

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

February 8, 2012

CALL TO ORDER

Board President Roy Tolles called the meeting of the Board of Education to order at 6:30 p.m.

ESTABLISHMENT
OF QUORUM

President Roy Tolles; Vice President Rick Raushenbush; Board Members Ray Gadbois, Martha Jones and June Monach were present.

Adjourn to Closed Session

The Board adjourned to Closed Session at 6:30 p.m. to discuss:

- A. Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with the Association of Piedmont Teachers (APT)
(Government Code Section 54956.6)

Others Present in Closed Session

Superintendent Constance Hubbard

Reconvene to Regular Session

President Tolles called the Regular Session of the Board of Education to order at 7:07 p.m. and led the Board and audience in the Pledge of Allegiance. No Action was taken in Closed Session.

Others Present at Regular Session

Superintendent Constance Hubbard
Randall Booker, Assistant Superintendent, Educational Services

Report of Action Taken in
Closed Session

None

Agenda Adjustments

There were no adjustments to the agenda.

COMMUNICATIONS/ANNOUNCEMENTS

Association of Piedmont Teachers (APT)

APT President Harlan Mohagen congratulated the new Board Members on their election, and Vice President Raushenbush on his re-election.

She expressed her appreciation for the Professional Development Day on January 30th. She spent the morning working on evaluating staff feedback at the high school and hearing commitments for more pilot projects. The afternoon was spent in working on common assessments in the high school, and for the first time, meeting Special Education staff across the District for evaluation planning.

Ms. Mohagen attended a talk by Michelle Rhee and found it interesting despite their differences in opinion. One of Ms. Rhee's comments was that at Board of Education meetings there is never any conversation about kids. Fortunately, this is not true at our board meetings. In her platform Ms. Rhee recommends fast-tracking new teachers into classrooms using an approach like

Teach for America, which provides an eight-week training program. This despite the fact that Rhee herself realized she needed to go back to school and get her credential after going into a classroom after Teach for America training.

CSEA
Parent Clubs

None
None

Student Representative to Board of Education

Karina Chan, Student Representative, reported that First Semester grade reports are coming out now. For Valentine's Day, the ASB is selling Valentine-O-Grams sung by the Troubadours for \$1 each. She encouraged everyone to attend a performance of *Bye, Bye, Birdie* this week.

Winter sports are ending and tryouts are taking place for spring sports. Friday night the Women's Soccer team is playing Albany, Men's Basketball faces El Marino and Men's Soccer plays Albany for the league title.

Persons Wishing to Speak to Any Item Not Listed on the Agenda

Willem Xu, Piedmont High School, spoke of his interest in business and economics. He stated that there is only a one-semester class in economics, with a textbook written before 2000, and he would like to know what to do to foster interest in this subject.

President Tolles thanked him for his comments and reminded everyone that the Board cannot discuss any items that are not on the agenda.

Connor Smith, Piedmont High School, discussed his difficulties with parking at Witter Field while the baseball parking lot is closed.

Eric Huppert, Piedmont High School, received his grades online and then again in the mail. He suggested that the District move to online grades only unless a parent or student opts in. He believes this would be quicker and would save the District money on the postage and time spent on the mailing.

Superintendent Announcements

None

Board President Announcements

President Tolles announced the unofficial results of the February 7th election. The top three vote-getters were Andrea Swenson, Rick Raushenbush and Sarah Pearson. He welcomed the new members to the Board.

RECOGNITION OF OUTGOING BOARD MEMBERS

The Administration honored the Board members who are retiring. Assistant Superintendent Randy Booker honored Martha Jones for her generosity and her work on the Curriculum Forum and presented her with a framed drawing of "Shaping Our Future." Principal Tery Susman honored June Monach for the many ways she has provided leadership to our district over the past 20 years and presented her with a framed drawing of "Shaping Our Future." APT President Harlan Mohegan expressed her appreciation for their efforts and presented them with a token of appreciation. Mary Ireland thanked them on behalf of the Associated Parents Clubs of Piedmont and the Parents Club Presidents for their amazing work.

