

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education**



REGULAR MEETING
Wednesday, March 25, 2015

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 5:30 p.m.
Regular Session: 6:00 p.m.

NOTE CHANGE IN TIME

A G E N D A

- 5:30 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 5:31 p.m. III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Consider Appointment of a Public Employee
Public Employment (Government Code Section 54957)
- 6:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
B. Pledge of Allegiance
C. Report of Action Taken in Closed Session
D. Agenda Adjustments
- 6:05 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
B. California School Employees Association (CSEA)
C. Parent Clubs
D. Student Representative to the Board
E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
Board members or staff may not discuss or take action on any item that does not appear on the posted agenda. Board members and staff may briefly respond to statements or answer questions.
F. Superintendent Announcements
G. Board President Announcements
- VI. REVIEW AND ACTION ITEMS
(The Board President may limit speaker time)

- 6:10 p.m. A. **Appoint Superintendent**
(Andrea Swenson, Board President)
The Board will review the search process for the new Superintendent and is expected to receive a nomination for the appointment of the Superintendent. The Board will vote on the appointment this evening.
- 6:20 p.m. B. **Approve Contract for Superintendent**
(Andrea Swenson, Board President)
The Board will provide information as to the term, salary and benefits proposed for the contract for the Superintendent. The final copy of the contract will be available on Friday, March 27, 2015. A copy of the contract will be provided to any person upon request to the Office of the Superintendent.

6:30 p.m. VII. **ANNOUNCEMENTS**
Immediately following the Board Meeting, at approximately 6:45 p.m., there will be a brief reception to welcome the new Superintendent.

6:33 p.m. VIII. **CORRESPONDENCE**

6:37 p.m. IX. **BOARD REPORTS**

6:40 p.m. X. **CONSENT CALENDAR: ACTION ITEMS**
The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously.
Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. *Approve Personnel Action Report Page 1
- B. *Approve Job Descriptions for Network Information Technician, District Information Technology Specialist, and Assistant to the Site Technology Coordinator and Ratify Agreement to Add to the CSEA Salary Schedule as Presented Pages 2-18
- C. *Approve Facilities Handbook including Revised Facilities Fee Schedule Pages 19-32
- D. *Accept Donation in the amount of \$10,000 from the Piedmont Beautification Foundation to support a service learning project at the PHS Learnscape Garden in honor of Eileen Rohmer. Page 33
- E. *Adopt Resolution 11-2014-15 – Establishing Self Insurance Fund, Fund 67 Page 34
The Self Insurance Fund is being established pursuant to Education Code Section 17566 to receive moneys used for self-insurance activities.
- F. *Approve New High School Course: *Exploring Computer Science* Pages 35-40
- G. *Approve New High School Course: *Mobile Applications Development* Pages 41-44
- H. *Approve Field Trip for 10 Home Base students to attend China Camp in Marin County from April 15-17, 2015. Page 45
- I. *Approve Field Trip for 6 PHS Journalism students to attend Journalism Education Association Conference in Denver, CO from April 16-19, 2015. Page 46
- J. Approve Contract between Piedmont USD and Alameda County Office of Education, Information Technology
Approve contract for technical to provide desktop network technical support through June 30, 2015 Amount: not to exceed \$13,950. Funding Source: General Fund.

