

**PIEDMONT UNIFIED SCHOOL DISTRICT**

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**MEASURE E**  
**2006 GENERAL OBLIGATION BONDS**  
*FINANCIAL AUDIT*

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**JUNE 30, 2011**

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

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JUNE 30, 2011**

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VAVRINEK, TRINE, DAY  
& COMPANY, LLP  
*Certified Public Accountants*

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## INDEPENDENT AUDITORS' REPORT

Governing Board and  
Citizen's Fiscal Oversight Committee  
Piedmont Unified School District  
Piedmont, California

We have audited the accompanying financial statements of the Piedmont Unified School District (the District), Building Fund (Measure E), as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure E and are not intended to present fairly the financial position and results of operations of Piedmont Unified School District in conformity with accounting principles generally accepted in the United States of America.

As discussed in the notes to the financial statements, the accompanying financial statements reflect certain changes required as a result of the implementation of GASB Statement No. 54 for the year ended June 30, 2011.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund (Measure E) of the Piedmont Unified School District at June 30, 2011, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 4, 2012, on our consideration of the District Building Fund's (Measure E) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

Vavinek, Trine, Day & Co LLP

Pleasanton, California  
January 4, 2012

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

**BALANCE SHEET  
JUNE 30, 2011**

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**ASSETS**

Cash and investments	\$	5,933,855
Accounts receivable		506,066
Due from other funds		1,003,150
<b>Total Assets</b>	<b>\$</b>	<b>7,443,071</b>

**LIABILITIES AND FUND BALANCES**

**LIABILITIES**

Accounts payable	\$	779,548
Due to other funds		3,924
<b>Total Liabilities</b>		<b>783,472</b>

**FUND BALANCES**

Restricted		6,659,599
<b>Total Fund Balances</b>		<b>6,659,599</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$</b>	<b>7,443,071</b>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2011**

<b>REVENUES</b>	
Interest income	\$ 6,663
Other local revenue	708,562
<b>Total Revenues</b>	<u>715,225</u>
 <b>EXPENDITURES</b>	
Current expenditures	
Books and supplies *	237,904
Services and operating expenditures *	935,573
Capital outlay	
Buildings	7,385,482
Sites and improvements	20,690
Equipment	32,982
<b>Total Expenditures</b>	<u>8,612,631</u>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<u>(7,897,406)</u>
 <b>OTHER FINANCING SOURCES</b>	
Other sources - proceeds from bond issuance	10,000,000
Other sources - premium/discount from bond issuance	(54,000)
Other uses - bond issuance costs	(121,000)
<b>Net Financing Sources</b>	<u>9,825,000</u>
 <b>NET CHANGE IN FUND BALANCES</b>	 1,927,594
<b>FUND BALANCE - BEGINNING</b>	<u>4,732,005</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 6,659,599</u>

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\*Expenditure titles as defined by California Standard Account Code Structure.

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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***NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

The accounting policies of the Piedmont Unified School District Building Fund (Measure E) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Piedmont Unified School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

**Financial Reporting Entity**

The financial statements include only the Building Fund of the Piedmont Unified School District used to account for Measure E projects. This Fund was established to account for the expenditures of general obligation bonds issued under the General Obligation Bonds Election of 2006. These financial statements are not intended to present fairly the financial position and results of operations of the Piedmont Unified School District in compliance with accounting principles generally accepted in the United States of America.

**Fund Accounting**

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

**Basis of Accounting**

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND - MEASURE E**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

**Fund Balances - Governmental Funds**

As of June 30, 2011, fund balances for the Measure E fund is classified as follows:

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Spending Order**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

**Other Local Revenue**

Other local revenue consists of public donations for Havens Elementary School field and site renovation and Piedmont High School student center renovation.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**Changes in Accounting Principles**

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND - MEASURE E**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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The initial distinction that is made in reporting fund balance information is identifying amounts that are considered nonspendable, such as fund balance associated with inventories. This Statement also provides for additional classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications.

Governments also are required to classify and report amounts in the appropriate fund balance classifications by applying their accounting policies that determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent. Disclosure of the policies in the notes to the financial statements is required.

This Statement also provides guidance for classifying stabilization amounts on the face of the balance sheet and requires disclosure of certain information about stabilization arrangements in the notes to the financial statements is required.

The definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type, and permanent fund type are clarified by the provisions in this Statement. Interpretations of certain terms within the definition of the special revenue fund type have been provided and, for some governments, those interpretations may affect the activities they choose to report in those funds. The capital projects fund type definition also was clarified for better alignment with the needs of preparers and users. Definitions of other governmental fund types also have been modified for clarity and consistency.

The District has implemented the provision of this Statement for the year ended June 30, 2011.

**New Accounting Pronouncements**

In November 2010, the GASB issued GASB Statement No. 61, *The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34*. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of Statement No. 14, *The Financial Reporting Entity*, and the related financial reporting requirements of Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2012. Earlier application is encouraged.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND - MEASURE E**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**NOTE 2 - INVESTMENTS**

**Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

**Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND - MEASURE E**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. The District maintains a building fund investment of \$5,933,855 with the Alameda County Investment Pool. The fair value of this investment is approximately \$5,934,163 with an average maturity of 520 days.

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2011, consisted of the following:

Interest	\$ 852
City of Piedmont - facility use	505,214
	<u>\$ 506,066</u>

**NOTE 4 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2011, consisted of the following:

Vendor payables	<u>\$ 779,548</u>
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**NOTE 5 - INTERFUND TRANSACTIONS**

Interfund receivable balance at June 30, 2011, was as follows:

The Building Fund transferred to the General Fund for cash flow purposes	<u>\$ 1,003,150</u>
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Interfund payable balance at June 30, 2011, was as follows:

The General Fund transferred to the Building Fund for interest and PG&E bill	<u>\$ 3,924</u>
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**NOTE 6 - COMMITMENTS AND CONTINGENCIES**

As of June 30, 2011, the Building Fund (Measure E) had the following commitments with respect to unfinished capital projects:

<u>2006 General Obligation Bond</u>	Remaining Construction Commitment	Expected Date of Completion
Wildwood Elementary School Seismic Renovation	\$ 1,600,000	08/05/11
Beach Elementary School Seismic Renovation	7,258,800	08/01/12
	<u>\$ 8,858,800</u>	

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND - MEASURE E**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Litigation**

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2011.

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***INDEPENDENT AUDITORS' REPORT***

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VAVRINEK, TRINE, DAY  
& COMPANY, LLP  
*Certified Public Accountants*

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and  
Citizens Oversight Committee  
Piedmont Unified School District  
Piedmont, California

We have audited the accompanying financial statements of the Piedmont Unified School District (the District) Building Fund (Measure E), as of and for the year ended June 30, 2011, and have issued our report thereon dated January 4, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Piedmont Unified School District Building Fund's (Measure E) internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Piedmont Unified School District Building Fund's (Measure E) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Piedmont Unified School District Building Fund's (Measure E) internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Piedmont Unified School District Building Fund's (Measure E) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the governing board, management, and the Measure E Citizen Oversight Committee, and is not intended to be and should not be used by anyone other than these specified parties.

*Vavrinek, Ture, Day & Co LLP*

Pleasanton, California  
January 4, 2012

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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2011**

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None reported.

**PIEDMONT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE E)**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2011**

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None reported.