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PIEDMONT UNIFIED SCHOOL DISTRICT Board of Education

REGULAR MEETING
Wednesday, May 9, 2012

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 6:00 p.m.
Regular Session: 7:00 p.m.

A G E N D A

- 6:00 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
 A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:01 p.m. III. ADJOURN TO CLOSED SESSION
 Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Public Employee Appointment/Employment
 (Government Code Section 54957)
 (The Board will hear recommendations by the Superintendent and may take action on the following position. Any action will be reported out in Open Session):
 Anticipated Appointment of Principal, Havens Elementary School
- B. Conference with District Labor Negotiator Constance Hubbard
 Regarding Negotiations with Association of Piedmont Teachers
 (APT)
 (Government Code Section 54956.6)
- C. Conference with District Labor Negotiator Constance Hubbard
 Regarding Negotiations with California State Employees
 Association (CSEA), Chapter 60
 (Government Code Section 54956.6)
- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
- B. Pledge of Allegiance
- C. Report of Action Taken in Closed Session
- D. Agenda Adjustments

- 7:10 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)
 The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
 - B. California School Employees Association (CSEA)
 - C. Parent Clubs
 - D. Student Representative to the Board
 - E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
 - F. Superintendent Announcements
 - G. Board President Announcements
- 7:20 p.m. VI. PRESENTATION
- A. Recognition of June Monach as Recipient of 2012 Arthur Hecht Volunteer of the Year Award and Recognition of PHS Advanced Placement Art Student Jonathan Shum
- 7:25 p.m. B. EDUCATIONAL SERVICES REPORT: SPOTLIGHT ON STUDENT LEARNING
 The Spotlight on Student Learning will serve as a platform for information and recognition of our instructional priorities and academic success in the Piedmont Unified School District.
 (Assistant Superintendent Randall Booker, Ting Hsu Engelman, Kech Carera and Ashley English)
- Acknowledge Youth Educators for their contribution to our school communities.
- Youth Educators, PHS Juniors who participate in a Leadership Service program directed by The Wellness Center, teach drug, alcohol, and decision-making curriculum to 8th graders, and serve as freshmen orientation leaders for 8th grade students as they transition to high school. The Youth Educators' service includes intensive training and involves commitment to model safe, non-drinking, non-drug use behavior. Youth Educators teach seven one-hour lessons in the 8th grade English classes. These innovative programs have had a significant positive impact on overall student health and school climate.

VII. REVIEW AND ACTION ITEMS

(The Board President may limit speaker time)

- 7:45 p.m. A. *Conduct Public Hearing and Approve Contract Reopener
 Proposals for 2012-14 Negotiations Between the District and the California School Employees Association (CSEA), Chapter 60 (Superintendent Hubbard)
- Conduct final Public Hearing on the proposed articles to be opened for negotiations between CSEA, Chapter 60 and the District: Only open Article 4 – Evaluation Procedures, and agree to open Article 12 - Salaries and Article 19 - Health Benefits November, 2012 without additional sunshine period required. Per previous agreement, additional articles up to two each for CSEA and the District may be sunshined for re-opening as part of 2012-13 regular negotiations process separate from and in addition to discussions concerning salary and benefits.
- The public is afforded this opportunity to provide comment prior to the Board taking action. Approval by the Board signals the start of negotiations, which from this point forward are confidential.

Pages 1-4

8:00 p.m.

- B. *2013 Parcel Tax Election: Review, Planning and Direction
(Superintendent Hubbard)

Pages 5-7

The Board is requested to review and confirm the Goal and Guiding Principle regarding the budget and school parcel tax renewal. Based on the discussion, the Board is asked to review the proposed Tactical Approach and provide feedback/direction to staff. The Superintendent will implement a plan based on the direction provided this evening. An update on next steps will be presented at the May 23, 2012 Board Meeting to ensure the school parcel tax renewal effort stays on track as planned.

8:30 p.m.

- C. Take Action on Request of up to \$200,000 from the Piedmont Educational Foundation (PEF) on Behalf of the Endowment Fund. Conduct Public Hearing Regarding Use of Funding Allocation Contribution for 2012-13. Provide Direction to Superintendent as to Amount and Use of Funds to Request from PEF (Superintendent Hubbard)

At the April 17, 2012 Board Meeting, Amal Smith, President of the Piedmont Educational Foundation (PEF), announced that PEF is offering the District up to \$200,000 on behalf of the Endowment Fund. The process is that the Board of Education must vote to formally request the amount from the PEF and hold a public hearing as to the use of the funds. The Superintendent submits the request for funds and their intended use to the PEF Board for approval.

The Board of Education will vote on the request for the full amount of \$200,000 and hold a public hearing as to the use of the funds. The Board will provide direction to the Superintendent as to the amount requested and use for the funds to submit to PEF for action at their final meeting for the year on May 17, 2012.

In keeping with the mission of PEF, and in consideration of these difficult economic times, it is anticipated that the District will request \$200,000 on behalf of the Endowment to support ongoing programs for students in 2012-13 and that a letter with details of the programs supported to be provided to PEF in the fall of 2012.

VIII. REVIEW & DISCUSSION ITEMS

8:45 p.m.

