

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

March 25, 2015

CALL TO ORDER	President Andrea Swenson called the meeting of the Board of Education to order at 5:30 p.m.
ESTABLISHMENT OF QUORUM	President Andrea Swenson, Vice President Sarah Pearson and Board Members Amal Smith, Doug Ireland and Rick Raushenbush were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 5:31 p.m. to discuss: Consider Appointment of a Public Employee (Government Code Section 54957)
Others Present in Closed Session	None
Reconvene to Regular Session	President Swenson called the Regular Session of the Board of Education to order at 6:03 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Constance Hubbard, Superintendent Randall Booker, Assistant Superintendent, Business Services Michael Brady, Assistant Superintendent, Business Services
Report of Action Taken in Closed Session	The Board met in closed session and no action was taken
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	Gabrielle Kashani, APT President, commended the search firm for their commitment to including all stakeholders and said APT members appreciated the many opportunities to participate, including the online survey and a meeting attended by 50 of the 200 teachers.
CSEA	Mary Carter, CSEA Executive Board member, said CSEA appreciated being part of the process and members are looking forward to working with everyone.
Parent Clubs	None
Student Representative to Board	None
Persons Requesting to Speak on Items on the Agenda	There was no public comment.
Superintendent Announcements	None
President Announcements	Tonight the Piedmont Recreation Department is holding a Town Hall meeting at the Community Center at 7:00 p.m. to get feedback on what programs the community would like to see. Feedback can also be offered via an online survey.
REVIEW AND ACTION ITEMS	
Appoint Superintendent	President Swenson said that search process for Piedmont's next Superintendent has truly been a collaborative effort, and the Board is appreciative of our engaged community. Through over 40 stakeholder

interviews of 147 people and almost 500 survey responses, the Board gathered meaningful feedback.

Four themes became clear: that the community wants a Superintendent who listens to and effectively represents the interests of all constituents; who fosters a positive professional climate of mutual trust and respect among staff and administrators; who recruits and retains highly qualified personnel; and who effectively plans and manages the long-term financial health of the District. This invaluable input informed the Board throughout the interview process. It became clear that the District didn't need to find someone to come in and revamp our program, but someone who could build upon it.

The Board conducted a nationwide search and received 45 completed applications. The search consultants interviewed 14 potential candidates and the Board followed up with 1 3/4 hour interviews with 7 of those candidates. After additional background and reference checks, the Board spent an additional 4 hours with each of the 3 final candidates. Throughout these interviews the Board was looking for that one candidate who was the best fit for Piedmont – the candidate who could build on Piedmont's firm foundation and bring us to the next level.

At the conclusion of the interview process the Board met in closed session and came to the unanimous conclusion that Randy Booker was the clear choice. Randy has the unique combination of experience, skills, and values to lead Piedmont and a vision of where he wants to take our District.

His clear vision for our schools melded perfectly with what our community told us they were looking for. This vision can guide Piedmont, building upon its legacy of educational excellence, to assure that we provide exceptional opportunities for all of our students.

Ms. Smith moved to Appoint Randall Booker as the Superintendent. The motion was seconded by Mr. Raushenbush and passed as follows:

AYES: Swenson, Pearson, Smith, Ireland, Raushenbush
NOES: None
ABSENT: None
ABSTAIN: None

Approve Contract for Superintendent

President Swenson announced that the contract will be available by request from the Superintendent's Office after Friday, March 27. The contract is effective July 1, 2015 through June 30, 2018, and provides an annual salary of \$212,000 and the same benefits as other district employees.

Mr. Raushenbush moved and Mr. Ireland seconded a motion to Approve the Contract for the Superintendent. The motion passed by a vote of 5-0.

Mr. Booker thanked the Members of the Board of Education for their leadership, commitment and service to the education of Piedmont's students. He thanked Superintendent Hubbard for her guidance and patience and for leading in such a masterful way over the years. He recognized the teachers for their dynamic interactions and the magical moments with their students, and Classified staff for their essential work to support teaching and learning. He thanked administrators for their leadership and risk taking, and the subtle art of diplomacy that's needed to galvanize people and resources. He thanked his family for their love and sacrifice and unwavering faith.

