

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF  
Regular Meeting of the Governing Board

October 23, 2013

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CALL TO ORDER	Board President Richard Raushenbush called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	President Richard Raushenbush, Vice President Andrea Swenson, and Board Members Sarah Pearson, Ray Gadbois and Roy Tolles were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:31 p.m. to discuss: Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with Association of Piedmont Teachers (APT) (Government Code Section 54956.6) Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with California State Employees Association (CSEA), Chapter 60 (Government Code Section 54956.6)
Others Present in Closed Session	Superintendent Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Reconvene to Regular Session	President Raushenbush called the Regular Session of the Board of Education to order at 7:06 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	The Board met in closed session to discuss negotiations and no action was taken.
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	Gabrielle Kashani, APT president, announced that the calendar committee has developed three instructional calendars with different start dates: early, traditional, or a start date after Labor Day. The impetus for looking at an earlier start date is the WASC study finding that having exams before winter break reduces student stress. Teachers will be voting this week on the calendar options. Three high school teachers, Allison Cota, Shelley Seto Rosen, and Beth Black, have been meeting with elementary and middle school teachers to explain the rationale behind the early start date. If there is no clear majority, there will be a second runoff vote of the top two choices. Teachers are open to something new, especially if it benefits students and protects a true winter break.  October 14 was a professional development day with training in Common Core. High school and middle staff school staff appreciated the opportunity to meet in subject area groups, and it was a very productive day. The morning included Smarter Balanced assessment and teachers had a chance to take a sample test.

Ms. Kashani acknowledged the APT negotiating team for their hard work. This year's team will consist of Gabe Kessler, a Wildwood teacher who will be chair for the third year in a row, Mercedes Foster representing Piedmont High School, and Brett Lane representing the middle school.

CSEA

None

Parent Clubs

None

Student Representative to Board

Allen Hosler, Piedmont High School Board representative, announced that the theme for Homecoming this week is Harry Potter. School hallways are decorated and ASB is providing snacks each day this week. The Homecoming rally will be Friday followed by a football game against Tennyson High, with a halftime show put on by ASB. The Homecoming Dance is Saturday night and it is not too late for parents to volunteer to chaperone. MHS is holding their Pumpkin Carving Contest on Saturday. Last week all English classes had a respect workshop, where students worked on developing the skills to prevent situations in which they could get into trouble. On Thursday, October 17, all Piedmont schools participated in the California Shake-Out. The PSAT test was held earlier this month for sophomores and juniors. The NCS tournaments for Women's Golf and Men's and Women's Water Polo begin this weekend. Oakland Strokes, which includes three Piedmont residents, participated in the Head of the Charles rowing event in Boston - the biggest rowing race in the United States. The men got third place and the women got first. This Friday marks the end of the first quarter.

Superintendent Announcements

The District participated in the Great California Shake-Out. The District sent messages to parents that we were having an emergency drill. The Superintendent asks that when parents receive a voice message from that District they listen to the entire message before responding. The District got over 150 calls from parents, and in a real emergency no one would be available to answer the phone.

November 1 is the next Professional Development Day for staff and a no-school day for students.

Persons wishing to speak to any items not on the agenda

None

## PRESENTATION

### EDUCATIONAL SERVICES REPORT: SPOTLIGHT ON STUDENT LEARNING

Professional Development

The District's professional development goals and activities for 2013-14 are focused on awareness and investigation of the Common Core for implementation in our academic program (K-12) and the new State assessment system, Smarter Balanced Assessment, which replaces STAR exams in Spring 2014. With the support of the Piedmont Educational Foundation and partnership with the Alameda County Office of Education's Core Learning Team, the District is providing four days of professional development dedicated to providing teachers, paraprofessionals, and administrators with the necessary resources to understand and implement the Common Core State Standard, which has been designed to promote math and literacy standards across the curriculum in every subject.

The next professional development day is November 1, and will include all paraprofessionals and teachers. There will be a number of seminars about Common Core and a number of workshops on using technology to deliver the Common Core curriculum. Other Professional Development days are August 20, October 14 and January 6.

Throughout the year there will be a number of other workshops and conferences with a focus on Common Core.

