

PIEDMONT UNIFIED SCHOOL DISTRICT  
District Office – Board Room  
760 Magnolia Avenue  
Piedmont, CA 94611

MINUTES OF

Citizens' Advisory Committee to Parcel Tax Program (Measures B & E)

November 18, 2010

CALL TO ORDER

Chairperson Jon Elliott called the regular meeting of the Citizens' Advisory Committee to the Parcel Tax Program to order at 4:20 pm.

ESTABLISHMENT OF QUORUM

In Attendance:

Committee Members Catherine Ogle (arrived late), Jon Elliott, Ken Jensen, Matthew Lifschiz, George Childs; Board Member Liaison Roy Tolles (arrived late), Superintendent Constance Hubbard. Also present: Martha Jones (Board Member), Amy Jeffries (Piedmont Patch).

ABSENT FROM MEETING

Committee Members Peter Freeman and Mimi Felson

INTRODUCTION/WELCOME

Jon Elliott welcomed attendees to the meeting.

REVIEW & DISCUSSION ITEM

1. The Board Liaisons will describe recent steps to clarify CAC's charge.

Roy Tolles spoke about the learning process involved in determining the Committee's role. Preparing the key metrics (historical tracking of six to ten numbers) is an important job of this Committee and the Board is in general agreement on that. Discussion ensued on the Committee's scope of work including the need for the Committee to inform itself in order to do its job. [Item moved to later in agenda to accommodate scheduling]

REVIEW & ACTION ITEMS

1. Approve minutes of CAC meetings of September 2 and 14, 2010
2. Accept resignations of members Brugger, Geddeis and Ruby
3. Adopt CAC Bylaws
4. Conduct annual elections of Chair and Secretary
  - a. Chair
  - b. Secretary

These minutes were approved (motion by Matt Lifschiz, second by Ken Jensen).

This item was approved (motion by Matt Lifschiz, second by Ken Jensen). The Committee expressed our gratitude for these members' service.

This item was discussed, but no action was taken. The Board of Education will consider revisions to the Committee's charter at its December 8 meeting, and this item may be reconsidered in response to that anticipated action.

Matt Lifshitz nominated Jon Elliott to continue as Chair, and Catherine Ogle to continue as Secretary; there were no additional nominations. Both accepted the nominations. A vote was held and they were reelected by unanimous vote of Committee members present.

5. Initiate workplan for preparation of next CAC Annual Report (target date January 2011), including continuing "Key Metrics" and public outreach activities. Establish appropriate sub-committee(s) for this period and identify subcommittee members

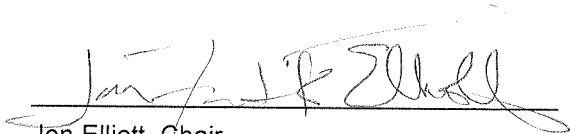
The Annual Report is due in January 2011 and should include the key metrics. Jon Elliott will mark up last year's report and distribute it prior to the next meeting, as the basis for discussion at the next meeting. Discussion ensued about the possibility of the Committee's recommendation being based on certain assumptions.

SCHEDULE FUTURE MEETINGS


The next meeting was tentatively scheduled for 12/6/10 [note: subsequently rescheduled to 12/10/10, at 3:30].

ADJOURNMENT

The meeting was adjourned at 6:10 PM.



Jon Elliott, Chair  
Citizens' Advisory Committee to the  
Parcel Tax Program, Measures B & E



Catherine Ogle, Secretary  
Citizens' Advisory Committee to the  
Parcel Tax Program, Measures B & E