

REVISED

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PIEDMONT UNIFIED SCHOOL DISTRICT Board of Education

REGULAR MEETING
Wednesday, November 10, 2010

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: **6:30** p.m.
Regular Session: **7:00** p.m.

A G E N D A

- 6:30 p.m.** I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:31 p.m.** III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Conference with District Negotiator Constance Hubbard
Regarding 2010-11 Negotiations with the Association of
Piedmont Teachers (APT)
(Government Code Section 54956.6)
- B. Conference with District Negotiator David Roth Regarding
2010-11 Negotiations with the California School Employees
Association (CSEA), Chapter 60
(Government Code Section 54956.6)
- C. Conference with District Negotiator Randall Booker Regarding
2010-11 Negotiations with the Association of Piedmont
Administrators (APSA)
(Government Code Section 54956.6)

- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
 - B. Pledge of Allegiance
 - C. Report of Action Taken in Closed Session
 - D. Agenda Adjustments
- 7:10 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)
 The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
 - B. California School Employees Association (CSEA)
 - C. Parent Clubs
 - D. Student Representative to the Board
 - E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
 - F. Superintendent Announcements
 - G. Board President Announcements

VI. REVIEW AND ACTION ITEMS
 (The Board President may limit speaker time)

- 7:25 p.m. A. *Approve Single Plans for Student Achievement for Tri-School Elementary (Beach, Havens, Wildwood); Piedmont Middle School, Piedmont High School, and Millennium High School (Assistant Superintendent Roth)
 California *Education Code* sections 41507, 41572, and 64001 and the Federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and ESEA Program Improvement into the Single Plan for Student Achievement. The Board will be requested to approve each school's plan.

See separate attachments on District web site with Board packet material

<http://www.piedmont.k12.ca.us/board-of-education/meeting-materials>

- 8:00 p.m. B. *Approve Clarifying Changes to the "Establishment and Structure of the Citizens' Advisory Committee on Parcel Tax Program Measures B and E"
 (Superintendent Hubbard / Board Members Tolles/Raushenbush)
 The original charge of the Citizens Advisory Committee as established and adopted by the Board on May 27, 2009 is attached, along with the present list of committee members. The Parcel Tax Committee was established as part of the approval of Measures B and E to provide recommendations as to the levy of the Parcel Tax. The original charge of the committee, the issue of terms and required representative composition of committee membership were reviewed at the October 27, 2010 Board meeting. At that meeting, it was the consensus that the Board liaisons to the Citizens Advisory Committee would provide clarifying language regarding the expectations and purpose of the committee, to return for entire Board approval at the November 10, 2010 Board meeting. The Parcel Tax Committee is subject to the Brown Act and all meetings are open to the public. The committee reports directly to the Board of Education.

Pages 1-5

- 8:20 p.m. C. *Approve Addition to "List of Donor Opportunities", Piedmont High School Site (Assistant Superintendent Brady / Piedmont High School Principal Randall Booker)
During the seismic safety renovation program, schools developed a "wish list" of items that would enhance the student learning environment at the different schools. The "Donor List of Opportunities" has been revised to include tables and chairs for the High School Student Center, in the amount of \$15,000-\$20,000. Parents and community members have already started donating monies for this purpose. Their donations will be formally accepted under the Consent Calendar of the Board Agenda. Board Policy 3290, "Gifts, Grants & Bequests" is also provided to indicate the process and criteria for acceptance. Pages 6-8
- 8:30 p.m. D. *Review and Approve Draft Proposal of Pilot Program for Expanded Sunday Use of Witter Field (Superintendent Hubbard / Asst. Superintendent Brady)
The Board reviewed the staff report and background provided on the history of Sunday use restrictions for the Witter Field Complex at its meeting of October 27, 2010. Community youth sports organizations have requested that the Board expand the use restrictions for the baseball, football and softball fields at the Witter Field Complex on Sundays. The Board authorized staff to prepare a proposed pilot program for extended use on Sundays. A public hearing on the proposed extended use will be conducted at the December 8th Board meeting, at which time the Board will also take action to adopt the final proposal. The extended use for Sundays does not allow the use of lights or the Witter Field public address system. Pages 9-23
- 9:15 p.m. VII. INFORMATION ITEMS
A. * Budget Development, 2011-12 and Beyond (Assistant Superintendent Brady)
The information provided is in preparation for the First Interim Financial Report of the District to be presented at the December 8th Board meeting. Pages 24-30
- 9:30 p.m. B. *Enrollment Figures for Beginning of 2010-11 School Year (Assistant Superintendent Brady) Page 31
- 9:35 p.m. C. Review of Qualified School Construction Bond (QSCB) Application (Assistant Superintendent Brady)
- 9:40 p.m. VIII. CORRESPONDENCE
- 9:45 p.m. IX. BOARD REPORTS
- 9:50 p.m. X. CONSENT CALENDAR: ACTION ITEMS
The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.
- A. *Accept Donations Page 32

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|----|--|------------------------|
| B. | Adopt Regular Board Meeting Minutes of October 27, 2010 | Available at Board Mtg |
| C. | *Approve Personnel Action Report | Page 33 |
| D. | *Approve Financial Report of the District for the Month of October 2010 | Pages 34-37 |
| E. | *Approve Overnight Field Trip for Piedmont High School Civics Class Students to attend Junior State of America Convention, November 20-21, 2010, Santa Clara, CA | Page 38 |
| F. | *Approve Out of State Field Trip for Piedmont High School Acapella Choir to attend and participate in Choral Festival at Carnegie Hall, February 25-28, 2011, New York City, New York | Page 39 |
| G. | *Adopt Board Resolution 08-2010-11, "Demonstrating Exemption from Title I, Part A, Comparability of Services Requirements for a Local Education Agency Having Schools With 100 or Fewer Students in a Title I Identified Grade Span" | Page 40 |
| H. | First Reading, Proposed Revised Board Policy 0520.3, "Title I Programs" | Pages 41-43 |
| | The District's current Board Policy does not include language exempting the District from Title I comparability requirements, thus the present Board Policy requires additional wording. | |
| I. | Master Contracts and Individual Service Agreements: | |
| | 1. Approve one Individual Service Agreement with Behavior Analysts to provide behavior therapy for one student, effective October 1, 2010 through June 30, 2011, at a total cost not to exceed \$ 2,746.00. Funding: Special Education | |
| | 2. Approve one Individual Service Agreement with Star Academy to provide transportation for one student, effective October 12, 2010 through June 30, 2011, at a total cost not to exceed \$9,780.00. Funding: Special Education | |
| | 3. Approve one Master Contract and one Individual Service Agreement with Center for Early Intervention for Deafness (CEID) to provide a developmental assessment due to hearing loss for one student, effective November 5, 2010 through December 15, 2010, at a total cost not to exceed \$242.00. Funding: Special Education | |
| | 4. Approve a reimbursement to parents of one student for non-public transportation costs effective June 14, 2010 through June 30, 2011, at a total cost not to exceed \$2,500.00. Funding: Special Education | |
| | 5. Approve a reimbursement to parents of one student for tutoring, effective August 23, 2010 through January 1, 2011, at a total cost not to exceed \$1,650.00. Funding: Special Education | |

9:55 p.m.