The curriculum meeting tomorrow afternoon at 3:30 p.m. will dive into curriculum standards and provide an opportunity for dialogue on the Common Core between parents and teachers. The next Parent Education Night on Monday, October 20, which will also focus on curriculum standards and Common Core, will be held at the PHS Student Center at 7:00 p.m. Parents are invited to come to the second event even if they weren't able to attend the first parent education night as new material will be covered.

#### Concussion Protocols and Awareness

Like all districts involved in the California Interscholastic Federation (CIF), Piedmont Unified School District maintains Injury Protocols for all students (athletes and non-athletes alike) developed in collaboration with CIF. The North Coast Section (NCS) has specific bylaws to support student safety and awareness regarding concussion issues.

PUSD employs the ImPACT (Immediate Post-Concussion Assessment and Cognitive Testing) system, a computerized concussion evaluation system. It involves various cognitive tests (reaction time, problem solving, and pattern recognition) that are sensitive to brain dysfunction. Each student-athlete performs the ImPACT neuropsych evaluation to create a baseline against which post-injury measurements are assessed.

Over the past five years, Piedmont High School has partnered with the PHS Athletic Boosters to provide annual Parent Education Nights on concussion awareness and safety. If a parent has a question or concern, we encourage them to talk to the coaches or the athletic directors. Mr. Gadbois encouraged coaches to focus on equipment, which is updated frequently and more effective now.

#### REVIEW AND ACTION ITEMS

##### Alan Harvey Theatre (AHT) Project Review

The Board was requested to review information and provide direction to staff as to next steps as they relate to proceeding with a bond election in June 2014. They were requested to provide direction in planning for the process to continue prior to the bond election in order to expedite the process for optimum long-term cost and use efficiency.

This evening District staff presented two timelines for construction of the theater. One timeline is based completing construction by the Fall of 2015 and would require beginning preliminary steps prior to knowing the results of the bond measure. The other timeline would begin the project in June of 2014 and complete it by summer of 2016.

Mary Ireland, PHS parent and Piedmont resident, said the decision to proceed now or to wait until June is tied to fundraising, and she is part of a group reaching out to potential donors. The group has been clear with potential donors that if bond does not pass, their donation will go toward HVAC, seating and roof work on AHT. We think it makes sense to move forward more quickly and that the community will support the bond measure.

Joy Jacobs wrote to the Board expressing her support. As a CHIME board member for many years, she suggested looking at Alan Harvey's former students as a source of support and looking beyond Piedmont for others who might want to rent the space.

Jonathan Davis, Beach parent, offered to chair the campaign for the bond ballot measure. He announced an open house at Alan Harvey Theater on Saturday, November 16 from 9:30 to 11:00 a.m. for

people review the plans, see the state of the facilities, and get their questions answered. The Open House will be an open forum about fundraising and everyone is welcome to come and see what is being proposed for the renovation.

The Board authorized the District move forward on the fast track and proceed with a Prop 39 bond measure on the June 3, 2014 ballot. At the November 13, 2013 meeting the Board will need to approve a chair for the bond campaign and determine a bond request amount and at the January 8, 2014 meeting will need to approve the final ballot language of the bond measure. The District will work with QKA to determine phases and expenditures required to produce design documents, and the Board will decide at the November 13, 2013 meeting whether to authorize the Superintendent to enter into contract negotiations.

#### INFORMATION /DISCUSSION ITEMS Negotiations Process and Timeline

The public is invited to review and provide input on the Collective Bargaining Agreements (CBAs) with Association of Piedmont Teachers (APT) and California School Employees Association (CSEA) prior to negotiations. The CBAs are available at <http://www.piedmont.k12.ca.us/human-resources>

At this time, the public can give the Board input as to items for consideration in negotiations. In November and December the District will narrow down the contract articles and they will be "sun-shined." At that time the public will have another opportunity to give feedback on specific articles being negotiated. Then the negotiation process will begin and the negotiating process becomes confidential

#### INFORMATION/ANNOUNCEMENTS Announcement of Timeline for School Board Election

Elections for two open positions on the PUSD Board of Education will be held on February 4, 2014. The filing period for candidates ends November 8, 2013.

#### CORRESPONDENCE

Correspondence has been very light. There are several emails about the Havens gate and several about LCFF and public meetings about it. An electronic version of the technology letter described at the previous board meeting was sent to all members. One email concerned the expenditure of modernization money versus bond money.

