

PIEDMONT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 04-2014-15

**TEMPORARY BORROWING FROM THE ALAMEDA COUNTY TREASURY
PER EDUCATION CODE 42620**

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year; and

WHEREAS, Article XVI, Section 6 of the California Constitution and Education Code Section 42620 allow for borrowing from the County treasury; and

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$6,000,000
2. For Fiscal Year: 2014-15
3. Shall not exceed 85 percent of the anticipated revenues accruing to the District
4. Shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year
5. Shall be paid back no later than May 1, 2015
6. Shall be replaced from revenues accruing to the District before any other obligation of the District is met from such revenue

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Piedmont Unified School District does hereby request the Alameda County Treasurer to make temporary transfers of funds.

PASSED AND ADOPTED by the following vote this 8th day of October 2014:

AYES:

NOES:

ABSTAIN:

ABSENT:

I certify that the above Resolution was adopted and passed by the Board of Education on the date indicated above. I further certify that the agenda with this item for action was posted as required by law.

Constance Hubbard
Secretary, Piedmont Unified School District
Board of Education
Alameda County, State of California

Piedmont Unified School District

Anticipated Cash Needs

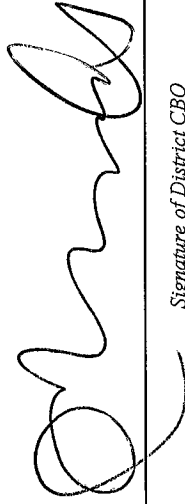
Total Projected Revenues (Fiscal Year)	Total Actual Revenues Received to Date	Total Projected Expenditures (Fiscal Year)	Total Actual Expenditures Paid to Date	Anticipated Cash Deficit	Amount of Borrowing Requested
32,416,490.00	2,189,886.00	34,601,468.00	4,263,372.00	4,500,000.00	6,000,000.00

How & When Temporary Loan from the County Treasurer will be Repaid:

By May 1st, 2015 out of Parcel and Property Taxes received.

Michelle Nguyen

Name of Person completing form



Signature of District CBO

9/26/2014

Date

Please return form to the Executive Director, District Business & Advisory Services, ACOE Room 348

This information has been requested by the County Treasurer's Office prior to presenting our request for temporary borrowing.

PIEDMONT UNIFIED SCHOOL DISTRICT

Resolution No. 05-2014-15

RESOLUTION ON SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

WHEREAS, the Governing Board of the Piedmont Unified School District, in order to comply with the requirements of *Education Code* Section 60119, held a public hearing on Wednesday, October 8, 2014, at 7:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day), and which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 10 day's notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-Social Science
- English/Language Arts, including the English language development component of an adopted program

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in Grades 9-12, inclusive;

THEREFORE, BE IT RESOLVED, that for the 2014-15 school year, the Piedmont Unified School District has provided each pupil with sufficient textbooks, instructional materials, and science equipment for science labs (Grades 9-12) aligned to the academic content standards and consistent with the cycles and content of the State Curriculum Framework.

PASSED AND ADOPTED by the following called vote of the Piedmont Unified School District Board of Education this 8th day of October, 2014:

AYES:

NOES:

ABSTAIN:

ABSENT:

I certify that the above Resolution was adopted and passed by the Board of Education on the date indicated above.

Constance Hubbard, Secretary to the
Board of Education of the
Piedmont Unified School District
of Alameda County, State of California

Board Meeting of
October 8, 2014

TO: Board of Education

FROM: Constance Hubbard, Superintendent
Michael Brady, Assistant Superintendent, Business Services
Sing Chin-Bendib, Chief Financial Officer

SUBJECT: **PRESENTATION BY BLAKE BOEHM, VICE PRESIDENT OF KELLING, NORTHROSS & NOBRIGA, FINANCIAL ADVISORS TO THE DISTRICT, REGARDING OPTIONS FOR THE REFUNDING OF 2005 GENERAL OBLIGATION BONDS FOR THE PURPOSE OF REALIZING SAVINGS TO TAXPAYERS IN PIEDMONT.**

I. BACKGROUND

This evening, the District's public financial advisor Blake Boehm (of Kelling, Northcross & Nobriga - KNN) will provide the Board with information regarding the restructuring and refinancing (called "refunding") of existing General Obligation (GO) bonds which could relieve potential debt service to the District and save taxpayers approximately \$800,000 through 2021.

Attached is a summary of KNN's analysis of the refunding options available, as well as a review of the District's current debt program. If the Board approves direction to staff to pursue a refunding of existing GO bonds, a resolution would be brought to the Board for approval at the October 22, 2014 meeting.

II. RECOMMENDATION: REVIEW AND DISCUSSION – PROVIDE DIRECTION TO STAFF

The Board will be requested to provide direction to staff to proceed with the refunding of the bonds.

