

PIEDMONT UNIFIED SCHOOL DISTRICT

Council Chambers, City Hall

120 Vista Avenue

Piedmont, California 94611

MINUTES OF

Regular Meeting of the Governing Board

December 12, 2012

CALL TO ORDER	Board President Richard Raushenbush called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	President Richard Raushenbush; Vice President Andrea Swenson and Board Members Sarah Pearson, Ray Gadbois and Roy Tolles were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:31 p.m. to discuss: Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations Association of Piedmont Teachers (APT) (Government Code Section 54956.6)
Others Present in Closed Session	Superintendent Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Reconvene to Regular Session	President Raushenbush called the Regular Session of the Board of Education to order at 7:05 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	No action was taken in closed session.
Agenda Adjustments	Superintendent Hubbard said that are several minor corrections to the budget summary, on page 5 in the number of step and column costs and on page 50 the legend reads State revenue rather than local revenue. The version on the web and in the packet available this evening is correct. There are some slight changes in the minutes on the consent calendar and a change in date on a retirement acceptance on the Personnel Action Report.
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	APT President Harlan Mohagen introduced Diane Feiger, a Wildwood teacher attending the meeting this evening. Ms. Mohagen was sorry to miss last night's meeting. She announced that there was an article about Kim Taylor in the <i>Chronicle</i> for her date rape play. The CTA magazine <i>California Educator</i> is going to highlight her work in the next issue.
CSEA	None
Parent Clubs	None
Student Representative to Board	Elise Lasky reported that Friday night there will be a Boys' Soccer Game with Tennyson here and a Girls' Soccer Game at Tennyson. Next week there will be a Winter Sports Rally at the high school. This Friday is the last day of the ASU food drive. On Sunday there will be a Twenties Night Out for juniors. They will learn about Twenties'

culture including the lindy hop. There is a Winter Band Concert tonight.

Persons Wishing to Speak to Any Item Not Listed on the Agenda None

Board President Announcements

Superintendent Announcements

Superintendent Hubbard said there was a Special Board Meeting last night regarding changes to the School Support Tax in response to an appellate court finding on how parcel taxes may be structured. There are copies of the amended resolution and a Q&A flier in the back of the room. We found out about the ruling on Friday night, sent emails to over 400 people to announce the meeting and gave the requisite 24-hour notice of a special meeting. If you have questions, feel free to email us.

EDUCATIONAL SERVICES REPORT:
SPOTLIGHT ON STUDENT LEARNING
Digital Literacy

Stephanie Griffin, PUSD Instructional Technology Coordinator and PMS Technology Coordinator, presented Piedmont Unified's steps in building a broad-based culture of digital literacy among its students.

Digitally literacy is a person's ability to perform tasks in a digital environment. Students are being asked to do more than word processing, to be comfortable with varying media, to create and produce images, and to apply knowledge in a digital environment. They often work in teams.

The forces bringing digital literacy to the forefront are:

- Students use digital media without much guidance
- Common Core demands use of technology in creating, publishing, collaboration and responding
- 20/20 Vision through Tech: visioning meeting with staff and teachers have defined goals: more access to technology, a 21st century curriculum, a robust infrastructure and a confident and competent staff
- A new law that requires education about online behavior including social networking, chat rooms and cyberbullying.

Current curricular materials in use include Commonsense Media, which offers projects that support digital literacy; posters on digital footprint and digital issues; Ignition, a self-paced curriculum; and google app accounts.

Steps forward include continuing to provide and expand opportunities to use technology, use of mobile devices at school, develop curriculum and teachers so that technology can be used effectively to support learning, identify digital literacy as a curricular goal and provide an infrastructure that works.

Action items include Instructional Tech Plan, Infrastructure Modernization, Common Core/Technology professional development, curricular goal-setting in site councils and Tech Team and stakeholder policy discussion.

Common Core is a basis of content standards required for teaching and testing nationwide. Right now they include English and math and require more rigorous reading in non-fiction and more emphasis on how students demonstrate knowledge.

