

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

October 8, 2014

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CALL TO ORDER	President Andrea Swenson called the meeting of the Board of Education to order at 6:03 p.m.
ESTABLISHMENT OF QUORUM	President Andrea Swenson, Vice President Sarah Pearson and Board Members Amal Smith, Doug Ireland and Rick Raushenbush were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:04 p.m. to discuss: Public Employee Performance Evaluation: Superintendent (Government Code Section 54957))
Others Present in Closed Session	Superintendent Hubbard joined the session at 6:14 p.m.
Reconvene to Regular Session	President Swenson called the Regular Session of the Board of Education to order at 7:02 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session and no action was taken.
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	Katie Korotzer, President of the PHS Parents' Club and APCP, reported the following: <u>PHS Parents' Club:</u> <ul style="list-style-type: none"><li>• Chromebooks have been received for 9<sup>th</sup> and 11<sup>th</sup> graders and Parent Club representatives are helping with distribution</li><li>• Parents appreciated working with Assistant Principal Ginna Myers to develop the Safe Driving Assembly <b>It Can Wait!</b></li><li>• The Wellness Center distributed alcohol poisoning awareness cards after the school assemblies</li><li>• They have received 13 grant requests from PHS teachers and will meet to review them</li></ul> <u>Associated Parents' Clubs of Piedmont:</u> <ul style="list-style-type: none"><li>• Representatives attended the New Parent Party hosted by the Giving Campaign</li><li>• Work is in progress to review the Summer Enrichment program and plan classes for summer of 2015, and they will send a survey to parents regarding possible classes</li><li>• Parent Club Presidents are hearing that parents would like some</li></ul>

education on Common Core Math so they can help with homework

- Parent Club Presidents are talking with Mr. Booker and the District Nurse about the proposed lice policy.
- Tri-School clubs are working on the 2015 Spring Fling
- The Education Speakers Series began with a presentation on technology on Sept. 30; the next presentation will be October 21.
- The Harvest Festival went well and raised a lot of money
- Wildwood held a successful Book Fair preceded by a Dad's BBQ.

#### Student Representative to Board

Sean Dickson, MHS student representative and ASB Vice President, reported the following:

- Friday night the Football team is playing in Hayward and the game will be televised.
- Students are developing a new tradition of elaborate ways to ask someone to the Homecoming Dance
- Both school assemblies went well. A new aspect of the Consent assembly was that he and another male student spoke about what guys can do to prevent date rape.
- Students like the old Western-style sign saying Bagpipers that was recently installed at the entrance to Food Services

#### Persons Requesting to Speak on Items Not on the Agenda

Dr. Steve Sidney, Piedmont resident, spoke about the smoking ordinance under consideration by the City Council. He would like to see the school community get involved in the discussion and wondered if the District has a policy. He would like to encourage a no-smoking zone of 500-1000 foot radius around schools and for e-cigarettes to be included in the policy.

President Swenson said she has sent a letter to the City Council on this issue and will attend the City Council meeting on Oct. 20<sup>th</sup> for its discussion. The District is considering adding e-cigarettes to the smoking policy.

Mr. Rick Schiller, Piedmont resident, commented that the Brown Act (Gov. Code 54950-54963), which governs meetings of publicly elected entities, does not prevent Board members from commenting on items not included on the agenda. The act states, "no action or discussion shall be taken on any item not appearing on the posted agenda" but allows members to briefly respond to statements or answer questions.

#### Superintendent Announcements

None

#### President Announcements

#### EDUCATIONAL SERVICES REPORT: SPOTLIGHT ON STUDENT LEARNING PHS/MHS Social & Development Assemblies

On Tuesday, October 7th, PHS/MHS hosted two assemblies to continue to support the social and emotional development of students. The tenth annual **Consent Assembly**, designed to bring awareness of the issues of consent and acquaintance rape, was presented to freshmen and seniors. Under the direction of PHS drama teacher Kim Taylor, this dramatic presentation (written and performed by PHS students) examines the realities of consent and teen acquaintance rape from the perspective of a high school student and a parent. PHS/MHS also held a related Parent Education Night on Monday, October 6, for families to preview this assembly. Senior Sophie Nadler spoke about the relevance of the topic. She said students were touched by the content; she has two friends who

experienced tricky situations and were able to come forward because of the assembly. She is proud that her school takes this issue seriously and presents an assembly on such a powerful and timely topic.

PHS/MHS, in collaboration with the PHS Parents Club, designed the **It Can Wait! Assembly** on safe driving for tenth and eleventh grade students. Rikki Goede, Piedmont Police Chief, and Sharon Connors Filler, a registered nurse working in a hospital neurological trauma unit, focused on the serious implications of distracted driving. PHS Assistant Principal Ginna Myers reported that the school is conducting pre- and post-assembly surveys to determine if the program affected student behavior. Prior to the assembly, 300 students responded to the questionnaire, which showed that students are wise to the dangers of texting while driving. Principal Brent Daniels said there will be a debriefing on the assemblies and examination of survey results next week.