CH/mb

Piedmont Unified School District

2014-15 Enrollment as of 10/01/14

	TK	KN	Gr 01	Gr 02	Gr 03	Gr 04	Gr 05	Gr 06	Gr 07	Gr 08	Gr 09	Gr 10	Gr 11	Gr 12	TOTAL
BCH	0	40	46	67	63	68	78								362
HVN	24	63	69	93	89	91	104								533
WWD	0	41	62	46	47	50	52								298
PMS								228	196	221					645
PHS											194	215	178	198	785
MHS											12	13	21	31	77
NPS															0
TOTAL	24	144	177	206	199	209	234	228	196	221	206	228	199	229	2700
	TK	KN	Gr 01	Gr 02	Gr 03	Gr 04	Gr 05	Gr 06	Gr 07	Gr 08	Gr 09	Gr 10	Gr 11	Gr 12	

2013-14 Enrollment as of 10/02/2013

	TK	KN	Gr 01	Gr 02	Gr 03	Gr 04	Gr 05	Gr 06	Gr 07	Gr 08	Gr 09	Gr 10	Gr 11	Gr 12	TOTAL
BCH	0	40	59	54	68	75	68								364
HVN	19	60	91	86	82	101	78								517
WWD	0	59	46	45	46	47	74								317
PMS								187	220	195					602
PHS											214	187	197	172	770
MHS											9	16	25	19	69
NPS											0	3	1	1	5
TOTAL	19	159	196	185	196	223	220	187	220	195	223	206	223	192	2644
	TK	KN	Gr 01	Gr 02	Gr 03	Gr 04	Gr 05	Gr 06	Gr 07	Gr 08	Gr 09	Gr 10	Gr 11	Gr 12	

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

September 23, 2014

CALL TO ORDER	President Andrea Swenson called the meeting of the Board of Education to order at 6:03 p.m.
ESTABLISHMENT OF QUORUM	President Andrea Swenson, Vice President Sarah Pearson and Board Members Amal Smith, Doug Ireland and Rick Raushenbush were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:04 p.m. to discuss: Public Employee Performance Evaluation: Superintendent (Government Code Section 54957))
Others Present in Closed Session	Superintendent Hubbard joined the session at 6:19 p.m.
Reconvene to Regular Session	President Swenson called the Regular Session of the Board of Education to order at 7:10 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session and no action was taken.
Agenda Adjustment	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	Katie Korotzer, President of the PHS Parents' Club and APCP, reported the following: <u>PHS Parents' Club:</u> <ul style="list-style-type: none">Working with Mr. Daniels on plans for a mid-cycle WASC visitParent Club funding has enabled the after-school study program to extend hours and subjectsA team of PHS students, teachers, administrators and parents is attending the Challenge Success Conference at Stanford this weekend <u>Associated Parents' Clubs of Piedmont:</u> <ul style="list-style-type: none">Elementary clubs are working on the Harvest FestivalThe Wellness Center Fall Festival 5K Run is on Sept. 27 and details can be found on the Piedmont Portal.
Student Representative to Board	Claire O'Connor, PHS student representative and ASB Vice President, reported the following: <ul style="list-style-type: none">Students like the late Tuesday and Friday start times on the new five-day class scheduleAP Environmental Science Class is participating in a field project

to count the sand crab population

- Seniors are busy preparing for the November 1 deadline for early college application
- The Tennis Team took second place overall at the tournament in Fresno
- The Tennis Team and Football Team are both undefeated in their leagues
- ASB sponsored "Welcome Back Week" from Sept. 2-5 and gave out treats, such as churros, root beer floats and snow cones
- The Senior Picnic was a lot of fun; students went somewhere 1-2 hours away – they are not sure where
- Homecoming is October 24 and tickets go on sale Monday; the theme will be announced then

Persons Requesting to Speak on Items Not on the Agenda

William Blackwell asked the Board to consider discussing replacing the existing parcel tax with a more equitable tax. He believes that the court decision [*Bourikas*] overturned the use of variable rates but not the use of uniform rates. The parcel tax for Alameda USD includes a uniform rate of \$.32/sq. ft. of building and is still intact. He urged the Board to not wait seven years to replace the tax.

President Swenson reminded the Board they cannot discuss an item that is not on the agenda.

Superintendent Announcements

None

President Announcements

Ms. Swenson and Mr. Raushenbush will be edibles judges at the Harvest Fest. The new "Spotlight on Student Learning" newsletter is excellent and lists what is taking place in the schools.

EDUCATIONAL SERVICES REPORT:
SPOTLIGHT ON STUDENT LEARNING
Update on 2013-14 District Action Plan

Each year District staff develop an Action Plan based on the goals and commitments approved by the Board. The administration develops tactics; and principals, teachers and staff implement activities and operational responses. This evening staff members reported on implementation of the 2013-14 Action Plan.

Assistant Superintendent Booker outlined the themes presented in the Local Control Accountability Plan (LCAP): exemplary education, high quality curriculum, social/emotional support services, community engagement and school awareness, and maintaining a healthy learning environment.

Assistant Superintendent Brady explained that the LCAP is translated into the Local Control Funding Formula (LCFF), which is based on using resources to address local students' needs by increasing equity in funding throughout the state, increasing transparency to give the community a voice in school spending, and increasing accountability by measuring student success. Where the District previously received money in 30-40 separate funds, now there are only four or five funds, and more opportunities are provided for public input.