- A. *Review of Actuarial Report for Compliance with Government Accounting Standards Board (GASB) as They Relate to the Reporting of Active/Retired District Employee Benefits
(Assistant Superintendent Brady)

Pages 8-33

Review actuarial report from Total Compensation Systems, Inc, for compliance with the Government Accounting Standards Board (GASB) as they relate to the reporting of active/retired District employee health benefits and the unfunded accrued liability of those benefits. The report covers active/retired employees through June of 2011.

9:00 p.m.

- B. *Review Schedule of Regular Board Meetings for 2012-13
(Superintendent Hubbard)

Page 34

The proposed schedule of 2012-13 Regular Board Meetings is included in the packet and the schedule will return for adoption at the May 23, 2012 meeting.

9:05 p.m.

IX. INFORMATION/ANNOUNCEMENTS

A. **Appreciation Day for Teacher and All Staff – May 16, 2012**

Per Ed Code, the second Wednesday in May is designated "Day of the Teacher" and the third week in May is "Classified Employees Week." It has been a longstanding tradition in Piedmont to honor all of our staff on the same day. We have designated May 16, 2012 as the Appreciation Day and will have morning treats delivered to each site. Parent Clubs at each site have scheduled appreciation activities and we encourage parents and community to acknowledge the dedicated professionals in Piedmont Unified who work together to support all students.

B. **K-8 Common Planning Time (CPT) Schedule for 2012-13 School Year**

Common Planning Time (CPT) is a regularly scheduled time during the week when teachers and specialists plan ways to integrate the curriculum (especially new curricula at each of the grade level teams), analyze assessment data, examine student work, discuss current research, and reflect as a team on the effectiveness of their instructional strategies.

Teachers investigate research-based strategies and best practices to increase the team's knowledge base. They share personal practices and expertise through reflective dialogue, analysis of student work, and observing each other's classroom practices. Teachers also may address management issues related to individual student and parent concerns.

In response to concerns from families about the K-5 CPT days being on Mondays and the Middle School CPT days being on Wednesdays, we have agreed to schedule the CPT days for grades K-8 on Wednesdays for 2012-13. The elementary dismissal times will remain as 1:45 every Wednesday. The CPT days scheduled for PMS will continue to have the dismissal time of 12:45 and will be scheduled throughout 14 Wednesdays in 2012-13.

9:10 p.m.

X. CORRESPONDENCE

9:15 p.m.

XI. BOARD REPORTS

9:20 p.m.

XII. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously.

Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. *Adopt Regular Board Meeting Minutes of April 17, 2012 Pages 35-42
- B. *Adopt Special Board Meeting Minutes of April 17, 2012 Page 43
- C. *Approve Monthly Financial Report of the District for April 2012 Pages 44-46
- D. *Approve Warrant List Dated February 6, 2012 for Goods and Services Rendered for the Months of December, 2011 and January, 2012 and Warrant List Dated April 30, 2012 for Goods and Services Rendered for the Months of February and March, 2012 Pages 47-48
- E. *Approve Designation of 2012-13 California Interscholastic Federation Representatives to League Pages 49-50

The California Interscholastic Federation requires a designated representative to attend league meetings, and an alternate in the event

the designated representative cannot attend. League representatives/ alternates must be designated by the governing board to be eligible to serve on the section and state governance bodies of CIF

Pages 51-52

- F. *Approve Personnel Action Report
- G. Approve one Individual Service Agreement with Speech, Inc., to provide therapy for one student, effective May 1, 2012, through June 30, 2012, at a total cost not to exceed \$2,610.00. Funding: Special Education
- H. Approve one Individual Service Agreement with The Center for Autism and Related Disorder (CARD), to provide behavioral therapy for one student, effective May 1, 2012 through June 30, 2012, at a total cost not to exceed \$12,845.00. Funding: Special Education
- I. Approve one Individual Service Agreement with STE Consultants, to provide ABA training for two para professionals, effective May 1, 2012, through June 30, 2012, at a total cost not to exceed \$660.00. Funding: Special Education
- J. Approve two Individual Service Agreements with Helen Miller, Assistive Technology Consultant, to provide assessments for two students, effective May 1, 2012, through June 30, 2012, at a total cost not to exceed \$4,350.00. Funding: Special Education

9:25 p.m.

XIII. FUTURE BOARD AGENDA ITEMS

—————▶ SUBJECT TO CHANGE ◀—————

- Adopt Resolution to “Transfer Categorical Funds to Other District-Eligible State Programs” (May)
- Approve Schedule of Next Year’s Regular Board Meetings (May)
- Increase in GMP for Beach Elementary School (June)
- Use of Athletic Facilities (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities (“Preservation Fund”) (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, “High School Graduation Requirements” (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, “Discipline” (title to be changed to “Student Discipline”) (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Technology Infrastructure and Bandwidth (TBD)

9:30 p.m.

XIV. ADJOURNMENT

Next Regular Board of Education Meeting:
Wednesday, May 23, 2012, 7:00 p.m.
City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.

Board Agenda Material

(in compliance with Senate Bill 343)

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www.piedmont.k12.ca.us

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Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

**Attachment*