

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

September 23, 2014

CALL TO ORDER	President Andrea Swenson called the meeting of the Board of Education to order at 6:03 p.m.
ESTABLISHMENT OF QUORUM	President Andrea Swenson, Vice President Sarah Pearson and Board Members Amal Smith, Doug Ireland and Rick Raushenbush were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:04 p.m. to discuss: Public Employee Performance Evaluation: Superintendent (Government Code Section 54957))
Others Present in Closed Session	Superintendent Hubbard joined the session at 6:19 p.m.
Reconvene to Regular Session	President Swenson called the Regular Session of the Board of Education to order at 7:10 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session and no action was taken.
Agenda Adjustment	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	Katie Korotzer, President of the PHS Parents' Club and APCP, reported the following: <u>PHS Parents' Club:</u> <ul style="list-style-type: none">Working with Mr. Daniels on plans for a mid-cycle WASC visitParent Club funding has enabled the after-school study program to extend hours and subjectsA team of PHS students, teachers, administrators and parents is attending the Challenge Success Conference at Stanford this weekend <u>Associated Parents' Clubs of Piedmont:</u> <ul style="list-style-type: none">Elementary clubs are working on the Harvest FestivalThe Wellness Center Fall Festival 5K Run is on Sept. 27 and details can be found on the Piedmont Portal.
Student Representative to Board	Claire O'Connor, PHS student representative and ASB Vice President, reported the following: <ul style="list-style-type: none">Students like the late Tuesday and Friday start times on the new five-day class scheduleAP Environmental Science Class is participating in a field project

to count the sand crab population

- Seniors are busy preparing for the November 1 deadline for early college application
- The Tennis Team took second place overall at the tournament in Fresno
- The Tennis Team and Football Team are both undefeated in their leagues
- ASB sponsored "Welcome Back Week" from Sept. 2-5 and gave out treats, such as churros, root beer floats and snow cones
- The Senior Picnic was a lot of fun; students went somewhere 1-2 hours away – they are not sure where
- Homecoming is October 24 and tickets go on sale Monday; the theme will be announced then

Persons Requesting to Speak on Items Not on the Agenda

William Blackwell asked the Board to consider discussing replacing the existing parcel tax with a more equitable tax. He believes that the court decision [*Bourikas*] overturned the use of variable rates but not the use of uniform rates. The parcel tax for Alameda USD includes a uniform rate of \$.32/sq. ft. of building and is still intact. He urged the Board to not wait seven years to replace the tax.

President Swenson reminded the Board they cannot discuss an item that is not on the agenda.

Superintendent Announcements

None

President Announcements

Ms. Swenson and Mr. Raushenbush will be edibles judges at the Harvest Fest. The new "Spotlight on Student Learning" newsletter is excellent and lists what is taking place in the schools.

EDUCATIONAL SERVICES REPORT:
SPOTLIGHT ON STUDENT LEARNING
Update on 2013-14 District Action Plan

Each year District staff develop an Action Plan based on the goals and commitments approved by the Board. The administration develops tactics; and principals, teachers and staff implement activities and operational responses. This evening staff members reported on implementation of the 2013-14 Action Plan.

Assistant Superintendent Booker outlined the themes presented in the Local Control Accountability Plan (LCAP): exemplary education, high quality curriculum, social/emotional support services, community engagement and school awareness, and maintaining a healthy learning environment.

Assistant Superintendent Brady explained that the LCAP is translated into the Local Control Funding Formula (LCFF), which is based on using resources to address local students' needs by increasing equity in funding throughout the state, increasing transparency to give the community a voice in school spending, and increasing accountability by measuring student success. Where the District previously received money in 30-40 separate funds, now there are only four or five funds, and more opportunities are provided for public input.

Cheryl Wozniak, Director of Curriculum & Instruction, reported that the teacher evaluation system is in its second year of full implementation and a committee meets monthly to continue to refine the process. The District provided a range of professional development opportunities, particularly utilizing the online resources and development opportunities provided by the Silicon Valley Math Initiative.

Stephanie Griffin, Director of Instructional Technology, reported that the investment in technology and infrastructure has resulted in improved wifi, a new phone system, new emergency and communication systems district-wide, a 1:1 device pilot program, and the

development of two pure computer classes at PHS.

