

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education**



**REGULAR MEETING
Tuesday, January 27, 2015**

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session 6:00 p.m.
Regular Session: 7:00 p.m.

A G E N D A

- 6:00 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
 A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:01 p.m. III. ADJOURN TO CLOSED SESSION
 Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
 A. Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with Association of Piedmont Teachers (APT)
 (Government Code Section 54956.6)
- 7:00 p.m. IV. REGULAR OPEN SESSION
 A. Call to Order
 B. Pledge of Allegiance
 C. Report of Action Taken in Closed Session
 D. Agenda Adjustments
- 7:10 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)
 The comments are informational only, covering items of interest to the Board, staff and community.
 A. Association of Piedmont Teachers (APT)
 B. California School Employees Association (CSEA)
 C. Parent Clubs
 D. Student Representative to the Board
 E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
 Board members or staff may not discuss or take action on any item that does not appear on the posted agenda. Board members and staff may briefly respond to statements or answer questions.
 F. Superintendent Announcements
 G. Board President Announcements

VI. REVIEW AND ACTION ITEMS

(The Board President may limit speaker time)

- 7:20 p.m. A. Budget Development Calendar – Fiscal Year 2015-16 (Song Chin-Bendib, Chief Financial Official) Pages 1-3
Districts are required to adopt a Budget Development Calendar to inform the public of the dates to provide input in the budget development.
- 7:30 p.m. B. * Review District Facilities Use Handbook; Provide Direction on Methodology for Fee Schedule Based on Civic Center Act Requirement (Assistant Superintendent Michael Brady) Pages 4-22
The Board will be requested to review the revised Facilities Use Handbook and options for a revised fee schedule based on the new regulations from the Civic Center Act.
- 8:00 p.m. C. * Draft 2015-16 Board Meeting Schedule (Superintendent Hubbard) Pages 23-25
The Board will be requested to review the 2015-16 Regular Board Meeting schedule. Under the revised City of Piedmont Charter approved by the voters in November 2014 the election for City Counsel and School Board meeting was moved to November of even numbered years starting in November 2016. Under the new provision, a School Board Meeting is not required in July for the purposes of reorganization. Reorganization of the Board to elect the President and Vice President will take place annually in December.
- 8:15 p.m. D. *Approve Certificated Assignment by Waiver (Superintendent Hubbard) Page 26
Approve waiver of CBEST test requirement for Hanning Zheng to teach Mandarin A at Piedmont Middle School for the Spring Semester of 2015.

VII. INFORMATION

- 8:25 p.m. A. Review of Governor's January Budget Proposal for 2015-16 (Song Chin-Bendib, CFO)
Review proposed 2015-16 State budget proposed by the Governor and its implications for Piedmont USD.

8:45 p.m. VIII. ANNOUNCEMENTS

8:50 p.m. IX. CORRESPONDENCE

8:55 p.m. X. BOARD REPORTS

9:00 p.m. XI. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously.

Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. *Adopt Regular Board Meeting Minutes of January 14, 2015 Board Meeting – posted at www.piedmont.k12.ca.us/board-of-education/meeting-materials Posted on District website prior to meeting
- B. *Approve Personnel Action Report Page 27
- C. *Second Reading and Approval of New and Revised Board Policies and Administrative Regulations:
■ Proposed Revised BP 3153.3 and AR 3513.3 – Tobacco Free Schools Pages 28-29

