

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

January 24, 2012

CALL TO ORDER	Board President Roy Tolles called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	President Roy Tolles; Vice President Rick Raushenbush; Board Members Ray Gadbois, Martha Jones and June Monach were present.
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:30 p.m. to discuss: A. Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with the Association of Piedmont Teachers (APT) (Government Code Section 54956.6) B. Conference with District Labor Negotiator Constance Hubbard Regarding Negotiations with the California School Employees Association (CSEA), Chapter 60 (Government Code Section 54956.6)
Others Present in Closed Session	Superintendent Constance Hubbard
Reconvene to Regular Session	President Tolles called the Regular Session of the Board of Education to order at 7:07 p.m. and led the Board and audience in the Pledge of Allegiance. No Action was taken in Closed Session.
Others Present at Regular Session	Superintendent Constance Hubbard Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	None
Agenda Adjustments	There were no adjustments to the agenda.
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	APT President Harlan expressed her appreciation to the Board members who attended the CTA-sponsored Annual School Board Breakfast in Walnut Creek. At the breakfast they learned an amazing fact: in one district the Board meetings are 27 minutes long. She appreciates that we have more time in our meetings for discussion and accomplish more by clarifying issues. She announced that today is the first day of finals; her co-taught Algebra 1 class had their final today and everyone finished. Karina Chan will be unable to attend tonight because tomorrow is her major day of finals.

Parent Clubs

None

Student Representative to Board of Education

Superintendent Hubbard gave the report for Karina Chan, Student Representative, who was unable to attend the meeting due to the enormity of her final exams. Superintendent Hubbard reported that Karina always attends to her responsibilities and emails her report to the Superintendent. Karina came by her office in person today to make sure Superintendent Hubbard could give the report.

- This week is Finals Week. Today was finals for period 3, periods 1 and 7 are tomorrow, periods 4 and 6 Thursday, and periods 2 and 5 on Friday
- This is interesting: many students are doing "Formal Finals" where they dress up to take their tests. It is rumored to induce greater test-taking abilities
- *The Highlander* came out and it has contributed articles to the Piedmont Patch. *The Highlander* looks very professional and well-done
- Second semester starts next Tuesday. We will hear more about the January 30th professional development day supported by the PEF
- The Association of the Student Body Movie Night will be March 2; movie choice to be determined
- Spring sports begin on February 6
- The musical *Bye-Bye Birdie* opens February 9 and will run through February 12

Persons Wishing to Speak to Any Item Not Listed on the Agenda

None.

Superintendent Announcements

Superintendent Hubbard announced that the Piedmont Portal was launched recently. This very cool website was done by the parent clubs and Piedmont Educational Foundation, which helped pay to sponsor it. It took an unbelievable amount of parent hours. Thanks to all who worked on it. It is working well already and we will get more information out about it.

Board President Announcements

President Tolles announced that the next board meeting will be held on Wednesday, February 8 and that the day before, February 7, is a local Piedmont election for the School Board and the City Council. He encouraged everyone to get out and vote.

This is the second-to-last meeting for Board Members June Monach and Martha Jones. He extended his gratitude to them for their years of service to the District.

The Piedmont Appreciating Diversity Committee has a Yoshi's jazz night scheduled for March 29. He went last year and encourages people to attend as it is a lot of fun and a big fundraiser for the group.

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 2 of 2

REVIEW & ACTION ITEMS

- A. *Conduct Public Hearing and Approve Contract Reopener Proposals for 2012-13 Negotiations Between the District and the Association of Piedmont Teachers (APT)

The Board conducted the final public hearing on proposed contract reopeners between the District and APT, which were announced at the December meeting and “sunshined” at the first meeting in January. In addition to “Article XVI – Benefits” and “Article XVII – Salaries,” the Association of Piedmont Teachers and the District have mutually identified that the additional articles to be opened are “Article VI - Hours and Professional Responsibilities,” which looks at the bell schedules and professional responsibilities, and “Article XIX - Employee Evaluation.” This is an opportunity for the public to make comments to the Board to provide direction to the negotiators.

No public questions or comments were received.

It was moved by Board Member Raushenbush, seconded by Board Member Monach and passed to approve the Contract Reopener Proposals for 2012-13 Negotiations between the District and the Association of Piedmont Teachers (APT).

