

**PIEDMONT UNIFIED SCHOOL DISTRICT  
Board Committee & Liaison Assignments  
Draft 2014-15**

**Committees (Expected regular attendance)**

APCP & Support Group Presidents .....	Andrea Swenson
Modernization Program Steering Committee .....	Doug Ireland/Rick Raushenbush
*City - School District Liaison Meetings.....	Andrea Swenson/Sarah Pearson
City – Public Safety Committee .....	Andrea Swenson
Diversity Education Advisory Committee .....	Sarah Pearson
Educational Leadership Committee.....	Doug Ireland
Math Task Force 2014-15.....	Andrea Swenson/Sarah Pearson
*Piedmont Educational Foundation .....	Andrea Swenson/Sarah Pearson
School Support Tax Advisory Subcommittee .....	Amal Smith/Doug Ireland
Special Education Advisory Committee (DAC).....	Sarah Pearson
School Site Councils:	
Tri-School Elementaries .....	Amal Smith/Doug Ireland
PMS .....	Andrea Swenson
PHS .....	Rick Raushenbush
Millennium .....	Amal Smith

**Board Liaison Assignments**

*ACSBA (Alameda County School Boards Association) .....	Andrea Swenson/Sarah Pearson
Adult School Advisory Board .....	Doug Ireland
APT (Association of Piedmont Teachers) Liaison.....	Rick Raushenbush
APT Standards & Criteria Committee .....	Doug Ireland
Budget Advisory Committee (BAC).....	Andrea Swenson
CHIME .....	Doug Ireland
Correspondence / Email .....	Amal Smith
District English Learner Advisory Committee (DELAC) .....	Amal Smith
District Technology Committee .....	Andrea Swenson
GATE Advisory Committee.....	Doug Ireland
Advanced Learners Program Support.....	Sarah Pearson
Legislation .....	Rick Raushenbush/Sarah Pearson
PAINTS & Noda Grant Committee .....	Amal Smith
PHS Athletic Boosters .....	Rick Raushenbush
PMS Athletic Boosters .....	Amal Smith
Piedmont Appreciating Diversity Committee.....	Sarah Pearson
Portal Advisory Committee.....	Andrea Swenson
PRAISE .....	Sarah Pearson
Green/Garden.....	Sarah Pearson
School Parent Clubs:	
<i>Beach</i> .....	Rick Raushenbush
<i>Havens</i> .....	Doug Ireland
<i>Wildwood</i> .....	Amal Smith
<i>PMS</i> .....	Sarah Pearson
<i>PHS</i> .....	Andrea Swenson
<i>Millennium</i> .....	Amal Smith

Board Member Email Addresses:

Board President Rick Raushenbush	<a href="mailto:rraushenbush@piedmont.k12.ca.us">rraushenbush@piedmont.k12.ca.us</a>
Board Vice President Andrea Swenson	<a href="mailto:aswenson@piedmont.k12.ca.us">aswenson@piedmont.k12.ca.us</a>
Board Member Sarah Pearson	<a href="mailto:spearson@piedmont.k12.ca.us">spearson@piedmont.k12.ca.us</a>
Board Member Amal Smith	<a href="mailto:amalsmith@piedmont.k12.ca.us">amalsmith@piedmont.k12.ca.us</a>
Board Member Doug Ireland	<a href="mailto:direland@piedmont.k12.ca.us">direland@piedmont.k12.ca.us</a>

\* Must be President and Vice President

**PIEDMONT UNIFIED SCHOOL DISTRICT**

Piedmont, California

July 1, 2014

TO: Members of the Board of Education  
FROM: Constance Hubbard, Superintendent  
SUBJECT: Personnel Action

---

**SUBJECT TO BOARD APPROVAL**

**Employment: Certificated**

Amy Dunn-Ruiz Effective 8/18/14	Math Teacher 1.0 FTE Temporary	PHS
Jessica Siebert Effective 8/18/14	Resource Specialist .4 FTE Temporary	Havens
Anne Violanti Effective 8/18/14	Music Teacher .3 FTE Temporary	PMS/Havens/ Wildwood/Beach

