

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

November 13, 2013

CALL TO ORDER	Board President Richard Raushenbush called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	President Richard Raushenbush, Vice President Andrea Swenson, and Board Members Sarah Pearson, Ray Gadbois and Roy Tolles were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:31 p.m. to discuss: Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with Association of Piedmont Teachers (APT) (Government Code Section 54956.6) Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with California State Employees Association (CSEA), Chapter 60 (Government Code Section 54956.6)
Others Present in Closed Session	Superintendent Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Reconvene to Regular Session	President Raushenbush called the Regular Session of the Board of Education to order at 7:10 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session to discuss negotiations and no action was taken.
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	APT President Gabrielle Kashani reserved her comments for the calendar discussion.
CSEA	None
Parent Clubs	None
Student Representative to Board	Peri Zangwill, student board representative from Millennium High School, reported that the second quarter is starting for PHS and the second marking period ends this week for MHS. College visits are winding down as the Early Action deadline has passed and the UC/CSU application deadline is November 30. ASB hosted the MHS Halloween Party and costume contest, an opportunity for the school to come together and participate in fun activities. The last home football game was November 1 st . Last Friday six student representatives from the Wellness Center Peer Leadership Program attended the Northern California Safe and Healthy School Conference at UC Berkeley to present on "Positive Peer Pressure." Each student presented for 15 minutes about strategies and programs used to create safe, respectful and inclusive classroom, school and community. Saturday the football team is playing in Round 1 of NCS tournament. The Fall Drama Festival presents performances of <i>To Kill A Mock-</i>

Superintendent Announcements *ingbird* and *Den of Thieves* this week from Thursday through Sunday.
None

Persons wishing to speak to any items not on the agenda None

REVIEW AND ACTION ITEMS

EDUCATIONAL SERVICES REPORT: SPOTLIGHT ON STUDENT LEARNING

Approve Single Plans for Student Achievement

California *Education Code* and the Federal Elementary and Secondary Education Act (ESEA) require each school to consolidate school plans into the Single Plan for Student Achievement. Tonight the plans for Piedmont High School, Millennium High School and Piedmont Middle School are presented for Board approval.

Single Plans for Student Achievement (SPSA) are developed by site councils at each school and include input from administrators, teachers, staff and, at the secondary level, students. The SPSA reviews the goals and vision for the school, presents an assessment of student performance data, and outlines goals and practices to improve student performance.

Each school gave a brief overview of their plan including goals and the way the goals relate to the Common Core.

Ms. Pearson, moved, Mr. Tolles seconded and Mr. Raushenbush, Ms. Swenson, Ms. Pearson, Mr. Gadbois and Mr. Tolles voted to approve the Single Plans for School Achievement for Piedmont High school, Millennium High School and Piedmont Middle School.

Update on Alan Harvey Theater Project:
Authorize Superintendent to Enter into Agreement with Quattrochi Kwok Architects for Development of the Construction Documents Phase of the Project

Staff will review the status of the AHT Project including the options for bond capacity, issuance and repayment schedules. The Board will be requested to give staff direction in proceeding with construction documents with QKA, and to authorize the Superintendent to enter into a contract with QKA based on parameters decided by the Board.

Superintendent Hubbard reviewed the history of this project. It was initially included under the seismic safety bond. After it was determined that that AHT did not present life safety issues and that work on the structure would trigger accessibility issues, work was postponed so that the District could focus on life-safety seismic issues first. The District began addressing the safety and accessibility issues about 18 months ago when QKA was hired to create a conceptual design.

The construction cost of remodeling the building was estimated by QKA at \$10M for the structure and fittings. Ms. Hubbard clarified that the entire cost of a project has to do with both construction costs and overall costs, which include interim housing for programs and classes, utility permits, DSA review and approval, payment for the required on-site construction inspector, contingency fees and the unknowns that accompany fixing an existing structure. Utilizing the same methodology used in the seismic bond program, the District has had the project reviewed by Vila Construction, and the overall cost, including all contingencies and fees, is estimated at \$15M.

There is not \$15M in seismic bond or modernization funds. If the district were to do a partial fix, the cost would be \$5-8M. The QKA design, which represents a complete modernization resulting in a very usable and community-friendly design is estimated at \$10M in construction costs. The District looked at other districts - San Leandro, El Cerrito, and Acalanes - which completely replaced their theaters at costs of \$30-35M.