Cheryl Wozniak, Director of Curriculum & Instruction, reported that the teacher evaluation system is in its second year of full implementation and a committee meets monthly to continue to refine the process. The District provided a range of professional development opportunities, particularly utilizing the online resources and development opportunities provided by the Silicon Valley Math Initiative.

Stephanie Griffin, Director of Instructional Technology, reported that the investment in technology and infrastructure has resulted in improved wifi, a new phone system, new emergency and communication systems district-wide, a 1:1 device pilot program, and the

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development of two pure computer classes at PHS.

Elementary principals Anne Dolid, Carol Cramer, and Michael Corritone reported on piloting a new format for report cards, a new policy for homework, and the use of the Second Step program to create a better school climate and provide students with tools and language for responding in challenging situations.

PMS Principal Ryan Fletcher reported on the success of Scot's Camp, an orientation for incoming sixth graders; the transition to Common Core math; the creation of new computer science classes, Fundamentals of Computer Science and Applied Computer Science with Artbotics; and replacing Wood Shop with a Maker class. The Learnscape Lunchpark is appreciated and is being utilized by students.

Millennium High School Principal Ting Hsu Engelman reported on enhanced service learning initiatives, the annual back-to-school retreat, and an expansion of the student advisory system to include mandatory tutorials and school-wide monthly meetings.

Piedmont High School Principal Brent Daniels reported on pursuing initiatives that reduce student stress such as the new bell schedule and Challenge Success; creating service opportunities for students to develop as global citizens such as Camp Everytown; and setting expectations for responsible behavior inside and outside of school.

REVIEW AND ACTION ITEMS

Certify Competence of Administrators in the Assessment of Certificated Employees

Education code requires that all administrators assigned to evaluate certificated employees must possess certain demonstrated competencies. The District is implementing a new evaluation process piloted in 2011-12. All administrators have received professional development in this system and are trained to understand the process and apply it equitably. Superintendent Hubbard certified that all administrators have demonstrated competency in the assessment of certificated employees.

Ms. Raushenbush moved to approve the Superintendent's Certification of Competence of Administrators in the Assessment of Certificated Employees. Mr. Ireland seconded the motion, and it was approved by a vote of 5-0.

PUSD Modernization Program Update

After completion of the Seismic Safety Bond Program (including final budget transfers), there was a balance of approximately \$6.1M available for Modernization projects accounted for in the State School Facilities Fund (Fund 35). Over the past two years, the Board has approved an estimated \$5.4M in modernization projects. While not all projects have been completed, it is estimated that approximately \$650k remains. Staff cautioned that some funds have been committed for projects that have not yet been charged, so the full amount is not available for new projects.

Established priorities for use of Modernization funds are for projects such as roof and pavement repair (work required to protect structures from water intrusion and similar problems), security improvements (including two-way communications systems at each site, fencing, gates and locks where appropriate), shade structures/systems at elementary school sites, and technology upgrades District-wide. Modernization funds were used for projects initially deferred as part of the Seismic Safety Bond Program so as to ensure all seismic projects were completed on time and on budget. Improvements to the Alan Harvey Theater (funded through donations) are tracked separately in the Capital Facilities Fund (Fund 40), although

Modernization funds were used per Board authorization for design documents and other safety improvements.

The District has completed or is in the process of finalizing the work listed below. All projects prioritized by the Board are in process.

Wildwood Elementary School (\$505,897):

- Wildwood Playground project (\$222k – SSBP deferred)
- Wildwood Roofing project (\$154k – SSBP deferred)
- Safety Gates/Fencing/Alarms (\$63k)
- Shade Structure (\$30k)
- Materials/Supplies (\$26k)
- Technology Upgrades (\$11k)

Havens Elementary School (\$80,428):

- Shade Structure/Supplies (\$24k)
- Safety Gates/Fencing/Alarms (\$44k)
- Retaining Wall Investigation (\$12k)

Beach Elementary School (\$554,710):

- Beach Roofing project (\$290k – SSBP deferred)
- Technology Upgrades (\$102k – SSBP deferred)
- Safety Gates/Fencing/Alarms (\$68k)
- Storm Drain/Grading/Ramp work (\$46k)
- Cahill projects outside GMP (\$25k)
- Materials/Supplies/Windows (\$23k)
- Howard Avenue Shade Trees (TBD - \$12k authorized)

Piedmont Middle School (\$1,332,601)

- HVAC Replacement (\$454k)
- Storm Drain Repair/Paving (\$161k)
- Safety Doors/Fencing/Alarms (\$69k)
- Non-Structural Hazards (\$93k)
- Technology Upgrades (\$20k)
- Materials/Supplies/Windows (\$38k)
- 2-Way Communications (\$356k)
- PMS “Learnscape” (\$140k)

Piedmont High School / Millennium High School (\$1,981,827):

- Technology Upgrades (\$986k)
- Alan Harvey Theatre Design/Geotech (\$480k)
- Alan Harvey Pit Filler (\$81k)
- Safety Doors/Locks/Alarms/Signage (\$38k)
- 2-Way Communications (\$341k)
- Paving Repairs/Electronic Gate (\$18k)
- Materials/Supplies/Lights (\$37k)

District-Wide (\$886,110):

- Construction Management (\$328k)
- Safety Locks/Alarms (\$95k)
- Consultants (Communication/Funding) (\$135k)
- Consultants (Architects/Legal/Inspections) (\$87k)
- Materials/Supplies/Misc/Technology (\$52k)
- Flooding Damage Repairs (\$51K)
- Phone System (\$138k)

The Board wants to be judicious in spending any remaining money as there are other facility needs. There is no State school construction bond on the horizon and many needs. They would like an assessment of facility needs before prioritizing any additional work, and believe a Board workshop on facilities would provide a good starting point.