XI. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Review First Interim Financial Report and Approve a Positive Certification of the District's Ability to Meet Financial Obligations for Current and Subsequent Two Fiscal Years; Authorize Appropriate Budget Transfers (Dec)
- Review and Approve Facilities Funding Agreement for Upkeep of Athletic Facilities (Dec)
- Seismic Safety Bond Program: Comprehensive Summary of Bond Program Expenditures (Dec)
- Approve School Site Safety Plans for Piedmont High School, Piedmont Middle School, Beach, Havens, and Wildwood Elementary Schools and Millennium High School (Dec)
- Conduct First Reading of Special Education Board Policies (CC) (Dec)
- Approve Consolidated Application, Part II (Jan 25)
- Review (1st Jan mtg) and Adopt (2nd Jan mtg) Yearly Budget Development Calendar (Jan 12-25)
- Presentation & Acceptance of Annual Financial Report (Audit Report) (Jan)
- State Budget Update (Jan)
- Application Opening of Arthur Hecht Volunteer of the Year Award (Jan)
- Approve Quarterly Report of Complaints received under Williams Settlement Agreement (for Oct-Nov-Dec 2010) (Jan)
- Mid-year assessment on District Goals and Commitments (Jan)
- SARCS (Student Accountability Report Cards) (by Feb 1-AB 1061) (Jan)
- Report from Citizens' Advisory Committee to the Parcel Tax Program (Jan)
- Special Board Meeting to Discuss Interdistrict Transfers (Feb)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "Student Discipline") (TBD)
- Review of Board Bylaws (Section 9000) (TBD)

10:00 p.m.

XII. ADJOURNMENT

Next Regular Board of Education Meeting:
Wednesday, December 8, 2010, 7:00 p.m.
City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.

Board Agenda Material
(in compliance with Senate Bill 343)

The entire Board agenda packet may be accessed on the Piedmont Unified School District web site at:
www.piedmont.k12.ca.us
Click on "Board of Education"
Click on "Agendas and Minutes"

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site: www.piedmont.k12.ca.us; click on "Board of Education"; click on "Agendas and Minutes"

Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510)594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

*Attachment

Recommendation for Parcel Tax CAC Operations

(Presented at Board Meeting of November 10, 2010)

The liaisons to the Parcel Tax CAC are making the following recommendations for modifications to the "Charge of the Committee":

1. The scope of work for the Committee should be limited to advice on whether and to what extent to levy parcel taxes E as set forth in the existing "Charge of the Committee" unless additional work is specifically authorized by the Board.
2. If the Board wishes to expand the Committee's charge to consider other items, the Board should do so by majority vote.
3. The Board would like the Committee to continue to develop and update the "Key Metrics" information for presentation to the Board and for the Board, following review and approval to present to the community.
4. The Board should seek to replace departing members of the Committee to bring its total membership back to at least 9 members.

These recommendations are based upon the Board Discussion during the regular School Board Meeting on October 27, 2010 and input from the two Board members that were unable to attend that meeting.

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PIEDMONT UNIFIED SCHOOL DISTRICT

ESTABLISHMENT AND STRUCTURE OF THE
CITIZENS' ADVISORY COMMITTEE ON
PARCEL TAX PROGRAM MEASURES B AND E
JUNE 2, 2009 ELECTION

Charge to the Committee

The Committee shall serve in an advisory capacity to the Board of Education to help review and project the financial needs of the PUSD with respect to whether and in what amount to levy voter-approved parcel taxes.

The Committee shall submit an annual report to the Board of Education showing:

- The amount of funds collected and expended from the proceeds of school parcel taxes in the current fiscal year and projected for the next fiscal year, as well as the status of any projects or programs required or authorized to be funded from the proceeds of the parcel taxes.
- Measure E: For the purpose of determining whether the Measure E parcel tax should be assessed, the Committee shall determine how the level of PUSD General Fund revenues from state and federal sources per student for the year of the annual report compares to the base amount of restricted and unrestricted funds per student reported in the Revised Budget, September 2008.
 - Unrestricted funds (Revenue limit): Whether the revenue limit per student shown in the Second Interim Report of the fiscal year of the annual report is less than the revenue limit per student shown in the Revised Budget issued in September 2008 (which was \$5,837.55 per student, using the Average Daily Attendance figure of 2,482 students as reported in the P-2 Apportionment, attached hereto as Exhibit A).
 - State and Federal categorical, other than Special Education: Whether the amount of categorical funds (other than Special Education) per student shown in the Second Interim Report of the fiscal year of the annual report is less than categorical revenues per student (other than Special Education) shown in the Revised Budget issued in September 2008 ($\$2,200,730 + \$106,941 / 2,482 \text{ ADA} = \930 per student), as shown in the Revised Budget issued in September 2008, attached hereto as Exhibit B).
 - Given these levels of state and federal funding, the Committee shall recommend to the Board whether and at what level to levy the supplemental Measure E tax. The Committee shall explain the basis for its recommendation, including the impacts of recommended and alternative funding levels on District programs.
- Measure B: A recommended Measure B parcel tax levy amount up to the maximum allowable for the subsequent year's tax.
 - On an annual basis, the Committee shall recommend to the Board whether to maintain the existing Measure B parcel tax levy; increase the existing Measure B parcel tax levy up to a maximum of no more than five percent; or decrease the existing Measure B parcel tax levy. The Committee shall explain the basis for its recommendation, including the impacts of recommended and alternative funding levels.
- The Board may also ask the Committee to provide additional evaluations or recommendations on specific budgetary or programmatic questions.

Board of Education Responsibility

- Establish the committee no later than September 30, 2009, assuming passage of either Measure B or Measure E.
- Appoint members from appropriate constituencies (see Mandated Membership Categories below) and with appropriate finance and education expertise.

Operations of the Committee

- All meetings shall be held in accordance with the Brown Act. Agendas shall be posted and include time, place of meeting and discussion items.
- The Committee shall select officers by majority vote.
- Offices shall be limited to a Chair and secretary.
- Meetings shall be held a minimum of four times per year and otherwise as the Committee decides.
- Recommendations shall be made by majority vote, provided, however, that a minority recommendation may be submitted.
- A quorum shall consist of four members present.
- A Board liaison will be appointed to the Committee.
- The Committee should coordinate with District administration and staff to secure information and input in ways that are not unduly burdensome.
- Timing of Recommendations – the Committee's annual report to the Board will be submitted at least one month before the Board votes on the parcel tax levies for the following budget year. In general, the report would be due in February or March.

Committee Composition and Length of Service

- Term of Service: Two years, except that three of the members first appointed to the Committee should be prepared to serve for three years to allow staggering of membership terms.
- Removal: Repeated absences, failure to prepare and participate in meetings, health matters or professional or personal demands
- Compensation/Reimbursement: None
- Membership: At least seven individuals, with Board option to expand

Membership

- Members must be Piedmont residents and property taxpayers.
- Current PUSD employees or consultants are not eligible to serve on the Committee.
- All Committee members are encouraged to attend the Budget Advisory Committee meetings as often as possible.

