

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

September 10, 2014

CALL TO ORDER	President Andrea Swenson called the meeting of the Board of Education to order at 6:15 p.m.
ESTABLISHMENT OF QUORUM	President Andrea Swenson, Vice President Sarah Pearson and Board Members Amal Smith, Doug Ireland and Rick Raushenbush were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:19 p.m. to discuss: Public Employee Performance Evaluation: Superintendent (Government Code Section 54957))
Others Present in Closed Session	Superintendent Hubbard
Reconvene to Regular Session	President Swenson called the Regular Session of the Board of Education to order at 7:06 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session and no action was taken
Agenda Adjustment	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	Katie Korotzer, President of the PHS Parents' Club and APCP, reported the following: <u>PHS Parents' Club</u> <ul style="list-style-type: none">• Back to School Night is Thursday, Sept. 11 from 7:00-9:00 p.m.• The Parents' Club, ASB and Mr. Mapes have been planning Friday night's Senior Picnic.• Principal Daniels challenged students and community to commit to two random acts of kindness during the week of Sept. 12 in honor of the memory of Christopher Stevens.• A team of PHS students, teachers, administrators and parents is attending the <i>Challenge Success</i> Conference at Stanford on September 26 and 27.• A discussion on the meaning of success for students will be available Sept. 26. Details on the Piedmont Portal (www.piedmontportal.org).• The College & Career Center is open and over 100 college visits are scheduled between September and November.

- Community College information night will be October 2.
- The PSAT is being offered to juniors on Oct. 18. Use the link on the PHS bulletin to sign up.
- PHS assemblies on Oct. 7: 9th and 12th graders will attend a Consent Assembly and 10th and 11th graders will attend an assembly on safe driving.
- Parent Club reps are working with teacher Courtney Goen to coordinate service learning with some funding from the Piedmont Appreciating Diversity Committee.
- Work is in progress to grow the after-school study hall into an academic center.

Associated Parents' Clubs of Piedmont:

- The online registration system will remain open all year for parent purchases, donations, etc.
- The Fundraising Office Student Directory will be available soon.
- Daily attendance of students is important in setting the rate for the allocation of State funding.
- APCP is looking for parents to serve on the Budget Advisory Committee and the School Support Tax Subcommittee.
- PHS Boosters Club hosting Highlander Classic this Friday.
- The Wellness Center Fall Festival 5K Run in on Sept. 27 and details can be found on the Piedmont Portal.

Student Representative to Board

Beginning at the next meeting MHS Representative Sean Dickson and PHS Clair O'Connor will attend alternate meetings.

Persons Requesting to Speak on Items Not on the Agenda

None

Superintendent Announcements

None

President Announcements

Alan Harvey Theater will be on the agenda for the Sept. 23rd meeting. Community members are welcome to present constructive feedback and dialogue.

**EDUCATIONAL SERVICES REPORT:
SPOTLIGHT ON STUDENT LEARNING**

Connected Learning Initiative:
Millennium High School

Millennium High School Students, grades 9-12, were first in piloting the new Connected Learning Initiative, with chromebooks on students' desks on the first day of school. Stephanie Griffin, PUSD Director of Instructional Technology, and Sati Shah, MHS Science Teacher and Technology Coordinator, provided a brief overview of how MHS students and teachers are implementing 1:1 mobile learning during the first few weeks of school.

REVIEW AND ACTION ITEMS

Adopt Resolution 01-2014-15, "Local Reserves Cap"

The Board considered adopting Resolution 01-2014-15. This resolution calls upon the Legislature and the Governor to repeal or substantially change the language contained in Senate Bill 858, which limits the ability of school districts to maintain adequate reserves. Under SB 858 Piedmont would be required to hold no more than 6% in reserves. This reserve limit does not go into effect until the State makes a contribution to the Prop. 98 rainy day fund. This issue will be on the November ballot as Proposition 2.

Imposing this limit preempts governing boards in making decisions they believe best serve their students and runs contrary to the core principles of the Local Control Funding Formula (LCFF), which

ensure that student needs drive allocation of resources.