Questions remain about how the District can address accessibility and life/safety issues in the Alan Harvey Theater (AHT). The issues identified in 2006 cannot be fixed without a major capital campaign (bond), though the District still bears the responsibility for addressing the problems identified. To that end, the District's Modernization Steering Committee (MSC) has developed recommendations for steps that could be acted upon immediately using State School Facilities funding (Fund 35) and community donations to support the initial work. They also formally recommend that the District develop an action plan outlining measures that can be worked on in phases as the District is financially able. A sub-committee of MSC members will help develop a long-term written plan for addressing the accessibility and life/safety issues.

Along with the recommendations from the MSC, staff have suggested small projects that would make a difference in classroom instruction. The District has some good cost estimates and believes the work can be done in a timely fashion and still retain some money in the Modernization Fund. The list of repair recommendations is based on the priorities of access, life safety, non-structural hazards, creature comforts and then programs – all of which need to be executed without triggering Division of State Architects (DSA) requirements that would necessitate a complete renovation.

Following are the recommendations of the MSC:

- Seat reconfiguration and refurbishing (Accessibility/Life Safety) \$69k
- Roof Repair (Deferred Maintenance) \$35k
- Duct Replacement (Deferred Maintenance) \$135 k including a 20% contingency fee
- Stage Floor Resurfacing (Life Safety) \$50k including a 10% contingency fee
- Screen Replacement (Instructional Program) \$30k
- Consultant Services Agreements (Accessibility/Life Safety) \$50k

President Swenson said there will be other opportunities for the public to present their ideas for AHT and what to do now. Suggestions may be emailed to the Board and there will be opportunities to speak at future Board meetings. She requests that the comments be in a positive and constructive vein.

Mr. William Blackwell, Piedmont citizen, said the failure of the bond measure provides a fresh opportunity, and he suggested that the Board clarify their goals: is it to provide a smaller, state-of-the-art performing arts center or to renovate as is but include needed improvements. He believes it is important to clarify objectives such as the number of seats, the extent of acoustical improvements, aesthetic considerations, and the optimal construction schedule. He would like these considerations resolved before any bond election.

In Board discussion it was noted that the earliest a bond measure can be put before voters is 2016 and there is work that needs to be done now. Board members expressed an interest in developing some type of master or longer-term plan. They will begin by holding a Board workshop in October to review medium-term facility needs and then decide how to proceed.

CORRESPONDENCE

Ms. Smith received a question on how AHT expenditures played out, several comments on Beach facilities and questions about the protocol for bringing issues to the Modernization Committee, a question on the new bell schedule, and an interesting article on how

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good library programs support educational programs.

Ms. Pearson received an email from a teacher interested in using teamwork to pursue Green Team goals.

BOARD REPORTS

Mr. Raushenbush attended the PHS Site Council.

Ms. Smith had nothing to report.

Mr. Ireland attending Senior Picnic, which was held in San Ramon and served 200 kids.

Ms. Pearson attended the PHS Back-to School Night, the PMS Parent Club, ALPS, a meeting with PADC leadership, and followed up with Mr. Booker regarding plans for the Diversity Education Advisory Committee. She attended a football game and the first PEF meeting. She and Andrea will attend an Educate Our State conference Saturday.

Ms. Swenson attended APCP, a tea sponsored by Nancy Skinner for elected women in Alameda County, a reception for the new Piedmont Recreation Director, a meet and greet for Elizabeth Echols, who is running for Skinner's assembly seat.

CONSENT CALENDAR

Ms. Swenson announced that the minutes had been amended

Ms. Pearson moved and Ms. Smith seconded a motion to approve the consent calendar with the amended minutes. The motion passed 5-0.

- A. Adopt Regular Board Meeting Minutes of September 10, 2014 Board Meeting
- B. Approve Personnel Action Report
- C. (Second Reading) Adopt Revised Board Bylaw 9270, "Conflict of Interest – Appendix."
The Clerk of the Alameda County Supervisors' Office has requested revisions to the Exhibit of Board Bylaw 9270. The Board Policy itself does not require change, but the Appendix is considered part of the entire Board Policy so the entire material is presented. The proposed revision is to add the position of 'Chief Business Official' to the list of designated employees in Category 1 for reporting purposes.
- D. Approve Field Trip for 40-55 PHS Acappella students to attend the NYC Choral Festival in New York City from March 19-23
- E. Approve Field Trip for 11 Homebase students to participate in a field trip on Angel Island from October 15-17
- F. Approve Field Trip for 25 Cross Country athletes to compete in the Clovis International Cross Country Meet in Fresno, CA from October 10-11, 2014.
- G. Approve Field Trip for 30 Cross Country athletes to compete in the Mt. Sac Cross Country Meet in Walnut, CA from October 24-25, 2014.
- H. Approve Memorandum of Understanding Between the District and the Contra Costa County Office of Education for the Beginning Teacher Support and Assessment (BTSA) Induction Program effective July 1, 2014 through June 30, 2015
This partnership was formed to increase student achievement through the implementation of a quality teacher induction program, while nurturing the growth and development of

participating teachers in the District. The anticipated level of funding for 2014-15 is \$2,000 per participating teacher (8 teachers).