The District will have the bond capacity in June for up to \$14.5M for a

new bond. This could be structured several different ways: no new taxes (taxpayer expense remains flat as other bonds are paid off), a slight tax increase with bonds paid off in 13 years (reducing overall cost to taxpayers), or a greater increase in taxes with the bond paid off sooner.

Two timelines are under consideration: one would begin work in June 2014 with completion in 2016 and must include an additional \$1M in cost escalation. The other timeline has work completed by Fall of 2015; to do this we would need to continue working to have documents to submit to DSA as soon as possible. This timeline would require only one year of displacement and therefore less money for interim housing as well as escalation.

There are three options for Board members to consider this evening. The first is for the Board to commit \$880K or 890K for construction documents so that the project could move forward without delay. The Board reserved \$500K in modernization funds for replacing the seats, roof repair and HVAC. There fundraising commitments of \$500K that would ensure money for the seats, roof and HVAC system. If the bond did not pass, the additional money spent on construction documents would not be available for other modernization projects. If the bond passed, the \$500K from fundraising would go back into the modernization fund to be used for other projects. Those in favor of fundraising find the idea of saving a year and completing the theater by Fall of 2015 a compelling goal.

A second option is to do nothing until after the June bond election knowing we will spend \$880K on construction drawings and an additional \$1M on total construction costs.

The third option is a hybrid of the two: The Board commits to the development of design drawings (DDs) on the path to construction drawings. The cost to the District is about \$360K in money already set aside, with theater completion scheduled for January 2016. If fundraising is going well, the Board may decide to continue work toward construction drawings. In this option the District loses 6 months, an option that is not as attractive to donors.

Any contract with QKA will include phases that will allow the District to stop work at any time during design of the construction documents. The architect's fee is flat. It is important to remember that the estimate of \$15M assumes that work moves forward immediately.

Persons wishing to speak to item on agenda

Mark Becker, architectural designer and community member, was involved in developing the original design for the theater. He says the issue is accessibility and safety, and that it is important for the project to move along and maintain momentum. Approximately \$100K has already been pledged and donors want to know how the money would be used for the theater

Tia Ikemoto, PHS senior, would like the project to move forward and save a year since the space is widely used by students and the community.

Robert Yu, PHS senior, participates in the dance program and says it would be beneficial to renovate as the seats are bad and fewer people attend performances each year.

Sierra Yeh, PHS senior, participates in dance and said that several programs use the theater; she would like to see it completed by December 2016.

President Raushenbush summarized the question before the Board as "How much District money should be spent now on AHT?" QKA costs are \$360K for design documents, \$880K for construction

documents and a total fee of \$1.3M, which includes design and construction documents and construction management.

Ms. Swenson favors option 3, with the hope that if the donor money is on hand by January, the Board could then approve working toward construction documents.

Ms. Pearson and Mr. Gadbois agree with this proposal. Mr. Gadbois would like to minimize the risk by going for the first phase and then making a decision down the line as to whether to continue after March, when design documents are completed.

Mr. Tolles agrees that the District needs DDs but thinks the District should stop after the development of design documents to minimize the risk of District money. His concern is to minimize the risk of District funds.

Mr. Raushenbush does not want to put in jeopardy the \$500K committed for basic repairs (seats, roof, HVAC). He would approve authorizing the contract when we have 75% of the \$880K cost of construction drawings from donors. He wants to ensure that the District can do basic repairs in the event the bond does not pass.

It was moved by Mr. Gadbois and seconded by Ms. Swenson to authorize the Superintendent to enter into a contract with QKA to proceed with Design Documents.

The motion passed as follows:

AYES: Swenson, Pearson, Gadbois, Tolles

NOES: Raushenbush

ABSENT: None

ABSTAIN: None

A motion was made by Mr. Raushenbush, seconded by Ms. Swenson and Mr. Raushenbush, Ms. Swenson, Ms. Pearson, Mr. Gadbois and Mr. Tolles approved to authorize the District to proceed with California Environmental Quality Act (CEQA) compliance on AHT up to and including filing a notice of exemption.

Approve 2014-15 and 2015-16 Proposed Instructional Calendars

The Board will be requested to review and approve the Instructional Calendars for the school years 2014-15 and 2015-16. The calendars mirror this school year, do not include any unpaid furlough days, and restore the student year to 180 days.