Mandated Membership Categories – Minimum (categories may overlap and not all members need be within a designated category)

- At least 2 – Parent of current PUSD student(s)
- At least 1 – Parent of former PUSD student(s)
- At least 2 – Members of Budget Advisory Committee
- At least 1 – Age 60 or older
- Additional members from the community who express interest in serving.

Application Procedure

- Must submit application by facsimile, mail, email or in person to the Office of the Superintendent, 760 Magnolia Avenue, Piedmont, CA 94611. Applications will be available at the District Office or from the District website: www.piedmont.k12.ca.us

Selection of the Committee

- Board will appoint a sub-committee to review applications.
- Nominees are confirmed by the Board of Education at a Board Meeting.
- Number of committee members in addition to mandated positions to be determined based on applications. It is recommended that the Advisory Committee not exceed a total of nine members.

Adopted at Board Meeting of 5-27-09

PIEDMONT UNIFIED SCHOOL DISTRICT
Parcel Tax Program Citizens' Advisory Committee Members
 (term of service: two years)

(shaded area denotes current committee members)

COMMITTEE MEMBER	TERM BEGAN	TERM END
George Childs	9/23/09	
Jon Elliott, Chair	9/23/09	
Mimi Felson	9/23/09	
Peter Freeman	9/23/09	
Ken Jensen	9/23/09	
Matthew Lifschiz	9/23/09	
Catherine Ogle, Secretary	9/23/09	
Constance Hubbard, Superintendent	9/23/09	
Roy Tolles, Board Member Liaison	9/14/10	
Rick Raushenbush, Board Member Liaison Alternate	9/23/09	
Martha Jones, Board Member Liaison	9/23/09	Liaison change 9/14/10
Ad Brugger	9/23/09	Resigned 9/2/10
Cathie Geddeis	9/23/09	Resigned 9/29/10
Eileen Ruby	9/23/09	Resigned 9/20/10

**PIEDMONT UNIFIED SCHOOL DISTRICT
DONOR OPPORTUNITIES**

Havens

- Becker design changes: iron gates, window grills, handrails, moldings, light fixtures \$97,406
- Smartboards in each classroom (21, not kindergarten) \$73,500-115,000

Ellen Driscoll Theater

- Stage lighting with "architectural" dimming including light bar and footlights \$15,000-20,000
- New stage and window curtains \$14,000; Only re-line window curtains \$3,000
- Decorative metal grilles at front windows per original design \$4,000-5,000
- LCD Projector and screen in Music Room \$3,500-4,000
- Smartboard in Music Room \$3,500-5,500
- LCD projector and new motorized 16x9 screen in Theater \$23,000

Wildwood

- Stage lighting with "architectural" dimming including light bar and footlights \$15,000-20,000
- New stage and window curtains \$14,000; only re-line window curtains \$3,000
- LCD Projector in each classroom (15) \$30,000
- Smartboards in each classroom (14, not kindergarten) \$49,000-77,000
- LCD projector and new motorized 16x9 screen in Theater \$23,000

Beach

- Stage lighting with "architectural" dimming including light bar and footlights \$15,000-20,000
- New stage and window curtains \$14,000; only re-line window curtains \$3,000
- Specimen trees (22) to screen south facing classrooms \$27,000
- Play structure and matting - upper grades \$91,000
- Kindergarten mural removal and reinstallation \$145,000-185,000
- LCD Projector in classroom (17, including kindergarten) \$34,000
- LCD projector and new motorized 16x9 screen in Theater \$23,000
- Smartboards in each classroom (16, not kindergarten) \$56,000-88,000

High School

- AV Equipment for Student Center - \$122,000
- Raised Plaza design upgrade at Student Center - \$300,000+
- Directory and site signage \$10,000
- Conduction cookers (7) and kitchen tables (6) \$7,000
- Tables & Chairs for Student Center (\$15,000-\$20,000)

Middle School

- Directory and site signage \$7,500

Approved at Board Meeting of: November 5, 2009
Revised at Board Meeting of: November 10, 2010

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board Policy**

Business and Noninstructional Operations

Board Policy 3290

GIFTS, GRANTS AND BEQUESTS

Coordination of Funding

The Board of Education supports working collaboratively with the local community, Piedmont Educational Foundation and Parent Clubs/Organizations, and coordinating funding from state, federal, and local sources. This coordination is essential to helping the district fulfill its mission, annual goals and priorities, and long-term vision for the future.

The Board of Education may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts, grants, or bequests which may directly or indirectly impair its commitment to providing equal educational opportunities for all District students.

Acceptance & Expenditure of Donated Funds

The Piedmont Unified School District recognizes the community's generous support and financial commitment to the schools. As key stakeholders, the Piedmont Unified School District, Piedmont Educational Foundation, Piedmont Parent Clubs/Organizations and local community are guided by the following shared commitments to:

- Support the District's mission, annual goals and priorities, and vision for the future.
- Attract and retain the highest quality professional staff possible for all students.
- Offer a breadth and depth of equitable program opportunities for all students district-wide.
- Respect the individuality of the schools and the autonomy of the key stakeholders.
- Work collaboratively to coordinate fund raising efforts and to collectively raise funds to support the core educational values of the school system

With the Board's final approval, the Superintendent or designee is authorized to accept grants and gifts that are consistent with this policy and the above principles. The Superintendent or designee is authorized to accept gifts, grants or bequests that:

- Have a purpose consistent with the District's mission, annual goals and priorities, curriculum standards, grade-level expectations, and long-term plan for the future.
- Do not commit the District to a program that the District would not be able to continue on an annual basis, or sustain in the future.
- Do not entail undesirable or excessive costs.
- Do not imply an endorsement of a business or product.

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. Although the Board will make every effort to comply with a donor's request for the purpose of a gift, grant or bequest, the District reserves the right to use the gift, grant or bequest in the capacity which best addresses the needs of the District for the educational advancement of students. The donor will be notified if their condition for use cannot be approved by the Board, and the donor will have the option to withdraw the gift, grant or bequest.

All gifts, grants and bequests shall become the property of the District.

Acceptance of Construction-Related Donations

The Piedmont Unified School District recognizes the community's generous support and financial commitment to modernize and seismically strengthen school facilities. With the Board's final approval, the Superintendent or designee is authorized to accept construction-related grants and gifts that:

- Are consistent with the District's approved Facilities Design Standards
- Are consistent with the District's policies concerning sustainability and energy efficiency
- Are consistent with the District's construction plans, goals and priorities
- Include all necessary and related incremental costs of incorporating the gift into the District's design and construction plans. These costs may include, but are not limited to, architectural fees and permit fees resulting from incorporation of the gift
- Do not commit the District to maintenance or continuing expenses that the District would not be able to continue or sustain in the future, given anticipated financial resources
- Do not imply an endorsement of a business or product

All gifts, grants and bequests shall become the property of the District.

