

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

November 9, 2011

CALL TO ORDER	Board President Roy Tolles called the meeting of the Board of Education to order at 6:33 p.m.
ESTABLISHMENT OF QUORUM	Vice President Rick Raushenbush; Board Members Martha Jones, Ray Gadbois, June Monach
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:34 p.m. to discuss: A. Conference with District Representative Constance Hubbard Regarding Negotiations with the California School Employees Association (CSEA), Chapter 60 (Government Code Section 54956.6) B. Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with the Association of Piedmont Teachers (APT) (Government Code Section 54956.6)
Reconvene to Regular Session	President Tolles called the Regular Session of the Board of Education to order at 7:07 p.m. led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	None
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS Association of Piedmont Teachers (APT)	APT President Harlan Mohagen commented that the Instructional Calendar Committee has met three times. It is quite a process. This is Epilepsy Awareness Week. There are some teachers at the high school whose children are affected.
California School Employees Association (CSEA)	None
Parent Clubs	None
Student Representative to Board of Education	Karina Chan, Student Representative to the Board, was unable to attend due to a volleyball game. She asked Superintendent Hubbard to provide the following information: <ul style="list-style-type: none">Seniors will be submitting their early decisions and early applications for collegesThe first round of testing for the second quarter has already

taken place this week

- The BSAL playoffs began last week; many teams have qualified for NCS.
- Football's last home game is this Thursday against Kennedy High School. If PHS wins, they will go to the playoffs
- Tryouts have begun for Winter Sports
- "End Days" and "A Streetcar Named Desire" are the plays being performed by the acting class from December 8-11
- The ASB Annual Food Drive will begin the week after Thanksgiving
- The Winter Rally is on December 14

Persons Wishing to Speak to Any Item Not Listed on the Agenda None

Superintendent Announcements None

Board President Announcements None

PRESENTATION

A. District Evaluation Committee

Facilitator Carol Boyd and a subcommittee of the District Teacher Evaluation Committee gave a brief presentation to update the Board on its progress so far this year. The presentation included information on the Teacher Evaluation Pilot to include the participation across the District and the components which are being piloted; the work on the development and implementation of common assessments; and the sharing of the innovative projects that staffs are doing which are emerging from the piloting. The committee also reported will report on the new tasks which will be undertaken this year.

President Tolles said the process and direction could not have happened without the guidance, leadership and direction from the top level, and thereby commended Superintendent Hubbard.

REVIEW & ACTION ITEMS

A. Approve Single Plans for Student Achievement:

- Beach Elementary School
- Havens Elementary School
- Wildwood Elementary School

California Education Code Sections 41507, 41572, and 64001 and the Federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and ESEA Program Improvement into the Single Plan for Student Achievement.

There was no one from the public requesting to speak.

It was moved by Vice President Raushenbush, seconded by Board Member Monach and passed unanimously to approve Single Plans for Student Achievement for Beach, Havens and Wildwood Elementary Schools.

Piedmont High School, Piedmont Middle School and Millennium High School were approved at the previous Board meeting.

B. Re-Adopt Regular Board of Education Meeting Schedule for 2011-12

Due to a conflict in the reservation of the Council Chambers, the regular Board Meeting of Wednesday, April 18, 2012 must be changed. The rescheduled date will be Tuesday, April 17, 2012.

There was no one from the public requesting to speak.

It was moved by Board Member Monach, seconded by Board Member Gadbois, and passed unanimously to adopt the revised regular Board of Education Meeting Schedule for 2011-12. The re-adopted schedule will be circulated to all schools for staff and parents, to the news media, and on the District web site.

REVIEW & DISCUSSION ITEMS

A. District and Association of Piedmont Teachers Negotiations Process and Timeline

Superintendent Hubbard explained that the instructional calendar for the school year 2012-13 is negotiated separately to expedite planning for students, parents and staff.

The process requires that the re-openers be “sunshined” for the purpose of providing the public with an opportunity to provide comment prior to the Board approval of the articles to be considered. Once an article is identified as “open” by either party and is “sunshined”, the negotiations process begins. The specifics of the negotiation discussions are confidential until such time that they are brought to the Association and Board of Education for approval.

The following is the timeline is being brought forth in the event parents/community members wish to provide feedback to the Board prior to taking final action.

- Regular Board Meeting of December 14, 2011 – Opportunity for public to communicate issues related to Articles XVI. and XVII. for Board consideration in their direction to the negotiators and to recommend other articles for consideration to be identified as part of the sunshine process.
- Regular Board Meeting of January 11, 2012 – First Public Hearing of proposed re-openers to be “sunshined”. The public will have the opportunity to comment on the articles designated by the District and APT for consideration. As part of the IBB process, the goal is to have mutually agreed articles, but it is not required.
- Regular Board Meeting of January 24, 2012 – Final Public Hearing of the re-openers after which they are approved by the Board of Education. This action signals the start of the negotiations process which is confidential.