- Proposed Revised BP 4112.4 - Health Examinations (TB Testing) – Staff Pages 30-31
 - Proposed Revised BP 5131.6 and AR 5131.6 – Drugs, Alcohol, Tobacco Pages 32-36
 - Proposed Revised BP 5141.21 and AR 5141.21 – Administering Medication and Monitoring Health Conditions Pages 37-46
 - Proposed BP 5141.24 and AR 5141.24 – Diabetes Pages 47-51
 - Proposed BP 5141.26 – Tuberculosis Testing - Students Pages 52-53
 - Proposed Revised BP and AR 6153 – Field Trips Pages 54-56
- D. *Approve field trip for 40-60 PHS and MHS students to attend Camp Everytown in the Santa Cruz Mountains from March 4-7, 2015. Page 57
- E. Approve Contract between Piedmont USD and Pacific Office Automation for the lease of a Sharp Photocopier at Piedmont Adult School in the amount of \$10,560 for a term of 60 months. Funding: Adult Education
- F. Approve contract between Piedmont USD and Marin IT
The Board is requested to approve a service contract to provide Information Technology (IT) systems and network management to the Piedmont Unified School District. Hourly rate for services is \$125/hr; the discounted rate is \$110/hr. Funding: General Fund
- G. Ratify contract between Piedmont USD and Cleary Bros for irrigation work in the amount of \$5,550 at Lake & Howard Avenue to support planting of trees by the City of Piedmont to provide shade at Beach Elementary School. Funding: Modernization
- H. Ratify contract between Piedmont USD and Pacific Power and Systems in the amount of \$48,878 to provide electrical, fire alarm system, and low voltage conduits for the Piedmont Unified School District Professional Development Center near Binks Gym. Funding: Modernization
- I. Approve contract between Piedmont USD and murakami/Nelson Architects in the amount of \$13,500 for design services for the installation of ceiling fans to control interior room temperatures in elementary school classrooms. Funding: Modernization
- J. Ratify contract between Piedmont USD and CAS Inspection, Inc. in the amount of \$3,600 for inspection services for the shade structure at Wildwood Elementary School. Funding: Modernization
- K. Ratify contract between Piedmont USD and Marzano Research Laboratory in the amount of \$814.13 for professional development honorarium at MRL workshop in October, 2014. Funding: Title III reimbursement to Corpus Christi School per Federal mandate.
- L. Ratify contract between Piedmont USD and Parlant Technology in the amount of \$4,000 for implementation of Parentlink, a mobile application for intended use by the PUSD community. Funding: General Fund
- M. Ratify contract between Piedmont USD and OSSI Global in the amount of \$1,750 for PUSD online student registration services. Funding: General Fund

- N. Ratify contract between Piedmont USD and the Contra Costa County Office of Education (CCCOE) in the amount of \$4,963.83 for media services through the “ed1stop” web portal provided by CCCOE. Funding: General Fund
- O. Approve contract between Piedmont USD and Danielle O’Dea in the amount of \$500 for choreography services to Piedmont High School. Funding: General Fund
- P. Approve contract between Piedmont USD and Jasabe, LLC in the amount of \$2,120 for authorization, implementation, and start up fees to provide facilities reservation software system services for a period of twelve months commencing February 1, 2015. Funding: General Fund
- Q. Ratify contract between Piedmont USD and Robin Winokur, MD at no cost to the District.
The Board is requested to approve the services of Robin Winokur, MD to review protocols relating to emergency treatment of anaphylaxis, review and sign standing orders for epiPens and refills, and provide consultation related to training and supervision of school employees in emergency care for anaphylaxis.
- R. Ratify contract between Piedmont USD and MCT Vision Screening Program in an amount not to exceed \$936 for vision screening of students. Funding: General Fund

9:05 p.m.

XII. FUTURE BOARD AGENDA ITEMS

—▶ SUBJECT TO CHANGE ◀—

- Report from HYA regarding Leadership Profile for Superintendent (February 11)
- First Reading Math Task Force Recommendations for 2015-16 (Feb.11)
- Special Board Workshop for Presentation of Slate (February 24)
- Facilities Master Plan Process Review (March)
- Second Interim Budget Report (March 11)
- Second Reading Math Task Force Recommendations for 2015-16 (March11)
- Superintendent Appointment (March 25)
- School Support Tax Levy Hearing (April 22)

9:10 p.m.

XIII. ADJOURNMENT

The scheduling of time for agenda issues is approximate.

*Attachment

Next Regular Board of Education Meeting:
Wednesday, February 11, 2015 - 7:00 p.m.
City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.

Board Agenda Material

(in compliance with Senate Bill 343)

To view Board agenda packets and background material online, go to: www.piedmont.k12.ca.us Go to "Board of Education" link, scroll down to "Agendas & Minutes." Video streaming of Board Meetings can be accessed at the same web site. Go to "Board of Education" link, and scroll down to "Video Streaming". Click on meeting of your choice.

Agenda packets are available for viewing Friday evenings prior to a Board meeting.

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site:

Copies of the agenda are posted at all school sites and the District Office for public viewing. If you wish to receive an electronic version of Board meeting agendas, please submit your request with email address to: sspiker@piedmont.k12.ca.us

Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.