

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

July 10, 2013

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CALL TO ORDER	Board Vice President Andrea Swenson called the meeting of the Board of Education to order at 7:03 p.m.
ESTABLISHMENT OF QUORUM	Vice President Andrea Swenson and Board Members Sarah Pearson and Ray Gadbois were present.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Others Not Present at Regular Session	President Richard Raushenbush and Board Member Roy Tolles were unable to attend
Board President Announcements	There was no closed session.
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
CSEA	None
Parent Clubs	None
Student Representative to Board	None
Superintendent Announcements	None
Persons wishing to speak to any items not on the agenda	Dr. Jose Ortiz, Chancellor of the Peralta Community College District, presented community colleges as a practical option for families as a two-year undergraduate program. The Peralta Colleges are fully accredited, have stable budgets and prepare students for transfer to other state and private four-year colleges. He appreciates the culture of excellence within PUSD and has recently relocated to Piedmont, where his granddaughter will be attending school.
REORGANIZATION OF THE BOARD	<p>In accordance with the City Charter, the Board is required to reorganize every July and after Board elections. Officers elected this evening will serve from July 2013 through February 2014. The election was discussed at the June 26<sup>th</sup> Board meeting since several Board members were unable to attend this evening.</p> <p>With Superintendent Hubbard presiding, Ms. Swenson nominated Richard Raushenbush for President, Ms. Pearson seconded and the motion passed as follows:</p> <p>AYES: Gadbois, Pearson, Swenson NOES: None ABSENT: Tolles, Raushenbush ABSTAIN: None</p> <p>With Superintendent Hubbard presiding, Mr. Gadbois nominated Andrea Swenson for Vice President, Ms. Pearson seconded, and the motion passed as follows:</p> <p>AYES: Gadbois, Pearson, Swenson NOES: None ABSENT: Tolles, Raushenbush ABSTAIN: None</p>

With Vice President Swenson presiding, Ms. Swenson nominated Ms. Hubbard for Secretary, Mr. Gadbois seconded the nomination, and the motion passed as follows.

AYES: Gadbois, Pearson, Swenson  
NOES: None  
ABSENT: Tolles, Raushenbush  
ABSTAIN: None

It is important that the community understand that each Board member has an equal vote and that official votes take place only at Board meetings.

## REVIEW AND ACTION ITEMS

### A. Adopt Board Committee Assignments for 2013-14

The Board discussed the list of assignments to serve as liaison on various committees. Mr. Gadbois moved to adopt the Board Committee and Liaison Assignments for 2013-14 as listed on Page 1 of the Board packet. The motion was seconded by Ms. Pearson and unanimously approved.

The role of Board members as liaison is to represent the committee back to the Board. An individual Board member does not have the power or authority to act on behalf of the Board. A Board member may state an opinion but it is not the official opinion of the Board.

### B. Update on "Shaping Our Future"

The "Shaping Our Future" forum to be held on Saturday, October 5 offers an opportunity for community engagement in helping the Board lay out priorities for the next few years. The "Shaping Our Future" planning done in 2009 is available on our website. This planning informed the development of Board goals and commitments over the past four years and is a valuable guide for administrators. Prior to October 5, there will be opportunities for staff participation.

As part of the Local Control Funding Formula (LCFF), our District will be required to develop a plan with the input of all stakeholders as to how we want to prioritize the use of our funds. In the past we had specific pockets of money; under LCFF the funding will not be as specific and we will have more control over how it is spent. "Shaping Our Future" will help in the development of our goals and provide background and information to help us develop our spending plan.

Vice President Swenson suggested that if people have ideas and suggestions, they contact the Superintendent's Office.

## CORRESPONDENCE

Ms. Swenson announced a forum on the Affordable Health Care Act sponsored by Assemblywoman Nancy Skinner to be held on July 11 at City Hall from 2:00-3:30.

## BOARD REPORTS

Mr. Gadbois commended the Piedmont Community Church for sponsoring trips to Africa and Mexico and allowing so many of our students to participate. He reported that the 4<sup>th</sup> of July parade was excellent this year.

Ms. Pearson noted that Katherine Welch, a civic-minded Piedmonter, will be the new co-chair of "Educate Our State." She appreciated Assemblywoman Nancy Skinner's participation in the 4<sup>th</sup> of July parade. She and Ms. Swenson enjoyed being parade judges.