AYES: Tolles, Raushenbush, Jones, Gadbois, Monach
NOES: None
ABSENT: None
ABSTAIN: None

- B. *Adopt 2012-13 District Budget Development Calendar

Assistant Superintendent Brady presented the calendar for the development of the annual budget, an important process that ensures fiscal solvency and the achievement of the District’s educational goals. The process begins early so that timely decisions can be made to adjust existing programs and to evaluate new expenditure proposals for possible inclusion in the adopted budget. The process allows for public comment at key points. A new item this year is included in November, 2012 when we perhaps will know the results of the Governor’s tax initiatives in support of public education funding. The Calendar is being reviewed for adoption at this meeting. A presentation of the Citizen’s Advisory Committee to the Parcel Tax is included in the timeline, with dates and hearing times for hearings on the Parcel Tax levy for 2012-13 before a final vote is taken by the Board in April. Emergency Parcel Tax Measure E is not included as it expires in June of 2012.

President Tolles stated that he thinks of the budget in terms of the school year: The process begins when budget is adopted in June, then in December the First Interim Budget is approved, and in March the Second Interim Budget, with adjustments to the calendar as needed. He noted that the report from the Citizen’s Advisory Committee to the Parcel Tax come in February and the Board discusses and votes on the proposal in March-April.

Jon Elliot, member of the Citizen's Advisory Committee to the Parcel Tax, mentioned that the Committee will not be meeting until February 10th, which is after the next Board meeting. A sub-committee of the entire committee will meet before the Board meeting and will be able to offer a verbal report. He asked if it would be feasible or helpful for the Board to hear a substantive presentation at the Board meeting on February 29.

President Tolles explained that the February 29th meeting is a brief meeting to install the new board members and reorganize the Board.

Superintendent Hubbard explained that the report had been penciled in on the agenda for the February 8th meeting so the District would have an idea of the recommendation on the parcel tax in preparation for the Second Interim Budget to be presented March 14. The District will have some budget discussions and will look for direction from the Board. She emphasized that it is important for the public to understand that before the Parcel Tax is decided upon by the Board, the committee will make a recommendation and there will be two public hearings. The Board can provide direction in developing a budget with 0, 1, 2, 3, 4 or 5% parcel tax increase, as that is legally allowed. When we submit the Second Interim Budget to the County we are allowed to say this is what is possible with or without a parcel tax.

President Tolles added that the Parcel Tax committee needs to be aware of the budget models presented to the Board tonight, particularly given the uncertainties of the State Budget. There was no further public comment or Board discussion.

It was moved by Board Member Monach, seconded by Board Member Gadbois and passed unanimously to approve the 2012-13 District Budget Development Calendar.

AYES: Tolles, Raushenbush, Jones, Gadbois, Monach
NOES: None
ABSENT: None
ABSTAIN: None

C. *Budget Development 2012-13 and Beyond: Budget Priorities for Current Year and Subsequent Two Fiscal Years (2012-13 and 2013-14)

Superintendent Hubbard reviewed the process of Budget Development for 2012-13 and the subsequent two fiscal years. She explained that the charts presented are working models for discussion only; they are not draft budgets. She explained the chart on page 7, which shows the current parcel tax rates for Measures B & E and the parcel tax options for 2012-13 and 2013-14 with a 5 % increase in the parcel tax. She pointed out that the chart makes clear that, even if the Parcel Tax were to be increased to the maximum, the Parcel Tax rate will go down in the next two years since Measure E ends in June, 2012. She noted that the most common lot size is 5,000 – 9,999 sq. ft. and is often incorrectly referred to as the average lot.

Page 8 is a narrative explanation of the various models set forth in the report. Page 11 is the basis of the models, the budget that was approved and submitted to the State and the County as our base. It

projects a \$1.2 million shortfall in the 2013-14 budget year based on an estimate of mid-year reductions for 2011-12, which were not known at the time the budget was drafted.

None of the subsequent models includes any buy-back of furlough days, since buy-back of furlough days is a straight-in, straight-out calculation that does not affect the numbers. Each model presumes five (5) furlough days as agreed in the contracts.

The model on page 12 we are calling "Worst #1." It represents the worst case model based on no increase in the parcel tax, and mid-year State funding cuts in the current and next two years. We learned at the School Services meeting that the mid-year cuts in State funding would be ongoing, so we projected those cuts into 2012-13 and 2013-14. APCP Program Preservation funds balance the \$40,000 mid-year cut in 2011-12. In this model we have a positive ending fund balance and meet our reserve in 2012-13 and in 2013-14 are almost \$2.4 million short. We don't know if this will happen; we would be allowed to submit this budget for 2012-13 but it could be a problem to adopt it due to the 2013-14 shortfall.