Ms. Pearson moved to adopt Resolution 01-2014-15, "Local Reserves Cap." Mr. Raushenbush seconded the motion.

The motion passed as follows:

AYES: Swenson, Pearson, Smith, Ireland, Raushenbush
NOES: None
ABSENT: None
ABSTAIN: None

Conduct Public Hearing and Approve 2013-14 Unaudited Actuals Financial Report and Revised 2014-15 District Budget for All Funds Operated by the District: General Fund, Adult Education, Cafeteria, Deferred Maintenance, Capital Facilities, Building, Special Reserve/Noda, and Special Reserve/Parcel Tax and Authorize Appropriate Budget Transfers

The 2014-15 Adopted Budget was approved by the Board on 6/25/14 and brought back for presentation on 8/20/14. Revisions to the Adopted Budget must be approved the Board, and can take place anytime during the year. The most significant change to the Revised 2014-15 Budget is the increase in employer-paid contributions to employee pension plans. The increase is expected to add close to \$1M over the next two years.

There is an increase in actual salaries for staffing for specialized programs, the new business official and long-term sub contracts. The actual costs for employees will be reflected in the first Interim Budget presented in December 2014. The ending fund balance includes a reserve for economic uncertainty of 4%.

The Adult Education Fund is doing well and reflects one-time state revenue from Consortium grant funding. The Cafeteria Fund includes all costs associated with food service as well as a balance for repairs and equipment purchases. The Deferred Maintenance Fund holds money transferred from the General Fund and reserved for deferred maintenance projects expected to be completed in the 2014-15 school year and included in the District's approved maintenance plan. The Building Fund holds the funds for construction projects authorized as part of General Obligation Bonds. There are not GO Bond programs at this time and the fund is empty. The State School Facilities Fund is known as the Modernization Fund and accounts for State funds received for seismic improvements and modernization; it reflects expenditures paid through 6/30/14 and approximately \$600k is available in this fund. The Capital Facilities Fund used to account for facility projects not eligible under the Deferred Maintenance Fund. It includes replacement funds for synthetic turf fields and \$560k in donations for capital improvements for AHT. The Special Reserves Fund accounts for transfers for future use to support parcel tax programs in the final years of Parcel Tax Measure A. There have been no transfers into the fund.

The Board conducted a public hearing on the 2013-14 Unaudited Actuals Financial Report, and there were no public comments.

Mr Ireland moved to approve the 2013-14 Unaudited Actuals Financial Report and the Revised 2014-15 District Budget for all funds operated by the District. Ms. Smith seconded and the motion was approved by a vote of 5-0

Adopt Resolution 02-2014-15, "Authorizing Budget Transfers of Funds"

The Board reviewed Resolution 02-2014-15 authorizing appropriate budget transfers between funds of the District in accordance with Education Code Section 42603.

Ms. Pearson moved to adopt Resolution 02-2014-15, "Authorizing Budget Transfers of Funds." Mr. Raushenbush seconded the motion.

The motion passed as follows:

AYES: Swenson, Pearson, Smith, Ireland, Raushenbush

NOES: None
ABSENT: None
ABSTAIN: None

Approve Contract for Song Chin-Bendib as Chief Business Officer for Piedmont Unified School District

The Board will be asked to approve a contract with Song Chin-Bendib for the position of Chief Business Officer (CBO). In the process of reorganizing Business Services and Adult Education programs, the District recruited a Chief Business Official to assume the duties associated with all fiscal aspects of District operations and after a rigorous search process is entering into a contract with Ms. Chin-Bendib. It is a common practice of school districts to enter into individual service agreements with senior staff who are not affiliated with any bargaining unit.

Ms. Raushenbush moved to approve the Contract for Song Chin-Bendib as Chief Operating Officer. The motion was seconded by Ms. Smith and the motion was approved by a vote of 5-0.

Review Board Policy on Conflict of Interest Code

The Board is directed by Government Code 87306 to review its Conflict of Interest Code in every even numbered year and to certify to the Clerk of the Alameda County Supervisor's Office that it has been reviewed. The Board was asked to approve a change to the Appendix to include the Business Manager as a designated employee in Category 1. This matter will be brought back to the next Board meeting for approval on the Consent Calendar.