Amal Smith expressed the appreciation of the Piedmont Educational Foundation for their immeasurable contributions to the District and all children. Cathy Geddeis expressed her thanks for their commitment and accomplishments.

The Board members presented Ms. Monach and Ms. Jones with gifts and flowers and Superintendent Hubbard expressed her gratitude and appreciation to them.

REVIEW & ACTION ITEMS

- A. Report from the Citizens' Advisory Committee to the Parcel Tax Program
(Superintendent Hubbard)

The Parcel Tax Advisory Committee was scheduled to make a presentation this evening on their preliminary recommendation as to the levy of the 2012-13 Measure B Parcel Tax. This report was scheduled early because last year the recommendation provided information necessary for the Board to provide direction to staff in the preparation of the certificated lay-offs and Second Interim financial reports, both due in March. This year the Board has committed not to proceed with any certificated layoffs, and there is flexibility in the preparation of the Second Interim Report. The committee is meeting this week and looking at metrics as they prepare their recommendation.

The Committee will present information and provide a recommendation as to the 2012-13 levy of Measure B at the Board Meeting on March 14, 2012. Their recommendation will be posted on the District website. There will be two Public Hearings at the Board meetings of March 28, 2012 and Tuesday, April 17, 2012. The community will have ample time for input prior to the Board taking action on April 17, 2012.

No public questions or comments were received.

- B. *Approve School Accountability Report Card (SARC), 2010-11, for all Piedmont Schools
(Assistant Superintendent Booker)

Assistant Superintendent Brady presented the School Accountability Report Cards (SARC) for all school sites. He explained that this is a document developed in 1988 by the Department of Education as one way of informing the community about conditions, needs, and progress at each school and to provide data by which parents/guardians can make meaningful comparisons between schools. He explained that these are somewhat outdated reports as much or all of the information can be found on the EdWest website. Each report consists of a two-page Executive Summary, which includes information on enrollment, performance, facilities and finances. The reports for Millennium and Piedmont High School are missing the Math results from the STAR exam results, and will be corrected.

President Tolles mentioned that each report has somewhat different language in the section on Instructional Minutes. He suggested they be made identical and that notation be included to explain furlough days. Assistant Superintendent Booker said this would be done.

There was no public comment or additional Board discussion.

It was moved by Board Member Jones, seconded by Board Member Monach and passed unanimously to approve the School

Accountability Report Cards for 2010.

AYES: Tolles, Raushenbush, Jones, Gadbois, Monach
NOES: None
ABSENT: None
ABSTAIN: None

C. Seismic Safety Bond Program
Update – Beach Project
(Superintendent Hubbard)

Superintendent Hubbard noted that as we transition to a new board it is useful to update where we are on the Beach project. When the project began, we were uncertain how much money we would receive from the State, and the Board moved forward with unfunded apportionments, dividing the project into two parts: seismic safety and site work. The purpose of the seismic safety phase is human safety and usability of the structures after a seismic event. It is not the case that we expect no damage after a quake, but that we expect the buildings to be usable. The second phase, site work, included work on the retaining wall on Linda and the playgrounds. We have received notification that we will receive the funding and can put back Phase 2. When we took it out, it was in the preliminary planning stages. Now that we are putting it in, there will be details to work out and the cost will be more than what we took out. We are currently getting data and bids for Phase 2. We will be out of the Emeryville site by the end of July. We will bring an amended GMP (Guaranteed Maximum Price) or amended contract back to the Board; we are getting legal advice as to how best to move this forward. We included \$700,000 in financing charges, which we will now be able to use instead for project work on the increased scope. We have asked Cahill to get three subcontractor bids on each phase of the work, and Vila is working with Cahill to get the best possible prices.

President Tolles said that in the process of doing the work, it was discovered that the roof is in terrible shape and repairing/replacing it will be a few hundred thousand dollars over budget. Superintendent Hubbard said that the Seismic Bond Steering Committee is reviewing everything.

