

Executive Summary School Accountability Report Card, 2010-11

For Havens Elementary School

Address: 323 Highland Avenue, Piedmont, CA 94611 **Phone:** (510) 594-2680
Principal: Teresa Susman **Grade Span:** K - 5

This executive summary of the School Accountability Report Card (SARC) is intended to provide parents and community members with a quick snapshot of school accountability. The data presented in this report are reported for the 2010-11 school year. For additional information about the school, parents and community members should review the entire SARC or contact the school Principal or the District Office.

About This School

The Havens School community believes that every child should be challenged to grow academically and socially. Each child should also develop healthy self-esteem, an appreciation for the rights, gifts, and talents of their fellow students, and an appreciation for the diversity of the world around us.

The Havens School community is located in Piedmont, a city of about 10,000 residents nestled in the hills above the San Francisco Bay Area. The original school opened in 1901, and has continuously been modernized and renovated to accommodate the growing student population. During the 2009-2010 school year the Havens School in Piedmont was demolished and rebuilt. We temporarily relocated to a school site in Emeryville, Ca. For the 2010-11 school year we moved into our beautiful new school campus in Piedmont. The educational programs at the school are tailored to be both relevant and challenging. Havens School is dedicated to ensuring the academic success of every student and providing a safe and comprehensive educational experience.

Havens School is committed to providing a strong instructional program for all students to ensure excellence in education. During the 2010-11 school year, 485 students in Kindergarten through fifth grade were served by Havens School, which operates on a traditional schedule. The student population consists of 13.6% students with disabilities, 5.3% English Learners, and 0% socio-economically disadvantaged.

Student Enrollment

<u>Group</u>	<u>Enrollment</u>
Number of students	485
African American	1.8%
American Indian or Alaska Native	.4%
Asian	18%
Filipino	1.0%
Hispanic or Latino	1.8%
Pacific Islander	0%
White (not Hispanic)	72.4%
Multiple or No Response	4.6%
Socio-economically Disadvantaged	0%
English Learners	5.3%
Students with Disabilities	13.6%

Teachers

<u>Indicator</u>	<u>Teachers</u>
Teachers with full credential	33
Teachers without full credential	0
Teachers Teaching Outside Subject Area of Competence	0
Miss-assignments of Teachers of English Learners	0
Total Teacher Miss-assignments	0

School Facilities

Summary of Most Recent Site Inspection

During the 2010-11 school year the old Havens School was demolished and rebuilt. The new school is built to the highest seismic and fire safety standards.

Repairs Needed

A scheduled maintenance program is administered by Havens School's custodial staff on a regular basis, with heavy maintenance functions occurring during vacation periods. Additionally, a scheduled maintenance program is administered by Piedmont Unified School District to ensure that school grounds and facilities remain in excellent repair. A work order process is used when issues arise that require immediate attention. Emergency repairs are given the highest priority; repair requests are completed efficiently and in the order in which they are received. The District maintenance staff has indicated that 100% of all toilets on school grounds are in working order.

Corrective Actions taken or Planned

None needed

Curriculum and Instructional Materials

Core Curriculum Areas	Pupils Who Lack Textbooks and Instructional Materials
Reading/Language Arts	0%
Mathematics	0%
Science	0%
History-Social Science	0%
Foreign Language	0%
Health	0%
Visual and Performing Arts	0%

School Finances

Level	Expenditures Per Pupil (Unrestricted Sources Only)
School Site	\$11,622
District	\$11,622
State	\$8717

Student Performance

Subject	Students Proficient And Above On California Standard Tests			
	Grade 2	3	4	5
English-Language Arts	90%	85%	95%	87%
Mathematics	97%	94%	89%	88%
Science				95%

Academic Progress

Indicator	Result
2011 API Growth Score (from 2010 API Growth Report)	952
Statewide Rank (from 2010 API Base Report)	10
2010-11 Program Improvement Status (PI Year)	n/a

School Accountability Report Card Reported for School Year 2010-11 *Published During 2011-12*

The School Accountability Report Card (SARC), which is required by law to be published annually, contains information about the condition and performance of each California public school.

More information about SARC requirements is available at the California Department of Education (CDE) Web site at <http://www.cde.ca.gov/ta/ac/sa/>.