Legal Reference:

EDUCATION CODE

- 1834 Acquisition of materials and apparatus
- 35162 Power to sue, be sued, hold and convey property
- 41030 School district may invest surplus monies from bequest or gifts
- 41031 Special fund or account in county treasury
- 41032 Authority of school board to accept gift or bequest; investments; gift of land requirements
- 41035 Advisory committee
- 41036 Function of advisory committee
- 41037 Rules and regulations

Approved: January 12, 2000
Revised: January 26, 2005
Revised: September 23, 2009

TO: Board of Education

FROM: Constance Hubbard, Superintendent

SUBJECT: **REVIEW AND APPROVE DRAFT PROPOSAL FOR PILOT PROGRAM
ON THE EXPANDED USE OF WITTER FIELD ON SUNDAYS**

I. **SUPPORT INFORMATION**

The Board received a staff report on the history of the use on Sundays at the meeting on October 27, 2010 and provided direction to staff to develop a proposed pilot program for the use of the Witter Field Complex on Sundays.

The issue of use of Witter Field on Sundays has been of interest for all of the years since the Witter Field Complex was renovated in 1997. The Witter Complex has a softball field, a baseball field, track, and football field. The use was restricted in the early years to fulfill a commitment to the community to make the complex available for "casual" use for community members and as part of the need to "rest" natural grass turf. Attached is the background that was provided to the Board at the previous meeting.

In addition to requests for additional access to the fields at the Witter complex by organized groups who rent the fields on other days, there have been reports of unofficial organized user groups on the fields for which the District does not receive revenue and in effect does not allow for the intended casual use by the community. There are also reports of concerns when a non-permitted group violates accepted common practices such as use of profanity and/or misuse of support facilities such as restrooms.

Attached is a proposed pilot program for the use of Witter Field Sports Complex on Sundays. It has been reviewed by the Facilities Coordinator and incorporates the requests of the user groups while balancing the noise and traffic issues for the neighbors. The Board is requested to review and to vote on the draft proposal to be brought back for final approval at the Board meeting of December 8, 2010, following a public hearing. The timeline would be for the new use restrictions to be applied as of December 14, 2010. The pilot program would be reviewed by the Board in the Fall of 2011 to determine if the expanded use should be made permanent and included as part of the District Facilities Use Handbook.

The proposal includes hiring a monitor for Sundays to insure use is by permit only and to serve as the District's representative to the Piedmont Police Department to deal with unauthorized users. I have confirmed with Captain Wyatt that the procedure requires a District representative to declare to the police that a group is unauthorized before they can take action. In these extremely difficult economic times, we will track the revenue generated by Sunday use separately to monitor costs to make sure the District is at least "breaking even".

If the Board approves the draft pilot program proposal this evening, a copy of the draft proposal a notice that this item will be on the Board agenda of December 8, 2010 for final approval will be mailed to all houses in the surrounding area of Witter Field Complex (approximately 350 households). A press release will also be sent out so that community members are aware of the pending action.

II. RECOMMENDATION: REVIEW AND ACTION

Following discussion, the Board will be asked to take action on the draft proposal of the pilot program for the expanded use of the Witter Field Complex on Sundays. If approved, the final draft will be scheduled for a public hearing and approval at the Board meeting of December 8, 2010

CH/bf

- Attachments:
- Draft Proposal of Pilot Program for Expanded Use of Witter Field on Sundays
 - Staff Report from Superintendent Hubbard dated September 28, 2005, "Approve Continuance of Program for Sunday Use of Witter Field"
 - Staff Report from Superintendent Hubbard dated September 14, 2005, "Review of Pilot Program for Sunday Use of Witter Field"
 - Staff Report from Superintendent Hubbard and former Assistant Superintendent Richard Green to Board dated April 28, 2004, "Consider Recommendations Concerning the Use and Access of Witter Field Athletic Complex"
 - Staff Report from Superintendent Hubbard to Board dated April 7, 2004, "Discussion of Witter Field Issues Raised at Focus Group Sessions"

PIEDMONT UNIFIED SCHOOL DISTRICT PILOT PROGRAM PROPOSAL FOR EXTENDED SUNDAY USE OF WITTER FIELD

School District staff recommends the following use restrictions for the pilot program proposal for extended Sunday use of Witter Field.

1. Sundays – 9:00 a.m. until 5:00 pm (or dusk if earlier than 5:00)
2. Use of Witter Field Speaker System or private public address system will not be allowed.
3. All fields available for reservation for use for practice or games. Baseball and softball fields are closed for maintenance/resting/seeding, etc. from Thanksgiving through the beginning of February every year. The football field will be closed on various weekends for maintenance of the turf.
4. The El Cerrito gate into Witter Field will be closed and locked on **Sunday** evenings at **5:00** p.m. and not opened until Monday mornings at 6:00 a.m.
5. Priority for use at the “direct rental cost” on the fee schedule:
 - a. PUSD school groups/related activities.
 - b. City and recreation department activities/groups
 - c. Piedmont-based sports organizations that serve a majority of Piedmont residents. Non-profit groups like Piedmont soccer, Piedmont Baseball-Softball Foundation, etc., with the age groups getting access in priority order:
 - i. Ages 18 and under for practices and games
 - ii. Ages 18 and older for practices and games
6. Next groups to have access would have to pay the “fair rental cost” and only be given access after other groups:
 - a. Organizations serving youth sports groups age 12 and under that do not have a majority of Piedmont students
 - b. Organizations serving youth sports groups age 12 and over that do not have a majority of Piedmont students

There will be a District representative on site from 8:30 a.m.-5:30 p.m. on Sundays to open/close gates, restrooms, etc. and have the authority to ask non-permitted user groups to leave the field. In the event that a group does not leave, the District representative will call the Piedmont Police Department for assistance. The District representative has the authorization to request arrest/citation for trespassing if so deemed.

Revenue generated by Sunday use will be tracked separately to monitor costs to ensure District is, at the very least, “breaking even”.

Following the November 10, 2010 Board meeting, property owners/renters within a 500-foot radius of Witter Field will be sent the proposal in the mail advising them of the proposed pilot program, along with the announcement that the Board will conduct a public hearing at its December 8, 2010 Board Meeting and take final action on the proposal at the same meeting. Additionally, following the November 10, 2010 Board meeting, emails will be sent out to “Witter Field neighbors” and sports organizations to receive early input to provide to the Board. Senders will receive acknowledgement of receipt without specific comment.