Page 13 presents a model the represents the same level of State funding cuts and a 5% increase in the Parcel Tax for 2012-13. This represents an increase in revenue of \$478,000 for each of the next two years. In this model, we would be approximately \$1.4 million short in 2013-14.

All of these models presume no layoffs in 2012-13 and preservation of current programs, but no increase in programs.

The "Worst #3" model presented on page 14 presumes the same level of budget cuts and an increase of 5% in the Parcel Tax in each of the next two years. In this model there is a \$900,000 gap in 2013-14. The last year of Measure B is 2013-14. If the Parcel Tax is not renewed in 2014-15, there will be a \$9 million budget gap given that 1/3 of our budget is dependent on parcel tax revenue.

The next three models are based on the assumption that the November State tax initiative is passed by voters. The good news is that if it passes, we will not experience any cuts; nor do we expect any increases in State funding. Page 51, State "Flat," presents a model with no increase in the Parcel Tax. As a result, we would be \$500,000 short in 2013-14.

Page 15 presents a model with no cuts or increases in State funding, a 5% increase in the Parcel Tax for 2013-14, and no increase for 2013-14. This model allows a reserve at the end of 2013-14.

The final model presented on page 16 is based on no cuts or increases in State funding and an increase of 5% in the Parcel Tax for both 2012-13 and 2013-14. This model results in a reserve of \$900,000 at the end of 2013-14.

The Guiding Principles for Multi-Year Budget Development, which were approved in March, 2011 and represent principles that have

UNADOPTED

been well thought out over a number of years, are also included.

The most important points to take away from this presentation are:

- Without parcel taxes we would be in dire straits
- We can withstand the hit in 2012-13 but know it has severe consequences in 2013-14
- We have never cut \$2.5 million out of a budget in a single year. This is close to 10% and would represent about 25 employees. To cut 25 employees all at once would be a big thing.

The State Flat funding model (page 15) clearly shows that our issue is a loss of revenue from the State. We have been doing well with everyone cooperating to mitigate costs and reduce programs. The issue is revenue, not expenditures.

This discussion will help the Board understand the implications of State cuts and will inform the Citizen's Advisory Committee as it makes its recommendations on the Parcel Tax. The Board's direction of no layoffs in anticipation of doomsday in 2012-13 is sound, as layoffs really affect students, and experience shows it is more expensive to take something away and add it back later. This is not the climate to add programs. The buy-back furlough days are out of the equation as the money is from one-time revenues that have already been raised separately from the models presented tonight.

President Tolles commented that if the State tax initiative does not pass in November, it represents an ongoing reduction of \$400 per student per year. We need to plan for the worst-case scenario and make sure we can get through 2012-13. The "State Flat" model means no COLA and more than 20% less of what we should get from the State, which is way down from three or four years ago.

Vice President Raushenbush stated that if there is no parcel tax increase, we risk having a \$2.3 million-dollar hole, and if we wait a year to raise the parcel tax, there will be a \$1.9 million dollar hole and we will likely face laying off a lot of people or having three less weeks of school, which is the Governor's proposal. There is great risk in waiting to see what happens with the November election before doing anything. Without the parcel tax the burden will fall on entirely on cuts and reduction in services.

Superintendent Hubbard made a distinction between planning and budgeting. AB 1200 requires that we tell the public what the implications are: The Second Interim Budget allows each district to explain how they could balance obligations and mitigate reduction in revenue. We show a positive balance next year, so our budget getting approval is not an issue. The Adopted Budget will be trickier as it will include 2012-13, 2013-14 and 2014-15.

Vice President Raushenbush mentioned that at the School Services workshop they suggested planning as if the trigger cuts will happen. Other things he learned at the workshop:

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 6 of 6

- If the initiative passes, there will not be more money for the schools, in the second year there will be a little more money
- The Governor's proposal changes how revenue limits are dispersed and is weighed in a manner that would likely be unfavorable to our district.
- If California stays flat in funding, we will be 49th in education funding, which indicates, once again, that spending is not the problem.

President Tolles said we have historically had 5% increases in the parcel tax almost every year. He would like to see us average 3% increases over time. We had 0% increase the first year and 5% the second. If we do 5% now it puts us in a good position for next year. He suggested the public send their questions and comments to the Citizens' Advisory Committee to the Parcel Tax.