- I. Approve Affiliation Agreement Between the District and the Regents of the University of California, San Francisco School of Nursing effective October 1, 2014 through September 30, 2024 for the placement of nursing students in the District.
- J. Approve Contract with American Seating in the amount of \$68,817.05 for refurbishing seating in Alan Harvey Theater.
- K. Approve Contract with murakami/Nelson in the amount of \$25,000 for architect services for ADA fire/life safety at Alan Harvey Theater.
- L. Approve Contract with Vila Construction for the period of 10-1-14 to 11-30-14 in the amount of \$25,000 for construction management services for Alan Harvey Theater facility improvements.

FUTURE BOARD AGENDA ITEMS

Board members would like the Alan Harvey Theater to be on a future agenda. They would also like to have a mini-workshop on facilities in October, to be held during the day at the District Office. In regard to Mr. Blackwell's request to have a discussion on revision of the parcel tax, the Board is not sure a meeting is needed. Case law is clear – the *Bourikas* decision was appealed and upheld and requires the same charge per parcel. Superintendent Hubbard contacted our attorneys and their advice remains the same. It is not possible to compare with other districts as some did not change their tax structure to comply with *Bourikas* but have passed the statute of limitations and can no longer be sued. As part of the settlement, the tax for the Alameda Unified School District was allowed to stand; on the other hand, San Leandro Unified School District was sued.

- Sufficiency of Educational Materials (October 8)
- Announcement of Enrollment Numbers (October)
- Facilities Use – Fee Structure (Oct./Nov.)
- Board Workshop on Special Education (TBD)
- Board Workshop on Facilities/Master Planning (TBD)
- Review Facilities Standards/ Green Policy (TBD)
- Review Facilities Handbook (TBD)
- Review Recommendations of Math Task Force for 2015-16 (Jan.)

ADJOURNMENT

The meeting was adjourned at 9:07 p.m.

ANDREA SWENSON
Board President, Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education