Vice President Raushenbush explained that there are three sources of overages: additional changes such as dry rot and storm drains (the type of things you find when remodeling an older structure); adding back Phase 2 including the playground, which was found to have water beneath it; and replacement of the roof.

Board Member Gadbois asked if we had project contingency funds. Ms. Hubbard explained that we have such funds for Beach separate from the GMP. Vice President Raushenbush said that the committee has met several times recently and bids will be submitted in the next three weeks followed by two weeks of discussion. President Tolles said that at the next Board meeting in early March they will try to bring back the budget for approval.

Superintendent Hubbard wanted to dispel the rumor that we have extra money - this is not true. We are still closely monitoring the budget. It needs to be understood that this money is separate from our operating budget and cannot and is not being used for everyday programming.

There was no further Board comment or any public comment.

INFORMATION/DISCUSSION

A. Educational Services Report: Spotlight on Student Learning

Professional Development Day, January 30th, 2012

Assistant Superintendent Booker thanked the Piedmont Educational Foundation for their generous support; the principals, assistant principals, and Special Education Director for working to develop agendas; and the APT for rallying staff. Over 199 teachers and staff were involved in components of the new evaluation system. He has over 30 pages of notes of what was accomplished.

The agenda for the day focused on four themes: evaluation components, Common Assessment development, Unit Study and Review, and review of standards and curriculum for alignment.

Teachers and administrators attended Data Director training done in conjunction with professional development.

Assistant Superintendent Booker commented on the tremendous buy-in from teachers, who focused on evaluation as a way to improve student learning.

President Tolles thanked Mr. Booker for his excellent presentation.

Superintendent Hubbard stated that the emphasis was on product: development: creating tangible things to be used in the classroom, evaluating what we do and how to do it better.

There was no further Board comment or any public comment.

INFORMATION / ANNOUNCEMENTS

A. Announcement of Elementary Enrollment (K-5th Grade) Day to be held on Thursday, March 8, 2012

Superintendent Hubbard announced that Elementary Enrollment will be held on Thursday, March 8, 2012 at the Ellen Driscoll Theater for any student not currently in elementary school. We are asking parents of students eligible for Transitional Kindergarten (TK) that is a child who turns 5 between Nov. 2 and Dec. 2, 2012, to come to registration. The law regarding TK is changing on a daily basis and it also changes eligibility for first grade in subsequent years. With TK, Kindergarten becomes a two-year program and we do not yet know what the State will decide.

Assistant Superintendent Booker encouraged people to contact him if they have questions regarding TK and said that information is also posted on the District website.

B. Announcement of Special Board Meeting, February 29, 2012

Superintendent Hubbard announced that the Special Board Meeting on Wednesday, February 29, 2012, at 4:00-5:00 p.m. will take place in the District Administration Office Conference Room. City Clerk John Tulley will swear in New Board Members and seated board members will attend. Following the brief meeting, a reception will take place at the Community Center.

C. *Search Process and Timeline for Principal

Superintendent Hubbard presented the search process and a timeline. She and Assistant Superintendent Booker met with

parents and staff and she will meet with parents again tomorrow night and subsequently at a site council meeting on February 28 regarding the qualities they want to see in a new administrator. The position has been posted on websites and newspapers, and the application period will close on March 12th with the goal to be bringing a recommendation to the full Board on May 9th.

President Tolles announced that Tery Susman is retiring after 21 years with Piedmont.

CORRESPONDENCE

Board Member June Monach acknowledged receiving the following:

- An email of the PMS Library newsletter
- An email from a community member of a Ted talk by Sir Ken Robinson entitled " Schools Kill Creativity"
- Ad email from Board Member Jones on the LAO's report on the 2012-13 State budget and Prop. 98 analysis
- President Tolles acknowledged receiving an email regarding hiring practices

BOARD REPORTS

Board Member Gadbois congratulated the winners of the Board election.

Board Member Monach had nothing to report.

Board Member Jones encouraged participation in the World Language Review.

Vice President Raushenbush attended meeting of the Budget Advisory Committee and also a meeting of the Piedmont High Site Council.

