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PIEDMONT UNIFIED SCHOOL DISTRICT Board of Education

REGULAR MEETING
Wednesday, September 11, 2013

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 6:30 p.m.

Regular Session: 7:00 p.m.

A G E N D A

- 6:30 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:31 p.m. III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Liability Claim Against Piedmont Unified School District PUSD
Claim #01-2013-14
(Government Code Section 54956.9(c) and 910)
- 7:01 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
- B. Pledge of Allegiance
- C. Report of Action Taken in Closed Session
- D. Agenda Adjustments
- E. **Honoring Piedmont High School Graduate
Ambassador Christopher Stevens**
- September 11, 2013 marks the first anniversary of the death of Piedmont High School Class of 1978 graduate, Ambassador Christopher Stevens. Piedmont Unified School District has scheduled the following activities to commemorate the Ambassador's life and contribution to our Country. We are honored that members of his family will be in attendance at tonight's meeting.
- Naming of the PHS library the Ambassador Christopher Stevens Memorial Library
 - September 13, 2013 Home Football game: Announcement of the naming of the Library, commemoration of service and a moment of silence in his honor

- September 17, 2013 “Constitution Day”
 - In celebration of the signing of the U.S. Constitution students at PHS/MHS will include activities that commemorate Ambassador Stevens, including writing commitments to the statement “*What will you do to improve the community?*”
 - The Social Science teachers will share the biography of Ambassador Stevens’ service and discuss its relevance to current world events.

- 7:20 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)
 The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
 - B. California School Employees Association (CSEA)
 - C. Parent Clubs
 - D. Student Representative to the Board
 - E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
 - F. Superintendent Announcement
 - G. Board President Announcement

- 7:30 p.m. VI. PRESENTATION
- A. EDUCATIONAL SERVICES REPORT:
 SPOTLIGHT ON STUDENT LEARNING
 Report from Evaluation Committee
 (Assistant Superintendent Booker)
 The goal of teacher evaluation is to provide the best possible learning experience for all students. Members of the PUSD Evaluation Committee will provide the Board and community with a progress briefing from the first full year of the new Certificated Evaluation System.

VII. REVIEW AND ACTION ITEMS
 (The Board President may limit speaker time)

- 8:00 p.m. A. *Approve *Second Step*: Social/Emotional Curriculum for Grades K-5 (Tri-School) Pages 1-4
 (Assistant Superintendent Booker, Elementary Principals)
 The *Second Step* program is a universal, classroom-based curriculum designed to increase students’ school success, promote social-emotional competence and self-regulation, and decrease problem behaviors. *Second Step* promotes school connectedness and a safe and respectful school climate by directly teaching students skills that strengthen their ability to learn, manage emotions, have empathy, and solve problems.
 A subcommittee of the tri-school elementary Site Councils (including classroom and specialist teachers, administrators, counselors, and para-educators) evaluated a variety of Social/Emotional Curricula. Using CASEL guides, feedback from parents, and the criteria developed at faculty and site council meetings, the subcommittee recommended *Second Step* for use in grades K-5 at the elementary schools.
- 8:20 p.m. B. *Conduct Public Hearing and Approve 2012-13 Unaudited Actuals Financial Report and Revised 2013-14 District Budget for All Funds Operated by the District: General Fund, Adult Education, Cafeteria, Deferred Maintenance, Capital Facilities, Building, Special Reserve/Noda, and Special Reserve/Parcel Tax and Authorize Appropriate Budget Transfers Pages 5-10
 Financial report can be found on at www.pusd.piedmont.k12.ca.us under Board of

(Michael Brady, Assistant Superintendent, Business Services)

Education,
click on
"Agenda &
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tes/
Recaps"

The Board will conduct a public hearing on the 2012-13 Unaudited Actual Financial Report, and be requested to approve the report. They will also be requested to approve the District's Revised 2013-14 Budget based on the unaudited actuals for all accounts. The Board will authorize the appropriate budget transfers.

8:40 p.m.

C. *Adopt Resolution 02-2013-14, "Authorizing Budget Transfers of Funds"

Page 11

(Michael Brady, Assistant Superintendent, Business Services)

The Board will be requested to adopt Resolution 02-2013-14 authorizing appropriate budget transfers between funds of the District in accordance with Education Code Section 42603

8:45 p.m.

D. *Adopt Resolution 03-2013-14, Authorizing "Temporary Borrowing from the Alameda County Treasury per Education Code 42620"

Page 12

(Michael Brady, Assistant Superintendent, Business Services)

The Board will be asked to approve the Resolution to allow the District to borrow from the Alameda County Treasury on an as-needed basis to meet cash flow needs throughout the year due to the State's deferral of apportionments to K-12 schools. The funds are borrowed on a temporary basis and no loan amount crosses fiscal years. Borrowing between District funds and the County Treasurer allows the District to meet monthly financial obligations is a cost savings to the alternative of issuing a Tax Revenue Anticipation Note (TRAN).

8:50 p.m.

E. *Review Series E Bond Sales - \$12M

Page 13-21

Ruth Alahydoian and Simon Gutman, Representatives from KNN, will review the details of the sale of the Series E Bond Sales of \$12M that closed on August 21, 2013. Debt service and future bonding capacity will be included as part of the summary of the total \$56M bond authorization approved by the voters in 2006. The Seismic Safety Bond Program was completed as of June 30, 2013.