For additional information about the school, parents and community members should contact the school Principal or the District Office. *DataQuest*, an online data tool at <http://data1.cde.ca.gov/dataquest/>, contains additional information about this school and comparisons of the school to the District, the county, and the state.

I. Data and Access

Ed-Data Partnership Web Site

Ed-data is a partnership of the CDE, EdSource, And the Fiscal Crisis and Management Assistance Team (FCAMT) that provides extension financial, demographic, and performance information about California's public kindergarten through grade twelve school districts and schools.

DataQuest

DataQuest is an online data tool on the CDE Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district, the county, and the state. Specifically, *DataQuest* is a dynamic system that provides reports for accountability (e.g. Academic Performance Index [API], Adequate Yearly Progress [AYP], test data, enrollment, graduates, dropouts, course enrollments, staffing and data regarding English learners.

II. About This School

Contact Information (School Year 2010-11)

School		District	
School Name	Havens Elementary	District Name	Piedmont Unified School District
Street	323 Highland Ave.	Phone Number	(510) 594-2600
City, State, Zip	Piedmont, California 94611	Web Site	www.piedmont.k12.ca.us/havens
Phone Number	(510) 594-2680	Superintendent	Constance Hubbard
Principal	Teresa Susman	E-mail Address	chubbard@piedmont.k12.ca.us
E-mail Address	tsusman@piedmont.k12.ca.us		

School Description and Mission Statement

The Havens School community is located in Piedmont, a city of about 10,000 residents, nestled in the hills above the San Francisco Bay Area. The original school opened in 1901 and has continuously been modernized and renovated to accommodate the growing student population. During the 2009-2010 school year the Havens School in Piedmont was demolished and rebuilt. We temporarily relocated to a school site in Emeryville, Ca. We moved back to our beautiful new campus in Piedmont for the 2010-11 school year. The educational programs at the school are tailored to be both relevant and challenging. Havens School is dedicated to ensuring the academic success of every student and providing a safe and comprehensive educational experience.

The Havens School community believes that every child should be challenged to grow academically and socially. Each child should also develop healthy self-esteem, an appreciation for the rights, gifts, and talents of their fellow students, and an appreciation for the diversity of the world around us.

Opportunities for Parental Involvement

Parents and the community are very supportive of the educational program at Havens School. Numerous programs and activities are enriched by the generous contributions made by the Havens Parents Club, School Parcel Taxes and Bond Measures, Piedmont Educational Foundation, CHIME, PRAISE, and PAINTS.

Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	63
Grade 1	88
Grade 2	68
Grade 3	89
Grade 4	81
Grade 5	97

Student Enrollment by Group

Group	Percent of Total Enrollment	Group	Percent of Total Enrollment
African American	1.8	White (not Hispanic)	72.4
American Indian or Alaska Native	0.4	Multiple or No Response	4.6
Asian	18.0	Socio-economically Disadvantaged	0
Filipino	1.0	English Learners	6.3
Hispanic or Latino	1.8	Students with Disabilities	13.6
Pacific Islander	0	Two or More Races	0

Average Class Size and Class Size Distribution

For 2010-11 Havens School maintained a school-wide average class size of 23 students. The table below displays by grade level the average class size and the number of classrooms that fall into each size category (a range of total students per classroom).

Grade Level	2008-09			2009-10			2010-11					
	Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms		
		1-20	21-32	33+		1-20	21-32	33+		1-20	21-32	33+
K	19	3			23		3.5		21	1	2	
1	20	4			20	3			22		4	
2	20	4.5			20.5	4			22.6		3	
3	20	4.5			19	3.5			22.25		4	
4	26		3		26		3.5		27		3	
5	26		3		26		3		24.25		4	

III. School Climate

School Safety Plan

*The **Comprehensive School Safety Plan** provides each student a safe physical environment by providing well-maintained buildings, a safe campus and safe ingress and egress to and from school. The Principal, faculty and staff provide campus security. The safety plan address emergency preparedness through well communicated plans, regularly scheduled drills, and guidelines for student behavior that are consistently monitored and reinforced. In order to create a school environment that is a safe, kind, respectful place for learning, our entire school community embraces the Lifelong Guidelines and **LIFESKILLS**. We continually strive to ensure that Havens School is an emotionally nurturing environment.*

School Discipline Practices

Havens School makes every effort to create and maintain a positive learning environment, including the school's use of disciplinary strategies.

