

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education**

REGULAR MEETING
Wednesday, March 12, 2008

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 6:00 p.m.
Regular Session: 7:00 p.m.

A G E N D A

- 6:00 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:01 p.m. III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Public Employee Performance Evaluation: Superintendent
(Government Code Section 54957)
- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
B. Pledge of Allegiance
C. Report of Action Taken in Closed Session
D. Agenda Adjustments
- 7:05 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
B. California School Employees Association (CSEA)
C. Parent Clubs
D. Student Representative to the Board
E. Persons Wishing to Speak to Any Item Not Listed
on the Agenda
F. Superintendent
G. President, Board of Education
- 7:10 p.m. VI. PRESENTATIONS
- A. 2008 Lois Blair Rawlings Foundation Educational Inspiration Award
Representatives from this Foundation will announce the nomination opening, timeline, selection and presentation process for this annual award
- 7:30 p.m. VII. REVIEW AND ACTION ITEMS

(The Board President may limit speaker time)

- A. 1. *Approve *Emergency Plan* Segment of Piedmont Unified School District Comprehensive School Safety Plan, 2007-08 (Carol King, Consultant) Pages 1-3
Pursuant to California Education Code Sections 32282 and 32286, and Senate Bill 187, every school in California is required to have a Comprehensive School Safety Plan that is reviewed and updated annually. The Plan provides guidance for school administration, staff, and students for any emergency that impacts the school, including a public health crisis. The Board will be requested to approve the Emergency Plan segment of the Comprehensive School Safety Plan
- Due to the volume of the material, only a summary of the "Emergency Plan" is included. A copy of the entire Comprehensive School Safety Plan is available for viewing in the office of the Superintendent.
- Individual school safety plans will come before the Board at a future meeting, as part of each school's "Single Plan for Student Achievement".
- B. Measure E Bond Program:
1. Update on Havens Elementary School Project (Becker Design) (Superintendent Hubbard)
- a. The Superintendent will provide an update regarding the Havens Elementary School project, pursuant to a lease/leaseback structure (Cal. Education Code Section 17406, et seq.). Designer Mark Becker, and Andrew Ball of Webcor will be present to provide information
- b. Approve Consultant Services Agreement Between the District and ATI Architects and Engineers Pages 4-8
The Board will be requested to approve an architectural and engineering consultant services agreement with ATI, effective March 13, 2008 through April 24, 2008, in an amount not to exceed \$50,000
2. Update on Measure E Bond Program Budget (Superintendent Hubbard) (no action)
The Superintendent will review information regarding the overall budget for all Measure E projects.
3. *Award Contract Between the District and Vila Construction Company for Construction Management Services Under Request for Proposal (RFP) 01-07-08; and Retain Pool for Services, as Necessary Pages 9-28
(Superintendent Hubbard)
Seven firms submitted RFPs for Construction Management Services. Following the paper screening process, three firms were contacted for an interview. The Superintendent is recommending that the contract for Construction Management Services for the PUSD Bond Measure E Program be awarded to Vila Construction Co., Inc., effective March 13, 2008, through February 28, 2009, at

an amount not to exceed \$250,000; and that the remaining two firms be placed in a pool for services, as provided for under Government Code Section 4525, using a “qualification-based selection process”. A list of the paper screening committee and interview committee are provided.

4. Update from the Public Engagement Subcommittee (President June Monach / Board Member Ray Gadbois)
The subcommittee will update the Board on plans for a bond program community meeting on Saturday, March 29.

- C. 1. *Review 2007-08 Second Interim Financial Report of the District; Accept a “*Qualified Certification*” of the District’s Ability to Meet Financial Obligations for Current Year and Subsequent Two Fiscal Years; and Pages 29-130

2. * Adopt Resolution 14-2007-08, “Authorizing Budget Transfers of Funds” Page 131

(Assistant Superintendent Michael Brady)
The Board will review the 2007-08 Second Interim Financial Report of the District and will be requested to accept a *Qualified Certification* of the District’s ability to meet its financial obligations, and to adopt a Resolution authorizing the Superintendent or designee to make the necessary budget transfers

- E. *Vote for Candidate(s) to the 2008 CSBA Delegate Assembly (Superintendent Hubbard) Page 132
The Board will have an opportunity to vote for candidates to the California School Boards Association (CSBA) Delegate Assembly

9:30 p.m. VIII. REVIEW AND DISCUSSION ITEMS

- A. *Calendar for the Levy of 2008-09 Parcel Tax Pages 133-134
A parcel tax calendar has been provided to indicate the necessary steps by the Board to take action to increase the levy on the current parcel tax of 2007-08 for 2008-09. It is anticipated that the Superintendent will recommend that the full 5% levy be assessed. Public hearings will be conducted at the Board meetings of March 26, 2008 and April 9, 2008

- B. *Mid-Year Progress Report on 2007-08 District Goals (Superintendent Hubbard and Board President Monach) Pages 135-137
A chart is provided that delineates the progress the District has made to-date in meeting the goals for 2007-08

10:00 p.m. IX. INFORMATION ITEM

- A. Announcement of Upcoming Board Reorganization (Superintendent Hubbard)
Per Education Code 35143, the governing board of a school district shall hold an annual organizational meeting and the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. New Board Members will be sworn in by the City Clerk on Monday, March 17 along with new City Council Members, and new Board members will be seated at the meeting of March 26, 2008, at which time the Board will also reorganize to select a President, Vice President and Secretary.