## REVIEW AND ACTION ITEMS

Adopt Resolution 04-2014-15, Authorizing "Temporary Borrowing from the Alameda County Treasury per Education Code 42620"

The Board was asked to approve a Resolution to allow the District to borrow from the Alameda County Treasury on an as-needed basis in order to meet cash flow needs throughout the year. Assistant Superintendent Brady explained that this has nothing to do with fiscal vulnerability and is necessitated by the State's deferral of apportionments to schools. The funds are borrowed on a temporary basis and no loan amount crosses fiscal years. Borrowing between District funds and the County Treasurer allows the District to meet monthly financial obligations and temporarily borrow money at a very low interest rate. The money will be paid back in April, when the District receives some of money from taxes. Borrowing from the County represents a cost savings to the alternative of issuing a Tax Revenue Anticipation Note (TRAN).

Mr. Raushenbush moved to Adopt Resolution 04-2014-15, Authorizing "Temporary Borrowing from the Alameda County Treasury per Education Code 42620." Ms. Smith seconded the motion.

The motion passed as follows:

AYES: Swenson, Pearson, Smith, Ireland, Raushenbush  
NOES: None  
ABSENT: None  
ABSTAIN: None"

Conduct Public Hearing and Adopt Resolution 05-2014-15, "Resolution on Sufficiency of Textbooks and Instructional Materials"

Education Code Section 60119 requires school districts to conduct a public hearing annually to determine whether textbooks and instructional materials, including lab equipment for science lab classes, are sufficient for all classrooms. The District has conducted an assessment of textbooks, supplies, and lab materials and confirms that each site has a sufficiency of instructional materials.

The Board conducted a public hearing and there were no public comments.

Ms. Pearson moved to Adopt Resolution 05-2014-15 "Resolution on Sufficiency of Textbooks and Instructional Materials." Mr. Raushenbush seconded the motion.

The motion passed as follows:

AYES: Swenson, Pearson, Smith, Ireland, Raushenbush  
NOES: None  
ABSENT: None  
ABSTAIN: None"

Presentation by Blake Boehm, Vice President of Kelling, Northcross, & Nobriga, Financial Advisors to the District, Regarding Options for the Refunding of 2005 General Obligation Bonds for the Purpose of Realizing Savings to Taxpayers in Piedmont

Mr. Blake Boehm, Vice President of Kelling, Northcross & Nobriga (KNN), presented information about the District's bond programs, including a debt program summary, a current market summary and projected savings from refunding 2005 G.O. bonds. Four separate bond measures have been passed in the last 20 years with a total amount of \$84,200,000. The statutory limit for taxes rates is a maximum of \$160 per \$100k of assessed value (AV), and the current tax rate is \$146.80 per \$100k of A.V.

Factors that make the refunding viable are the high credit rating of the school district and the growth in assessed value, which has averaged 5% a year over the last 10 years. Currently callable bonds issued in 2005 can be refinanced at a lower interest rate, similar to refinancing a home mortgage. The savings in interest payments are expected to be about \$835k with an annual savings of \$119,416 through the life of the bonds. This refunding will not pay down the principle or change the maturity date.

KNN recommends a competitive sale, which will result in the lowest true interest cost and suggests timing the sale to take place before the holidays. This would require the Board to adopt a resolution to authorize refunding at the October 22 meeting and for bond pricing to be determined on November 6, and the Official statement distributed on November 13 with bond sales closing on November 18. A report on the bond sale would be made at the December Board meeting.

Superintendent Hubbard requested that the Board authorize the District to move forward on the refunding to maintain the timeline suggested by KNN.

Mr. Raushenbush moved and Mr. Ireland seconded a motion to Direct the Superintendent to Pursue rRefunding of 2005 General Obligation Bonds for the Purpose of Realizing Savings to Taxpayers. The motion was approved 5-0.

## REVIEW AND DISCUSSION

Superintendent Hubbard reported enrollment numbers based on attendance on Student Census Day, the first Wednesday in October. Enrollment grew slightly this year from last year's census of 2,644 to 2,700 this year. There was a blip in secondary enrollment but as grades move forward, the cohort numbers have remained stable.

Ms. Swenson noted that we only get money from the State when a student is in school. We budget for 96% attendance and aspire for an even higher rate of attendance.

## ANNOUNCEMENTS

None

## CORRESPONDENCE

Ms. Smith received an email from Mr. William Blackwell commenting on the *Borikas* decision.

Ms. Swenson received an email from Mr. Blackwell with the suggestion of someone who might be able to help with the facility plan.

Ms. Pearson received an email from someone who had been vocal in the Alan Harvey Theater discussion. This email included a 30-minute interview and the person asked if it might be of interest to the Board. Ms. Pearson suggested that the sender edit it down before sending it to the Board. She also received quite a few calls and emails on the proposed lice policy and some feedback on the high school schedule.

Mr. Raushenbush received an email from Mr. Blackwell on the parcel tax.

Mr. Ireland had a discussion reviewing the new high school schedule.

## BOARD REPORTS

Mr. Raushenbush attended the Consent Assembly for parents and the Beach Parents Organization, which is working toward consensus on the issue of shade.

