Allow for additional opportunities to enroll students outside of the PUSD Enrollment Boundaries.
4. Reflect language that adheres to recent changes in the Education Code.



**The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:**

#1 Parents Constructing or Remodeling a Home.

#2 High School Juniors and Seniors Who Have Moved Out of the District.


#3 Children of Piedmont Unified School District Employees.



**The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:**

#4 Children of the City of Piedmont Government Employees

#5 Children of the Piedmont Educational Foundation Director



**The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:**

#6 Children Residing on Calvert Court

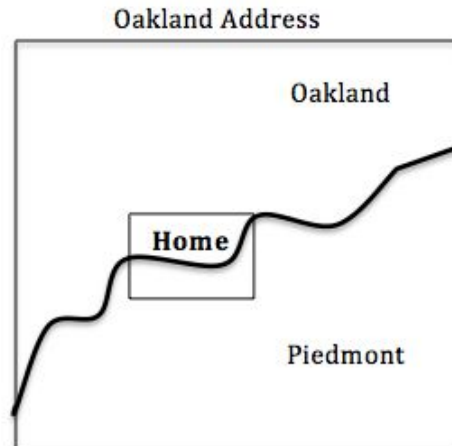
[Appeal with the Alameda County Office of Education](#) (page 10 of ACOE Appeal Handbook):

*7. The pupil's residence is located such that ingress or egress on streets or sidewalks in all directions requires travel through the district of requested attendance; and, by virtue of topography, street pattern, and location of homes in the neighborhood, the area is landlocked.*

# The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:

## #7 Residences on Approved Piedmont Split Parcel Properties

“Children of homeowners whose property is a split parcel, meaning a residential property located within both the City of Piedmont and City of Oakland boundaries with any portion of the residence on the Piedmont parcel ...”



Oakland address, required to pay the Piedmont Parcel Tax on its Piedmont Parcel

Required to pay Oakland taxes

Home is split down the middle by the Piedmont/Oakland boundary

Rest of parcel is in the Oakland boundary



**The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:**

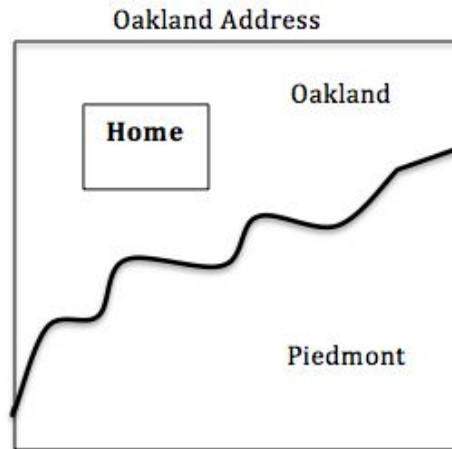
#8 Grandparent – Grandchild of an Individual(s) Who Lives Within the Boundaries of PUSD



# The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:

#9 Residences on Approved Split Parcels with Oakland and Adjoining Minor Piedmont Parcel

“Children of homeowners whose property is on an approved split parcel with an Oakland address and adjoining Piedmont parcel ...”



Oakland address, required to pay the Piedmont Parcel Tax on its Piedmont Parcel

Required to pay Oakland taxes

Home is entirely in the Oakland boundary

Rest of parcel is in the Piedmont boundary



# **The decision to admit out-of-District students is discretionary, when capacity exists; applications may be approved based on the following priorities:**