9:05 p.m.

F. *Update on Modernization Program

Pages 22-25

The Board will review the status of the Modernization projects approved in June 2013. The budget for all projects will be reviewed. The Board may provide direction as to next steps.

VIII. REVIEW & DISCUSSION ITEMS

IX. ANNOUNCEMENTS

9:20 p.m.

A. *Update on "Shaping Our Future 2.0"

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(Superintendent Hubbard, Assistant Superintendents Michael Brady & Randall Booker)

The Piedmont Unified School District, with the support of the Piedmont Educational Foundation, will collaborate with students, staff, and the parent community to host a strategic planning workshop, "Shaping Our Future 2.0" on October 5, 2013. Building on the 2009 *Shaping Our Future* initiative, the District will revisit and update the guiding principles and priorities for the next several years. This will help inform policy, particularly as the District moves to implement the new Common Core Standards and adapt to the changing needs and innovations of public education for the community's children.

Community members interested in participating must commit to the full Saturday workshop from 8:30am-3:30pm and should send an email of interest, indicating your name, telephone number, and address to

shapingourfuture@piedmont.k12.ca.us

- 9:25 p.m. B. **Announcement of City/District Event**
The City of Piedmont and District are planning a get-together for the community to meet the new Department Heads at the City and new Principals at PUSD. It is scheduled for September 24, 2013 at 5:30 at the Community Center
- 9:30 p.m. C. **Announcement of Timeline for School Board Election**
Elections for two open positions on the PUSD Board of Education will be held on February 4, 2014. Candidates can obtain the Nomination Form and all necessary paperwork from the Office of the City Clerk at Piedmont City Hall. The filing period for candidates is from October 14-November 8, 2013.
- 9:35 p.m. D. **Announcement of Budget Advisory Committee Meeting and Applications for BAC Subcommittee**
The next meeting of the Budget Advisory Committee will take place on Thursday, September 19 from 3:30-5:00 p.m. in the District Office. Anyone interested is invited to attend. Those interested in being considered for membership in the Subcommittee for the School Support Tax may submit their applications at the meeting. The application and further information on the charge of the committee may be found at www.piedmont.k12.ca.us under "Latest Announcements."

9:40 p.m. X. **CORRESPONDENCE**

9:45 p.m. XI. **BOARD REPORTS**

9:50 p.m. XII. **CONSENT CALENDAR: ACTION ITEMS**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. Approve the naming of the PHS Library in honor of Ambassador Christopher Stevens
- B. Approve the naming of PHS Room 14: The Richard Kitchens Room in recognition of educating PHS students for 34 years
- C. *Approve Monthly Financial Report of the District for August 2013 Pages 27-29
- D. *Approve Personnel Action Report Pages 30-31
- E. *Approve Field Trip for 75 students from Wildwood Elementary School to attend Camp Arroyo from October 17-18, 2013. Page 32
- F. *Adopt Resolution 04-2013-14, "Gann Spending Limit" Pages 33-35
The resolution establishes maximum appropriation limitations ("Gann Limit") for public agencies, including school districts
- G. *Adopt Resolution 05-2013-14, "Disposal of Obsolete Textbooks" Pages 36-37
- H. *Adopt Resolution 06-2013-14, "Declaration of Surplus Property" Pages 38-39
- I. Approve one Master Contract and two Individual Service Agreements with TLC Child and Family Services, for one student, effective September 3, 2013, through June 30, 2014, at a total cost not to exceed \$131,864.40. Funding: Special Education
- J. Approve one reimbursement to the parents of one student, for nonpublic services, effective July 1, 2012, through June 30, 2013, and July 1, 2013 through June 30, 2014, at a total cost not to exceed \$15,720.00. Funding: Special Education

- K. Approve one reimbursement to the parents of one student, for nonpublic services, effective July 1, 2013, through June 30, 2014, at a total cost not to exceed \$4,900.00. Funding: Special Education
- L. Approve one reimbursement to the parents of one student, for nonpublic services, effective July 1, 2013, through June 30, 2014, at a total cost not to exceed \$2,800.00. Funding: Special Education

9:55 p.m. XIII. FUTURE BOARD AGENDA ITEMS

—→ **SUBJECT TO CHANGE** ←—

- 2012-13 STAR Exam Review/API (Sept. 25)
- Summary of 2012-13 Action Plan (Sept. 25)
- Special Board Meeting “Shaping Our Future” (Oct. 5)
- Review Facilities Standards/ Green Policy (TBD)
- 2012-13 Action Plan Summary (TBD)
- GASB 45 Actuarial Study (TBD)
- Facilities Use – Fee Structure (TBD)
- AHT Update (Fall)
- Calendar Options for 2014-15 (Fall)

10:00 p.m. XIV. ADJOURNMENT

Next Regular Board of Education Meeting:
 Wednesday, September 25, 2013, 7:00 p.m.
 City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.

Board Agenda Material

(in compliance with Senate Bill 343)

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www.piedmont.k12.ca.us Click on “Board of Education” and then click on “Agendas and Minutes”

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Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

*Attachment