Assistant Principal Booker said an MIT study shows that students cannot maintain concentration for more than one minute and digital

devices make it worse. In working with teacher and professional development the goal is for student to use digital tools for part of a task and part of the time. Ms. Griffin explained that classroom management is affected and certain apps lend themselves to classroom use.

Mr. Gadbois asked about the use of ebooks and Ms. Griffin said we are watching this development, and a lot of our texts have pdf versions.

In late January there will be a report to the Board on infrastructure (equipment). The next step will be professional development and support, wrapped as part of the instructional technology plan, which will probably be brought back in May. Forty percent of teachers have participated in a survey. Later there will be student and parent surveys.

REVIEW AND ACTION ITEMS

- A. Approve First Interim Financial Report and Approve a Positive Certification of the District's Ability to Meet Financial Obligations for Current and Subsequent Two Fiscal Years; and Authorize Appropriate Budget Transfers

Assistant Superintendent Brady explained that budget is a reflection of our goals and priorities. Our goal is to provide a depth of experience for students and retain highly qualified staff. The report is based on General Fund expenditures and revenue through October 31, although it includes results of the November election and Prop. 30. The First Interim Report is a means to look back and update our projections for the future.

With the passage of Prop. 30 we have avoided \$1.1M in cuts or \$441/student. Prop. 30 restores a COLA of 3.24% for 2012-13. The deficit factor (what is owed versus paid) remains at 22.272%. This means that if we are owed \$1, the State gives us 77.828 cents. The current budget restores the 2012-13 COLAs and they are included for 2013-14 and 2014-15. It is anticipated that the District will maintain a positive certification through the Second Interim Report in March, which covers income and expenditures through 1/30/13. We have taken many measures to maintain fiscal solvency: staff have agreed to hard caps on medical benefits to preserve jobs and program; parents have committed a greater share of their budgets to direct support of programs; and donors and taxpayer have increased giving and passed emergency parcel taxes.

The Governor's Budget presentation on Jan. 15 will give us a better idea of what lies ahead. We have an increase in revenue of \$940,000. The increase in COLA brought in an additional \$412k and an increase of 40 students brought in an increase of \$117k in ADA.

President Raushenbush asked if the Capital Facilities Fund is for Witter or all facilities. Mr. Brady explained that we can use deferred maintenance for some things such as replacement bleachers and that the Capital Facilities Fund applies to all facilities. Mr. Raushenbush asked if we are receiving the \$25/head fee collected by the Recreation Department. Superintendent Hubbard explained that she will be meeting with Geoff Grote to discuss how to implement this.

There was no public comment.

Vice President Swenson asked if we will have a lot more information in January and Mr. Brady explained that we will have some new info. We hope it will be better, which will depend on Prop. 30 revenue – how much is deferred, how much invested. The Governor has communicated his intent to reinstate the concept of a "Student Weighted Formula" for school funding Superintendent Hubbard

explained that the Governor's first budget iteration of the new formula would have had a negative effect on PUSD but there is a push that every district be held harmless (not negatively affected) although that does not mean permanently.

Mr. Gadbois said the good news is Prop. 30 and the COLAs and no big new cuts; the bad news is that we are still deficit spending and will not meet the 3% reserve in the third year. We will need parcel tax revenue and it is critical that we have the 5% increase included in the tax and continue the tax. We will still need fundraising by parents and the community.

Assistant Superintendent Brady reviewed all other funds operated by the District.

The recommendation is to approve a *Positive Certification*.

Board Member Gadbois moved and Board Member Tolles seconded that the Board Approve the First Interim Financial Report and Approve a Positive Certification of the District's Ability to Meet Financial Obligations for Current and Subsequent Two Fiscal Years and Authorize Appropriate Budget Transfers. The motion was unanimously passed.