*Through the **LIFESKILLS** Program, students at Havens School are guided by consistent parameters, expectations, and social outcomes that promote respect, cooperation, courtesy, and acceptance of others. The school's discipline philosophy promotes a safe school and a warm, friendly classroom environment which demonstrates that good discipline is a solid foundation on which to build an effective school. Parents and students are informed of discipline policies at the beginning of each school year through classroom orientations and weekly newsletters.*

Suspensions and Expulsions

This table displays the rate of suspensions and expulsions (the total number of incidents divided by the total enrollment) at Havens School and District levels for the most recent three-year period.

Rate	School			District		
	2008-09	2009-10	2010-11	2008-09	2009-10	2010-11
Suspensions	0	0	1	54 2.16%	35 1.3%	37 1.5%
Expulsions	0	0	0	0	0	0

IV. School Facilities

School Facility Conditions and Improvements (School Year 2010-11)

The new Havens School was built during the 2009-2010 school year to the highest seismic and fire safety standards. We began the 2010-2011 school year in the new school.

School Facility Good Repair Status (School Year 2010-11)

This table displays the results of the most recently completed school site inspection to determine the **current Havens School campus** good repair status.

Systems Inspected	Repair Status			Repair Needed and Action Taken or Planned
	Good	Fair	Poor	
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin/Infestation	X			
Electrical: Electrical	X			
Restrooms/Fountains: Restrooms/Sinks, Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			
External: Playgrounds/School Grounds, Windows/Doors, Gates/Fences	X			
Overall Rating	X			

V. Teachers

Teacher Credentials

The table below displays the number of teachers assigned to Havens School with a full credential, without a full credential, and those teaching outside of their subject area of competence. Detailed information about teacher qualifications can be found at the CDE Web site at <http://dq.cde.ca.gov/dataquest/>.

Teachers	School			District
	2008-09	2009-10	2010-11	2010-11
With Full Credential	31	33	33	167
Without Full Credential	0	0	0	0
Teaching Outside Subject Area of Competence	0	0	0	5

Teacher Miss-assignments and Vacant Teacher Positions

This table displays the number of teacher miss-assignments (teachers assigned without proper legal authorization) and the number of vacant teacher positions.

Indicator	2008-09	2009-10	2010-11
Miss-assignments of Teachers of English Learners	0	0	0
Total Teacher Miss-assignments	0	0	0
Vacant Teacher Positions	0	0	0

Core Academic Classes Taught by No Child Left Behind Compliant Teachers

This table displays the percent of classes in core academic subjects taught by No Child Left Behind (NCLB) compliant and non-NCLB compliant teachers at Havens School and at all schools in the District. More information on teacher qualifications required under NCLB can be found at the CDE Web site at <http://www.cde.ca.gov/nclb/sr/tq/>.

Location of Classes	Percent of Classes In Core Academic Subjects	
	Taught by NCLB Compliant Teachers	Taught by Non-NCLB Compliant Teachers
This School	100%	0%
All Schools in District	99.5%	.5%
High-Poverty Schools in District	n/a	n/a
Low-Poverty Schools in District	99.5%	.5%

VI. Support Staff

Academic Counselors and Other Support Staff

The table below displays, in units of full-time equivalents (FTE), the number of academic counselors and other support staff who are assigned to Havens School and the average number of students per academic counselor. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	.7	485
Library Media Teacher (Librarian)	1.0	
Library Media Services Staff (paraprofessional)	.75	
Reading Resource Teachers	1.6	
Resource Specialist Teachers	1.8	
Vocal/Music Teacher	.45	
Instrumental Music Teacher	1.6 Shared among 3 schools	
Art Enrichment Teacher	.7	
Science Enrichment Teacher	.8	
Speech/Language Pathologists	1.8	
Inclusion Aides	4	

* Psychologist and Nurse are shared among all District Schools.