**Employment: Certificated Continuing Employees from 2013-14**

Mark Cowherd Effective 2014-15	Social Science Teacher .2 FTE Temporary	PHS
Edward Mahoney Effective 2014-15	Math Teacher .2 FTE Temporary	PHS
Xiaohua Yu Effective 2014-15	Mandarin Teacher .1 FTE Temporary	PMS

**Request for Leave of Absence: Certificated**

Susannah Bjork Effective 2014-15 School Year	Spanish Teacher .1 FTE (.6 Assignment)	PMS
Vanessa Miller 11/10/14-6/12/15	Kindergarten Teacher 1.0 FTE	Havens

**Valenzuela/CAHSEE Lawsuit Settlement  
Quarterly Report on *Williams* Uniform Complaints**

[Education Code § 35186(d)]

District: **PIEDMONT UNIFIED SCHOOL DISTRICT**

Person completing this form:

Sandy Spiker  
Administrative Assistant to the Superintendent

Quarterly Report Submission Date:

- (check one)
- April 2014 (for Jan 1-March 31, 2014)
  - July 2014 (for April 1– June 30, 2014)
  - October 2013 (for July 1-Sep 30, 2013)
  - January 2014 (for Oct 1-Dec 31, 2013)

Date information reported publicly at Governing Board meeting **July 1, 2014**

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
<b>TOTALS</b>	0		

CONSTANCE HUBBARD  
Print Name of District Superintendent

July 1, 2014

\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
Date



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Piedmont City Unified (01 61275 0000000)

### Certification Preview

To view messages related to a data collection check the box to right of the description, or click on Select All, then click on the Preview Certification Messages button.

Note: Depending on the number of data collections selected and the size of your LEA, it may take a few minutes to validate and check for messages.

Fiscal Year	Description	Deadline	Status	Preview
2012-13	<a href="#">Title II, Part A Fiscal Year Expenditure Report, 24 Months</a>	6/30/2014	Certified	
2013-14	<a href="#">Title I, Part A Notification of Authorization of School Wide Program</a>	2/28/2014	Certified	
2013-14	<a href="#">Title I, Part A School Funded Staff Report</a>	6/30/2014	Certified	
2013-14	<a href="#">Title I, Part A Parental Involvement Policies</a>	6/30/2014	Certified	
2013-14	<a href="#">Title II, Part A School Class Size Reduction Report</a>	6/30/2014	Certified	
2013-14	<a href="#">Title II, Part A Fiscal Year Expenditure Report, 12 Months</a>	6/30/2014	Certified	
2013-14	<a href="#">Title III, Part A LEP YTD Obligations Report, 12 Months</a>	6/30/2014	Certified	
2013-14	<a href="#">Title III, Part A LEP Nonprofit Private School Reimbursement</a>	6/30/2014	Certified	
2013-14	<a href="#">Homeless Education Policy, Requirements and Implementation</a>	6/30/2014	Certified	
2014-15	<a href="#">Protected Prayer Certification</a>	6/30/2014	Certified	
2014-15	<a href="#">Application for Funding</a>	6/30/2014	Certified	
2014-15	<a href="#">School Student Counts, Projected</a>	6/30/2014	Certified	
2014-15	<a href="#">Other ESEA Nonprofit Private School Participation</a>	6/30/2014	Certified	
2014-15	<a href="#">Title I Part A Nonprofit Private School Participation</a>	6/30/2014	Certified	
2014-15	<a href="#">Title I, Part A Planned School Allocations</a>	6/30/2014	Certified	
2014-15	<a href="#">Substitute System for Time Accounting</a>	6/30/2014	Certified	



KALMANOVITZ  
SCHOOL OF  
EDUCATION

## SAINT MARY'S COLLEGE OF CALIFORNIA STUDENT PLACEMENT AGREEMENT

This Agreement ("Agreement") is made by and between Saint Mary's College of California ("Saint Mary's"), a non-profit public benefit corporation and Piedmont Unified District of Alameda County ("Institution") on this 15<sup>th</sup> day of Aug 2014 ("Effective Date").