APT President Gabrielle Kashani said the APT Calendar Committee began meeting last year to develop three different calendars: a calendar reflecting the current year calendar, an early start calendar, and one with a late start. APT members voted and the traditional calendar was chosen.

Eric Hung, PHS senior, said it takes away from the break when students have to spend their break cramming for exams. An early start would allow students to return from break ready for the second semester. Ms. Pearson asked about the effect of having finals and college application deadlines at the same time. Eric explained that many colleges have deadlines of November 1 and December 15 with a few deadlines on January 1

Emily Chin, PHS senior, would like school to start a week earlier so students would have an extra week to process material and prepare for AP tests, which are given in May. She does not think the early calendar would conflict with college applications since many students apply for early decisions or complete their applications before December.

Emily Laymon, PHS senior, prefers the early calendar because it is

more efficient to review material when it is fresh in your mind and because of the less stressful break.

Sierra Yeh, PHS senior, said an early start could benefit college applicants since the UC/CSU deadline is Nov. 30. Students could get their finals over and during break could focus on their applications if they still need to submit them.

Ms. Swenson proposed approving the 2014-15 calendar and doing more outreach on the 2015-16 calendar before bringing it to a vote. The District received feedback from elementary parents, who did not like the early start but were not aware of the reasoning behind it.

Ms. Swenson moved to approve the Instructional Calendar for 2014-15 and table the Instructional Calendar for 2015-16. The motion was seconded by Mr. Gadbois and approved by Mr. Raushenbush, Ms. Swenson, Ms. Pearson, Mr. Gadbois and Mr. Tolles.

Approve Action Plan Aligned With 2013-14 District Goals; and Provide Direction If Needed

The District Goals for 2013-14 were adopted on April 10, 2013 and are provided within the Action Plan. The Action Plan has been developed by the administrative team to address the priorities identified by the Board. Given the resources of time and energy that are available, the administrative team has worked to develop a realistic implementation plan. The Action Plan is presented for Board review, comment and potential approval.

The District's goals and commitments serve to maintain a focus on student learning for all students, build a collaborative culture, are results oriented and look at the "whole child." During implementation of the Action Plan, the Board assumes a strategic role in establishing the vision and articulating the goals, staff takes a tactical role in planning and allocating resources to meet the goals, and the operational role takes place in the classroom with students. Each goal proliferates into several tactics and even more activities. Information taken from *Shaping Our Future* is incorporated in the action plan.

The goals were developed originally from *Shaping our Future* and other changes will come out of *Shaping Our Future 2.0*. The only overall change was changing California Standards to reflect the Common Core and Smart Balanced assessments.

Highlights of the Action Plan include:

- Reviewing graduation requirements, AP classes and the bell schedule to improve educational program delivery (Goal #1)
- Providing many professional growth opportunities that include paraeducators, clerical and maintenance staff to support professional growth and instructional effectiveness (Goal #2)
- Focusing on cyber-citizenship and student responsibility and service learning, which promote a culture of inclusion, respect and diversity – all of which contribute to providing a safe learning environment (Goal #3).
- Increasing parent engagement, for example, in development of the Single Plan for Student Achievement to cultivate a dynamic learning community (Goal #4).
- Developing a sustainable plan to balance the budget (Goal #5) is a regular part of budget development; what is new this year is the Local Control Funding Formula, which will be demonstrated in the First Interim Budget presented in December.
- The focus on technology has moved from infrastructure development to working on implementing technology in the classroom and its implications, all of which furthers Goal #6.

Ms. Pearson moved, Mr. Tolles seconded and Mr. Raushenbush, Ms. Swenson, Ms. Pearson, Mr. Gadbois and Mr. Tolles voted to approve the Action Plan for 2013-14.

ANNOUNCEMENTS

Announcement of Meeting about Alan Harvey Theater

The public is invited to an informational meeting hosted by community members about the proposed renovation of Alan Harvey Theater on Saturday, November 16, 2013 from 9:30 to 11:00 a.m. at Alan Harvey Theater, 800 Magnolia Ave. There will be opportunities to tour the theater and backstage area, and ask questions.

CORRESPONDENCE

Ms. Swenson said that the Board received an email about the calendar, emails concerned about congestion at the El Cerrito gate, and one email from a parent about the APT contract.

The Board received the EVOLVE award for being one of the first school boards to support Prop 13 reform.