VII. Curriculum and Instructional Materials

Quality, Currency, and Availability of Textbooks and Instructional Materials 2010-11

Textbooks/Instructional Materials

A Public Hearing was held in October, 2010 to determine whether or not each school had sufficient and good quality textbooks, instructional materials, and/or science laboratory equipment. All students, including English Learners, are required to be given their own individual textbooks and/or instructional materials (in core subjects) for use in the classroom and to take home, if necessary. Additionally, all textbooks and instructional materials used within the District must be aligned with the California State Content Standards and Frameworks, with final approval by the Board of Education. This table displays information about the quality, currency, and availability of the standards-aligned textbooks and other instructional materials used at the school, and information about the school's use of any supplemental curriculum or non-adopted textbooks or instructional materials. **All textbooks at Havens School were in adequate supply and in fair to excellent condition. The school and District place great emphasis on providing students with the most up-to-date, state-adopted textbooks and instructional materials.**

Subject	Publisher	Grade Level	Year Adopted	Percent of Pupils Who Lack Textbooks and Instructional Materials
Language Arts	Houghton Mifflin	K-5 th	2002	0%
Math	Everyday Math	K-3 rd	2008	0%
		4 th -5 th		0%
Social Science	Harcourt Brace	K-5 th	2001	0%
Science	Houghton Mifflin	K-2 nd	2001	0%
	Harcourt Brace	3 rd -5 th	2001	0%
Health	No Text			
Visual and Performing Arts	No Text			

Library Resources

Havens School Library is stocked with over 15,500 books, as well as a large collection of video and audio tapes, books on tape, and art prints, all of which are available for check-out. The library is staffed by 2 part time teacher librarians and two part time library assistants. Each classroom visits the library at regularly scheduled times during the week. Computer resources within the library are connected to the Internet so students are able to access resources and information online.

Technology Resources

Computer skills and concepts integrated throughout standard curriculum prepare students for technological growth and opportunities. Students receive computer-assisted instruction on a regular schedule, and each classroom at Havens School contains a minimum of one Internet connected computer. The school also has a 15 station computer lab, which is staffed by a full time Technology Coordinator. Software programs develop critical thinking skills, technological skills and mathematical proficiency, and include Microsoft Word and Kid Pix.

Homework

Havens School feels homework is a fundamental part of the learning process that helps to develop basic academic and study skills as well as promote student responsibility and self-discipline. Homework is assigned on a regular basis for grades one through five in major subject areas. Each teacher determines the appropriate level of homework for his or her students. Students are expected to complete their homework assignments in a timely manner and to the best of their ability. Parents are encouraged to provide a supportive environment for homework activities and to review homework assignments with their child.

VIII. School Finances

Expenditures Per Pupil and School Site Teacher Salaries

This table displays a comparison of the school's per pupil expenditures from unrestricted sources with other schools in the District and throughout the state and a comparison of the average teacher salary at the school site with average teacher salaries at the District and state levels. Detailed information regarding school expenditures and teacher salaries can be found at the CDE Web site at <http://www.cde.ca.gov/ds/fd/ec/> and <http://www.cde.ca.gov/ds/fd/cs/>.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Unrestricted)	Expenditures Per Pupil (Restricted)	Average Teacher Salary
School Site	\$11,622	\$4649	\$6973	\$73,317
District	\$11,622	\$4649	\$6973	\$71,832
Percent Difference – School Site and District	0%	0%	0%	+9%
State	\$8717	n/a	n/a	n/a
Percent Difference – School Site and State	25%	n/a	n/a	n/a

Types of Services Funded

This section lists the programs and supplemental services funded through either categorical or other sources that are available at Havens School and the District.

Home-to School Transportation	Instructional Materials
Peer Assistance and Review	10 th Grade Counseling
EIA	Gifted and Talented Pupils
Class Size Reduction, K-3 & 9	Federal, ECIA/ESEA/IASA
School Improvement Plan	Special Education Master Plan
Federal, Drug/Alcohol/Tobacco Funds	Federal, Special Education, Entitlement per UDC
Federal, Special Education, Discretionary Funds	TUPE
Title I, Part A – Basic Grant	Title II, Parts A & D – Teacher Quality & Technology
Title IV, Safe and Drug Free Schools and Communities	Title V, Innovative Strategies
Title III, Funding passes through the Acalanes Union High School District LEA, a consortium of districts of which Piedmont Unified is a member.	