#### BOARD REPORTS

Mr. Tolles had nothing to report.

Mr. Gadbois had nothing to report.

Ms. Pearson attended the PMS and PHS Site Councils. There was student feedback asking to change the motto 'Achieve the Honorable.' Students emphasis the word 'achieve' and for them it means getting into a good school rather than 'strive for.' She chaperoned the cross-country team camping trip, attended the Advanced Learners Program (ALPS) meeting and the Green Committee meeting. She also attended an audit of a charter school. She attended an Educate Our State meeting and noted that California educates six million students and of those, three million are low income and two million are English learners.

Ms. Swenson was out of town and had nothing to report.

Mr. Raushenbush attended the District Advisory Council for Special Ed, the PMS Parents' Club and the Piedmont Educational Fund meetings. He has heard that Bentley School restricts students to no more than two AP classes at a time.

Mr. Booker announced that the speaker at the January 23, 2014 Speaker series will be Dr. Bruce Valentine speaking about student

athlete health and concussions.

Mr. Gadbois recommended attending tomorrow night's speaker series with Dr. Michael Riera on "Understanding Teenagers."

## CONSENT CALENDAR

Mr. Tolles moved, Ms. Swenson seconded, and the Board voted unanimously to adopt the consent calendar as given

- A. Adopt Regular Board Meeting Minutes of September 25, 2013 Board Meeting
- B. Approve Williams Report for the period of July – September, 2013
- C. Approve Warrant List Dated 10/18/2013 for Goods and Services Rendered for the period July-September, 2013
- D. Approve Personnel Action Report
- E. Approve Assignment Under Education Code 44256(b), 44258.2 and 44258.3 Authorization for Assignment Out of Credentialed Area
- F. Approve Memorandum of Understanding Between the District and the Contra Costa County Office of Education for the Beginning Teacher Support and Assessment (BTSA) Induction Program effective July 1, 2013 through June 30, 2014.
- G. Approve Field Trip for 22 Piedmont High School Debate Club members to attend Junior State of America Convention in Santa Clara from November 16-17, 2013
- H. Approve Field Trip for Women's Basketball Team to attend a Basketball Tournament in Willits, California from Dec. 5-7, 2013.
- I. Approve Field Trip for Women's Basketball Team to attend the Nike Girls' Basketball Tournament in Phoenix, Arizona from Dec. 18-21, 2013.
- J. Approve one Master Contract and one Individual Service Agreement with Montcalm School, to provide nonpublic services for one student, effective September 1, 2013 through 6/30/2014, at a total cost not to exceed \$101,650.30. Funding: Special Education
- K. Approve one Master Contract and one Individual Service Agreement with Spectrum Center, to provide nonpublic services for one student, effective October 21, 2013 through June 30, 2014, at a total cost not to exceed \$33,840.00. Funding: Special Education
- L. Approve two Individual Service Agreements with Starfish Therapies, to provide nonpublic services for two students, effective 10/21/2013 through 11/30/2013, at a total cost not to exceed \$1,000.00. Funding: Special Education

## FUTURE BOARD AGENDA ITEMS

Items to be included on future agendas include Sunshining APT articles for negotiations. Update on the Action Plan for 2013-14 and Shaping Our Future will be on the agenda for November 13.

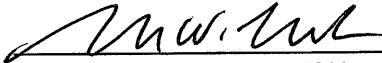
### → SUBJECT TO CHANGE ←

- Report on "Shaping Our Future" (Nov. 13)
- Approve Calendar for 2014-15 (Nov. 13)
- First Interim Budget (Dec. 11)
- 2013-14 Action Plan (TBD)

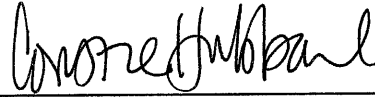
- Review Facilities Standards/ Green Policy (TBD)
- GASB 45 Actuarial Study (TBD)
- Facilities Use – Fee Structure (TBD)

ADJOURNMENT

The meeting was adjourned at 9:46 p.m.



RICHARD RAUSHENBUSH  
Board President, Piedmont Unified School District  
Board of Education



CONSTANCE HUBBARD  
Secretary, Piedmont Unified School District  
Board of Education