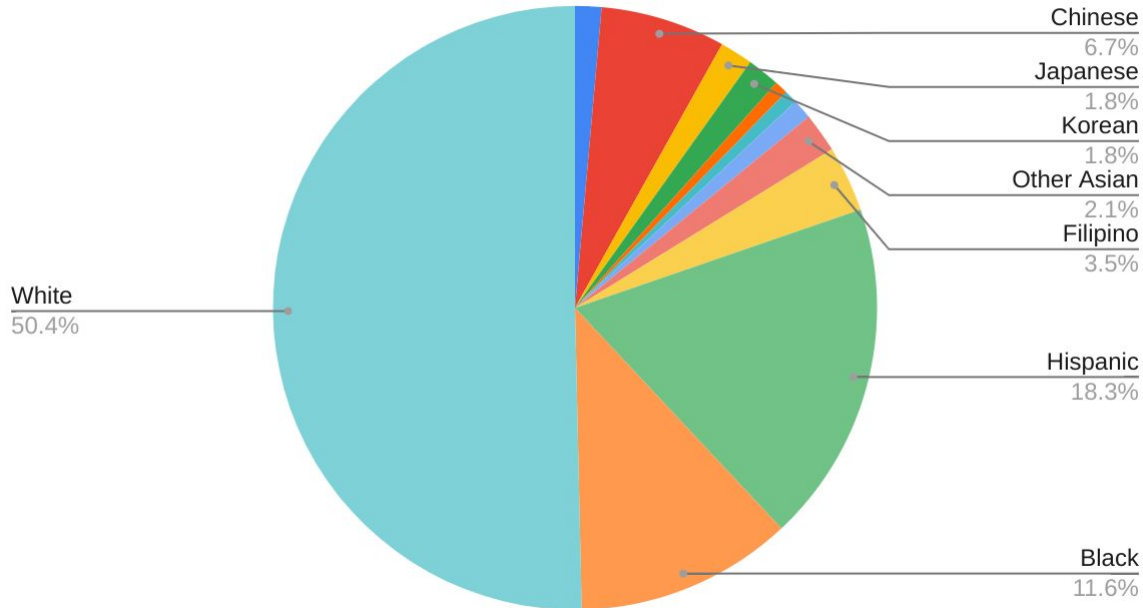
## **#10 All Other Applicants**

The Superintendent or designee may approve interdistrict transfer requests when capacity within the District exists. Students whose requests are denied solely because lack of capacity within the District will be placed on a waiting list, and their application will be considered if space becomes available.



# Race/Ethnicity Data for PUSD IDT students 2020-2021

Race/Ethnicity IDT Students



## 2020-21 Inter District Transfer Requests By Priority

	#3 - PUSD Employee	#4 - CoP Employee	#5 - PEF Dir.	#6 - Calvert Court Egress/ Ingress	#7 - Split Parcel Piedmont Address	#8 - Grand parents	#9 - Split Parcel Oakland address	#10 - All Others	Total Applications
TK						1 (did not enroll)	1		2
K	5 (2 did not enroll)	1		1		8		7	22
1	1							3	4
2	1							3	4
3	1 (did not enroll)					3		1	5
4						1		2	3
5	1							4	5
6	2					2		5	9
7								2	2
8								3	3
9	1	1 (did not enroll)				1		9	12
10								1	1
11	1							1	2
	13	2	0	1	0	16	1	41	74
	13 Approved	2 Approved	0	1 Approved	0	7 Approved	1 Approved	0 Approved	24 Approved
	10 enrolled	1 enrolled		1 enrolled		6 enrolled	1 enrolled		19 enrolled

# 2020-2021 IDT Applications



## 2019-20 Inter District Transfer Requests By Priority

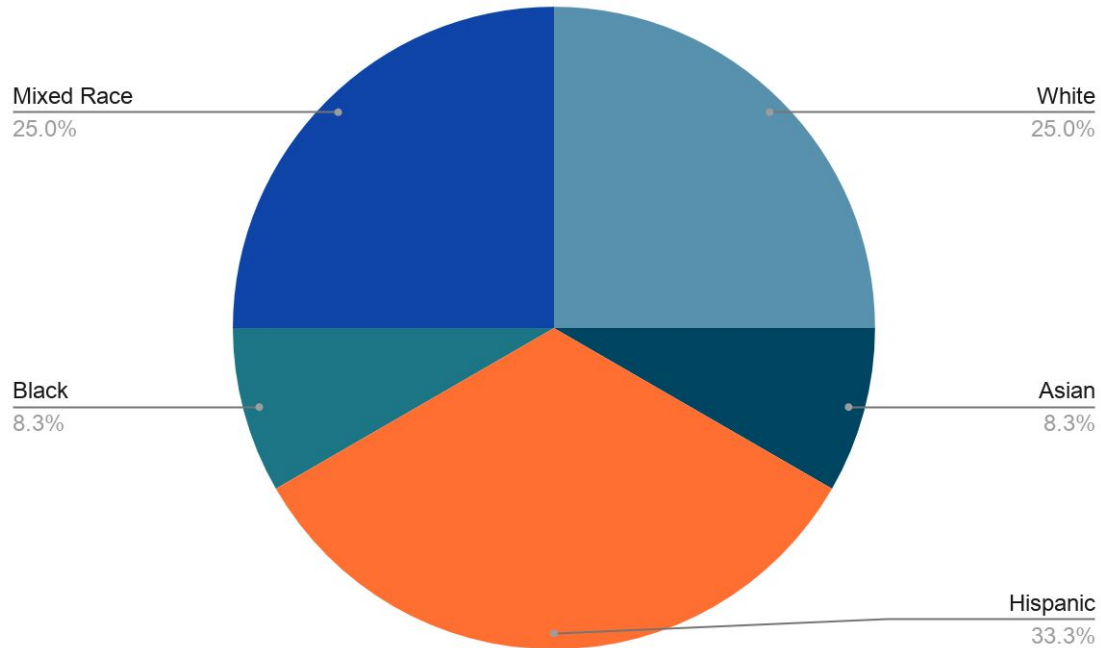
	#3 - PUSD Employee	#4 - CoP Employee	#5 - PEF Dir.	#6 - Calvert Court Egress/ Ingress	#7 - Split Parcel Piedmont Address	#8 - Grand parents	#9 - Split Parcel Oakland address	#10 - All Others	Total Applications
TK								1	1
K	3			1		4		20	28
1		1		1	1	2	1	1	7
2	2					2		2	6
3	1			1		1		4	7
4	2				2			1	5
5						1		1	2
6	2							4	6
7								2	2
8								3	3
9	2							7	9
10								1	1
11									0
12	1								1
	13	1	0	3	3	10	1	47	78
	13 Approved	1 Approved	0	3 Approved	3 Approved	7 Approved	1 Approved	28 Approved	56 Approved
	13 enrolled	1 enrolled	0	3 enrolled	0 enrolled	7 enrolled	1 enrolled	23 enrolled	48 enrolled
									22 Denied