Teacher and Administrative Salaries

The table below displays District-level salary information for Teachers, Principals, and Superintendents, and compares these figures to the state averages for districts of the same type and size. The table also displays teacher and administrative salaries as a percent of the District's budget. Detailed information regarding salaries may be found at the CDE Web site at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$44,461	\$40,133
Mid-Range Teacher Salary	\$67,039	\$62,416
Highest Teacher Salary	\$88,622	\$80,729
Average Principal Salary	\$120,134	\$104,247
Superintendent Salary	\$183,461	\$159,000*
Percent of Budget for Teacher Salaries	53.9%	n/a
Percent of Budget for Administrative Salaries	5.9%	n/a

*2011-12 Data

IX. Student Performance

Standardized Testing and Reporting Program

The California Standards Tests (CST's) show how well students are doing in relation to the state content standards. The CST's include English-Language Arts and Mathematics in Grades 2 through 11; science in Grades 5, 8, 9, 10, and 11; and History-Social Science in Grades 8, 9, 10, and 11. Student scores are reported as performance levels. Detailed information regarding CST results for each grade and performance level, including the percent of students not tested, can be found at the CDE Web site at <http://star.cde.ca.gov>. Program information regarding the STAR program can be found in the Explaining 2011 STAR Program Summary Results to the Public guide at <http://www.cde.ca.gov/ta/tg/sr/document/starpkt5intrpts.pdf> ***Note: Scores are not shown when the number of students tested is 10 or less, either because the number of students in this category is too small for statistical accuracy, or to protect student privacy.**

Standardized Testing and Reporting Results for All Students – Three-Year Comparison

Combined % of Students at Proficient and Advanced Level

Language Arts

Grades	2			3			4			5		
	09	10	11	09	10	11	09	10	11	09	10	11
	All Students											
Havens ES	88	85	90	79	87	85	91	94	95	88	96	87
PUSD	88	90	89	85	83	87	87	95	95	89	91	89
California	53	53	56	44	44	46	61	63	64	54	58	59
	Females											
Havens ES	87	88	80	85	88	84	95	90	98	95	97	93
PUSD	87	94	87	87	81	89	96	92	97	92	99	93
California	51	57	60	40	46	49	59	65	68	52	59	63
	Males											
Havens ES	88	83	97	74	85	85	88	80	93	82	95	83
PUSD	92	83	91	79	86	84	94	85	93	87	96	85
California	49	49	53	54	43	43	52	60	62	59	55	56
	Asian											
Havens ES	*	85	*	65	*	73	82	84	*	*	100	90
PUSD	96	91	96	75	88	83	93	91	97	96	100	99
California	78	78	79	67	67	69	82	82	83	75	79	81
	Caucasian											
Havens ES	87	86	89	81	90	88	90	84	95	91	95	86
PUSD	87	90	89	82	85	87	89	87	96	92	97	89
California	68	68	70	63	61	64	78	79	80	72	75	73

Math

Grades	2			3			4			5		
	09	10	11	09	10	11	09	10	11	09	10	11
	All Students											
Havens ES	88	88	97	85	93	94	92	85	89	91	93	88
PUSD	92	91	96	83	87	94	87	94	92	89	92	91
California	63	62	66	64	65	68	66	68	71	57	60	63
	Females											
Havens ES	85	85	93	85	97	93	95	90	85	90	91	95
PUSD	88	92	94	88	93	96	96	93	91	94	94	94
California	63	62	66	64	64	68	66	69	71	57	62	64
	Males											
Havens	93	93	100	88	88	95	79	79	93	90	95	84
PUSD	92	93	97	87	94	92	93	86	93	91	97	87
California	63	62	66	65	66	69	66	68	71	57	69	62
	Asian											
Havens ES	*	85	*	82	*	93	91	84	*	*	93	81
PUSD	95	94	95	87	97	97	96	91	98	92	97	94
California	84	84	86	87	87	88	88	90	91	83	85	87
	Caucasian											
Havens ES	87	89	98	84	94	96	88	83	90	91	93	90
PUSD	91	93	95	88	93	94	92	89	92	92	94	92
California	77	76	78	77	78	80	78	79	81	72	72	73

Science – Grade 5 Only

Grade 5	09	10	11
Havens ES	85	88	95
Females	92	89	98
Males	85	100	93
Asian	*	90	95
Caucasian	93	94	94
PUSD	94	94	94
California	46	55	58

California Physical Fitness Test Results

The California Physical Fitness Test is administered to students in Grades 5, 7, and 9 only. This table displays by grade level the percent of students meeting fitness standards (**scoring in the healthy fitness zone on all six fitness standards**) for the most recent testing period. Detailed information regarding this test, and comparisons of a school's test results to the District and state levels, may be found at the CDE Web site at <http://www.cde.ca.gov/ta/tg/pf/>.