### RECITALS

WHEREAS, Saint Mary's desires to place Saint Mary's students enrolled in teacher training curricula and/or Saint Mary's students enrolled in counselor or psychology training curricula (collectively, "Students"), in appropriate locations whereby Students may gain practical teaching, school counseling or school psychology experience as an important element of Students' education and training by Saint Mary's School of Education; and

WHEREAS, Saint Mary's is accredited by the Western Association of Schools and Colleges and is approved by the California Commission on Teacher Credentialing ("CCTC") as a teacher and counselor education institution that enrolls Students in a teacher training and/or a school counselor or school psychology education curriculum and Institution benefits from the services and assistance of Students in Institution's teaching, school counseling or school psychology environments; and

NOW, WHEREFORE, it is mutually agreed between the parties hereto as follows:

### TERMS

#### 1. Incorporation of Recitals

The Recitals appearing above are admitted by the parties to be true and correct and are incorporated into this Agreement as if fully set forth herein.

#### 2. Term

This Agreement is effective as of the Effective Date and covers all applicable instructional periods commencing on or about the fifteenth day of August 2014 and ending before the fifteenth day of August 2015.

#### 3. Definitions

3.1 "*Student Teaching*" means active participation in the duties and functions of classroom teaching under the supervision and instruction of Institution's employees who hold valid credentials issued by the CCTC, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the Institutions or classes in which practice teaching is provided. "*Student teaching*" further means, as appropriate, "*School Counseling or School Psychology Field Experience*" which is the active participation in the duties and function of school counseling under the supervision and instruction of Institution's employees who hold valid credentials issued by the CCTC, other than emergency or provisional credentials, authorizing them to serve as counselors in Institution classrooms and programs in which school counseling or school psychology field experience is provided.

- 3.2 “*Location*” means any applicable Institution site or campus when Institution is a public school district with multiple locations or campuses on which Student Teaching, School Counseling or School Psychology will occur. If Institution is located on a single campus, such as an independent school, a private school, or a public institution located on a single site, then “*Location*” shall be read to mean “*Institution*”.
- 3.3 “*Master Teacher*” means the Institution teacher, school counselor or school psychologist, holding a valid credential or license issued by or approved by the CCTC, who is or will be providing supervision to Students assigned to the Location. Also referred to as “*Field Supervisor*” in the context of school counseling or school psychology.

#### **4. Parameters**

- 4.1 Institution and Saint Mary’s shall, from time to time, adjust the number of Students per semester that will be placed with Institution.
- 4.2 Saint Mary’s shall pay to Institution a fee of twenty-five dollars (\$25.00) per semester unit of experience provided to Students placed at Institution Location(s). Invoices must be received by Saint Mary’s (Attn: School of Education, unless otherwise directed) by June 1, 2015 to be eligible for payment.

#### **5. Obligation of Institution**

- 5.1 Institution shall provide Students with hands-on experience through Student Teaching, School Counseling or School Psychology in a classroom or other appropriate environment.
- 5.2 Institution shall ensure that Students are supervised when at the assigned Location. Institution shall ensure that each Student is provided with adequate opportunity to complete all Student Teaching, School Counseling or School Psychology requirements of the Saint Mary’s credential program as may be necessary for the Student to earn his/her semester units.
- 5.3 Institution shall require Students in Student Teaching II /Daily Student Teaching to obtain an Emergency 30-day Substitute Teaching Permit from the California Commission on Teacher Credentialing. Upon submission of necessary documents and fees, Institution will assist Students with the application process. Students who participate on a Student Teaching I / non-takeover placement and have passes the BSR will obtain an Emergency Substitute Permit through the Institution. All who have not will participate in the appropriate process with the Institution to obtain an alternative type of fingerprint clearance. Institution shall require Students to provide evidence of freedom from activate tuberculosis.