ROUTE TO THE GOVERNING BOARD

FROM 09/01/2014 TO 09/30/2014
UNAPPROVED TRANSACTIONS INCLUDED

Fund :01 General Fund

SUMMARY BY Object		WORKING BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
80xx	Revenue	17,324,222.00	384,654.61	1,278,671.83	7.3	0.00	16,045,550.17	92.6
81xx	FEDERAL REVENUE	557,463.00	0.00	330.00	.0	0.00	557,133.00	99.9
82xx	OTHER FEDERAL REVENUE	103,988.00	0.00	0.00	.0	0.00	103,988.00	100.0
83xx	OTHER STATE REVENUE	85,955.00	0.00	0.00	.0	0.00	85,955.00	100.0
85xx	OTHER STATE REVENUE	772,946.00	75,476.00	75,476.00	9.7	0.00	697,470.00	90.2
86xx	OTHER LOCAL REVENUE	12,460,038.00	358,749.75	850,695.99	6.8	0.00	11,609,342.01	93.1
87xx	OTHER TRANSFER IN	1,111,878.00	0.00	113,774.00	10.2	0.00	998,104.00	89.7
TOTAL: 8xxx		32,416,490.00	818,880.36	2,318,947.82	7.1	0.00	30,097,542.18	92.8
11xx	Certificated Salaries	13,858,368.00	1,222,139.08	2,534,070.14	18.2	0.00	11,324,297.86	81.7
12xx	Counselors/Psych/Nurse/Librari	867,492.00	123,104.19	242,964.36	28.0	0.00	624,527.64	71.9
13xx	Cert Salaries-Admin/Supervisor	1,670,270.00	167,481.70	494,594.80	29.6	0.00	1,175,675.20	70.3
19xx	Other Certificated Salaries	402,100.00	34,334.01	61,033.12	15.1	0.00	341,066.88	84.8
TOTAL: 1xxx		16,798,230.00	1,547,058.98	3,332,662.42	19.8	0.00	13,465,567.58	80.1
21xx	Class Sal/ParaEducator	2,788,770.00	199,317.50	451,427.07	16.1	0.00	2,337,342.93	83.8
22xx	Classified Support Salaries	1,173,518.00	103,912.97	313,006.76	26.6	0.00	860,511.24	73.3
23xx	Class Sal/Administrator/Superv	100,103.00	16,062.34	32,746.18	32.7	0.00	67,356.82	67.2
24xx	Class Sal/Clerical&Othr Office	1,217,057.00	119,597.22	309,005.38	25.3	0.00	908,051.62	74.6
29xx	Other Classified Salaries	19,782.00	630.00	930.00	4.7	0.00	18,852.00	95.2
TOTAL: 2xxx		5,299,230.00	439,520.03	1,107,115.39	20.8	0.00	4,192,114.61	79.1
31xx	STRS	1,529,805.00	128,963.34	155,338.93	10.1	0.00	1,374,466.07	89.8
32xx	PERS	555,935.00	39,907.63	56,026.20	10.0	0.00	499,908.80	89.9
33xx	SOCIAL SECURITY	603,670.00	75,102.74	215,923.35	35.7	0.00	387,746.65	64.2
34xx	HEALTH & WELFARE	3,466,120.00	327,123.58	945,853.61	27.2	0.00	2,520,266.39	72.7
35xx	STATE UNEMPLOYMENT INSURANCE	10,835.00	40.63-	61.12-	.0	0.00	10,896.12	100.0
36xx	WORKERS COMPENSATION INSURANCE	416,080.00	811.30-	1,220.76-	.0	0.00	417,300.76	100.0
37xx	OPEB	475,000.00	25,083.63	77,187.68	16.2	11,677.50	386,134.82	81.2
38xx	PERS REDUCTION	0.00	52.95	1,414.72	100.0	0.00	1,414.72-	.0
TOTAL: 3xxx		7,057,445.00	595,381.94	1,450,462.61	20.5	11,677.50	5,595,304.89	79.2
41xx	Approved Textbooks	216,494.00	18,159.42	35,937.68	16.5	32,004.57	148,551.75	68.6
42xx	Books and Othr Ref Materials	9,137.00	1,157.44	1,157.44	12.6	1,170.92	6,808.64	74.5
43xx	Materials and Supplies	980,620.00	141,033.12	238,300.86	24.3	222,493.18	519,825.96	53.0
44xx	Non-Capitalized Equipment	502,229.00	123,949.01	141,891.42	28.2	373,928.41	13,590.83-	.0
TOTAL: 4xxx		1,708,480.00	284,298.99	417,287.40	24.4	629,597.08	661,595.52	38.7
52xx	Travel and Conference	91,610.00	19,822.92	41,328.22	45.1	18,599.82	31,681.96	34.5
53xx	Dues and Memberships	18,650.00	19,423.00	30,238.40	100.0	934.00	12,522.40-	.0

ROUTE TO THE GOVERNING BOARD FROM 09/01/2014 TO 09/30/2014
UNAPPROVED TRANSACTIONS INCLUDED

Fund :01 General Fund

SUMMARY BY Object	WORKING BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	BALANCE			%	
54xx INSURANCE	166,196.00	0.00	0.00	.0	172,567.01	6,371.01-	.0	
55xx Operation and Housekeeping Svc	469,950.00	48,893.14	103,622.62	22.0	6,005.28	360,322.10	76.6	
56xx Rntls,Leases,Repair,Noncapital	328,543.00	32,910.24	62,424.63	19.0	234,911.77	31,206.60	9.4	
58xx Prof/Consulting Svcs/Operating	2,226,434.00	126,033.58	286,153.15	12.8	1,553,739.85	386,541.00	17.3	
59xx Communications	101,237.00	2,653.49	9,487.62	9.3	35,578.21	56,171.17	55.4	
TOTAL: 5xxx	3,402,620.00	249,736.37	533,254.64	15.6	2,022,335.94	847,029.42	24.8	
TOTAL: 1xxx - 5xxx	34,266,005.00	3,115,996.31	6,840,782.46	19.9	2,663,610.52	24,761,612.02	72.2	
76xx INTERFUND TRANSFER/OTHER USES	335,463.00	0.00	0.00	.0	0.00	335,463.00	100.0	
TOTAL: 7xxx	335,463.00	0.00	0.00	.0	0.00	335,463.00	100.0	
TOTAL: 1xxx - 7xxx	34,601,468.00	3,115,996.31	6,840,782.46	19.7	2,663,610.52	25,097,075.02	72.5	

ROUTE TO THE GOVERNING BOARD FROM 09/01/2014 TO 09/30/2014
UNAPPROVED TRANSACTIONS INCLUDED

Fund :01 General Fund Summary

SUMMARY BY Object	WORKING BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	BALANCE			%	
TOTAL INCOME (8000 - 8999)	32,416,490.00	818,880.36	2,318,947.82	7.1	0.00	30,097,542.18	92.8	
TOTAL: 1xxx - 5xxx	34,266,005.00	3,115,996.31	6,840,782.46	19.9	2,663,610.52	24,761,612.02	72.2	
TOTAL: 1xxx - 6xxx	34,266,005.00	3,115,996.31	6,840,782.46	19.9	2,663,610.52	24,761,612.02	72.2	
TOTAL: 1xxx - 7xxx	34,601,468.00	3,115,996.31	6,840,782.46	19.7	2,663,610.52	25,097,075.02	72.5	
TOTAL EXPENSES (1000 - 7999)	34,601,468.00	3,115,996.31	6,840,782.46	19.7	2,663,610.52	25,097,075.02	72.5	