Grade Level	Average Percent of Students Meeting 6 of 6 Fitness Standards
5	85.6%

X. Accountability

Academic Performance Index

The Academic Performance Index (API) is an annual measure of the academic performance and progress of schools in California. API scores range from 200 to 1,000, with a statewide target of 800. Detailed information about the API can be found at the CDE Web site at <http://www.cde.ca.gov/ta/ac/ap/>.

API Ranks – Three-Year Comparison

The table below displays the school's statewide and similar schools API ranks. These ranks are published when the Base API is released each March. The state - wide API rank ranges from 1 to 10. A state - wide rank of 10 means that the school has an API score in the highest 10 percent of all schools in the state. The similar schools API rank reflects how a school compares to 100 statistically matched "similar schools."

API Rank	2008	2009	2010
Statewide	10	10	10
Similar Schools	9	6	4

API Changes by Student Group – Three-Year Comparison

This table displays by student group the Havens School's actual API changes in points added or lost for the past three years, and the most recent API score. **Note: "n/a" means that the student group is not numerically significant.**

Group	Actual API Change			API Score
	2008-09	2009-10	2010-11	2011
All Students at the School	+13	+11	+15	952
Asian	n/a	n/a	n/a	-2
Caucasian	+20	+12	+12	+19

Adequate Yearly Progress

The federal NCLB Act requires that all schools and districts meet the following Adequate Yearly Progress (AYP) criteria:

- Participation rate on the state's standards-based assessments in English-Language Arts (ELA) and Mathematics
- Percent proficient on the state's standards-based assessments in ELA and Mathematics
- API as an additional indicator
- Graduation rate (for secondary schools)

Detailed information about AYP, including participation rates and percent proficient results by student group, can be found at the CDE Web site at <http://www.cde.ca.gov/ta/ac/ay/>.

AYP Overall and by Criteria

This table displays an indication of whether Havens School and the District made AYP overall and whether the school and the District met each of the AYP criteria.

AYP Criteria	School	District
Overall	Yes	Yes
Participation Rate - English-Language Arts	Yes	Yes
Participation Rate - Mathematics	Yes	Yes
Percent Proficient - English-Language Arts	Yes	Yes
Percent Proficient - Mathematics	Yes	Yes
API	Yes	Yes

XI. Instructional Planning and Scheduling

School Instruction and Leadership

Leadership at Havens School is a responsibility shared between the District administration, the Principal, instructional staff, students, and parents. For the past 20 years, primary leadership duties have been assumed by Principal Tery Susman. Prior to her tenure at the school Ms. Susman was vice principal at a middle school for three years and a middle school counselor for seven years. In addition, Ms. Susman spent seven years as a classroom teacher.

The School Site Council, consisting of staff and parents, is a local site governing body that meets regularly to address programs and components that make up the school, to discuss the effectiveness and appropriateness of the various programs and components relative to the goals of the school, and to act as a communication liaison between the community and the school.

Professional Development

Staff members build teaching skills and concepts throughout the year by participating in conferences and workshops. For the past four years, the District has annually offered three staff development days where teachers are offered a broad-based variety of professional growth opportunities in curriculum, teaching strategies, and methodologies. Staff development topics for 2010-11 focused on differentiated instruction and English Language Arts program review.

Instructional Minutes

For the 2010-11 school year, the Havens School offered 174 days of instruction comprised of 174 for kindergarten, 135 for grades 1-2, 142 for grades 3-5 and 3 minimum days grades 1-5. This school year the three elementary schools instituted a common planning time (CPT) schedule where all 1-5 grade children were dismissed at 1:45 every Monday. Instituting a CPT schedule helped reduce the number of minimum days from 20 to 3. We also instituted 2 full days for conferences in the fall and spring, adding to the reduction of minimum days during the school year.

Grade Level	Instructional Minutes	
	Offered	State Requirement *
K	35,670	36,000
1	51,255	50,400
2	51,255	50,400
3	51,710	50,400
4	53,130	54,000
5	53,130	54,000

- Based on no furlough days