- K. Approve Contract between Piedmont USD and Delta T. Corporation in the amount of \$59,190.27 for the purpose of installing ceiling fans in classrooms at Beach, Havens, and Wildwood elementary schools. Funding Source: Modernization
- L. Approve Contract between Piedmont USD and Johal Consulting Services for the purpose of training and support of District staff on migrating from the standard software module to the enhanced version of the District's financial system, Quintessential School Systems (QSS). Cost: not to exceed \$4,000.00. Funding Source: General Fund
- M. Ratify 2014-15 Contract between Piedmont USD and Vavrinek, Trine, Day & Co., LLP in the amount of \$30,700.00 Funding Source: General Fund
- N. Ratify Service Agreement between Piedmont USD and Employee Benefit Specialists (EBS) in the amount of \$1,105.00 for the purpose of providing retiree health plan enrollment packets. Funding Source: General Fund
- O. Approve Contract between Piedmont USD and Pacific Office Automation for the lease of a Sharp MX-565N photocopier, located at Millennium High School, in the amount of \$14,061 for a term of 60 months. Funding Source: General Fund
- P. Approve Contract between Piedmont USD and Pacific Office Automation for the lease of a Sharp MX-M565N photocopier for the Technology and Curriculum & Instruction departments, located in the newly installed portable buildings, in the amount of \$14,061 for a term of 60 months. Funding Source: General Fund
- Q. Approve 2015-16 Photography Agreement between Piedmont USD and Prestige Portraits/LifeTouch for the purpose of school photography for PMS, MHS, and PHS students. There is no cost attached to this Agreement, as photography fees are paid directly by the students' parents.
- R. Ratify Independent Contractor Agreement between Piedmont USD and Kent Cohea in the amount of \$500.00 for the purpose of providing Musician services for the Piedmont High School production of *Footloose*. Funding Source: High School Drama Program.
- S. Ratify Independent Contractor Agreement between Piedmont USD and Abe Newman in the amount of \$600.00 for the purpose of providing Musician services for the Piedmont High School production of *Footloose*. Funding Source: High School Drama Program.
- T. Ratify Independent Contractor Agreement between Piedmont USD and Aggie Brenneman in the amount of \$400.00 for the purpose of providing Teacher-Performer services for the Piedmont Middle School. Funding Source: General Fund
- U. Approve Independent Contractor Agreement between Piedmont USD and Allison DuPuy Bly in the amount of \$9,450.00 for the position of: Director of the Piedmont High School College & Career Center. Funding Source: Piedmont High School Parents' Club
- V. Ratify Independent Contractor Agreement between Piedmont USD and Homestead Design Collective in the amount of \$6,500.00 for the purpose of providing services for: Havens School Garden Landscape Design. Funding Source: Donations/Modernization reimbursement Pages
- W. Ratify Contract between Piedmont USD and Vila Construction in the amount of \$10,317.63 for services performed: Alan Harvey Theater Stage Surface Repair. Funding Source: Capital Facilities Pages
- X. Ratify Contract between Piedmont USD and Vila Construction in the amount of \$2,877.70 for services performed: Consultant work on the new Pages

relocatable buildings for the Technology and Curriculum & Instruction Departments. Funding Source: Modernization.

- Y. Approve one amendment to an Independent Service Agreement with Spectrum Center, to provide nonpublic services to one student, effective January 1, 2015 through June 30, 2015, at a total cost not to exceed \$775.25. Funding: Special Education
- Z. Approve two Independent Service Agreements with STE Consulting, to provide nonpublic services to two students, effective January 1, 2015 through June 30, 2015, at a total cost not to exceed \$5,750.00. Funding: Special Education

6:42 p.m.

XI. FUTURE BOARD AGENDA ITEMS

—————> SUBJECT TO CHANGE <—————

- School Support Tax Levy Hearing (April 22)
- Report on Bond Refunding Bonds (April 22)
- Announce Distribution of Piedmont Educational Fund Endowment for 2015-16 (April 22)
- Announce 2015 Arthur Hecht Volunteer of the Year Awardee (April 22)
- Elementary Math Curriculum Adoption – First Reading (May 13)
- Elementary Math Curriculum Adoption – Second Reading (May 27)
- LCAP Update (May 27)
- First Reading of 2015-16 Budget (June 10)
- LCAP – First Reading (June 10)
- Adopt 2015-16 Budget (June 24)
- LCAP – Second Reading (June 24)

6:45 p.m.

XII. ADJOURNMENT

The scheduling of time for agenda issues is approximate.

*Attachment

Next Regular Board of Education Meeting:
Wednesday, April 22, 2015 - 7:00 p.m.
City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.

Board Agenda Material

(in compliance with Senate Bill 343)

To view Board agenda packets and background material online, go to: www.piedmont.k12.ca.us Go to "Board of Education" link, scroll down to "Agendas & Minutes." Video streaming of Board Meetings can be accessed at the same web site. Go to "Board of Education" link, and scroll down to "Video Streaming". Click on meeting of your choice. Agenda packets are available for viewing Friday evenings prior to a Board meeting.

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site:

Copies of the agenda are posted at all school sites and the District Office for public viewing. If you wish to receive an electronic version of Board meeting agendas, please submit your request with email address to: sspiker@piedmont.k12.ca.us

Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.