He holds a firm commitment to providing an exemplary 21st century education for all of our students and recognized that we are educating

future leaders – leaders who value meaningful and positive relationships and a sense of service to others, who are self aware, socially aware, innovative, provocative, digitally literate and inquiry driven.

Our work, at the heart of it, is in the teaching and learning – for every student. He is looking forward to a renewed partnership with the community, our educators and our students. He is committed to a smooth and healthy transition that honors the work left to accomplish and the plans for what's ahead. He is energized by the opportunity to partner with such a dynamic and supportive community, and thanked the Board for this opportunity to lead and serve PUSD.

ANNOUNCEMENTS

President Andrea Swenson announced that following the Board meeting there would be a brief reception to welcome the new superintendent.

CORRESPONDENCE

Ms. Smith received no correspondence.

BOARD REPORTS

Mr. Raushenbush did not give a report.

Mr. Ireland saw the Youth Chorus perform in Carnegie Hall and noted that this art needs to continue to be part of education.

Ms. Smith attended the MHS Friend and Fundraiser, which is special due to the participation of students as well as staff and parents. All Board members attended the Speaker Series on the Effects of Marijuana on the developing brain.

Ms. Pearson attended the PHS plays, the first-ever PMS Fundraiser, and the French Café hosted by John White's 8th grade French students. The PADC Fundraiser will take place at Yoshi's on April 30th.

Ms. Swenson attended the PHS Site Council and the Recreation Department Town Hall.

CONSENT CALENDAR

Ms. Swenson said PHS received a donation of \$10,000 from the Piedmont Beautification Foundation to support creating a PHS Learnscape Garden to honor Eileen Rohmer.

Ms. Pearson moved and Ms. Smith seconded the motion to approve the Consent Calendar. The motion passed by a vote of 5-0.

- A. *Approve Personnel Action Report
- B. *Approve Job Descriptions for Network Information Technician, District Information Technology Specialist, and Assistant to the Site Technology Coordinator and Ratify Agreement to Add to the CSEA Salary Schedule as Presented
- C. *Approve Facilities Handbook including Revised Facilities Fee Schedule
- D. *Accept Donation in the amount of \$10,000 from the Piedmont Beautification Foundation to support a service learning project at the PHS Learnscape Garden in honor of Eileen Rohmer.
- E. *Adopt Resolution 11-2014-15 – Establishing Self Insurance Fund, Fund 67 established pursuant to Education Code Section 17566 to receive moneys used for self-insurance activities.
- F. *Approve New High School Course: *Exploring Computer Science*
- G. *Approve New High School Course: *Mobile Applications Development*
- H. *Approve Field Trip for 10 Home Base students to attend China Camp in Marin County from April 15-17, 2015.
- I. *Approve Field Trip for 6 PHS Journalism students to attend

Journalism Education Association Conference in Denver, CO from April 16-19, 2015.

