

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

June 25, 2014

CALL TO ORDER	Board Vice President Andrea Swenson called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	Vice President Andrea Swenson, and Board Members Amal Smith and Doug Ireland were present. President Richard Raushenbush and Board Member Sarah Pearson were unable to attend the meeting.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:31 p.m. to discuss: A. Public Employee Release: • Non Reelection of Temporary Employees (Government Code Section 54957) B. Public Employee Appointment/Employment (Government Code Section 54957)
Others Present in Closed Session	Superintendent Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Reconvene to Regular Session	Vice President Swenson called the Regular Session of the Board of Education to order at 7:02 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session and Superintendent Hubbard reported that the Board voted to release a temporary employee and to approve the appointment of Michael Corritone as principal of Beach Elementary School. The hiring process was comprehensive and included a large scale interview with teachers, classified staff, parents, administrators and Board members. Mr. Corritone comes to us from the Portola Valley District and has been a principal, vice principal and school counselor. We are excited to have him join our school community. Mr. Corritone thanked Superintendent Hubbard for her introduction and introduced his wife and 9-year-old son; his 11-year old son was playing in an All-Star game. Mr. Corritone is happy to be here at PUSD and is looking forward to meeting parents and students.
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	Katie Korotzer, President of the PHS Parents Club and APCP, announced that they are thrilled to be working on the Math Task Force and are currently accepting nominations for six parent slots. The meetings will begin in September and they already have received 18- 20 names. There will be a nomination process and the slots will be distributed among schools and support groups. This task force will meet six times between September and January and will

work in parallel with the Math Leadership Committee. Fifty-two Piedmont high students attended Camp Everytown and are bringing back to their schools what they learned about diversity and inclusion.

Student Representative to Board	None
Persons Requesting to Speak on Items Not on the Agenda	None
Superintendent Announcements	None
President Announcements	None

REVIEW AND ACTION ITEMS

Conduct Second Public Hearing; Adopt 2014-15 District General Fund Budget and All Budgets Operated by the District; and Adopt Resolution 13-2013-14, "Authorizing Year-End Budget Transfers"

Districts are required to adopt their budgets for the next fiscal year prior to June 30 of each year, and any changes to the budget that occur as a result of the State Budget will be presented as a Revised Budget 45 days after the State Budget is adopted. With the introduction of the Local Control Accountability Plan (LCAP), Governing Boards must also hold at least one public hearing to solicit recommendations and comments from the public prior to adoption of the District's LCAP. The Piedmont Unified School District held its public hearing to discuss budget priorities per Education Code (EC 42127 and 52062) on June 11, 2014. The Adopted Budget and LCAP are now presented as amended based on public input and Board direction. The Adopted Budget includes the expenditures reflected in the LCAP. Staff will submit all required documentation by the statutory deadline of July 1, 2014.

The assumptions used in the preparation of the budget were based on the Governor's May Revise and reflect board priorities. These includes maintaining a breadth of student program offerings, adequate compensation to employees, and a 4% reserve for economic uncertainty.

The current year budget shows sufficient reserves to meet obligations for 2015-16 and 2016-17 and maintain a 4% reserve for economic uncertainty.

A controversial aspect of the Governor's Budget is a proposal included as part of the "Rainy Day Fund." If approved by voters in November, in the year following a deposit into the Proposition 98 portion of the "Rainy Day Fund," districts would not be able to hold reserves of more than twice the minimum required by state regulation, which for the Piedmont Unified School District would amount to 6% (twice the 3% minimum). For PUSD a 3% reserve represents approximately two weeks of payroll. As a result of the recent economic crisis, many districts have established reserve policies calling for higher than minimum reserves. There are many benefits to maintaining a higher reserve – the ability to absorb unexpected expenditures without disruption to programs, a defense against mid-year cuts, a safeguard against declining enrollment, and the possibility of avoiding borrowing for cash flow.

While this report includes Adult Education, Cafeteria, Deferred Maintenance, Capital Facilities, Building, Special Reserve - NODA and Special Reserve - Parcel Tax Funds, the emphasis will be on the General Fund. The General Fund is the most significant of the funds managed by the District because it represents the day-to-day operations of the District. It is the only fund that is not entirely restricted as to expenditures of funds.