B. Approve Contract with Quattrocchi Kwok Architects for Design Development Services for the Alan Harvey Theater Building

The Board was asked to approve a contract with Quattrocchi Kwok Architects (QKA) to provide architectural services for the possible renovation and addition to the Alan Harvey Theater Building (AHT). QKA will develop a schematic design study, including architectural, structural, mechanical, electrical, civil, and landscape specifications. QKA will also provide a revised construction cost budget associated with the schematic design study.

The Board approved the expenditure of up to \$100,000 for conceptual design for Alan Harvey Theater. Assistant Superintendent Booker explained that the point of the conceptual design is to get a more realistic estimate of the cost of the work. Our ballpark figure is \$5M to cover structural issues, accessibility issues and limited theatrical improvements. The proposal from QKA includes our priorities, and the purpose of the action this evening is to approve the contract with this particular architectural firm. They are local, a pleasure to work with, and have considerable school and DSA experience.

President Raushenbush explained that we are not saying the District has \$5M to put into this project. Later we will look at how much the District can put in and how much needs to come from the community.

Superintendent Hubbard explained that AHT was in the original seismic bond plan, and has always been on the list. It was included in the original Tier 1 review but in the tier 2 review it was deferred to the end because it had accessibility and not life safety structural issues. Our first priority was to resolve life safety issues.

Ms. Pearson asked if there are seismic funds left for this project. President Raushenbush explained that our contribution would be from modernization funds, money we cannot spend in other ways or put into the General Fund. The first round of projects already approved in addition to AHT include roofs at Wildwood and Beach and HVAC systems for PMS, PHS, Wildwood and Beach. Several projects are also being considered. Superintendent Hubbard said before priorities are determined, everything on the table will be presented to the Board including refunding bonds, tech infrastruc-

ture, and gardens and playground enhancements.

George Childs said that when the presentation is made, he would hope to see a breakout of necessary work versus enhancements, with a discussion of the consequences of not doing some of the upgrades.

Harlan Mohagen, speaking as a theater person, said she did not see a scene shop and hopes this is something that would be included.

A motion was made by Board Member Tolles and seconded by Vice President Swenson to approve the contract with Quattrocchi Kwok Architects for Design Development Services for the Alan Harvey Theater Building. The motion was unanimously passed.

INFORMATION/ANNOUNCEMENTS

None

CORRESPONDENCE

Ms. Swenson has received 50 emails in favor of the school tax and 3 opposed. She received an email about military recruiters on campus and a cheerleading issue, both of which were referred to the Superintendent.

President Raushenbush received a telephone call about lights on at Witter Field, which he referred to the District.

BOARD REPORTS

Board Member Tolles attended the November 26 Boy Scout meeting about the national policy allowing for discrimination against homosexuals. He was interested to hear how the local chapter dealt with their opposition to the national policy. It is both fascinating and frustrating to watch social progress, and we have seen a lot of changes over time regarding this issue.

Board Member Gadbois attended the same Boy Scout meeting and a well-done production of *August: Osage County*, the Kickoff of the School Support Tax Committee, a School Support Tax Planning Meeting and the Tri-School Site Council discussion on communication policy.

Board Member Pearson attended the Diversity Education Advisory Committee, and Dr. Wozniak's talk on improving boys' reading motivation. She and Ms. Swenson attended the California School Boards Association (CASBO) annual conference. She also attended the PHS Parent Club meeting where they gave an update on work they are doing on respect issues and the senior project, the Middle School Block Committee Meeting, a memorial for Tiffanie Kalmbach, a beloved parent. Congratulations to 4th grader Hannah Krenn, winner of the Wildwood spelling bee, and to teacher Martin Lewis for bringing in the spelling bee.

Vice President Swenson attended the CASBO Conference where there was a lot of talk about the budget and people feeling more positive. She attended the SST Kickoff, the Beach Parent Club meeting, the BAC, the CAC and the League of Women's Voters luncheon, where they came out in full support of the school parcel tax.

