

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education**

REGULAR MEETING
TUESDAY, September 11, 2007

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 6:30 p.m.
Regular Session: 7:00 p.m.

A G E N D A

- 6:30 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:31 p.m. III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Conference with District Representative Constance Hubbard
Regarding Negotiations with the Association of Piedmont
Teachers (APT) (Government Code Section 54956.6)
- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
B. Pledge of Allegiance
C. Report of Action Taken in Closed Session
D. Agenda Adjustments
- 7:05 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
B. California School Employees Association (CSEA)
C. Parent Clubs
D. Student Representative to the Board
E. Persons Wishing to Speak to Any Item Not Listed
on the Agenda
F. Superintendent
G. President, Board of Education
- 7:10 p.m. VI. REVIEW AND ACTION ITEMS
(The Board President may limit speaker time)
- A. Measure E Bond Program:
1. *Update on Capital Program Management Overall Bond Program & Expenditure Reports
(Priscilla Meckley-Archuleta, CPM)
Attached is a PowerPoint presentation of the Overall Bond

Pages 6-72

Program Update, including Expenditure Reports on the following: Wildwood Elementary, Beach Elementary, Havens Elementary, Havens Interim Housing, Piedmont High School, Piedmont High School Counseling Office, Program Planning and Management, and Master Expenditure Report Summary. CPM will provide an update on overall Bond Program progress and specific information on the status of individual projects within the Program. The presentation will review the overall Program schedule and will help prepare the Board and other interested and involved persons and groups for what to expect this fall. The current focus of the Program is the investigation and concept development phase.

2. *Accept Notice of Completion of Piedmont High School Temporary Roof Replacement Project Pages 73-74
 (Michael Brady, Assistant Superintendent, Bus. Svcs.)
 The project has been completed before the deadline and under budget. Vila Construction Company, the overseer of this project, is to be commended. The Board will be requested to accept the project as complete.

3. Update by Board Subcommittee on Public Engagement Process (information)
 (President June Monach / Board Member Ray Gadbois)
 If needed, the subcommittee will provide a brief update on public engagement. The web site for information on the bond program is: www.pusdbond.org.

- B. *Certify Competence of Administrators in the Assessment of Certificated Employees” Page 75
 (Superintendent Hubbard)
 Education Code requires all administrators assigned to evaluate certificated employees must possess certain demonstrated competencies. A list of those administrators will be presented for approval

- C. *Conduct First Reading of Proposed Revised Board Policy 5141.3, “Health Examinations” Pages 76-79
 (Superintendent Hubbard)
 The purpose of the proposed change in wording is to include a new State mandate about oral health assessment. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes will be made.

- D. *Conduct First Reading of Proposed Revised Board Policy 5141, “Health Care and Emergencies” Pages 80-82
 (Superintendent Hubbard)
 The purpose of the proposed change in wording is to add information about Automatic External Defibrillators (AEDs), explain the reason for emergency contact information, and note that all employees will be annually notified of the location of a defibrillator at their site. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes will be made.

- E. *Conduct First Reading of Proposed Revised Board Policy Pages 83-91

4030, "Discrimination / Hazing / Harassment (Including Sexual Harassment – *Employee Version*"

(Superintendent Hubbard)

The purpose of the proposed change in wording is to include language that includes harassment of a teacher, administrator or any other staff member by a student(s). The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes will be made.

- F. *Conduct First Reading of Proposed Revised Board Policy 5145.3, "Discrimination / Hazing / Harassment (Including Sexual Harassment – *Student Version*" (Superintendent Hubbard) Pages 92-101
- The purpose of the proposed change in wording is to include language that includes harassment of a teacher, administrator or any other staff member by a student(s). The accompanying Administrative Regulation is provided for informational purposes, only to indicate what changes will be made.