Elementary principals Anne Dolid, Carol Cramer, and Michael Corritone reported on piloting a new format for report cards, a new policy for homework, and the use of the Second Step program to create a better school climate and provide students with tools and language for responding in challenging situations.

PMS Principal Ryan Fletcher reported on the success of Scot's Camp, an orientation for incoming sixth graders; the transition to Common Core math; the creation of new computer science classes, Fundamentals of Computer Science and Applied Computer Science with Artbotics; and replacing Wood Shop with a Maker class. The Learnscape Lunchpark is appreciated and is being utilized by students.

Millennium High School Principal Ting Hsu Engelman reported on enhanced service learning initiatives, the annual back-to-school retreat, and an expansion of the student advisory system to include mandatory tutorials and school-wide monthly meetings.

Piedmont High School Principal Brent Daniels reported on pursuing initiatives that reduce student stress such as the new bell schedule and Challenge Success; creating service opportunities for students to develop as global citizens such as Camp Everytown; and setting expectations for responsible behavior inside and outside of school.

REVIEW AND ACTION ITEMS

Certify Competence of Administrators in the Assessment of Certificated Employees

Education code requires that all administrators assigned to evaluate certificated employees must possess certain demonstrated competencies. The District is implementing a new evaluation process piloted in 2011-12. All administrators have received professional development in this system and are trained to understand the process and apply it equitably. Superintendent Hubbard certified that all administrators have demonstrated competency in the assessment of certificated employees.

Ms. Raushenbush moved to approve the Superintendent's Certification of Competence of Administrators in the Assessment of Certificated Employees. Mr. Ireland seconded the motion, and it was approved by a vote of 5-0.

PUSD Modernization Program Update

After completion of the Seismic Safety Bond Program (including final budget transfers), there was a balance of approximately \$6.1M available for Modernization projects accounted for in the State School Facilities Fund (Fund 35). Over the past two years, the Board has approved an estimated \$5.4M in modernization projects. While not all projects have been completed, it is estimated that approximately \$650k remains. Staff cautioned that some funds have been committed for projects that have not yet been charged, so the full amount is not available for new projects.

Established priorities for use of Modernization funds are for projects such as roof and pavement repair (work required to protect structures from water intrusion and similar problems), security improvements (including two-way communications systems at each site, fencing, gates and locks where appropriate), shade structures/systems at elementary school sites, and technology upgrades District-wide. Modernization funds were used for projects initially deferred as part of the Seismic Safety Bond Program so as to ensure all seismic projects were completed on time and on budget. Improvements to the Alan Harvey Theater (funded through donations) are tracked separately in the Capital Facilities Fund (Fund 40), although

Modernization funds were used per Board authorization for design documents and other safety improvements.

The District has completed or is in the process of finalizing the work listed below. All projects prioritized by the Board are in process.

Wildwood Elementary School (\$505,897):

- Wildwood Playground project (\$222k – SSBP deferred)
- Wildwood Roofing project (\$154k – SSBP deferred)
- Safety Gates/Fencing/Alarms (\$63k)
- Shade Structure (\$30k)
- Materials/Supplies (\$26k)
- Technology Upgrades (\$11k)

Havens Elementary School (\$80,428):

- Shade Structure/Supplies (\$24k)
- Safety Gates/Fencing/Alarms (\$44k)
- Retaining Wall Investigation (\$12k)

Beach Elementary School (\$554,710):

- Beach Roofing project (\$290k – SSBP deferred)
- Technology Upgrades (\$102k – SSBP deferred)
- Safety Gates/Fencing/Alarms (\$68k)
- Storm Drain/Grading/Ramp work (\$46k)
- Cahill projects outside GMP (\$25k)
- Materials/Supplies/Windows (\$23k)
- Howard Avenue Shade Trees (TBD - \$12k authorized)

Piedmont Middle School (\$1,332,601)

- HVAC Replacement (\$454k)
- Storm Drain Repair/Paving (\$161k)
- Safety Doors/Fencing/Alarms (\$69k)
- Non-Structural Hazards (\$93k)
- Technology Upgrades (\$20k)
- Materials/Supplies/Windows (\$38k)
- 2-Way Communications (\$356k)
- PMS "Learnscape" (\$140k)

