



Field Trip Personal Vehicle Use

Driver's Information:

Name: _____

Cell #: _____

Driver's License #: _____

Exp. Date: _____

Date of Birth: _____

Vehicle Information:

Year/Make of Auto: _____

Vehicle License #: _____

Insurance Information:

Insurance Carrier: _____

Phone #: _____

Bodily Injury & Property Damage Limits: \$ _____ / \$ _____ Policy #: _____

District minimum requirements: Bodily Injury \$100,000/300,000 Combined Single Limit / \$100,000 Property Damage/Minimum Medical \$2,000

Policy Expiration Date: _____

Photocopy of Driver's License Attached (the district may obtain a driving record check from the California DMV).

Photocopy of Personal Automobile Policy Declaration (your policy document): attached. (Document MUST show the expiration date of your policy.)

I certify that the above information is correct and that the insurance coverage is in force. I understand that while driving my personal vehicle in the course of my duties with the District that I must have liability insurance coverage and a valid driver's license as required by the State of California. I agree to advise the District, in writing, of any changes in the above information. I further certify that the above vehicle is mechanically safe.

If you drive your personal automobile while on District business and you are involved in an accident, by law your liability insurance policy is used first. The District liability coverage would be used only after your limits have been exceeded. The District does not provide comprehensive or collision coverage to your vehicle.

All persons driving on District business will: (1) follow the most direct route; (2) avoid unnecessary stops; (3) transport only authorized persons, no guests; (4) transport no more than 7 students, no matter what size of vehicle; and (5) ensure that all vehicle occupants use seat belts if available in the vehicle

California state law requires that children under the age of 8 must be secured in a car seat or booster seat in the back seat. Children under the age of 8 who are 4' 9" or taller may be secured by a safety belt in the back seat. Children 8 years and over shall be properly secured in an appropriate child passenger restraint system or safety belt. Additionally, students 12 years of age or younger may not ride in the front seat of a car. Passengers are subject to California's Mandatory Seat Belt law.

Attach a photocopy of the following: (1) "Proof of Insurance" provided by your automobile insurance company that indicates expiration date of insurance, and (2) driver's license. The District may obtain a driving record check from the California DMV.

Parent/Guardian Signature: _____ **Date:** _____