TO: Board of Education

FROM: Constance Hubbard, Superintendent

SUBJECT: **APPROVE CONTINUANCE OF PROGRAM FOR
SUNDAY USE OF WITTER FIELD**

I. **SUPPORT INFORMATION**

Recommendations for the Witter Field Athletic Complex made by the Superintendent and Assistant Superintendent at the Board meeting of April 28, 2004 were as follows:

- The District K-12 program is to remain the primary use of the Witter Field Complex and it is understood that the District cannot make everyone happy with its recommendations.
- Any type of use of the Witter Field Complex during school time other than the District K-12 program will continue to be prohibited. This is a student safety issue.
- It is not recommended to allow the lights at Witter Field to remain on past 9:00 p.m.
- It is recommended that the El Cerrito Avenue access gate continue to be locked from Saturdays beginning at 9:15 p.m. through Mondays until 6:00 a.m.
- It is recommended that a pilot program for new Sunday use for permitted Piedmont community groups be created. The field would be accessible for Sunday use by permit, for practices only, not games, serving students aged 13 and under. The El Cerrito Avenue access gate will remain locked during this time (still accessible by foot). This permitted Sunday use will be for the months of October 1, 2004 through March 31, 2005 only, from noon to 4:00 p.m.. The reason for this recommendation is due to the large number of Piedmont youth having to commute to other cities for game practices. No amplification system, either District equipment or personal equipment, would be allowed. No lights will be allowed.
- New signage would be developed regarding this use, along with "good neighbor" regulations and a more clarified description of casual groups and organized groups.
- The baseball and softball fields will be open for casual use, except for the eight permitted Sunday uses grandfathered in for the Piedmont Recreation Department

The Board approved the recommendations on April 28, 2004 as follows, with the understanding that all issues will be brought back in 2005:

Casual Use On Sunday:

Approved all of the casual use guidelines as indicated in the Superintendent's recommendations, with the understanding that when more than one group wants to use the field, each group will be expected to share.

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Sunday Use Policy:

Approved pilot Sunday use by permit of Witter Field for Piedmont community groups only, ages 13 and under only, for non-game use only, from noon to 4:00 p.m., only, from October 1, 2004 through March 31, 2005, with the stipulation that the time period (12:00 p.m. to 4:00 p.m.) also be reevaluated in 2005.

Witter Field Lights:

Approved continued enforcement of the Witter Field lights being turned off at 9:00 p.m.

The Board reviewed this information again at the Board meeting of September 14, 2005. Due to several calls and emails from interested parties requesting the Board to hold on any action until the following Board meeting, the Board was in consensus that they would take no action until the September 28, 2005 Board meeting concerning this matter.

It is recommended by both the Superintendent and Assistant Superintendent that the pilot program be approved as a regular Sunday use under the conditions stipulated above. Attached is Assistant Superintendent Richard Green's formal recommendation.

It is **not** recommended that the Sunday time period for use be extended, nor that the monthly time period for use be extended, as requested by some organizations.

It is **not** recommended that the age level be increased.

To confirm the eight uses of the baseball field and softball field on Sundays: the Sunday use exceptions refer to a total of 8 Sundays. Whether the baseball field or softball field is used singly or jointly, it is considered a single use, for a total of not more than 8 Sundays in the year. Other than the 8 grandfathered uses, both the baseball and softball fields will be open for casual use on Sundays.

II. **RECOMMENDATION: ACTION**

Following Board discussion and an opportunity for interested parties to provide comment, approve the continuance of this program as a regular Sunday use under the conditions stipulated above, with no extension of the Sunday time period for use, and no extension of the monthly time period for use.

CH/bf
Attachment

TO: Board of Education
FROM: Constance Hubbard, Superintendent
SUBJECT: **REVIEW OF PILOT PROGRAM FOR
SUNDAY USE OF WITTER FIELD**

I. **SUPPORT INFORMATION**

Recommendations for the Witter Field Athletic Complex made by the Superintendent and Assistant Superintendent at the Board meeting of April 28, 2004 were as follows:

- The District K-12 program is to remain the primary use of the Witter Field Complex and it is understood that the District cannot make everyone happy with its recommendations.
- Any type of use of the Witter Field Complex during school time other than the District K-12 program will continue to be prohibited. This is a student safety issue.
- It is not recommended to allow the lights at Witter Field to remain on past 9:00 p.m.
- It is recommended that the El Cerrito Avenue access gate continue to be locked from Saturdays beginning at 9:15 p.m. through Mondays until 6:00 a.m.
- It is recommended that a pilot program for new Sunday use for permitted Piedmont community groups be created. The field would be accessible for Sunday use by permit, for practices only, not games, serving students aged 13 and under. The El Cerrito Avenue access gate will remain locked during this time (still accessible by foot). This permitted Sunday use will be for the months of October 1, 2004 through March 31, 2005 only, from noon to 4:00 p.m.. The reason for this recommendation is due to the large number of Piedmont youth having to commute to other cities for game practices. No amplification system, either District equipment or personal equipment, would be allowed. No lights will be allowed.
- New signage would be developed regarding this use, along with "good neighbor" regulations and a more clarified description of casual groups and organized groups.
- The baseball and softball fields will be open for casual use, except for the eight permitted Sunday uses grandfathered in for the Piedmont Recreation Department

The Board approved the recommendations on April 28, 2004 as follows, with the understanding that all issues will be brought back in 2005:

Casual Use On Sunday:

Approved all of the casual use guidelines as indicated in the Superintendent's recommendations, with the understanding that when more than one group wants to use the field, each group will be expected to share.

Sunday Use Policy:

Approved pilot Sunday use by permit of Witter Field for Piedmont community groups only, ages 13 and under only, for non-game use only, from noon to 4:00 p.m., only, from October 1, 2004 through March 31, 2005, with the stipulation that the time period (12:00 p.m. to 4:00 p.m.) also be reevaluated in 2005.

Witter Field Lights:

Approved continued enforcement of the Witter Field lights being turned off at 9:00 p.m.

It is recommended by both the Superintendent and Assistant Superintendent that the pilot program be approved as a Sunday use under the conditions stipulated. Attached is Assistant Superintendent Richard Green's formal recommendation.

II. **RECOMMENDATION: REVIEW AND DISCUSSION / POSSIBLE ACTION**

Review and discuss times and continued use of pilot program for Sunday use of Witter Field by Piedmont community groups with permits. Board to decide whether to take action at this meeting or hold action until the Board meeting of September 28, 2005

CH/bf
Attachment

Board Meeting of
April 28, 2004

TO: Board of Education

FROM: Constance Hubbard, Superintendent
Richard Green, Assistant Superintendent

SUBJECT: **CONSIDER RECOMMENDATIONS CONCERNING THE USE AND
ACCESS OF WITTER FIELD ATHLETIC COMPLEX**

I. **SUPPORT INFORMATION**

The primary responsibility for facilities use of the District is to provide safe, clean and adequate facilities for use by students in the K-12 program. It includes the need to maintain and protect the facilities for their maximum life and use. The secondary charge under the provisions of the Civic Center Act is to make the facilities available for community use as appropriate.

The Facilities Use Study Committee, with over 30 participants representing all constituent groups, spent one full year reviewing the policies and procedures for the use of all of the District facilities. The *Facilities Use Handbook* clearly delineates all of the rules and regulations related to the use of all facilities (including the Witter Field Complex) that have been approved by the Board as a result of the Facilities Use Study Committee recommendations. The Board agreed to additional investigation into the unique needs connected with the use of the Witter Field Complex, and requested further study by staff for the purpose of providing additional recommendations regarding its use.

