



Administration Building ✦ 760 Magnolia Avenue ✦ Piedmont, California 94611 ✦ (510) 594-2600

APPLICATION for 2016-17 School Support Tax Advisory Subcommittee

The Piedmont Unified School District is seeking applicants to fill seats on its Advisory Subcommittee for the School Support Tax (Measure A), passed by the voters on March 5, 2013. **Applications must be received on or before Friday, October 14, 2016 at 4:00 p.m.** Please submit your application by email, fax, or mail to Julie Hollinger, Piedmont USD, 760 Magnolia Ave., Piedmont, 94611, jhollinger@piedmont.k12.ca.us, or fax to (510) 654-7374.

Name: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Email: _____ FAX: _____

Please mark your area(s) of representation:

- | | |
|--|---|
| <input type="checkbox"/> Financial/Business Experience | <input type="checkbox"/> Parent of Former PUSD student(s) |
| <input type="checkbox"/> Legal Experience | <input type="checkbox"/> Senior Citizen (60 or over) Representative |
| <input type="checkbox"/> Taxpayer's Association Rep | <input type="checkbox"/> District Resident Interested in Serving |
| <input type="checkbox"/> Parent of Current PUSD student(s) | |

Please provide information you think relevant to committee service:

If you are not selected for this round but would like to be considered for the pool for future service on this Committee, please mark below:

Yes, please keep me in pool for future consideration

DEADLINE FOR SUBMISSION: OCTOBER 14, 2016 BY 4:00 p.m.

For District Use: Address Verified Taxpayer Status Verified



Overview

Subcommittee Openings

There must be at least three Subcommittee members, but no more than five. Currently, the Subcommittee has two members due to two other members' resignation from this committee. *Therefore, the District is seeking at least one new member, or a maximum of three new members.* **We are looking to fill these vacancies by November, 2016.**

Excerpt from Charter for the School Support Tax Advisory Subcommittee

Charge to the Subcommittee

The Subcommittee shall serve in an advisory capacity to the Board of Education to help review and project the financial needs of the PUSD with respect to the levy of the voter-approved School Support Tax. The Subcommittee shall conduct an independent examination of the District's budget and related documents prior to making formal recommendations in its annual report to the Board.

The scope of work for the Subcommittee shall be limited to advice on whether and to what extent to levy the School Support Tax, as set forth below. If the Board wishes to expand the Subcommittee's charge to consider other items, the Board must do so by majority vote.

As part of the District's annual budget development process and during the term of the School Support Tax, the Subcommittee shall submit an annual report to the Board of Education.

Standards of Conduct of Committee and Its Members

Although each Subcommittee member may have differing perspectives on the financial budget information, analysis and recommendations made by the Subcommittee, individual members will conduct themselves in ways that reflect mutual respect for different perspectives, and work collaboratively to develop the Subcommittee's annual report.

Committee Composition and Length of Service

- Membership: Three to five members, with Board option to expand as needed.
- Term of Service: Two years, except that two of the members first appointed to the Subcommittee should be prepared to serve for three years to allow for staggering of membership terms.
- Removal: Repeated absences, failure to prepare for and participate in meetings, routine failure to attend Budget Advisory Committee meetings, health matters, or professional or personal demands.
- Compensation/Reimbursement: None.

Membership Requirements

- Subcommittee members must be Piedmont property owners and subject to the School Support Tax.
- Current PUSD employees or consultants are not eligible to serve on the Subcommittee.
- Members of the Subcommittee should include representatives from various groups in the community, including parents, senior citizens, taxpayer advocates, and those without students in the schools.
- Subcommittee members shall also be active members of the BAC who have appreciable financial knowledge and experience.

Application Procedure

- Must submit application by facsimile (510) 654-7374, US Mail, email, or in person to Piedmont USD, 760 Magnolia Avenue, Piedmont, CA 94611, Attention: Julie Hollinger. Applications will be available at the District Office or from the District website: www.piedmont.k12.ca.us

Selection of the Committee

- The Board will work with the Superintendent's Office to recruit new Subcommittee members and set a reasonable timeframe for filling openings on the Subcommittee.
- The Superintendent or designee will review applications to verify eligibility to serve on the Subcommittee (i.e., homeowner and taxpayer).
- Board President and Vice President will review applications and as needed interview potential candidates for new and open positions on the Subcommittee.
- Nominees will be confirmed by the Board of Education at a Regular Board Meeting.