- J. Approve Contract between Piedmont USD and Alameda County Office of Education, Information Technology
Approve contract for technical to provide desktop network technical support through June 30, 2015 Amount: not to exceed \$13,950. Funding Source: General Fund.
- K. Approve Contract between Piedmont USD and Delta T. Corporation in the amount of \$59,190.27 for the purpose of installing ceiling fans in classrooms at Beach, Havens, and Wildwood elementary schools. Funding Source: Modernization
- L. Approve Contract between Piedmont USD and Johal Consulting Services for the purpose of training and support of District staff on migrating from the standard software module to the enhanced version of the District's financial system, Quintessential School Systems (QSS). Cost: not to exceed \$4,000.00. Funding Source: General Fund
- M. Ratify 2014-15 Contract between Piedmont USD and Vavrinek, Trine, Day & Co., LLP in the amount of \$30,700.00 Funding Source: General Fund
- N. Ratify Service Agreement between Piedmont USD and Employee Benefit Specialists (EBS) in the amount of \$1,105.00 for the purpose of providing retiree health plan enrollment packets. Funding Source: General Fund
- O. Approve Contract between Piedmont USD and Pacific Office Automation for the lease of a Sharp MX-565N photocopier, located at Millennium High School, in the amount of \$14,061 for a term of 60 months. Funding Source: General Fund
- P. Approve Contract between Piedmont USD and Pacific Office Automation for the lease of a Sharp MX-M565N photocopier for the Technology and Curriculum & Instruction departments, located in the newly installed portable buildings, in the amount of \$14,061 for a term of 60 months. Funding Source: General Fund
- Q. Approve 2015-16 Photography Agreement between Piedmont USD and Prestige Portraits/LifeTouch for the purpose of school photography for PMS, MHS, and PHS students. There is no cost attached to this Agreement, as photography fees are paid directly by the students' parents.
- R. Ratify Independent Contractor Agreement between Piedmont USD and Kent Cohea in the amount of \$500.00 for the purpose of providing Musician services for the Piedmont High School production of *Footloose*. Funding Source: High School Drama Program.
- S. Ratify Independent Contractor Agreement between Piedmont USD and Abe Newman in the amount of \$600.00 for the purpose of providing Musician services for the Piedmont High School production of *Footloose*. Funding Source: High School Drama Program.
- T. Ratify Independent Contractor Agreement between Piedmont USD and Aggie Brenneman in the amount of \$400.00 for the purpose of providing Teacher-Performer services for the Piedmont Middle School. Funding Source: General Fund
- U. Approve Independent Contractor Agreement between Piedmont USD and Allison DuPuy Bly in the amount of \$9,450.00 for the position of: Director of the Piedmont High School College & Ca-

reer Center. Funding Source: Piedmont High School Parents' Club

- V. Ratify Independent Contractor Agreement between Piedmont USD and Homestead Design Collective in the amount of \$6,500.00 for the purpose of providing services for: Havens School Garden Landscape Design. Funding Source: Donations/Modernization reimbursement
- W. Ratify Contract between Piedmont USD and Vila Construction in the amount of \$10,317.63 for services performed: Alan Harvey Theater Stage Surface Repair. Funding Source: Capital Facilities
- X. Ratify Contract between Piedmont USD and Vila Construction in the amount of \$2,877.70 for services performed: Consultant work on the new relocatable buildings for the Technology and Curriculum & Instruction Departments. Funding Source: Modernization.
- Y. Approve one amendment to an Independent Service Agreement with Spectrum Center, to provide nonpublic services to one student, effective January 1, 2015 through June 30, 2015, at a total cost not to exceed \$775.25. Funding: Special Education
- Z. Approve two Independent Service Agreements with STE Consulting, to provide nonpublic services to two students, effective January 1, 2015 through June 30, 2015, at a total cost not to exceed \$5,750.00. Funding: Special Education

XI. FUTURE BOARD AGENDA ITEMS

—————> SUBJECT TO CHANGE <—————

- School Support Tax Levy Hearing (April 22)
- Report on Bond Refunding Bonds (April 22)
- Announce Distribution of Piedmont Educational Fund Endowment for 2015-16 (April 22)
- Announce 2015 Arthur Hecht Volunteer of the Year Awardee (April 22)
- Elementary Math Curriculum Adoption – First Reading (May 13)
- Elementary Math Curriculum Adoption – Second Reading (May 27)
- LCAP Update (May 27)
- First Reading of 2015-16 Budget (June 10)
- LCAP – First Reading (June 10)
- Adopt 2015-16 Budget (June 24)
- LCAP – Second Reading (June 24)

ADJOURNMENT

The meeting was adjourned at 6:23 p.m.

andrea swenson

ANDREA SWENSON
Board President, Piedmont Unified School District
Board of Education

Constance Hubbard

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education