Two Witter Field Focus Group sessions were held on December 15, 2003 and January 12, 2004. Approximately 300 notifications were mailed to addresses in proximity of the Witter Athletic Field Complex and notices of the meetings were published in the local newspapers.

District staff, Board of Education members and 35-60 community members attended the meetings. There was apparent confusion regarding issues such as the following: mitigations as a result of the environmental impact report; police enforcement; awareness of the existing rules and their enforcement; and the difference between the handling of Coaches Field (owned and operated by the City of Piedmont) versus Witter Field (owned and operated by the District). This requires continuing clarification within the community.

It was clear by the end of the second session that four main issues have emerged, as follows: 1) safety, traffic, parking, fire lanes; 2) use of Witter Field by unauthorized groups; 3) enforcement; and 4) keeping Witter Field free of Sunday use. There is a delicate balance between the need to provide as much use as we possibly can for students and after-school programs for Piedmont youth, the need to protect the field as an investment, and the need to respect the surrounding neighbors affected by the use of the Witter Field Complex.

The public was invited to provide additional input at the April 7, 2004 Board meeting prior to the final recommendations to be presented this evening.

Following is a review of the mitigations implemented since January addressing community concerns:

Traffic mirrors, speed bumps

- A large mirror has been installed at the curve in the middle of the El Cerrito gate access road to help visibility for two-way traffic.
- Speed bumps and appropriate signage have been added to help slow traffic on that road.

Improved ways of enforcing present rules

- Copies of the *Facilities Use Handbook*, which include all procedures and rules for use of all District facilities, have been provided to all user groups. The handbook is also available on the District website.
- District staff has been assigned to monitor use of the field most Sundays during the months of February and March.
- Violations of current rules by user groups have resulted in loss of permit and/or cancellation of future events.

Collaboration with the police department on enforcement of rules

- The police department has stationed traffic officers at the El Cerrito gate to help enforcement of the stop signs at the entrance to the Complex.
- All illegally parked vehicles have been ticketed.
- Police officers have responded to requests from District personnel to help disperse groups of unauthorized users of the field on Sundays.

Witter Field Gate

- The District will continue to lock the access gate at El Cerrito from Saturday evening at 9:15 pm through Monday mornings at 6:00 beginning on April 3, 2004.

Locking up Soccer and Lacrosse Goals on Sundays

- District-controlled soccer and lacrosse goals have been removed or locked together to discourage unauthorized use on Sundays.

Enforcement of the Environmental Report Mitigations

- Staff has reviewed the Environmental Report and mitigation plans that were developed in response to the renovation of the Witter Field Complex in 1996. Several neighbors have expressed concern that the District's policies and practices are in violation of the report. Staff confirmed with legal counsel that we are not in violation of any of the requirements as presented in the report.
- The development of policy related to the use of all District facilities, including the Witter Field Complex, is within the purview of the Board of Education and may be changed at any time by a majority vote of the Board.

II. SUMMARY AND STAFF RECOMMENDATIONS

The staff recognizes that in an urban setting such as the location of the Witter Field Complex, there is a delicate balance between operating the facility for optimum use by the students and community while being a respectful neighbor that honors its commitments over the long-term. The policies and regulations that have regulated the use of the Witter Field Complex have changed over the years based on needs of the District K-12 program, community requirements, and desires of the neighbors. Current competing interests consist of the following: use needs of 18 hours per day, seven days a week for the growing number of K-12 student groups; the City of Piedmont Recreation Department and the community-based athletic organizations; the interest of neighbors for peace and quiet some of the time; and the District responsibility to maintain its facility assets. In the final analysis, this set of competing interests presents the kind of conundrum that requires compromise on the part of each group.

- ✓ Current practice allows for the **District K-12 program** to have priority use of the Witter Field Complex. No change is recommended in this area.
- ✓ The request of groups to have the **lights** on later than 9:00 pm is not in keeping with promises made to neighbors and is not in keeping with the District interest to avoid over-use of the facility. Staff recommends that the 9:00 pm curfew remain in place.
- ✓ **Traffic issues** remain problematic in that District personnel do not have the ability to control all of the drivers who choose to ignore safe driving practices and/or traffic signs. Locking of the access gate on El Cerrito Avenue from Saturday evening at 9:15 p.m. through Monday mornings at 6:00 a.m.; and the commitment of the Piedmont Police Department to continue vigilant monitoring of parking and driving during peak hours; and the continued reminders to staff, students and parents to drive slowly and safely is the extent of what can be done to address traffic issues. Parents of students at Wildwood Elementary School will be reminded periodically throughout the year to be mindful of the hazards associated with children going to and from school on that route.
- ✓ **Sunday use** is problematic because of noise and traffic. The request for organizations to use the Witter Field Complex has met with resistance because of the neighbors' request to have at least one day a week of rest from all of the activity on the fields. Community-based organizations such as the local soccer and lacrosse clubs, which have a majority of Piedmont children as participants, have requested use on Sundays to help relieve the competition for use during the week, and to keep families from having to travel outside of Piedmont to participate in these sports. The use of lesser-kept fields of a lower quality than the

Field Turf surface (particularly during inclement weather) results in an increased incidence of injuries to players.

The so-called casual user groups that have been using the fields on Sundays have become problematic. The neighbors still experience excess noise and traffic, the community-based groups are prohibited from scheduled use, and the District is not able to collect fees for the semi-organized use that is occurring. Staff recommends that "Sunday Community Use Guidelines" be approved by the Board and signs to that effect be posted. Violations of the guidelines may result in police intervention on behalf of the District. The guidelines would include:

- ✓ El Cerrito access gate remaining locked
- ✓ Request that all users are respectful of each other, the facility and the neighbors
- ✓ A maximum of one-half the football field may be used by any single group
- ✓ The track area is reserved for individual casual joggers
- ✓ On designated Sundays, no organized groups will be allowed
- ✓ Definition of organized to be expanded in the *Facilities Use Handbook* and included on new signage, to include the following factors:
 - Use of uniforms
 - Use of referees
 - Use of any kind of amplification system/equipment
 - Use of a professional/paid trainer
 - Presence of spectators

The District will provide intermittent monitoring by staff to help insure guidelines are being followed.

It is recommended that the District pilot **permitted Sunday use** of the Witter Field Complex football field. The permits will be issued to **community** groups serving age 12 and under children from 12:00 p.m. (noon) to 4:00 p.m. during the winter sports season months of October 2004 through March 2005. This use would require the standard permit application process for making reservations and charging of fees. The access gate on El Cerrito would remain locked, and no lights or amplification systems would be allowed. This is anticipated to result in the following improvements: more controlled use of the field; relieve the need for use of the fields during the week, and thereby mitigate the stress on the natural grass fields; allow Piedmont families to have access to a safer field closer to home; generate funds for the maintenance of the facility; allow some time for unorganized Sunday use; and reduce noise and traffic for the neighbors.

These recommendations are intended to balance all of the competing interests outlined above with the District responsibility to serve the students and community of Piedmont.

III. **RECOMMENDATION:**

Review and discuss summary and recommendations from the Superintendent and Assistant Superintendent and take action, if desired.