PIEDMONT UNIFIED SCHOOL DISTRICT

Piedmont, California

October 8, 2014

TO: Members of the Board of Education

FROM: Constance Hubbard, Superintendent

SUBJECT: Personnel Action

SUBJECT TO BOARD APPROVAL

Co-curricular Stipends

Virginia Leskowski	TEAM Support Coach	PHS
Effective 2014-15 School Year		

Employment: Classified

Sara Fisher	Special Ed Para I	PMS
Effective 9/23/2014	1.0 FTE	

Linda Nguyen	Special Ed Para I	PMS
Effective 9/22/2014	1.0 FTE	

Kirsten Seymour	Par educator	Havens
Effective 9/17/2014	.67 FTE	

Extra Compensation: Coaches

Kara Chung	Cheer	PHS
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Jim Derrick	Golf	PHS
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Will Iberg	Cross Country	PHS
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Sandy Iberg	Cross Country	PHS
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Michael Karasik	Golf	PHS
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Michael Shih	Water Polo	PHS
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Sarah McClendon	Volleyball	PHS
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Scott Tay	Volleyball	PHS
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Dave Cartalla	Volleyball	PHS
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Aileen Finney	Water Polo	PHS
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John Savage	Water Polo	PHS
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James Holan	Football	PHS
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Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186(d)]

District: **PIEDMONT UNIFIED SCHOOL DISTRICT**

Person completing this form:

Sandy Spiker
 Administrative Assistant to the Superintendent

Quarterly Report Submission Date:
 (check one)

- April 2015 (for Jan 1-March 31, 2015)
- July. 2015 (for April 1– June 30, 2015)
- October 2014 (for July 1-Sep 30, 2014)
- January 2015 (for Oct 1-Dec 31, 2014)

Date information reported publicly at Governing Board meeting **October 8, 2014**

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	0		

CONSTANCE HUBBARD
 Print Name of District Superintendent

October 8, 2014

 Signature of District Superintendent

 Date

Board Meeting of
October 8, 2014

TO: Board of Education
FROM: Constance Hubbard, Superintendent
SUBJECT: **ACCEPT DONATION**

I. **SUPPORT INFORMATION**

It is recommended that the Board of Education accept the donation from Project Sport, LLC recently received by the District:

- Donation in the amount of \$500 to the PHS ASB/Cross Country Team

II. **RECOMMENDATION: ACTION**

Accept donation

CH/ss

To: Board of Education
FROM: Constance Hubbard, Superintendent
SUBJECT: **Approval of Assignment Under Education Code 44258.2 and 44258.3
Authorization for Assignment Out of Credentialed Area**

I. **SUPPORT INFORMATION**

Education Code Section, 44258.2 allows the holder of a single subject or standard secondary credential to teach in middle school any subject in which the person has completed 6 upper division semester hours or 12 semester hours overall in the area to be taught.

Education Code Section 44258.3 make it possible for K-12 teachers to teach one or more courses in departmentalized settings upon local verification of the teachers' knowledge of the subject matter to be taught.

Accordingly the following assignments have been made for the 2014-15 school year:

Cheung, Louisa	Computers	1.0 FTE	44258.3
Ellis, Kelly	Physical Education	.35 FTE	44258.3
Kelly, Alison	Contemporary & Graphic Novels	.1 FTE	44258.3
Kingston, Sarah	Math Resource/Science Resource	.8 FTE	44258.3
Mattix, Nathan	Computers	1.0 FTE	44258.3
McKuen, Gina	Drama	.2 FTE	44258.3
Roberts, Karma	Computers	.4 FTE	44258.3
Roine, Jessica	Math Resource/Computers	1.0 FTE	44258.3
Sawicki, Heidi	Physical Education	1.0 FTE	44258.3
Smith, Anne	Film/Video	.4 FTE	44258.2
Tokunaga, Pat	Science Resource	.3 FTE	44258.3
White, John	Public Speaking/Animation	.3 FTE	44258.3

II. **RECOMMENDED: ACTION**

Approve certificated assignments under Education Code Sections 44258.2, and 44258.3 for 2014-15.

CH:sb

PIEDMONT UNIFIED SCHOOL DISTRICT

Resolution No. 06-2014-15

AUTHORIZATION FOR ASSIGNMENT OUT OF CREDENTIALLED AREA

WHEREAS, existing staff must be assigned to meet the scheduling requirements of the schools, and,

WHEREAS, assignment of staff has resulted in assignments out of a teacher's credentialed teaching area,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Piedmont Unified School District does hereby authorize certain certificated staff to teach out of their credentialed area as authorized by the following section of the Education Code:

44256(b) To teach in middle school any subject in which the person has completed 6 upper division semester hours or 12 semester hours overall in the area to be taught.

Brenneman, Lisa	Book Club
Broback, Tracy	Science Resource
Roberts, Karma	Yearbook
Smith, Terry	Computers

PASSED AND ADOPTED by the following called vote of the Piedmont Unified School District Board of Education this 8th day of October 2014:

AYES:
NOES:
ABSTAIN:
ABSENT:

I certify that the above Resolution was adopted and passed by the Board of Education on the date indicated above.