President Tolles asked for any questions or comments from the public. Two residents spoke and expressed concern over citizens taking the hit.

Harlan Mohagen, APT President, stated that as a Piedmont resident, it was helpful to see that with Measure E expiring, citizens will pay less, even with a 5% increase. As a teacher, she sees that current students need as much money as possible, comparable to past years.

President Tolles described how each leg of the "three-legged" stool has made contributions: we have included in budget calculations \$250,000 from parents in 2012-13 and 2013-14 and \$250,000 from APCP this year. Employees are making a contribution through furlough days and medical benefits caps, which will be a bigger bite each year as premium costs increase. He observed that last year's process of working out the budget and sharing the burden made us a stronger team.

Board Member Monach reminded everyone that it is important to look at the language of the parcel tax and keep in mind that its purpose is to preserve programs and the learning environment, reduce the risk of eroding program quality, and preserve the learning environment by maintaining the lower student/staff ratio.

Superintendent Hubbard explained that it was proper to discuss the parcel tax under this item as long as no action was taken on it. The purpose of this item being under Action Items was in case the Board wanted to direct a change in direction around the budget. No one thing will solve the problem – not the parcel tax and not furlough days. Our budget presumes parent increases, health care increases to employee, and increases in the PEF endowment.

She thanked Fiscal Services Director Michelle Nguyen for preparing the presentation and for her flexibility in developing the models.

A. *Review of State-Mandated Developmental Kindergarten Program (TK)

President Tolles announced that this year the cutoff date for Kindergarten enrollment is for students who turn 5 on or before November 1.

Assistant Booker described Senate Bill 1381, which changes the age for Kindergarten admission to age 5 by November 1 rather than December 1, and introduces the concept of Transitional Kindergarten (TK) for those students affected by the change. On January 6, 2012, School Services indicated that the Governor's budget proposal eliminates funding for TK. Many districts are collapsing their TK programs.

We are in the process of developing a TK program to be ready in case the program money is reinstated or the program is required anyway. We are not sure how many students might be eligible; after surveying our current K-2 students we estimate between 10-12 students might fit the criteria for TK.

Superintendent Hubbard said we will not know about the funding for TK until the May revise and will not be certain of it until June. She thinks it is unlikely but not impossible that the State would require TK but not provide funding for it.

Assistant Superintendent Booker estimated that our economic exposure, if we were to offer TK and not be reimbursed by the State, would be approximately \$50,000 to \$70,000, or \$1,400 to \$1,800 per student. We would not receive any ADA money for the student until she/he turns 5. We can offer TK as a stand-alone program or a combination of TK along with the current Kindergarten program. The question for the Board will be: What can we reasonably offer?

The District is asking parents with children who turn 5 between November 2 and December 2 to come to Registration Day prepared to register their child, knowing there may be no TK program. This will give the District an idea of how many students might be in the program. The community will be updated as information is received by the District.

B. Educational Services Report: Spotlight on Student Learning

Professional Development Day, January 30th, 2012

Assistant Superintendent Booker thanked the Piedmont Educational Foundation for their generous support, which made possible the district-wide Professional Development Day on January 30th. Teachers and staff will use this day to develop, participate, and engage in various components of the new evaluation system. Students are not attending school that day.

He reported that this day will be used to work on common assessments, student-parent surveys and most of all, focus on product. He reviewed the activities for each group.

At the tri-school elementary level, staff will meet as a group. Teachers will continue in their development of implementing a consistent and articulated plan that includes the identification of benchmark goals for student progress, common assessment measures to inform instruction, and grade-level communications about curriculum and shared practices in the teaching of English Language Arts. Using both common planning time and the January

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 8 of 8

30th Professional Development Day, work is currently progressing toward:

- consistently administering common assessments:
 - K-3 using the Rigby Benchmark Reading Assessment
 - 4-5 using the Columbia Reading Assessment
- developing a district-wide elementary school assessment timeline in order to better standardize and implement ELA assessments across all three elementary schools.
- establishing trimester ELA benchmarks and identifying common assessment tools across all three elementary schools.
- developing a guided and consistent Reader's Workshop classroom reading model and Words Their Way Spelling/Word Study program across all three elementary schools.

This will especially serve new teachers coming into the District to understand the requirements and common assessment tools.

At Piedmont Middle School, teachers will meet in like subjects to continue their development of common assessments and action research projects, which are tied to the new evaluation system. For example, math teachers from each grade level are meeting to develop a Math 6 common assessment that will be administered to all Math 6 students.