CH/bf

Board Meeting of
April 7, 2004

TO: Board of Education

FROM: Constance Hubbard, Superintendent

SUBJECT: **DISCUSSION OF WITTER FIELD ISSUES RAISED AT
FOCUS GROUP SESSIONS**

I. **SUPPORT INFORMATION**

Two Witter Field Focus Group sessions were held on December 15, 2003 and January 12, 2004. Approximately 300 notifications were mailed to addresses in proximity of the Witter Athletic Field Complex and notices of the meetings were published in the local newspapers.

District staff, Board of Education members and 35-60 community members attended the meetings. Attendees seem confused about issues such as mitigations as a result of the environmental impact report; police enforcement; awareness of the existing rules and their enforcement; and the difference between the handling of Coaches Field (owned and operated by the City of Piedmont) versus Witter Field (owned and operated by the District). This requires continuing education of the community

It was clear by the end of the second session that four main issues have emerged, as follows: 1) safety, traffic, parking, fire lanes; 2) use of Witter Field by unauthorized groups; 3) enforcement; and 4) keeping Witter Field free of Sunday use. There is a delicate balance between the need to provide as much use as we possibly can for students and after-school programs for Piedmont youth, the need to protect the field as an investment, and the need to respect the surrounding neighbors affected by the use of the Witter Field Complex.

Following is an update on the suggestions for mitigations to address some of the concerns that we implemented since January:

Traffic mirrors, speed bumps

- A large mirror has been installed at the curve in the middle of the El Cerrito gate access road to help visibility for two-way traffic.
- Speed bumps and appropriate signage have been added to help slow traffic on that road.

Better ways of enforcing present rules

- Copies of the *Facilities Use Handbook*, which includes all procedures and rules for use of all of the District facilities, have been provided to all user groups and are distributed to new applicants as well as being available on the District website.

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- District staff has been assigned as overtime to monitor use of the field most Sundays during the months of February and March.
- Violations of current rules by user groups have resulted in the notification of possible loss of permit and or cancellation of future events.

Collaboration with the police department on enforcement of rules

- The police department has stationed traffic officers at the El Cerrito gate to help enforcement of the stop signs at the entrance to the Complex.
- All illegally parked vehicles have been ticketed.
- Police officers have responded to requests from District personnel to help disperse groups of unauthorized users of the field on Sundays.

Witter Field Gate: to lock or not lock

- The District is piloting a program to lock the access gate at El Cerrito from Saturday evening at 9:15 pm through Monday mornings at 6:00 am beginning on April 3, 2004.

Help with Unauthorized Use

- The definition of "authorized", "organized" and "pick up" for groups playing on Witter Field continues to be problematic. On one occasion, the police were asked to disperse an unauthorized, seemingly organized "pick up" game on a Sunday. The District received several complaints from participants who claimed to be Piedmont residents that were angered by the request to leave. Similarly, neighbors have complained about noise from authorized users and/or groups opined to be Piedmont-based players for a casual "pick up" game.

Locking up Soccer Goals on Sundays

- District-controlled soccer goals have been removed or locked together to discourage unauthorized use on Sundays.

Locking up the Softball/Soccer Field for the Month of January to "Rest" the Fields

- Scheduling of maintenance for all of the fields continues to be a problem. The softball/baseball fields were locked to help the natural grass and infields rest for January and part of February. Unauthorized use of the softball field resulted in significant damage to the grass and infield. The company "Field Turf" has requested three consecutive days to work on the artificial surface on the football field. Staff is having trouble scheduling three days before June because the football field is scheduled for use every day except Sundays through June.

Enforcement of the Environmental Report Mitigations

- Staff has reviewed the Environmental Report and mitigation plans that were developed in response to the renovation of the Witter Field Complex in 1996. Several neighbors have expressed concern that the District's policies and practices are in violation of the report. Staff confirmed with legal counsel that we are not in violation of any of the requirements as presented in the report.
- The development of policy related to the use of all District facilities, including the Witter Field Complex is within the purview of the Board of Education and may be changed at any time by a majority vote of the Board members.

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II. **RECOMMENDATION:**

Review and discussion of issues prior to consideration of recommendations from the Superintendent and Assistant Superintendent to be presented at the April 28, 2004 Board Meeting.

TO: Board of Education

FROM: Constance Hubbard, Superintendent
Michael Brady, Assistant Superintendent, Business Services
Michelle Nguyen, Director of Fiscal Services

SUBJECT: **BUDGET DEVELOPMENT: 2011-12 AND BEYOND**

I. **SUPPORT INFORMATION**

The focus of the support information provided to the Board echoes common themes introduced with the Revised 2010-11 Budget on September 14, 2010 and reviewed again in October, 2010. The District continues its efforts to inform the community of the budget issues PUSD is facing; moreover, continuous updates allow the Board to receive input on priorities and to provide direction to staff for the short-term and long-term budgeting process. The Piedmont Unified School District's budget development process, like all revenue sharing districts in the State, must be constantly examined and addressed in the context of a highly fractured State budget funding model and a continuing national economic crisis.

An outline of the potential effects of the approved 2010-11 State Budget on the PUSD budget were reviewed and discussed at the Board meeting of October 27, 2010. Next month, the Board will be required to review and approve certification of the District's ability to meet financial obligations for the current school year and subsequent two fiscal years as part of the First Interim Report (to be presented on December 8, 2010). Attached is a draft spread sheet that demonstrates the multi-year budget outlook based on the Adopted State Budget and the revised dashboard from School Services of California with no other changes in expenditures from the Revised Budget of 9/14/10. The identified "gap" between revenue and expenditures with this information is reduced from approximately \$5M to \$4M by 2012-13. Attached is a copy of the "common message" from the Alameda County Office of Education that the District is referencing in our development of the First Interim Report, which prescribes a cautionary approach to incorporating State COLA's.

Staff continues to work together with all employee groups, the Fund Raising Committee, the Piedmont Educational Foundation, and the Parcel Tax Advisory Committee to develop a plan to address the projected \$4M shortfall in 2012-13. The First Interim Report must include plans to address the dollar amount the Board will need in 2011-12 and 2012-13 in a combination of additional revenue and reduced expenditures that will be required for a positive certification. The Board will provide direction to staff in preparation of requirements and timelines to be implemented by the Second Interim Report in March 2011. It is anticipated the fiscal implications of collective bargaining agreements will be available to factor into other components of the budget decision process such as program reductions, employee lay off procedures and possible Parcel Tax levy.

It is important to understand the assumptions in place as we plan for the near and long-term budget. The following reflect assumptions and factors that frame the budget development process:

General Assumptions

1. The funding model for public education in California is broken and beyond local and immediate control to fix.
2. The economic issues confronted are bigger than Piedmont.
3. Piedmont continues to value and support education at the current extraordinary level. The short-term (2010-11 and subsequent two years) and future remedies do not depend on any significant increase in the pattern of support in place.
4. Changes in the delivery of the program for students is inevitable. Maintaining quality/academic excellence is fundamental.
5. Our tradition of partnership supports the expectation that parents, community, students, all staff will work together on remedies and will require sacrifice by all.