Constance Hubbard
Secretary to the Board of Education
Piedmont Unified School District
Alameda County, State of California

MEMORANDUM OF UNDERSTANDING

Contra Costa County Office of Education Regional Occupational/Career Technical Education Program

Introduction:

The parties to this agreement recognize the educational value of regional occupational and career technical education course work. Changes in the education funding model brought about a shift in the method of financing ROP/CTE programs. This memorandum outlines the new shared responsibility between the Contra Costa County Superintendent of Schools (CCCOE) and the Piedmont Unified School District (District).

The term of this contract is the District 2014-15 school year, unless sooner terminated as provided herein.

Responsibilities:

1. The District shall select and assign the teachers who will instruct the ROP/CTE class(es). The District will supervise the instructor. The CCCOE and the District agree to work together to ensure the quality and credentials of all assigned ROP/CTE teachers.
2. The CCCOE agrees to pay the District \$92,411 for the CCCOE share of direct costs (see attached ROP/CTE Grade Span Analysis worksheet). Payment will be made in two installments with 50 percent paid in January and 50 percent paid in June for instructor's salary, fringe benefits, substitutes, and other expenses for the operation of the ROP/CTE program. The District agrees to use these funds along with whatever District contribution may be necessary to provide for the ROP/CTE classes identified in Appendix A: Program Schedule.
3. Any equipment paid for by the CCCOE and provided to District for use in the ROP/CTE classes shall remain the property of the CCCOE. In the 2014-15 fiscal year, the CCCOE agrees to provide all required ROP/CTE supplies and equipment as it has historically.
4. The District shall:
 - a. Provide the teacher and students with a safe work environment.
 - b. Will replace lost or stolen equipment at the depreciated value. If the equipment is leased, the lessor will replace the equipment as stated in a lease contract. This provision will apply only when District approved the placement of said equipment.
 - c. Operate the class in accordance with policies and procedures in accordance with state and federal laws and sound educational practice.
5. The CCCOE shall:
 - a. Provide in-service training to District ROP/CTE teachers on addressing CCCOE policies, Education Code and Title V, California Code of Regulations guidelines governing ROP/CTE programs.
6. Indemnification:

Page 2 of 24 District shall defend, save harmless and indemnify CCCOE and CCCOE Board, their agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, including without limitation, all consequential damages, from any cause whatsoever arising

from or connected with the operations or the services of District hereunder, resulting from the conduct, negligent or otherwise, of District, its agents or employees.

- b. The CCCOE shall defend, save harmless and indemnify the District and its officers, agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, including without limitation, all consequential damages, from any cause whatsoever arising from or connected with the operations or the services of CCCOE hereunder, resulting from the conduct, negligent or otherwise, of CCCOE and their agents or employees.

7. Insurance

During the entire term of the Agreement and any extension or modification thereof, the District shall keep in effect insurance policies meeting the following requirements:

a. Liability Insurance

The District shall provide a policy or policies of comprehensive liability insurance, including coverage for owned and non-owned automobiles, naming the CCCOE and CCCOE Board and their officers and employees as additional insured, with a minimum single limit coverage of \$1,000,000 for all damages because of bodily injury, sickness or disease, or death to any person and damage to or destruction of property, including the loss of use thereof, arising from each accident or occurrence.

b. Additional Provisions

The policies shall include a provision for thirty (30) days written notice to the CCCOE before cancellation or material change of the above specified coverage. Said policies shall constitute primary insurance for the CCCOE, CCCOE Board, their officers, agents and employees, so that other insurance policies held by them shall not be required to contribute to any loss covered under District's insurance policy or policies. Not later than the effective date of this contract, the District shall provide the CCCOE with a certificate(s) of insurance evidencing the above liability insurance.

8. This agreement may be modified or amended by a written document executed by the Associate Superintendent, Business and Administrative Services, on behalf of CCCOE and by the authorized individual on behalf of District.
9. This agreement contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understanding, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.
10. This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
11. The District shall be subject to and comply with all federal, state and local laws and regulations applicable with respect to its performance under this contract, including but not limited to licensing, employment, and purchasing practices, and wages and hours and conditions of employment, including non-discrimination.
12. District agrees that all goods and services under this contract shall be available to all qualified persons regardless of age, sex, race, religion, color, national origin, ethnic background or disability, and that none shall be used in whole or in part, for religious worship or instruction.

MEMORANDUM OF UNDERSTANDING
2014-2015
FOR PARTNERING SCHOOL DISTRICTS

APPENDIX A: PROGRAM SCHEDULE

A. The CCCOE and the **Piedmont Unified School District** agree to offer the following ROP classes, taught by the listed instructors, at the schools specified during the 2014-15 school year:

- i. Piedmont High School
 - 1. AP Environmental Science – 2 Sections - Willats
 - 2. Biotechnology – 1 Section - Huffaker
 - 3. Journalism – 1 Section - Black
 - 4. Culinary Careers – 1 Section - Kelley
 - Total: 5 sections**

TOTAL PIEDMONT USD SECTIONS: 5