**2019-2020**  
**IDT**  
**Applications**





# Race/Ethnicity of IDT Enrollment: Grandchildren - 2019-2021 (2 years)





# Option to Consider

## Allen Bill

### Interdistrict Transfer Because of Parent Employment/Allen Bill

California [Education Code Section 48204\(b\)](#) permits a school district to deem a pupil to have complied with the residency requirements for school attendance in the district if at least one parent/guardian of the pupil is physically employed within the boundaries of that district. Once admitted to residency, the pupil's transfer may be revoked only if the parent ceases to be employed within the boundaries of the district. As a resident, the student does not have to re-apply for the transfer to be valid.

1. At least one parent must physically work within the boundaries of the District for no less than 10 hours a week.
2. Enrollment in the District shall be approved through grade 12 so long as #1 is satisfied.
3. Enrollment in the District shall cease when the parent is no longer employed within the boundaries of the District.



## **Current BP/AR 5117 Priority List**

1. Parents Constructing or Remodeling a Home.
2. High School Juniors and Seniors Who Have Moved Out of the District.
3. Children of Piedmont Unified School District Employees.
4. Children of the City of Piedmont Government Employees.
5. Children of the Piedmont Educational Foundation Director.
6. Children Residing on Calvert Court.
7. Residences on Approved Piedmont Split Parcel Properties.
8. Grandparent – Grandchild of an Individual(s) Who Lives Within the Boundaries of PUSD.
9. Residences on Approved Split Parcels with Oakland and Adjoining Minor Piedmont Parcel.
10. All Other Applicants.





# **Additional Slides from 1-27-21 Board of Education presentation**



## **Board Policy / Administrative Regulation 5117 - Interdistrict Transfer Policy**

“The Board of Education may enter into interdistrict transfer agreements with other school Districts regarding the enrollment of nonresident students. The Superintendent reserves the right to revoke any interdistrict transfer agreement at any time, subject to the rules and standards that apply to pupils who reside in the school District of enrollment.”



# Requests for Interdistrict Transfers

The parent/guardian must first obtain approval for the student's transfer from the student's current District of residence on the appropriate form.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year	20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)		Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance		Current or Last District of Attendance	
School of Residence		School Requested	
District of Residence		District Requested	
Parent/Guardian Name		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address		City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No			
What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.) <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner			
If the student is receiving Special Education services, what is their current placement? (Please attach IEP.) <input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Non-Public School (NPS) <input type="checkbox"/> Pending Assessment			
What is/are the reason(s) for the request? (Check all that apply. See section on "Documentation Required" for a listing of proof/documentation required to support each reason checked.) <input type="checkbox"/> Child Care (K-6 ONLY) <input type="checkbox"/> Parent Employment <input type="checkbox"/> Sibling <input type="checkbox"/> Health & Safety <input type="checkbox"/> Specialized Program <input type="checkbox"/> Continuing Enrollment <input type="checkbox"/> Complete Final Year at Current School <input type="checkbox"/> Proposed Change in Residence <input type="checkbox"/> Other (Please specify in a letter)			