8:00 p.m. VII. REVIEW AND DISCUSSION ITEMS

- A. *Update on State Adopted Budget (Michael Brady, Assistant Superintendent, Bus. Svcs.) Pages 102-103
- Attached is a copy of the "Pocket Budget 2007-08", which is an analysis of the State Budget by School Services of California, Inc. The revised District budget will be brought back with the unaudited actuals at the September 26 Board meeting.
- B. *Review of 2006-07 Accountability Progress Report (APR): Pages 104-107
- 2007 Academic Performance Index (API) and
 - 2007 Adequate Yearly Progress (AYP)
- (David Roth, Ph.D., Assistant Supt., Educational Services)
- Dr. Roth will review information from the released reports on the state Academic Performance Index (API) for 2007 and the federal 2007 Adequate Yearly Progress (AYP) as required under the No Child Left Behind Act of 2001 (NCLB)

8:30 p.m. VIII. INFORMATION / ANNOUNCEMENTS

- A. *Election Timetable for Municipal Elections – March 4, 2008 (Superintendent Hubbard) Pages 108-111
- Enclosed is the Election Timetable as provided by the City, which provides information on publication of information, nomination papers filing and submittal, absentee voting, deadlines, etc. For those interested in being a candidate for a Board of Education position, (3 openings), the nomination papers can be obtained starting on November 12 and must be filed by December 7, 2007
- B. *Annual Board Business Calendar (Superintendent Hubbard) Pages 112-116
- As an additional piece of information to keep the public informed of upcoming items to come before the Board, an "Annual Board Business Calendar" has been developed. The information will be posted on the District web site. Please note that due to circumstances beyond the Board's or staff's control, such as additional research/information that may need to be obtained on an issue, or an already lengthy agenda,

etc., items at times may be moved to a future agenda. The "Annual

Board Business Calendar” is not to be used as a quasi-agenda of confirmed items that will be brought forth at a specific Board meeting.

B. *New Email Addresses for Board Members and Protocol for Communications to the Board Pages 117-120

Over the summer the centralized “schoolboard” email for all Board members was discontinued. Each Board member has an individual email address; however, matters involving the entire Board and school issues should be emailed to ALL Board members AND the Superintendent:

jmonach@piedmont.k12.ca.us
cgeddeis@piedmont.k12.ca.us
rgadbois@piedmont.k12.ca.us
rolles@piedmont.k12.ca.us
wlindenmayer@piedmont.k12.ca.us
chubbard@piedmont.k12.ca.us

Attached is information prepared by the Board of Education regarding the protocol for communications with the Board, which has also been placed on the District web site.

8:45 p.m. IX. CORRESPONDENCE

8:50 p.m. X. BOARD REPORTS

8:55 p.m. XI. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

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| 1. *Accept Donations | Page 121 |
| 2. Adopt Regular Board Meeting Minutes of August 22, 2007 | Pages 122-138 |
| 3. *Approve Personnel Action Report | Pages 139-141 |
| 4. *Approve 2007-08 Class Size Reduction Program Application, Grades K-3 | Pages 142-144 |
| 5. *Approve 2007-08 Morgan Hart Class Size Reduction Program Application | Pages 146-147 |
| 6. *Approve Monthly Financial Report of District for August 2007 | Pages 148-149 |

9:00 p.m. XII. FUTURE REGULAR BOARD MEETING AGENDA ITEMS

→ (SUBJECT TO CHANGE) ←

- Professional Development Activities (comprehensive report)(2nd Sep mtg)
- Conduct Public Hearing on Unaudited Actuals Financial Report and Revised District Budget (2nd Sep mtg)
- Annual Review of Specific Board Policies (2nd Sep mtg)
- Conduct Public Hearing and Adopt Resolution on Sufficiency of Textbooks and Instructional Materials (2nd Sep mtg)
- Adopt Resolution on Gann Limit (2nd Sep mtg)
- Adopt Resolution Re Adult Education Program Plan (2nd Sep mtg)
- Adopt Resolution re: Authorization for Assignment Out of Credentialed Area (if needed) (Sep)

- Approval of Assignment Under Ed Code 44258.3 and 44258.7(c) & (d) (if needed)

- (Sep)
- Announcement of Fall PEF Grants (2nd Sep mtg)
 - Comprehensive School Safety Plan (Oct)
 - Grades 7-12 Counseling Grant Report (Sep/Oct)
 - Wellness Center, PHS, Presentation (Sep/Oct)
 - Enrollment Figures for Beginning of 2007-08 School Year (1st Oct mtg)
 - Approve Quarterly Report of Complaints received under Williams Settlement Agreement (1st Oct mtg)
 - Review of Board Bylaws (Section 9000) (Board Workshop-TBD)

9:05 p.m. XIII. ADJOURNMENT

Next Regular Board of Education Meeting: Wednesday, October 10, 2007,
7:00 p.m., City Hall, Council Chambers, 120 Vista Avenue, Piedmont.

Public Comment: Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

*Attachment

The scheduling of time for agenda issues is approximate.