10:05 p.m. X. CORRESPONDENCE

10:10 p.m. XI. BOARD REPORTS

10:15 p.m. XII. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. *Approve Purchase of Used Generator from Piedmont Fire Department Page 138
The Piedmont Fire Department has a used generator which is surplus to their needs. The District will use this generator as backup for the Command Center (located in the District Office) in the event of power failure to the phone systems during a disaster, and for non-emergency power backup. The Piedmont Unified School District will purchase the generator from the City for the amount of \$1.00
- B. *Adopt Resolution 15-2007-08, "Arts Education Month – March" Page 139
(Superintendent Hubbard)
- C. *Approve Application for 2008-09 Community-Based English Tutoring Program (CBET) Pages 140-141
This application for the Community-Based English Tutoring (CBET) Program will provide funding to support adult English Learners in the Adult Education program
- D. Adopt Regular Board Meeting Minutes of February 13, 2008 and Special Board Meeting of February 27, 2008 Available at Board mtg
- E. *Approve Personnel Action Report Page 142
- F. *Approve 2008-09 Application for Multi-School Teams Status with the California Interscholastic Federation (CIF) Pages 143-144
Renewal applications must be filed annually in order for Millennium High School students to be able to participate in the high school sport program
- G. Reverse Amendment to Motion Made at Board Meeting of January 29, 2008
At the Board meeting of January 29, 2008, a motion was made to adopt the 2008-09 Budget Development Calendar, with the amendment that the date of the Board meeting of March 2008 be shown as March 13, rather than March 12. The day after the Board meeting, it was discovered that the date shown of March 12, 2008, was in fact, correct. Assent of this Consent Calendar item by the Board acknowledges that the original March 12, 2008 date was, in fact, correct, and reverses the Board's amendment.
- H. *Approve Grant Application in the amount of \$20,000 to the U.S. Green Building Council for the development of a Green Building Curriculum which would be implemented as part of the Piedmont High School Environmental Science Course Pages 145-148
David Roth, Assistant Superintendent, Educational Services, has been

working with Piedmont High School Science teacher, Andy Willats and Piedmont community member, Alice Sung, in developing a grant proposal that includes the development of Green Building curriculum which would be implemented as part of the Piedmont High School Environmental Science course (conveying the relationship between energy consumption/green schools to global warming/climate change action, through the development of a greenhouse gas emissions inventory of the school district).

- I. Approve one Consultant Services Agreement with **Linguistic Alternatives** to provide a one time Spanish language speech assessment for one pre-school student, effective February 11, 2008, at a total cost not to exceed \$400.00. Funding: Special Education
- J. Approve one Consultant Services Agreement with **Starfish Therapies** to provide physical therapy for one pre-school student, effective February 1, 2008 through June 30, 2008, at a total cost not to exceed \$7,625.00. Funding: Special Education
- K. Approve one Consultant Services Agreement with **Margaret Mowry Evans and Marywin F. Deegan** to provide Assistive Technology (AT) and Alternative Augmentative Communication (AAC) for one pre-school student, effective February 6, 2008 through June 30, 2008, at a total cost not to exceed \$7,250.00. Funding: Special Education
- L. Approve one Consultant Services Agreement with **Cynthia Ng** to provide occupational therapy for one pre-school student, effective February 6, 2008 through June 30, 2008, at a total cost not to exceed \$2,625.00. Funding: Special Education
- M. Approve one Master Contract and one Individual Service Agreement with **Advantes Speech Therapy Services** to provide a one time Mandarin language speech assessment for one pre-school student, effective March 13, 2008, at a total cost not to exceed \$425.00. Funding: Special Education
- I. *Approve Monthly Financial Report of District for February 2008 Pages 149-150

10:20 p.m.

XIII. FUTURE REGULAR BOARD MEETING AGENDA ITEMS

→ **(SUBJECT TO CHANGE)** ←

- Budget Update (Apr)
- Seating of New Board Members and Reorganization of Board (President, and Vice President and Secretary; and Adopt Resolution Regarding Designated Signatures (Mar 26)
- Review and Approval of Facilities Use Fees (March 26)
- Conduct Public Hearing Regarding Adoption of Proposed Adoption of New Textbooks (Mar 26)
- Certification of Athletic Coaches (Mar 26)
- Public Hearing and Recommendation to determine the parcel tax levy and amount for Measures B and C for the 2008-09 fiscal year (Mar & Apr)
- Announcement of Availability of Noda Memorial Grants (Mar 26)
- Begin Discussion of District Goals for 2008-09 (Mar & Apr)

- Approve Single Plans for Student Achievement, including Safety Plans (Mar 26)
- Notification of 2008 Arthur Hecht Volunteer of the Year Awardee (Apr)
- Recognition of 2008 Arthur Hecht Volunteer of the Year (May)
- Noda Grants (March 26)
- Review of Board Bylaws (Section 9000) (TBD)

10:25 p.m. XIII. ADJOURNMENT

Next Regular Board of Education Meeting:
Wednesday, March 26, 2008
7:00 p.m.

City Hall, Council Chambers, 120 Vista Avenue, Piedmont.

Public Comment: *Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

*Attachment

The scheduling of time for agenda issues is approximate.