Ms. Pearson received a communication from a high school parent advocating mindfulness training and holding a day of bonding for students the day before school starts.

Mr. Raushenbush received an email from a parent concerned that the District was selling parent emails; he made it clear that this would never happen.

BOARD REPORTS

Mr. Tolles attended the Modernization Steering Committee meeting.

Mr. Gadbois attended the PHS Parents Council.

Ms. Pearson attended the Speaker Series with Mike Riera, the DEAC meeting, and the PMS Site Council. She announced that the Cross-Country team was second in the league, that Ariel Trost will be speaking at the Speakers Series tomorrow night, that Friday is Rock & Roll to School Day, a collaboration with the City, and that on Monday Advanced Learners Program Support (ALPS) is sponsoring a parent night.

Ms. Swenson attended the Common Core Standards parent night, the closed Board meeting regarding negotiations with APT, the APT liaison committee with Mr. Raushenbush, the Beach Parent Club meeting, the Tri-School Site Council, the MHS Parents Club, an AHT meeting, the APCP meeting and the third annual Empty Nest party.

Mr. Raushenbush attended the Steering Committee, the meetings mentioned by Ms. Swenson and *Shaping Our Future 2.0*.

CONSENT CALENDAR

Mr. Raushenbush thanked Selmanoff Realty, Steven and Katherine Spurlock, and Helen Fitzgerald for their donations. Mr. Tolles moved to approve all items on the Consent Calendar. The motion was seconded by Mr. Gadbois and approved by Mr. Raushenbush, Ms. Swenson, Ms. Pearson, Mr. Gadbois and Mr. Tolles.

- A. Adopt Regular Board Meeting Minutes of October 9, 2013 Board Meeting
- B. Approve Monthly Financial Report of the District for October, 2013
- C. Approve Personnel Action Report
- D. Accept donation of \$500 from Selmanoff Realty in the amount of \$500 to be used for Special Education.
- E. Accept donation of \$1,000 from Steven and Katherine Spurlock for signage for the newly named Ambassador Christopher Stevens Memorial Library

- F. Accept donation of \$500 from Helen Fitzgerald for signage for the newly named Ambassador Christopher Stevens Memorial Library
- G. Approve Memorandum of Understanding with Alameda County Office of Education for professional development activities for 2013-14
- H. Approve one Individual Service Agreement with Speech Pathology Group, to provide nonpublic services for one student, effective October 24, 2013 through December 20, 2013, at a total cost not to exceed \$3,250.00. Funding: Special Education
- I. Approve two Individual Service Agreements and one Master Contract with Auditory Pathways, Dimitra Loomos, Au.D., CCC-A, FAAA, to provide nonpublic services for two students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$3,000.00. Funding: Special Education
- J. Approve one Individual Service Agreement with Community Options for Family and Youth (COFY), to provide nonpublic services for one student, effective September 1, 2013 through June 30, 2014, at a total cost not to exceed \$14,000.00. Funding: Special Education
- K. Approve one Independent Contractor Agreement with Community Family Therapy, Maria Villela, LCSW, to provide nonpublic services for one student, effective December 1, 2013 through June 30, 2014, at a total cost not to exceed \$5,200.00. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

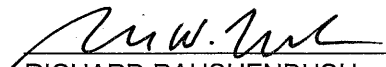
Items to be included on future agendas include an update on the QKA contract at the January 22nd meeting.

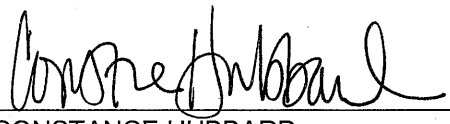
→ **SUBJECT TO CHANGE** ←

- First Interim Budget (Dec. 11)
- Report on Shaping Our Future (Dec. 11)
- Call for Election in June 2014 (Jan.)
- Review ("Sunshine") Contract Reopener Proposals (TBD) for 2012-13 Negotiations Between the District and the Association of Piedmont Teachers (APT)
- Review Facilities Standards/ Green Policy (TBD)
- GASB 45 Actuarial Study (TBD)
- Facilities Use – Fee Structure (TBD)

ADJOURNMENT

The meeting was adjourned at 10:23 p.m.


 RICHARD RAUSHENBUSH
 Board President, Piedmont Unified School District
 Board of Education


 CONSTANCE HUBBARD
 Secretary, Piedmont Unified School District
 Board of Education