B. Information on 2012-13 Instructional Calendar

The District and Association of Piedmont Teachers have a contract agreement that is effective through June 30, 2014. The provisions for negotiations for 2012-13 school year include the re-opening of:

Article XVI – Benefits

Article XVII – Salaries

Additional up to two articles of choice by APT and up to two articles of choice by the District

The timeframe best for consideration for the designation of the up to two additional articles is from now through January 5, 2012. Specific information about Articles XVI. “Benefits” and XVII.

“Salary” may be accepted through January 24, 2012.

Staff recommends that the articles for consideration, in addition to Benefits and Salary, be Article VI. “Hours and Professional Responsibility”, and Article XIX. “Employee Evaluation”, in order to continue the work of the Evaluation Committee in progress and the review of the school site bell schedules.

It is anticipated the Calendar will be brought before the Board for approval at the December 14th meeting in order for parents/others to have a firm schedule for planning

B. Seismic Safety Bond Program Update

The District continues to anticipate that the seismic-related construction projects will be completed by August 2012 due to the State sale of K-12 construction bonds. The allocation of the unfunded projects that have been approved will not be known until December, 2011. The District is proceeding cautiously with the plans to complete Phase I and Phase II of the Beach project such that, as with all of the previous projects, the District is guaranteed to have sufficient funds available to complete the essentials of the construction. The District is in the process of completing the cost estimates and negotiations with Cahill Construction to finalize the budget.

A revised budget with the detailed scope increases will be brought to the Board for approval in January of 2012. The Bond Steering Committee, with representatives from the District, Board of Education, Citizens Oversight Committee, architect, engineers, and construction management, will review the project recommendations prior to them being brought to the Board for approval.

There are “post-project” priorities that need further discussion. It is important to note that in the areas of technology and gardens, there is a significant interface between the construction / facilities / infrastructure requirements and the curriculum/student learning components. Staff is working to sort out the interface with attention to the scope and sequence for student learning needs/opportunities, including attention to comparability for the tri-school program and how these components affect construction planning and associated costs.

Discussions about post-project construction priorities, including fundraising options for parents to support our capital facilities augmentations to our seismic projects, will be brought to the Board in early 2012.

There was no one from the public requesting to speak.

INFORMATION / ANNOUNCEMENTS

A. Educational Services Report: Spotlight on Student Learning

The Spotlight on Student Learning serves as a platform for information and recognition of our instructional priorities and academic success in the Piedmont Unified School District.

Assistant Superintendent Booker advised of the:

1. PUSD Curriculum Forum Meeting to be held on Thursday, November 10, 2011 from 3:30-5:00 p.m. in the Piedmont Middle School Multipurpose Room
2. *The Magnolia*, a new quarterly e-magazine focusing primarily on Piedmont's rigorous curriculum and professional teaching practices. The publication will highlight student success and a variety of educational programs in an interactive format.

APT President Harlan Mohagen commented on the outstanding news magazine.

The Board thanked Assistant Superintendent Booker.

B. Announcement Special Board Meeting, February 29, 2012

Superintendent Hubbard announced that the Board will conduct a Special Board Meeting on Wednesday, February 29, 2012, from 4:00-5:00 p.m. in the District Administration Office Conference Room for the swearing-in of new Board members and reorganization of the Board, in order to meet the timeline set by Education Code.

C. Election Timeline for February 7, 2012 Municipal Election

Superintendent Hubbard re-announced that for any community member interested in becoming a member of the Board of Education, Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available. A copy of the election timeline was provided. Because the last date to turn in the paperwork (Friday, November 11) is a holiday, the deadline is extended to Monday, November 14th. The City advises that anyone planning to run for a position turn in their paperwork as soon as possible before the deadline.

[As stated previously by Superintendent Hubbard, Board Member Monach will not be re-running due to term limits, Board Member Jones will not seek re-election at the end of her first term, and Vice President Raushenbush has decided to run for another term.]

The timeline showed November 24th as the final date to file the FPPC pre-election campaign statement but since it is Thanksgiving, the date has been corrected to November 28th.

D. Announcement of League of Women Voters Workshop

Superintendent Hubbard advised that a panel discussion on civic engagement will be sponsored by the Piedmont League of Women Voters on Thursday, November 17 at 7:00 p.m. in the City Hall Council Chambers. The panel of experts outside of Piedmont will share common public dialogue formats that foster productive and open discussions of important issues. Attendees will have the opportunity to ask questions. It will be televised on KCOM.