The General Fund includes the assumption of an annual 2% increase in the parcel tax assessment for 2014-15 only. Revenue for 2014-15

is based on a projected ADA of 2,530 with Parcel Tax (Measure A) revenue of \$9.6M, contributions from Parent Club organizations of \$1.55M, and contributions for student support services and elective programs from the Piedmont Educational Foundation of \$250k.

Revenue assumptions for 2015-16 and 2016 include a gradual increase in District enrollment, parcel tax revenue at the 2014-15 rate, and Parent Club contributions at the 2014-15 level. Assumptions for expenditures include step & column increases for salaries, a savings of \$45k for three retirees, and transfers to the Adult Education, Deferred Maintenance and Capital Facilities funds. The projections do not yet include the impact of increased contributions to STRS and PERS in 2015-16 and 2016-17. We did not have all the information and this will be included in the 45-day budget revisions

Ms. Swenson opened the public hearing. There was no public comment and the hearing was closed.

Ms. Swenson asked about the State School Facilities Fund. Mr. Brady said this is been a longstanding concern and the State is considering a bond sale. Districts get in line for the money by having an approved project. At this point the State already has a list of approved projects that were unable to receive funding because funds ran out. The recommendation is that if you have a project, get it filed as soon as possible. The issue for Piedmont is that we must show a matching fund. If the community had passed the Alan Harvey Theater parcel tax measure, we could be in line for an estimated \$1.5 -1.7M in funding.

Ms. Swenson asked if the cap on the reserve limit means there will be no more mid-year cuts. Superintendent Hubbard explained that this cannot be assumed.

Ms. Swenson wanted to include in the public record that the cap on budget reserves is a terrible idea; had it been in place during the last downturn of the economy, the District would have needed to lay off teachers and cut programs.

Ms. Swenson is pleased to see this year's small amount of deficit spending compared to previous years. However, the STRS/PERS contribution issue is problematic.

Mr. Ireland said District staff did excellent work getting the District through the economic downturn. The current budget issue is the PERS/STRS contributions. He acknowledged that the contribution to the schools from the community is extraordinary and has provided the consistency that allows the District to maintain staff and programs.

Ms. Smith applauded the District's partnership with the teachers' union, which is very constructive.

Mr. Ireland moved to adopt the 2014-15 District General Fund Budget and All Budgets Operated by the District; and Adopt Resolution 13-2013-14, "Authorizing Year-End Budget Transfers." The motion was seconded by Ms. Smith.

The motion passed as follows:

AYES: Swenson, Smith, Ireland
NOES: None
ABSENT: Raushenbush, Pearson
ABSTAIN: None

Conduct Public Hearing and Adopt the
2014-15 PUSD Local Control
Accountability Plan (LCAP)

The Board will conduct a second and final public hearing on the LCAP and will be requested to approve the District's LCAP for 2014-15. The new funding rules require that each district adopt a plan, called a Local Control Accountability Plan (LCAP), for education spending. The LCAP must describe how the District will meet annual goals for students that reflect both State requirements and local priorities and must be approved by July 2014 and then reviewed annually. The District's LCAP must conform to specific content and format requirements mandated by the State and the Alameda County Office of Education (ACOE). As with the District Budget, the LCAP is submitted to ACOE for approval, which then submits it to the State for final review and approval.

The State requires that the LCAP address eight areas: basic necessities, implementation of Common Core State Standards, parental involvement, student achievement, student engagement, student climate, access to courses, and student outcomes in other areas. We took these points and meshed them as appropriate with the school site council goals as developed in the student achievement plans and Board goals as presented in the action plan. We distilled this into five needs: professional collaboration for educators, high-quality curriculum, social/emotional support practices, raising awareness of available resources, and maintaining a healthy and appropriate learning environment for all students.

Section 1 (pages 4-16) of the LCAP describes how we engage the community and students. Section 2 (pages 17-39) describes student needs, goals and progress indicators. Section 3, Part A (pages 40-56) shows the goals and dollar amounts attached to district programs. Parts B and C of Section 3 (pages 57-62) explain how the district will serve targeted groups – low income, foster youth and English language learners. PUSD does not have enough students in the low income or foster child groups to meet the state threshold but we are required to create goals in case our numbers rise to the threshold during the year. In terms of spending on English Language learners, we far exceed the amount we are required to spend.