I have read the terms and conditions and understand the regulations and policies governing interdistrict attendance permits and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that the information provided is subject to verification and that the mere act of completing this application and providing all the required documentation **DOES NOT** guarantee that the request will be approved. **FALSIFICATION OF ANY INFORMATION INVALIDATES THIS TRANSFER APPLICATION.**

Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



# Requests for Interdistrict Transfers

No student shall be enrolled on an interdistrict transfer basis if that student's enrollment will cause any class to exceed class-size limits set by the District.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: *To be completed by parent/guardian (Please print.)*

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year	20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)		Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance		Current or Last District of Attendance	
School of Residence		School Requested	
District of Residence		District Requested	
Parent/Guardian Name		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address		City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No			
What special services has the student received? <i>(Check all that apply and attach proof of enrollment in the special program.)</i> <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner			
If the student is receiving Special Education services, what is their current placement? <i>(Please attach IEP.)</i> <input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Non-Public School (NPS) <input type="checkbox"/> Pending Assessment			
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



# Requests for Interdistrict Transfers

No student shall be enrolled on an interdistrict transfer basis if the District has inadequate facilities to accommodate the student or if it would require the District to create a new program or provide a new service to serve the student.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year	20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)		Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance		Current or Last District of Attendance	
School of Residence		School Requested	
District of Residence		District Requested	
Parent/Guardian Name		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



# Requests for Interdistrict Transfers

The Superintendent or designee may deny initial requests for interdistrict attendance permit due to limited District resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the District shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year 20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)	Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance	Current or Last District of Attendance	
School of Residence	School Requested	
District of Residence	District Requested	
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address	City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.) <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner		
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



# Requests for Interdistrict Transfers

Transportation shall not be provided for students attending on an interdistrict attendance agreement at any time.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year 20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)	Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance	Current or Last District of Attendance	
School of Residence	School Requested	
District of Residence	District Requested	
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address	City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.) <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner		
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



# Requests for Interdistrict Transfers

If the request for a transfer is approved for an elementary school-aged student, the District retains the right to determine the specific elementary school to which the student will be assigned. (See BP 5116.1)

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

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Student Name (Last, First)		Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance		Current or Last District of Attendance	
School of Residence		School Requested	
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Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_





# Requests for Interdistrict Transfers

The Superintendent or designee may revoke any individual interdistrict attendance agreement at any time.

## INTERDISTRICT TRANSFER APPLICATION FOR SCHOOL DISTRICTS IN ALAMEDA COUNTY



STEP 1: To be completed by parent/guardian (Please print.)

School Year: <input type="checkbox"/> Current year <input type="checkbox"/> Future year	20____ - 20____	Grade Requested	Date of Request
Student Name (Last, First)		Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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School of Residence		School Requested	
District of Residence		District Requested	
Parent/Guardian Name		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
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Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### STEP 2: District of Residence

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

### STEP 3: Proposed District of Attendance

Decision:  Approved  Denied

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_



## Grounds for Approval

The Superintendent or designee may approve interdistrict transfer requests when capacity within the District exists. Students whose requests are denied solely because lack of capacity within the District will be placed on a waiting list, and their application will be considered if space becomes available.



## **Grounds for Approval Special Circumstances Outlined by Education Code**

Priority for interdistrict attendance shall be given to a student who has been determined by staff of either District of residence or District of proposed enrollment to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the District of residence. (Education Code 46600)



## **Grounds for Approval Special Circumstances Outlined by Education Code**

The Superintendent or designee may grant a transfer if, in the judgement of the Superintendent or designee, the parents/guardians provide evidence of extraordinary circumstances (such as a threat of physical harm to a student) warranting a transfer



# **IDT Application Renewal**

It is the responsibility of the parent/guardian to renew approved interdistrict transfer permits before the start of the school year of transition years 5th to 6th grade and 8th to 9th grade. Failure to do so will result in a hold of class registration



# Enrollment Projections

District staff has produced the following enrollment projections at numerous Board of Education and Budget Advisory Committee Meetings; all indicating that the District is projected to decline by 125 students in the next two years:

Grades	2019-20	2020-21	2021-22	2022-23
TK-5	1012	976	960	946
6-8	651	590	525	499
9-12	904	899	895	897
<b>Totals (TK-12):</b>	2,567	2,465	2,411	2,340
<b>Cumulative Loss</b>	-	<b>-102</b>	<b>-54</b>	<b>-71</b>