President Tolles attended a meeting of the Budget Advisory Committee last night and announced a meeting of the Citizen's Oversight Committee next week.

CONSENT CALENDAR

It was moved by Board Member Jones, seconded by Board Member Monach and passed unanimously to approve all items on the Consent Calendar as presented:

- A. Adopt Regular Board Meeting Minutes of January 24, 2012
- B. Approve Personnel Action Report.
- C. Ratify Agreement with Vila Construction for Construction Management Services for the Seismic Safety Program, effective July 1, 2010 through June 30, 2013, at a total amount not to exceed \$198,000, as included in program budget.
Funding: District Bond/State Modernization
- D. Approve Agreement with Vila Construction for Coordination of District facilities maintenance projects, effective February 9, 2012 through December 31, 2012, not to exceed \$50,000.
Funding: District Deferred Maintenance
- E. *Approve Memorandum of Understanding for Educationally Related Mental Health Services for 2011/2012 Between

County of Alameda Health Care Services Agency, Behavioral Health Care Services, Alameda County Office of Education and Piedmont Unified School District

The Board will be requested to ratify the MOU with Alameda County agencies to provide mental health services for students receiving services this school year.

- F. Approve Four Day Field Trip for 29 Piedmont High School Students to participate in Columbia Scholastic Press Association Trip in New York City from March 13-16, 2012
- G. Approve Field Trip for 7 students to attend Junior State of America's Northern California Congress in Sacramento from February 11-12, 2012
- H. Approve one Individual Service Agreement with Quality Behavioral Outcomes, to provide a functional behavioral analysis and a behavior support plan for one student, effective January 23, 2012 to March 30, 2012, at a total cost not to exceed \$3,520.00. Funding: Special Education
- I. Approve one Independent Contractor Agreement with Welcome Transport Group, to provide transportation for one student, effective January 23, 2012 through June 30, 2012, at a total cost not to exceed \$10,300.00. Funding: Special Education
- J. Approve one Independent Contractor Agreement with Christina K. Kusaba, to provide services as a case manager for one student, effective January 10, 2012 to June 30, 2012, at a total cost not to exceed \$9,333.60. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

President Tolles announced that the Feb. 29th meeting will be for swearing in new members. Under future agenda items he would like to discuss Beach GMP and a mid-year report on Action Plan in March. Items to be discussed in future meetings include an update from the Evaluation Committee and a report on additional staff development.

President Tolles mentioned that he and Board Member Monach discussed how to handle emails that come to the Board; it is helpful to have someone in this position to acknowledge receipt and provide any information requested. He thanked Board Member Monach for her work on Board communications and suggested the Board discuss this at a future agenda, as well as a discussion of other Board tasks.

Superintendent Hubbard stated that several items were not included in the list; the Second Interim Budget and the Parcel Tax Advisory Committee report will be on the March 14th agenda.

Board Member Raushenbush would like to add an agenda item regarding technical needs, including bandwidth issues, and suggested the Board needs to understand the problems and any financial considerations.

SUBJECT TO CHANGE

- Special Board Meeting for Swearing-In of New Board Members and Reorganization of Board @ District Office 4-5 p.m. (Feb 29)
- Communications Protocol – Board Discussion (March)
- Approve List of Donor Opportunities (Beach Capital Campaign) for Beach Elementary School Project (March)
- Approve 2010-11 Consolidated Application, Part II (March)
- Mid-Year Assessment on District Goals and Commitments (March)
- Discuss Items for 2012-13 Contract Reopeners Between the District and the California School Employees Association, Chapter 60 (CSEA), Public Hearing #1 (March-April)
- Approve Beach Guarantee Maximum Price (GMP) (TBD)
- Update from Evaluation Committee (TBD)
- Special Board Meeting to Discuss “Common Assessments” (TBD)
- Use of Athletic Facilities (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities (“Preservation Fund”) (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, “High School Graduation Requirements” (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, “Discipline” (title to be changed to “Student Discipline”) (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 8:40 p.m.



ROY TOLLES, Board President
Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education