Ms. Smith moved and Mr. Ireland seconded a motion to include the position of Chief Business Officer on the list of designated employees and to bring the policy back on September 23 for approval on the Consent Calendar. The motion was approved by a vote of 5-0.

CORRESPONDENCE

Ms. Smith reported that no correspondence was received.

BOARD REPORTS

Mr. Raushenbush attended the Beach Parents' Organization and the Modernization Steering Committee.

Mr. Ireland attending the Modernization Steering Committee, the Tri-School Site Council and will be participating in the Senior BBQ Friday night. He made site visits to Beach and Wildwood where he saw students engaged in Common Core instruction and activities.

Ms. Smith attended the Tri-School Site Council, the PHS Boosters Club, and the Millennium Site Council and Parents' Club.

Ms. Pearson attended the PMS Back-to School Night, the PMS Learnscape Celebration, the Math Task Force and new member orientation for the Piedmont Educational Foundation.

Ms. Swenson attended a session at Scot's Camp where she got to see chromebooks in action, the PHS Parents; Council, a meeting of citizens about AHT, the Learnscape Celebration, the Math Task Force and the PMS Site Council.

CONSENT CALENDAR

The 8-20-14 Board minutes on the consent calendar were posted on the District website on September 9. The District will try a new format for Board minutes, which will be more concise and focused on Board action. Videos of Board meetings after September 2008 are available for viewing on the City of Piedmont website and video recordings of Board meetings are archived and available through the District Office.

Ms. Pearson moved and Mr. Raushenbush seconded a motion to approve the consent calendar. The motion passed 5-0.

A. Adopt Regular Board Meeting Minutes of August 20, 2014 Board Meeting

- B. *Approve Monthly Financial Report of the District for August, 2014
- C. *Approve Warrant List for June 1 – July 31, 2014
- D. *Approve Personnel Action Report
- E. *Conduct Annual Review of Specific Board Policies (Superintendent Hubbard) (requires no action)
Education Code requires that these policies be reviewed annually:
 - Board Policy 5116.1, "Assignment of Piedmont Students to Piedmont Elementary Schools"
 - Board Policy 6145, "Extra and Co-Curricular Activities"
- F. *Adopt Resolution 03-2014-15 "Gann Spending Limit"
The resolution establishes maximum appropriation limitations ("Gann Limit") for public agencies, including school districts.
- G. Approve one Independent Contractor Agreement with Jasman Behavioral Consultation, to provide nonpublic services for one student, effective August 29, 2014 through December 31, 2014, at a total cost not to exceed \$6,300.00. Funding: Special Education
- H. Approve one Independent Contractor Agreement with Maxim Healthcare Systems, to provide nonpublic services for one student, effective August 20, 2014 through June 11, 2015, at a total cost not to exceed \$18,000.00. Funding: Special Education
- I. Approve one Independent Contractor Agreement with Linda Beach Preschool, to provide nonpublic services for one student, effective September 1, 2014 through June 30, 2015, at a total cost not to exceed \$32,250.00. Funding: Special Education
- J. Approve one Independent Contractor Agreement with First American Transit, to provide nonpublic services for one student, effective September 1, 2014 through March 31, 2015, at a total cost not to exceed \$3,996.00. Funding: Special Education
- K. Approve one Independent Service Agreement and one Master Contract with Community Options for Family and Youth, to provide nonpublic services for one student, effective September 1, 2014 through December 31, 2014, at a total cost not to exceed \$2,380.00. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

Future agenda items include a discussion on the Facility Fee Schedule, which will be on the agenda in October or November following an analysis by Ms. Chin-Bendib. Board workshops on Special Education and Facilities/Master Planning are being scheduled.

ADJOURNMENT

The meeting was adjourned at 8:43 p.m.

andrea swenson

ANDREA SWENSON
Board President, Piedmont Unified School District
Board of Education

Constance Hubbard

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education