CORRESPONDENCE

Board Member Monach reported that the Board received:

- 2 emails from the same community member sharing news articles, one from the Wall Street Journal and one from the New York Times
- 1 email from PAINTS organization about the interdistrict transfer policy
- 1 email from the Piedmont Middle School Teacher Librarian providing links to the *Congressional Briefing* about "Education

Reform and the Skills Act: An Analysis of the 21st Century School Librarians and Their Impact on Career and College Readiness

- 1 email from the administrator in charge of coordinating the Regional Opportunity Program (ROP) programs with the Contra Costa County Office of Education, thanking the Board for highlighting the Biotechnology Class at the last Board meeting
- 1 email from Assembly Member Sandre Swanson's office announcing the, "There Ought to Be A Law" contest for students to propose possible ideas for bills to introduce in the 2012 legislative cycle of the California State Assembly and Legislature
- 1 email from a staff member regarding Epilepsy Awareness Week
- 1 email forwarded by District administration from a community member who has been expressing ongoing concerns about safety at the entrance to the Witter Field Complex

Board Member Jones received an email regarding the lights at Witter Field.

Vice President Raushenbush has received several emails concerning interdistrict transfers.

BOARD REPORTS

Board Member Monach attended a CHIME meeting with the Superintendent.

Board Member Jones and Vice President Raushenbush attended the Havens Parents Club meeting where the music program was discussed. Ms. Jones also attended the Education Night of the National Womens Political Caucus of Alameda North. Dr. Chang from UC Berkeley did a presentation whereby the four major policy areas noted were: accountability, teacher evaluation, principal evaluation, and data systems. The second presentation by an official from the Oakland Unified School District was on the Full Service Community School Strategy to improve their schools and outcomes.

Vice President Raushenbush attended a Bond Steering Committee yesterday, a tri-school music presentation, and then a Wildwood Parent Club meeting.

CONSENT CALENDAR

President Tolles acknowledged the grant donation by Samuel Miller and Maude Pervere via the Schwab Charitable Fund in the amount of \$500, with requested use for the Wellness Center.

It was moved by Board Member Jones, seconded by Vice President Raushenbush, and passed unanimously to approve all items on the Consent Calendar as presented:

- A. Accept Grant Donation (noted above)
- B. Adopt Regular Board Meeting Minutes of October 26, 2011
- C. Adopt Special Board Meeting Minutes of November 1, 2011
- D. Approve Personnel Action Report
- E. Approve Monthly Financial Report of the District for October 2011

- F. Approve Consultant Services Agreement Between the District and Carol Boyd for services as facilitator of the Joint District/AP Evaluation Committee and related professional development services, effective July 1, 2011 through June 30, 2012, at a total amount not to exceed \$30,000. Funding Source: PEF Grant
- G. Approve Overnight Field Trip for Piedmont High School Civics students to attend Junior State Convention, Santa Clara, CA, November 19-20, 2011
- H. Approve three Independent Contractor Agreements with Helen Miller, Assistive Technology Consultant, to provide AT assessments for three students, effective October 24, 2011 through November 30, 2011, at a total cost not to exceed \$6,525.00. Funding: Special Education
- I. Approve one Master Contract and one Individual Service Agreement with Center for Accessible Technology, to provide as assistive technology assessment for one student, effective October 24, 2011 through December 31, 2011, at a total cost not to exceed \$2,000. Funding: Special Education
- J. Approve one Independent Contractor Agreement with Welcome Transport Group, to provide transportation for one student, effective October 24, 2011 through January 13, 2012, at a total cost not to exceed \$2145.00. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

Future Board Agenda items are listed below:

—→ **SUBJECT TO CHANGE** ←—

- Review First Interim Financial Report and Approve a Positive Certification of the District's Ability to Meet Financial Obligations for Current and Subsequent Two Fiscal Years; and Authorize Appropriate Budget Transfers (Dec)
- Review ("Sunshine") Contract Reopener Proposals for 2012-13 Negotiations Between the District and the Association of Piedmont Teachers (APT) (Dec/Jan)
- Review ("Sunshine") Contract Reopener Proposals for 2012-13 Negotiations Between the District and the California School Employees Association, Chapter 60 (CSEA) (Jan/Feb)
- Presentation of 2010-11 Annual Financial Report (Audit Report) (Jan 11)
- Special Board Meeting for Swearing-In of New Board Members and Reorganization of Board @ District Office 4-5 p.m. (Feb 29)
- Special Board Meeting to Discuss "Common Assessments"
- Use of Athletic Facilities (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund") (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, "High School Graduation Requirements" (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "*Student* Discipline") (TBD)

- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

Board President Tolles advised that due to the Thanksgiving Break, there will be only one Board meeting in November, and due to the Winter Recess, there will only be one Board meeting in November.

There was no one from the public requesting to agendaize any item, nor was there a request by any Board member regarding same.

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 10:10 p.m.

ROY TOLLES, Board President
Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education