At Piedmont High School teachers will engage in three main components of the evaluation system: parent survey development, 3-day administrator observations, and common assessment development.

Parent Survey Development:

Teachers will meet to discuss and develop appropriate parent surveys as part of the new evaluation system. The focus is to develop an efficient survey that produces concrete feedback in order for the teacher/specialist to improve their teaching and the learning environment for students. They will also discuss the most efficient means to disseminate the parent surveys.

3-day administrator observations:

To better understand a teacher's instructional strategies and methodology within the context of a unit, PHS administrators are scheduling observations where they visit a particular class three class-meetings in a row. PHS administrators and teachers will discuss and evaluate this new system in order to provide better clarity and definition to the practice of "teacher observation."

Common Assessment Development:

Departments will identify (using the standards) additional

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 9 of 9

areas in their curriculum to assess that would provide a clear benchmark of progress. These common assessments would be administered during the 2nd semester. We are looking at differentiating the common assessments.

At Millennium High School, teachers will continue to develop common assessments and a rubric for Organization, Writing, and Logical Thinking. This focus was initially generated by their Site Council and is reflected in their single plan for student achievement. Their goal is to introduce the rubrics and pilot all three common assessments during the 2nd semester.

Various specialists (Special Education Teachers and School Psychologists) will also meet as a group for a portion of the day to discuss the evaluation system as it pertains to SPED. Some of the evaluation components must be adjusted to better fit with the requirements of a SPED teacher. They will also spend time reviewing and discussing the recent State Compliance Review Results. Lastly, they will focus on assistive technology tools and strategies.

Librarians will meet to review and discuss their role in supporting students with the Reader's Workshop implementation. They will also review and discuss the Teacher/Librarian standards and how they apply to the new evaluation system.

Counselors from all school sites will meet together to review and discuss the new evaluation system as it relates to the counseling standards.

PE Teachers will meet and discuss common assessments in PE: to address fitness concepts, locomotor/rhythmic patterns, manipulative skills, and sportsmanship. They will also discuss and develop appropriate parent and student surveys as part of the new evaluation system.

President Tolles thanked Assistant Superintendent Booker for his excellent report and for his enthusiasm for the subject.

President Tolles asked for questions or comments from the public. Parent Jon Elliott asked if a student furlough day were bought back before the November election, could a furlough day in March be pulled back after the election?

Superintendent Hubbard stated that the thought behind choosing March 20 as a buy-back day is that a mid-week day in March is the day most needed for AP and STAR testing, while October 8 is a day many school districts are out for a national holiday.

INFORMATION / ANNOUNCEMENTS

- A. *Application Opening for 2012 Arthur Hecht Volunteer of the Year Award

Superintendent Hubbard announced the opening of applications for the annual Arthur Hecht Volunteer of the Year Award. She explained that Art Hecht has for many years been synonymous with volunteerism. There is an award in his name that recognizes extraordinary volunteers. Last year's winner is Andrea Swenson.

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 10 of 10

The award is getting to choose a piece of artwork from the student AP art show. The student gets an honorarium and is recognized at a Board Meeting. The artwork is outstanding. Page 20 shows a list of every winner, each a spectacular volunteer. An application and information are in the Board packet, are available at the District Office and also on the District web site:

www.piedmont.k12.ca.us – see “Latest Announcements”

- B. *Announcement of Elementary Enrollment (K-5th Grade) Day to be held on Thursday, March 8, 2012

Assistant Superintendent Booker announced that Elementary Enrollment will be held on Thursday, March 8, 2012 at the Ellen Driscoll Theater from 8:00 a.m. - 4:00 p.m. Please pay attention to the various documents that are required. The listing of forms needed for enrollment is found on the website. If parents have difficulty navigating the site, please contact his office or an elementary school office.

<http://www.piedmont.k12.ca.us/communications/enrollment-day-info-for-new-k-5-students>

- C. Announcement of Special Board Meeting, February 29, 2012

Superintendent Hubbard announced that the Board will conduct a Special Board Meeting on Wednesday, February 29, 2012, from 4:00-5:00 p.m. in the District Administration Office Conference Room. Education Code requires that the governing board of a school district shall hold an annual organizational meeting within 15 days of the election. New Board Members will be sworn in by the City Clerk on Tuesday, February 29. This is a one-topic meeting and will be brief.