Piedmont High School / Millennium High School (\$1,981,827):

- Technology Upgrades (\$986k)
- Alan Harvey Theatre Design/Geotech (\$480k)
- Alan Harvey Pit Filler (\$81k)
- Safety Doors/Locks/Alarms/Signage (\$38k)
- 2-Way Communications (\$341k)
- Paving Repairs/Electronic Gate (\$18k)
- Materials/Supplies/Lights (\$37k)

District-Wide (\$886,110):

- Construction Management (\$328k)
- Safety Locks/Alarms (\$95k)
- Consultants (Communication/Funding) (\$135k)
- Consultants (Architects/Legal/Inspections) (\$87k)
- Materials/Supplies/Misc/Technology (\$52k)
- Flooding Damage Repairs (\$51K)
- Phone System (\$138k)

The Board wants to be judicious in spending any remaining money as there are other facility needs. There is no State school construction bond on the horizon and many needs. They would like an assessment of facility needs before prioritizing any additional work, and believe a Board workshop on facilities would provide a good starting point.

Questions remain about how the District can address accessibility and life/safety issues in the Alan Harvey Theater (AHT). The issues identified in 2006 cannot be fixed without a major capital campaign (bond), though the District still bears the responsibility for addressing the problems identified. To that end, the District's Modernization Steering Committee (MSC) has developed recommendations for steps that could be acted upon immediately using State School Facilities funding (Fund 35) and community donations to support the initial work. They also formally recommend that the District develop an action plan outlining measures that can be worked on in phases as the District is financially able. A sub-committee of MSC members will help develop a long-term written plan for addressing the accessibility and life/safety issues.

Along with the recommendations from the MSC, staff have suggested small projects that would make a difference in classroom instruction. The District has some good cost estimates and believes the work can be done in a timely fashion and still retain some money in the Modernization Fund. The list of repair recommendations is based on the priorities of access, life safety, non-structural hazards, creature comforts and then programs – all of which need to be executed without triggering Division of State Architects (DSA) requirements that would necessitate a complete renovation.

Following are the recommendations of the MSC:

- Seat reconfiguration and refurbishing (Accessibility/Life Safety) \$69k
- Roof Repair (Deferred Maintenance) \$35k
- Duct Replacement (Deferred Maintenance) \$135 k including a 20% contingency fee
- Stage Floor Resurfacing (Life Safety) \$50k including a 10% contingency fee
- Screen Replacement (Instructional Program) \$30k .
- Consultant Services Agreements (Accessibility/Life Safety) \$50k

President Swenson said there will be other opportunities for the public to present their ideas for AHT and what to do now. Suggestions may be emailed to the Board and there will be opportunities to speak at future Board meetings. She requests that the comments be in a positive and constructive vein.

Mr. William Blackwell, Piedmont citizen, said the failure of the bond measure provides a fresh opportunity, and he suggested that the Board clarify their goals: is it to provide a smaller, state-of-the-art performing arts center or to renovate as is but include needed improvements. He believes it is important to clarify objectives such as the number of seats, the extent of acoustical improvements, aesthetic considerations, and the optimal construction schedule. He would like these considerations resolved before any bond election.

In Board discussion it was noted that the earliest a bond measure can be put before voters is 2016 and there is work that needs to be done now. Board members expressed an interest in developing some type of master or longer-term plan. They will begin by holding a Board workshop in October to review medium-term facility needs and then decide how to proceed.

CORRESPONDENCE

Ms. Smith received a question on how AHT expenditures played out, several comments on Beach facilities and questions about the protocol for bringing issues to the Modernization Committee, a question on the new bell schedule, and an interesting article on how

good library programs support educational programs.

Ms. Pearson received an email from a teacher interested in using teamwork to pursue Green Team goals.

BOARD REPORTS

Mr. Raushenbush attended the PHS Site Council.

Ms. Smith had nothing to report.

Mr. Ireland attending Senior Picnic, which was held in San Ramon and served 200 kids.

Ms. Pearson attended the PHS Back-to School Night, the PMS Parent Club, ALPS, a meeting with PADC leadership, and followed up with Mr. Booker regarding plans for the Diversity Education Advisory Committee. She attended a football game and the first PEF meeting. She and Andrea will attend an Educate Our State conference Saturday.