President Raushenbush attended one scouting meeting, the Bond Steering Committee, the CAC, an Associated Parents Club meeting, the SST Planning Meeting, the PMS Parent Council meeting where he and Katie Korotzer spoke on the School Support Tax.

CONSENT CALENDAR

Superintendent Hubbard recommended approval of the Consent Calendar with the following changes: in Item B. there are two small changes to the Board Minutes, which have been amended and are

on the website, on Item F please note the number of teachers moved from temporary to probationary. The retirement date of one person listed should be June rather than December, and in Item I & J the date of the field trip should be January, not December.

President Raushenbush thanked Frank Thomas for the donation of a violin in honor of Leonora Gillard.

Board Member Tolles moved to accept the items on the consent calendar, Board Member Gadbois seconded the motion and it was unanimously approved.

- A. Accept Donation
- B. Adopt Minutes of Regular Board Meeting of November 14, 2012 as amended
- C. Adopt Minutes of Special Board Meeting of November 28, 2012
- D. Approve Monthly Financial Report of the District for November, 2012
- E. Approve Warrant List Dated 12-5-12 for Goods and Services Rendered for September 1 through October 31, 2012
- F. Approve Personnel Action Report with the change of retirement date for Martha Morrow to June 14, 2013
- G. Approve 2012-13 Action Plan
- H. Approve Assignment Under Education Code 44256(b), 44258.2 and 44258.3 Authorization for Assignment Out of Credentialed Area
Education Code allows assignment of existing staff to areas outside of their credentialed teaching area under specific criteria. This must be done on an annual basis.
- I. Approve Overnight Field Trip for 95 Fifth-Grade students from Beach and Wildwood to attend a field trip to Camp Arroyo from Jan.8-9, 2013.
- J. Approve Overnight Field Trip for 97 Fifth-Grade students from Havens to attend a field trip to Camp Arroyo from Jan. 8-9, 2013
- K. Approve Overnight Field Trip for the Piedmont High School Boy's Varsity Basketball Team to participate in a tournament in San Diego from Dec. 26-30, 2012.
- L. Approve one reimbursement to parent for non-public school tuition for one student, effective January 26, 2012, through July 11, 2012, at a total cost not to exceed \$14,917.18. Funding: Special Education
- M. Approve one Independent Contractor Agreement with Carrie Kartman, M.F.A., ET/P, to provide reading intervention for one student, effective November 1, 2012, through June 30, 2013, at a total cost not to exceed \$5,100.00. Funding: Special Education
- N. Approve one Independent Contractor Agreement with Prindle Vaux, teacher of the visually impaired, to provide consultation to the district, effective November 1, 2012, through June 30, 2013, at a total cost not to exceed \$3,000.00. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

President Raushenbush said the conversation about the use of State

Modernization money will begin in January even though we will not have information on all projects. We need to set a date for the Special Education workshop, Tech infrastructure will be included as part of the larger discussion on funding priorities.

Superintendent Hubbard said there will be an opportunity for the public to offer input to the Board on negotiations with APT and CSEA, probably in March or April. Right now we are working to get the current versions of the contracts corrected and published online. Layoffs are notably absent.

—→ SUBJECT TO CHANGE ←—

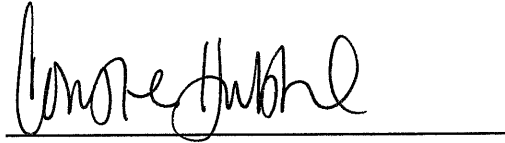
- Bond Program/State Modernization Funding Priorities (Jan.)
- Seismic Safety Program Budget Report (Jan.)
- Accept Closeout of Seismic Safety Program Projects: Havens School, PHS Quad/Library and Student Center Buildings, Wildwood and Beach Schools, Ellen Driscoll Playhouse (TBD)
- Facilities Use (TBD)
- Special Education Program (TBD)

Adjournment

There being no further business, and with no objection by the Board, President Raushenbush adjourned the meeting at 9:20 p.m.



RICHARD RAUSHENBUSH, Board President
Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education