Mr. Ireland wondered what happens if we don't meet state standards, specifically Common Core standards. Mr. Booker said in the past the 1997 standards were measured by the STAR exam and if a school received low scores they were considered a process improvement (PI) school. If a school stayed on the PI list for more than three years, there were drastic consequences. PUSD is an aberration from the State norm, and this has never been an issue for the District. Currently no one has taken the new Smarter Balance assessment, and the State has not published a threshold or established consequences for not meeting standards.

Superintendent Hubbard said it took three years for results of the STAR test to be incorporated into the state standards, and we assume it will be similar with the Smarter Balance assessment results.

Ms. Swenson wondered if the dollar amount for a particular expenditure could be listed in more than one section. Mr. Booker said yes; for example, we could list counselor salaries under more than one goal.

Mr. Booker said our intent over time is to phase out the Action Plan. We expect that the LCFF template will change over time to allow for this possibility.

Ms. Swenson asked about the new PUSD Education Leadership Committee, which will replace the Curriculum Forum. Mr. Booker

explained that the Curriculum Forum was specific to a topic or curriculum while the new committee will learn about educational programs throughout the District. The goal is to pull in more stakeholders, increase communication and collaboration with the community, and provide representation for the many parent organizations including Site Councils, the GATE Advisory Committee, the District Education Advisory Committee, etc.

Vice President Swenson opened the public hearing. There were no comments and the hearing was closed.

It was moved by Ms. Smith and seconded by Mr. Ireland to adopt the 2014-15 PUSD Local Control Accountability Plan (LCAP). The vote was 3-0 in favor.

Approve Salary and Benefits for All Unrepresented Employees of the District (Association of Piedmont School Administrators) Consistent with Collective Bargaining Agreements

The Board was requested to approve the salary and benefits for all unrepresented employees with the Association of Piedmont School Administrators, effective July 1, 2014. Earlier this year the Board approved benefit and salary changes for the Association of Piedmont Teachers (APT). The California State Employees Association (CSEA) is still in bargaining. The unrepresented employees, those not part of a collective bargaining unit, have a Memorandum of Understanding with the District. Typically the board approves the same benefits and salaries for the unrepresented group as it does for the other groups. This evening the District is asking that the 21 unrepresented employees receive the same changes in benefits and salaries.

Mr. Ireland moved and Ms. Smith seconded a motion to approve the Salary and Benefits for All Unrepresented Employees of the District (APSA) consistent with the Collective Bargaining Agreements.

DISCUSSION AND ANNOUNCEMENTS

The Board meeting in July will be held on Tuesday, July 1 at 10:00 a.m. in the District Office and will not be televised. The Board is required to reorganize between July 1 and 15th of each year based on the City Charter.

CORRESPONDENCE

Ms. Swenson received an email regarding online classes, which she sent on to Mr. Booker.

BOARD REPORTS

Since the last Board meeting, all Board members attended the PHS graduation and the principal interviews

CONSENT CALENDAR

The minutes of the May 28 board meeting have been clarified and the correct version is posted online. Ms. Smith moved and Mr. Ireland seconded a motion to approve the consent calendar with the clarification to the minutes. The Board vote was 3-0.

- A. Adopt Regular Board Meeting Minutes of May 28, 2014 Board Meeting
- B. Approve Personnel Action Report
- C. *Approve Field Trip for 12 PHS Varsity Football players to attend the NFL-sponsored National 7 on 7 Football Tournament in Indianapolis, Indiana from July 13-16, 2014.
- D. *Approve Agreement Between the District and Fagen Friedman law firm, to provide legal services effective July 1, 2014 through June 30, 2015.
- E. Approve one Independent Contractor Service Agreement with Starfish Therapies for non-public services for one student effective June 1, 2014 through June 30, 2014, at a total cost not to exceed \$500. Funding: Special Education
- F. Approve one Independent Service Agreement with Seneca Family

of Agencies for non-public services for one student effective June 1, 2014 through June 30, 2014, at a total cost not to exceed \$6,900. Funding: Special Education

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

andrea swenson

ANDREA SWENSON

Board Vice President, Piedmont Unified School District
Board of Education

Constance Hubbard

CONSTANCE HUBBARD

Secretary, Piedmont Unified School District
Board of Education