CORRESPONDENCE

Board Member June Monach acknowledged the following:

- Two emails forwarding articles from a community member, one regarding teacher evaluations, the other about textbooks optimized for iPad use
- Email from APCP President Mary Ireland regarding the donation from the community showing of *Extremely Loud & Incredibly Close*
- Vice President Raushenbush, Assistant Superintendent Brady and Board Member Monach have received several emails from Senator Hancock’s office regarding possible legislation relating to the Civic Center Act. Thank you to Vice President Raushenbush for initiating this discussion

BOARD REPORTS

Board Member Gadbois attended the APT Breakfast meeting and enjoyed spending time with some of our teachers and hearing the perspectives of the speakers.

Board Member Monach attended the APCP meeting and the League of Women’s Voters Candidates’ Forum, which she found very informative. She also attended the fundraising showing of the film *Extremely Loud & Incredibly Close*.

Board Member Jones attended the APT Breakfast meeting, an Education Foundation meeting and the GATE Parents’ Council meeting; they discussed how to spend the money they raised, and they agreed on spending it on GATE certification for additional teachers.

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 11 of 11

Vice President Raushenbush attended the League of Women's Voters Candidates' Forum and the MLK Day Celebration, which included some nice readings from Rosie Reed's English class. He also attended an informative School Services Seminar on the Governor's proposed budget.

President Tolles also attended the MLK Day Celebration and saw this year's movie, which presented a different perspective and concerned the Memphis sanitation worker's strike leading up to King's assassination. He also attended the showing of the movie *Extremely Loud & Incredibly Close*, which he described as a really good movie with our local student as the star.

CONSENT CALENDAR

President Tolles acknowledged a donation from Adam Christensen in the amount of \$500, with requested use for Piedmont Middle School with \$500 matching donation from Wells-Fargo, and the donation to Piedmont Middle School from Christine Crowley of a Dell Dimensions XPS computer (valued by donor at \$2,000.)

It was moved by Board Member Jones, seconded by Vice President Raushenbush and passed unanimously to approve all items on the Consent Calendar as presented:

- A. Accept Donations
- B. Adopt Regular Board Meeting Minutes of January 11, 2012
- C. Approve Personnel Action Report
- D. Approve reimbursement to parents of one student for tuition costs, effective January 7, 2012 through June 30, 2012, at a total cost not to exceed \$3,500.00. Funding: Special Education.

FUTURE BOARD AGENDA ITEMS

President Tolles announced the Future Board Agenda and asked if anyone wanted to add or highlight any items. He added that an update from the Citizen's Advisory Committee to the Parcel Tax Program will be part of the February 8 meeting.

Board Member Gadbois asked for an update from the Evaluation Committee in the near future regarding the January 30 Professional Development Day.

President Tolles mentioned that he and Board Member Monach discussed how to handle emails that come to the Board; it is nice for the Board to send a response acknowledging receipt and any information requested. He thanked Board Member Monach for her work on Board communications and suggested the Board discuss this at a future agenda, as well as a discussion of other Board tasks.

→ SUBJECT TO CHANGE ←

- Review ("Sunshine") Contract Reopener Proposals for 2012-13 Negotiations Between the District and the California School Employees Association, Chapter 60 (CSEA), Public Hearing (Feb)
- SARC (Student Accountability Report Cards) (Feb)
- Report from Citizen's Advisory Committee to the Parcel Tax

UNADOPTED

Regular Meeting Minutes of
January 24, 2012
Page 12 of 12

Program (Feb)

- Approve List of Donor Opportunities (Beach Capital Campaign) for Beach Elementary School Project (Feb)
- Approve 2010-11 Consolidated Application, Part II (Feb)
- Special Board Meeting for Swearing-In of New Board Members and Reorganization of Board @ District Office from 4-5 p.m.(Feb. 29)
- Mid-Year Assessment of District Goals and Commitments (Feb/March)
- Approve Beach Guarantee Maximum Price (GMP) (TBD)
- Update from Evaluation Committee (TBD)
- Special Board Meeting to Discuss “Common Assessments” (TBD)
- Use of Athletic Facilities (TBD)
- Review and (TBD) Upkeep of City and School District Athletic Facilities (“Preservation Fund”) (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, “High School Graduation Requirements” (TBD)
- Conduct First Reading of Proposed Revised Policy 5144, “Discipline” (title to be changed to “*Student Discipline*”) (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 9:10 p.m.

ROY TOLLES, Board President
Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education