Ms. Swenson attended APCP, a tea sponsored by Nancy Skinner for elected women in Alameda County, a reception for the new Piedmont Recreation Director, a meet and greet for Elizabeth Echols, who is running for Skinner's assembly seat.

CONSENT CALENDAR

Ms. Swenson announced that the minutes had been amended

Ms. Pearson moved and Ms. Smith seconded a motion to approve the consent calendar with the amended minutes. The motion passed 5-0.

- A. Adopt Regular Board Meeting Minutes of September 10, 2014 Board Meeting
- B. Approve Personnel Action Report
- C. (Second Reading) Adopt Revised Board Bylaw 9270, "Conflict of Interest – Appendix."
The Clerk of the Alameda County Supervisors' Office has requested revisions to the Exhibit of Board Bylaw 9270. The Board Policy itself does not require change, but the Appendix is considered part of the entire Board Policy so the entire material is presented. The proposed revision is to add the position of 'Chief Business Official' to the list of designated employees in Category 1 for reporting purposes.
- D. Approve Field Trip for 40-55 PHS Acappella students to attend the NYC Choral Festival in New York City from March 19-23
- E. Approve Field Trip for 11 Homebase students to participate in a field trip on Angel Island from October 15-17
- F. Approve Field Trip for 25 Cross Country athletes to compete in the Clovis International Cross Country Meet in Fresno, CA from October 10-11, 2014.
- G. Approve Field Trip for 30 Cross Country athletes to compete in the Mt. Sac Cross Country Meet in Walnut, CA from October 24-25, 2014.
- H. Approve Memorandum of Understanding Between the District and the Contra Costa County Office of Education for the Beginning Teacher Support and Assessment (BTSA) Induction Program effective July 1, 2014 through June 30, 2015
This partnership was formed to increase student achievement through the implementation of a quality teacher induction program, while nurturing the growth and development of

participating teachers in the District. The anticipated level of funding for 2014-15 is \$2,000 per participating teacher (8 teachers).

- I. Approve Affiliation Agreement Between the District and the Regents of the University of California, San Francisco School of Nursing effective October 1, 2014 through September 30, 2024 for the placement of nursing students in the District.
- J. Approve Contract with American Seating in the amount of \$68,817.05 for refurbishing seating in Alan Harvey Theater.
- K. Approve Contract with murakami/Nelson in the amount of \$25,000 for architect services for ADA fire/life safety at Alan Harvey Theater.
- L. Approve Contract with Vila Construction for the period of 10-1-14 to 11-30-14 in the amount of \$25,000 for construction management services for Alan Harvey Theater facility improvements.

FUTURE BOARD AGENDA ITEMS

Board members would like the Alan Harvey Theater to be on a future agenda. They would also like to have a mini-workshop on facilities in October, to be held during the day at the District Office. In regard to Mr. Blackwell's request to have a discussion on revision of the parcel tax, the Board is not sure a meeting is needed. Case law is clear – the *Bourikas* decision was appealed and upheld and requires the same charge per parcel. Superintendent Hubbard contacted our attorneys and their advice remains the same. It is not possible to compare with other districts as some did not change their tax structure to comply with *Bourikas* but have passed the statute of limitations and can no longer be sued. As part of the settlement, the tax for the Alameda Unified School District was allowed to stand; on the other hand, San Leandro Unified School District was sued.

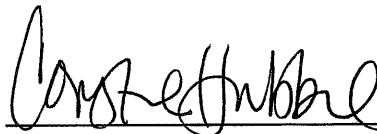
- Sufficiency of Educational Materials (October 8)
- Announcement of Enrollment Numbers (October)
- Facilities Use – Fee Structure (Oct./Nov.)
- Board Workshop on Special Education (TBD)
- Board Workshop on Facilities/Master Planning (TBD)
- Review Facilities Standards/ Green Policy (TBD)
- Review Facilities Handbook (TBD)
- Review Recommendations of Math Task Force for 2015-16 (Jan.)

ADJOURNMENT

The meeting was adjourned at 9:07 p.m.



ANDREA SWENSON
Board President, Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education