Mr. Ireland attended the Consent Assembly and though having seniors participate was a smart idea as this is a big issue at colleges. He attended the Havens Parents' Club where there was the same discussion on parents wanting to understand the changes in math. He and Ms. Smith attended the Tri-School Site Council, which is working on the Single Plan for Student Achievement.

Ms. Smith attended the MHS Site council and was impressed by their approach of personalized learning plans for each student. She also attended the Dartmouth Forum on Education at Stanford where they talking about developing more individualized learning plans, which makes her think Millennium is on the cutting edge. She attended the MHS Parent Club potluck meeting, the Wildwood Parent Club meeting and the Tri-School Site Council.

Ms. Pearson attended the Challenge Success Education Forum at Stanford along with the PHS team of teachers, students and parents, who met with their advisor She and Ms. Swenson attended the Educate Our State meeting that included a debate between State School Superintendent candidates. She also attended the first Education Speaker Series event on Technology, the New Parent part, the Math Task Force, and the **It Can Wait** assembly. She attended a presentation at PMS 8<sup>th</sup> graders that brought in math rappers from L.A. She recommended an article in *Wired* magazine on wrong theory, which is when you do something wrong it can have great benefits and movement forward; this supported the ideas promoted in "living in beta" and how beneficial it can be to try ideas that may be wrong.

Ms. Swenson attended the meeting of Educate Our State, the New Parent party, the Math Task Force, the Public Safety Committee. She and Mr. Raushenbush were judges at the Harvest Festival. She attended the Parent Education Speaker Series presentation on technology, which was spectacular. She was pleased see some longtime middle school teachers jazzed about using chromebooks and excitement about the use of technology among the parents of elementary students.

Mr. Booker noted that the District is trying to measure the level of engagement of students through chromebooks.

## CONSENT CALENDAR

Ms. Swenson thanked Project Sport for their donation of \$500 to the Cross-Country Team.

Ms. Smith moved and Mr. Ireland seconded a motion to approve the consent calendar. The motion passed 5-0.

- A. Adopt Regular Board Meeting Minutes of September 23, 2014 Board Meeting
- B. Approve Monthly Financial Report for September, 2014
- C. Approve Personnel Action Report
- D. \*Approve Williams Report for the period of July – September, 2014
- E. \*Approve Donation from Project Sport, LLC to the PHS ASB/Cross Country Team in the amount of \$500
- F. \*Approve Assignment Under Education Code 44258.2 and

44258.3 Authorization for Assignment Out of Credentialed Area Education Code allows assignment of existing staff to areas outside teaching area under specific criteria. This must be approved on an

- G. \*Adopt Resolution 06-2014-15 "Authorization for Assignment Out of Credentialed Area"

Education Code 44256(b) allows assignment of existing staff to areas outside of their credentialed teaching area under specific criteria. This must be approved on an annual basis.

- H. \*Approve Memorandum of Understanding with the Contra Costa County Office of Education for the Regional Occupational/Career Technical Education Program for the 2014-15 school year.

- I. Approve one reimbursement to parents of one student, for non public services, effective July 1, 2014 through October 1, 2014, at a total cost not to exceed \$779.30. Funding: Special Education

- J. Approve two Independent Service Agreements with Starfish Therapies, to provide nonpublic services for two students, effective September 1, 2014 through June 30, 2015, at a total cost not to exceed \$5,407.50. Funding: Special Education

- K. Approve one Independent Service Agreement with Heritage School, to provide nonpublic services for one student, effective October 6, 2014 through December 31, 2014, at a total cost not to exceed \$30,120.00. Funding: Special Education

#### FUTURE BOARD AGENDA ITEMS

Ms. Swenson would like the Board to review and update Board Policies in the Spring. Mr. Booker and Ms. Edelstein, District Nurse, have been working on policies related to health and have developed a calendar for reviewing and revising these policies. Superintendent Hubbard explained that Board policy revisions always go through two readings to provide an opportunity for public comment. Ms. Swenson will attend the City Council meeting discussion on smoking policy.

Ms. Pearson asked if there could be follow up on the parent request for more information on math homework. Mr. Booker responded that elementary site councils are holding a continuing conversation on the topic of homework.

Mr. Raushenbush requested that Facility Fee Structure and revisions to the Facility Handbook could be done at the same time and if this could take place before x expires.

- Board Workshop on Facilities/Master Planning (Oct.)
- Facilities Use – Fee Structure (Oct./Nov.)
- Board Workshop on Special Education (Nov.)
- Review Facilities Standards/ Green Policy (TBD)
- Review Facilities Handbook (TBD)
- Review Recommendations of Math Task Force for 2015-16 (Jan.)

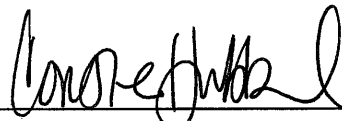
#### ADJOURNMENT

The meeting was adjourned at 8:37 p.m.



ANDREA SWENSON

Board President, Piedmont Unified School District  
Board of Education



CONSTANCE HUBBARD

Secretary, Piedmont Unified School District  
Board of Education