

TO: Board of Education

FROM: Constance Hubbard, Superintendent  
Randall Booker, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE SCHOOL ACCOUNTABILITY REPORT CARD (SARC),  
2010-11, FOR ALL PIEDMONT SCHOOLS**

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I. **SUPPORT INFORMATION**

Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC). A similar requirement is also contained in the federal "No Child Left Behind Act" (NCLB). The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

SARCs begin with a profile that provides background information about our schools and students. The profile summarizes the school's mission, goals, and accomplishments. State law requires that the SARC contain all of the following:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data

In addition, NCLB requires that SARCs contain reports concerning the "adequate yearly progress" of students in achieving state academic achievement standards; Title 1 Program Improvement; graduation rates at the secondary level; and, starting with the SARCs to be published in 2004-05, the extent to which "highly qualified" teachers are teaching core academic subjects.

Piedmont Unified School District's SARCs are posted annually on the District webpage: <http://www.piedmont.k12.ca.us/district-info/academic-performance>

II. **RECOMMENDATION: ACTION**

Approve the School Accountability Report Cards for Beach Elementary School, Havens Elementary School, Wildwood Elementary School, Piedmont Middle School, Millennium High School, and Piedmont High School as a separate attachment.

TO: Board of Education

FROM: Constance Hubbard, Superintendent  
Michael Brady, Assistant Superintendent, Business Services

SUBJECT: **SEISMIC SAFETY BOND PROGRAM UPDATE – BEACH PROJECT**

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I. SUPPORT INFORMATION

Beach is the last of the major structural seismic safety projects of the District Seismic Safety Bond Program projects. The Program's purpose was to address the structural and non-structural seismic safety issues at all schools. It includes the requirements to address accessibility and fire and life safety as part of each of the projects. The intent was to insure that all facilities were structurally "life safe" and likely repairable in the aftermath of an earthquake. The Program included funds from the \$56M Bond Measure approved by the voters in 2006 and State Modernization and Facilities Funds as available. The District has received/is scheduled to receive \$13.1M in State funds. The District also has applications in process to receive an additional \$2.6M+ in funds, which are not anticipated to be received by the District in 2012. The Citizens' Oversight Committee will present its Annual Report in March 2012.

Following is a brief update on the Beach project that is in progress. Because the receipt of State funds was unknown at the time the project began, it was separated into two phases. Phase I was to address the structural needs at the school in time for students to be back in the building by August 2012. Phase II included the retaining wall on Linda Avenue and all site work. Portions of the projects at Wildwood, Havens, and Piedmont High School were also delayed to ensure that there were sufficient funds to address the structural issues at Beach. Phase I proceeded with back up financing, if required, to complete the project. Due to the confirmation that we will receive \$8.4M of our approved unfunded allocations from the State in January/February 2012, the District is in the process of incorporating the Phase II part of the original plans back into the Beach project.

Following is an update on the Phase I of the Beach project and a progress report on the incorporation of the Phase II portion of the project. There are implications for the Program budget based on the final cost of this last major Project Budget.

A combination of unforeseen conditions, unexpected as-built conditions, and scope changes are driving up the cost of the Beach project. Although there is no need to increase the Guaranteed Maximum Price now, an increase may be necessary in a few months.

The lease/leaseback agreement provides for \$270,000 in allowances. However, due to unforeseen problems such as the lack of waterproof paper under the roof tile, an unusual and complicated manner of ceiling tile installation, and the unexpectedly high cost of "adding back" Phase II site work, the District has exceed these allowances. As

the Project Team is assessing the need for a new roof and defining (formerly-Phase II) site plans, costs are continuing to increase.

Despite the cost increases, there is no need to increase the GMP now. This is because the GMP includes \$700,000 in *possible* finance charges. The influx of State matching funds has made it possible for the District to complete the Beach project without Cahill financing, so the financing charges will not apply. As a result, some of the increases in the project costs are offset. As of now, however, it is clear that this will not be enough to offset the entire increase in costs due to the unforeseen conditions and added scope of Phase II.

As soon as the information is available, the District will present a revised budget to the Board that reflects updated pricing from Cahill based on the final, DSA-approved scope of the Beach project that includes Phase II. In the meantime, the Steering Committee is reviewing and deliberating scope changes and change orders. The Beach project remains on schedule for completion by August 1.

We are concerned that some community, parents and staff are now under the impression that the District has “extra money,” and they are eager to start planning and fundraising for post-Beach projects. However, there is no extra money in hand. The remaining \$2.6 million of *anticipated* State matching funds will be allocated and paid to PUSD following a future State bond allocation. For this reason, the amount and the timing of receipt of the *next* State funding allocation remains uncertain. Any funds that are in hand after the completion of the Beach project will be allocated based on recommendations by the Steering Committee and approved by the Board of Education.

## II. RECOMMENDATION: INFORMATION AND DISCUSSION

Board Meeting of  
February 8, 2012

TO: Board of Education

FROM: Constance Hubbard, Superintendent

SUBJECT: **SEARCH PROCESS AND TIMELINE FOR PRINCIPAL**

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As you are all aware, Tery Susman has announced her intention to retire at the end of this school year after 21 years as Principal of Havens! We all join in thanking her for her contribution in the past and wishing her the best for the future!

Following is an outline of the process and timeframe for finding our next Principal for Havens:

**February**

- Conduct in-person meetings with Havens teachers, staff and parents to solicit input on key qualities that they identify as important for their next Instructional Leader
- Broadly publicize position in targeted mailings, online and in education publications
- Execute email survey to Havens parents to solicit input on key qualities, interview questions and suggest volunteers for the Interview Panel
- Identify teachers (5), staff (2), and parents (3-4) for Interview Panel

**March**

- Application Deadline is March 12, 2012
- Week of March 19, 2012 conduct Round 1 Interviews with Interview Panel (includes: Teachers, Staff, Administrators, Parents and Wildwood Principal. Date TBD)

**April**

- Finalist(s) interviews by Administrative Staff and School Board. Possible site visit to finalist's current district/school

**May**

- Board of Education approval on May 9, 2012
- Begin transition

**July 1, 2012 – Official Start Date**

If you have questions or would like to provide feedback, you may send a confidential email to the Superintendent at:  
[chubbard@piedmont.k12.ca.us](mailto:chubbard@piedmont.k12.ca.us)

**PIEDMONT UNIFIED SCHOOL DISTRICT**  
Piedmont, California

February 8, 2012

TO: Members of the Board of Education  
FROM: Constance Hubbard, Superintendent  
SUBJECT: Personnel Action

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**SUBJECT TO BOARD APPROVAL**

(All positions listed are continuing or replacements from the 2011-12 school year)

**Employment: Classified**

Michael Tyler Effective 1/3/12	Special Ed Paraeducator .17 FTE (1.0 FTE Total)	Havens
Gerald Lloyd Effective 2/2/2012	Special Ed Paraeducator .83 FTE	Beach

**Employment: Certificated**

Ke Xu Effective 1/31/12	Mandarin Teacher .2 FTE Temporary	PMS
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