Ms. Swenson attended a Public Safety Committee meeting on July 2<sup>nd</sup>. This committee is taking their charge seriously and both the Police Chief and Fire Chief sit on the committee. Chief Goede is interested in increasing enforcement of speeding and crosswalk laws in order to create a safer environment for pedestrians. She wants to work with the Superintendent to get the word out about this, especially at the high school.

CONSENT CALENDAR

Vice President Swenson thanked the Armstrong family for their donation of \$5,000 to be used to purchase band instruments.

Mr. Gadbois moved to approve all items on the Consent Calendar. The motion was seconded by Ms. Pearson and unanimously approved.

- A. \*Adopt Regular Board Meeting Minutes of June 12, 2013
- B. \*Accept donation from the family of Joey Armstrong in honor of his graduation from Piedmont High School. The donation of \$5,000 to PUSD is to be used for the purchase of instruments for the PHS Band Program.
- C. \*Approve Monthly Financial Report of the District for June 2013
- D. \*Approve Warrant List Dated June 26, 2013 for Goods and Services Rendered for May and June, 2013
- E. \*Approve Personnel Action Report
- F. \*Approve Williams Report for the Period of April – June 2013
- G. \*Approve the Consolidated Application and Reporting System (CARS) used by the California Department of Education to distribute categorical funds from various state and federal programs to school districts throughout California. Annually, in June, the District submits its application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.
- H. \*Ratify Agreement Between the District and Total Compensation Systems, Inc., to provide consulting services for actuarial study for compliance with the Government Accounting Standards Board (GASB) as they relate to reporting of active/retired District employee health benefits and unfunded accrued liability. Contract effective July 11, 2013 through June, 2014, at a total cost not to exceed \$4,900.
- I. Approve one Master Contract and one Individual Service Agreement with Bayhill High School, to provide nonpublic services to Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$31,760.00. Funding: Special Education
- J. Approve one Independent Contractor Agreement with American Cab Express, to provide nonpublic services for one student, effective July 1, 2013 through July 17, 2013, at a total cost not to exceed \$1,960.00. Funding: Special Education
- K. Approve one Independent Contractor Agreement with American Cab Express, to provide nonpublic services for one student, effective August 26, 2013, through June 12, 2014, at a total cost not to exceed \$26,600.00. Funding: Special Education
- L. Approve one reimbursement to the parents of one student for nonpublic services, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$371.88. Funding: Special Education
- M. Approve one Master Contract and five Individual Service Agreements with Behavioral Intervention Associates (BIA), to provide nonpublic services for five students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$158,272.00. Funding: Special Education

- N. Approve one Master Contract and five Individual Service Agreements with Speech, Inc, to provide nonpublic services for five students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$37,660.00. Funding: Special Education
- O. Approve one Master Contract and one Individual Service Agreement with Lincoln Child Center, to provide nonpublic services to one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$8,740.00. Funding: Special Education
- P. Approve two Independent Contractor Agreements with Work of the Heart Child and Family Center/Audrey Boggs, Psy.D., to provide nonpublic services for two students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$14,550.00. Funding: Special Education
- Q. Approve one Master Contract and one Individual Service Agreement with Deborah McCloskey, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$3,888.00. Funding: Special Education
- R. Approve one Master Contract and one Individual Service Agreement with Center for Autism and Related Disorders, Inc. (CARD), to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$70,425.00. Funding: Special Education
- S. Approve one Master Contract and one Individual Service Agreement with Center for Early Intervention on Deafness, (CEID), to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$886.00. Funding: Special Education
- T. Approve one Independent Contractor Agreement with Jim Elliott, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$1,520.00. Funding: Special Education
- U. Approve one Master Contract with Communication Works, to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$8,250.00. Funding: Special Education
- V. Approve three Independent Contractor Agreements with Carrie Kartman, to provide nonpublic services for Piedmont Unified School District staff and two students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$17,859.00. Funding: Special Education
- W. Approve one Independent Contractor Agreement with Judith Lariviere, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$23,040.00. Funding: Special Education
- X. Approve one reimbursement to the parents of one student for nonpublic services, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$29,700.00. Funding: Special Education
- Y. Approve one Independent Contractor Agreement with Christina K. Kusaba, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$16,581.60. Funding: Special Education
- Z. Approve one Independent Contractor Agreement with Learning Together/Eleonora Tamasne, B.A. (Hons), QCS, QTS, ET, to provide nonpublic services for one student, effective July 1,