#### **6. Obligation of Saint Mary’s**

- 6.1 Saint Mary’s may consult with the Principal or Vice Principal at the Location, as well as consulting with the prospective Master Teachers/Field Supervisors regarding the placement of Students at Institution Location(s).
- 6.2 The assignment of a Student to practice teach or practice school counseling or school psychology at an Institution location shall be deemed to be effective for the purpose of this Agreement as of the date the student presents to the proper authorities of Institution the placement verification form or other document given to the student by Saint Mary’s effecting

such assignment, but not earlier than the date of such assignment as shown on such form or other document measuring the amount of supervision provided.

## **7. Fee Computation**

Saint Mary's will accept invoices by Institution periodically throughout the term of this Agreement and Saint Mary's shall make payments in accordance with the invoice terms. However, before closing the assignment of each student teacher, **but no later than June 1, 2015**, Institution shall submit to Saint Mary's any final invoices for payment.

## **8. Termination**

This Agreement may be terminated for any reason or without reason by either party by providing (30) thirty-calendar day's advance written notice of the Termination to the other party. Upon termination of this Agreement, all fees shall be prorated to reflect only those services rendered and shall be invoiced as contemplated under the terms of this Agreement.

Institution, for good cause, may refuse to accept for Student Teaching, Student School Counseling or School Psychology, any Student that Saint Mary's proposes to assign to Institution. Institution, for good cause and after consultation with Saint Mary's, may terminate the assignment of any Student assigned to Institution. The termination of any individual Student shall not terminate this Agreement and Saint Mary's may, during the term of this Agreement, seek to assign additional or different Students to Institution.

## **9. Applicable Laws, Codes and Regulations**

9.1 Saint Mary's, upon written request by Institution and upon receipt of appropriate materials from Institution, will instruct students on applicable state and federal law relating to unlawful discrimination, including harassment. Institution shall clearly indicate to Saint Mary's any laws, codes, or regulations of which Saint Mary's students must be informed.

9.2 Institution warrants that it and its facilities comply with all applicable laws, codes, and regulations that pertain to the operation of an educational facility, including but not limited to laws and regulations concerning unlawful discrimination, harassment, and accessibility.

## **10. Relationship of Parties**

This Agreement shall not be construed to make the parties partners, joint ventures, brokers, employees, principal, or agent, nor shall either party hold itself contrary to these terms and neither party shall be bound by any representation, act, or omission of the other.

## **11. Indemnity**

11.1 Saint Mary's agrees to defend, indemnify and hold harmless Institution against all claims, suits, liabilities and costs, including but not limited to, reasonable attorneys' fees, for claims or suits arising out of or related to the negligence or intentional wrongful acts of Saint Mary's.

11.2 Institution agrees to defend, indemnify and hold harmless Saint Mary's from any claims, suits, liabilities and costs, including but not limited to, reasonable attorneys' fees, for claims or suits arising out of or related to the negligence or intentional wrongful acts or omissions of Institution or its employees.

**12. Assignment**

This Agreement may not be assigned by either party without the advance written consent of the other. This Agreement shall be binding upon the heirs, successors, and assigns of both parties.

**13. Notices**

All notices or correspondences regarding this Agreement shall be directed to the following addresses:

If to Saint Mary's:

Attn: Laurie Aguirre  
Saint Mary's College of California  
PMB 4350  
Moraga, CA 94575-4350  
Telephone: (925) 631-4721  
Facsimile: (925) 376-8379

If to Institution: (please complete below)

Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of California, for any lawsuits or disputes between the parties arising from or incident to this Agreement.

**15. Entire Agreement**

This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may be amended only upon the prior written agreement of the parties.

**16. Severability**

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal, void, or unenforceable, that shall not affect the validity and enforceability of the remaining portions of this Agreement.

**17. Non-Waiver**

The failure of either party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights, nor shall the same be deemed to be a waiver of any subsequent breach, either of the same provision or otherwise.

**WHEREFORE**, each party has caused this Agreement to be executed, in no fewer than two (2) counterparts, on their behalf personally or by a duly authorized representative, all as of the Effective Date of this Agreement.

SAINT MARY'S COLLEGE OF CALIFORNIA:

INSTITUTION:

\_\_\_\_\_  
Peter A. Mitchell, Vice President for Finance  
Saint Mary's College of California

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_