- 2013, through June 30, 2014, at a total cost not to exceed \$3,125.00. Funding: Special Education
- AA. Approve one reimbursement to the parents of one student, for nonpublic services effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$1,850.00. Funding: Special Education
  - BB. Approve one Independent Contractor Agreement with Anne MacMillan, to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$33,516.00. Funding: Special Education
  - CC. Approve one Independent Contractor Agreement with Maxim Health Care Services, to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$60,750.00. Funding: Special Education
  - DD. Approve one Independent Contractor Agreement with Helen Miller, to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$10,150.00. Funding: Special Education
  - EE. Approve two reimbursements to the parents of one student, for nonpublic services, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$7,580.00. Funding: Special Education
  - FF. Approve one Master Contract and three Individual Services Agreements with Orion Academy, to provide nonpublic services for three students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$92,100.00. Funding: Special Education
  - GG. Approve one Master Contract with Speech Pathology Group, Inc., to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$51,680.00. Funding: Special Education
  - HH. Approve one reimbursement to the parents of one student, for nonpublic services, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$33,500.00. Funding: Special Education
  - II. Approve one Master Contract and one Individual Service Agreement with Pacific Child and Family Associates, LLC, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$5,850.00. Funding: Special Education
  - JJ. Approve one Independent Contractor Agreement with Prindle Vaux, to provide nonpublic services for three students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$5,000.00. Funding: Special Education
  - KK. Approve three Independent Contractor Agreements with Welcome Transport Group, to provide nonpublic services for two students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$19,962.00. Funding: Special Education
  - LL. Approve one Master Contract and five Individual Service Agreements with Starfish Therapies, Inc., to provide nonpublic services for five students, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$43,312.00. Funding: Special Education
  - MM. Approve one Independent Contractor Agreement with Keith York, MFT, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not

- to exceed \$5,320.00. Funding: Special Education
- NN. Approve one Independent Contractor Agreement with Building Connections Behavioral Health, to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$8,020.00. Funding: Special Education
- OO. Approve one Master Contract and one Individual Service Agreement with Behavior Analysts, Inc., to provide nonpublic services for one student, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$5,760.00. Funding: Special Education
- PP. Approve one Independent Contractor Agreement with Junior Center of Art & Science, to provide nonpublic services for Piedmont Unified School District, effective July 1, 2013 through June 30, 2014, at a total cost not to exceed \$6,004.00. Funding: Special Education
- QQ. Approve one Independent Contractor Agreement with Soliant Health, Inc., to provide nonpublic services for Piedmont Unified School District, effective August 12, 2013 through December 20, 2013, at a total cost not to exceed \$51,849.60. Funding: Special Education
- RR. Approve two Individual Service Agreements with Behavioral Intervention Associates (BIA), to provide nonpublic services for two students, effective July 1, 2013 through July 26, 2013, and July 1, 2013 through August 16, 2013, at a total cost not to exceed \$4,573.00. Funding: Special Education
- SS. Approve one Independent Contractor Agreement with Jasman Behavioral Consultation, to provide nonpublic services for one student, effective July 1, 2013 through August 1, 2013, at a total cost not to exceed \$1,530.00. Funding: Special Education

#### FUTURE BOARD AGENDA ITEMS

Future agenda topics will include the 45-day budget revision, which may not involve material changes. On July 16<sup>th</sup> the Superintendents will attend a bond rating meeting for Moody's and Standard and Poor's and will report on the bond sale at the next Board meeting. The "Shaping Our Future" meeting on October 5<sup>th</sup> will be considered a special Board meeting and all Board members are expected to participate.

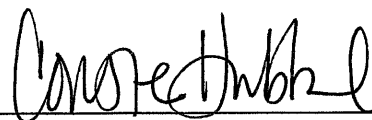
- Bond Update (TBD)
- 2012-13 Action Plan Summary (TBD)
- GASB 45 Actuarial Study (June)
- Facilities Use – Fee Structure (TBD)
- Modernization Bond Funding and AHT (Fall)
- Calendar Options for 2014-15 (Fall)
- Special Board Meeting "Shaping Our Future" (Oct. 5)

Adjournment

There being no further business, and with no objection by the Board, Vice President Swenson adjourned the meeting at 7:32 p.m.



ANDREA SWENSON, Board Vice President  
Piedmont Unified School District  
Board of Education



CONSTANCE HUBBARD  
Secretary, Piedmont Unified School District  
Board of Education