Short-Term Budget Assumption

1. Per State mandates, the “short term” look is in three-year chunks: the current year and subsequent two fiscal years.
2. Our current best estimate of the “gap” between revenue and expenditures is approximately \$4M for 2011-12 and 2012-13.
3. We cannot wait for State and Federal funding decisions to plan. Changes in projection factors for funding cannot be counted in the budget decisions until verified and received.
4. There is NO expectation/plan of extending the current emergency parcel tax (Measure E) beyond its expiration of June, 2012.
5. Plans must include options for flexibility for increases/decreases to the \$4M estimate.

Long-Term Budget Assumptions

1. Piedmont Unified is dependent on the extensive level of community support at current rate.
2. The core Parcel Tax (Measure B) is vital to the District if to continue to maintain a quality program that is responsive to changing student needs.
3. Attracting and retaining the most qualified staff is of the essence to proving a first-rate program for all students.
4. Maintaining the established partnership between parents, staff and community in providing the education to students is essential.

Factors in Calculation of \$4M “gap”

1. Conservative interpretations of the California State adopted budget. Estimates for State revenue and Cost of Living Adjustment and deficit factor for current and subsequent two years are based on the School Services of California dashboard and information from the Office of the Legislative Analyst. For example, the projected COLA for 2011-12 is 1.70%, but SSC recommends 0% for 2011-12.

2. The inclusion of \$430,000 of one-time Federal Funds from the "Jobs Bill" that must be expended by June of 2012.
3. No increase in the base parcel tax (Measure B) of up to 5% as approved by voters.
4. Expiration of emergency parcel tax (Measure E) on June 30, 2012.
5. Collective bargaining agreements currently in place. Includes expiration of furlough day agreement and adjusted District liability for health benefit increases (from 15% to industry "trend" level of 13.5%) beyond 2010-11 level.
6. Maintains current program delivery including all support services and class size as of 2010-11 school year.
7. Stable enrollment. Does not include changes in inter-district policy including the allowance to expand eligibility for children of grandparents or the new regulations regarding the Open Enrollment Act (Romero Bill).

II. **RECOMMENDATION: REVIEW**

Board will review information receive public input for use in providing direction to staff in the budget development process.

CH/bf
Attachments

2010-11 Enacted State Budget/First Interim Report
ACOE Common Message to School Districts
November 01, 2010

BACKGROUND

SB 870 Chapter 712, statutes of 2010 was signed on October 8, 2010, making this budget the most delayed state budget in California's history. The Governor and Legislature continue to acknowledge that the State is in a serious fiscal crisis. The 2010-11 Enacted State Budget has attempted to partially mitigate this crisis by closing an estimated budget gap of \$19.3 billion. This is accomplished through \$7.8 billion in expenditure reductions, \$5.4 billion in additional federal revenues, \$3.3 billion in revenue-related solutions, and \$2.7 billion in funding shifts. The Enacted State Budget also added solutions which include a \$1.7 billion apportionment deferral to be repaid in 2011-12. The Governor exercised his line-item veto authority to reduce General Fund spending by an additional \$963 million, raising the reserve level from \$375 million to \$1.3 billion. Included in the vetoes are the elimination of the CalWORKs Stage 3 (\$256 million) and the funding for the AB 3632 mandate for students' mental health services (\$133 million) which will have a negative impact on school districts. No new taxes are being proposed.

In order to balance the 2010-11 Enacted State Budget, Proposition 98 was suspended per SB 851 Chapter 715, statutes of 2010. The Proposition 98 Guarantee is reduced by \$4.1 billion from the estimated minimum funding level of \$53.8 billion to \$49.7 billion. The \$4.1 billion reduction is added to the Proposition 98 Maintenance Factor. This brings the state Maintenance Factor to approximately \$9.5 billion at the end of 2010-11. However, there is concern about the accuracy of the stated maintenance factor of \$9.5 billion and when the settlement of the maintenance factor will be paid to education.

Even with the suspension of Proposition 98, it is important that we acknowledge that education fared much better in the 2010-11 Enacted State Budget from the Governor's 2010 May Revise. An additional \$2.8 billion has been added to education spending over the May Revise. This budget eliminates the 3.85% revenue limit cut and the negative <39%> COLA, resulting in approximately 5.17% more revenue limit funding for 2010-11 over the amount for 2009-10. This equates to about \$275 per student. Additionally, \$90 million is provided for current year mandate costs and \$210 million for prior year claims based on an equal per-student basis. There is no supplanting with Federal Jobs Bill funding.

Education is very appreciative of the increased funding for 2010-11. However, there is reason to be extremely cautious with this budget. There are several significant factors that warrant such caution:

- This budget was not based on a robust economic recovery but is supported by political deals. Some of the assumptions are aggressive and optimistic. For example, \$1.4 billion was added based on the LAO's more optimistic revenue forecasts; there is \$3.6 billion more in federal funds as a targeted result of re-structuring some State programs in order to generate more federal funds; there are targeted expenditure reductions that have been in past budgets and those reductions were not accomplished such as reducing medical services in prisons. Additionally, one third of the fiscal year has passed and the estimates for expenditure reductions were not adjusted for the new timeframe.
- There are some signs of a US economic recovery, but California lags behind. The economy is the key to financial recovery for the State. Current projections by UCLA's Anderson Forecast suggest that the economy will remain sluggish for the next several years; although some improvement is projected for 2011.

- The ongoing gap between revenues and expenditures has gotten worse with the 2010-11 Budget. There is a greater reliance on one-time revenues.
- Due to the expiration of the temporary sales tax increase in 2011, one-time solutions for 2010-11 and other optimistic budget projections, Moody's, the largest credit rating agency, is projecting a \$12 billion deficit in the 2011-12 budget.
- California's unemployment is 12.4% compared to 9.6% for the US as a whole.
- The State Treasurer released the 2010 Debt Affordability Report which reflects that California continues to have the lowest GO bond rating of any state. These could impact future sales of RANs which could result in more deferrals to education funding.
- 2010 is a major election year. Both Gubernatorial candidates face a challenge in resolving the state fiscal crisis in a relatively short period of time. Both candidates propose restructuring of school funding and educational reform. The current economy can't support these platforms. Huge challenges face the new Governor and new Legislature.
- The new administration will have challenges similar to those faced in 2007-08. That State budget was severely unbalanced and contained overly optimistic revenue projections and expenditure reductions. The result was significant mid-year cuts to education. Even if there are no mid-year reductions in 2010-11, we must remember that education is still receiving 10% less funding in 2010-11 than received in 2007-08 and there is a deficit factor, including lost COLAs, of almost 18%.
- ARRA funds are one-time revenues and must be spent by September 30, 2011. Additionally, the State is no longer impacted by the federal maintenance of effort requirements as of June 30, 2011.
- The Federal Jobs bill provides additional funding, but it provides only one-time revenues and must be spent by September 30, 2012.
- K-3 Class Size Reduction (CSR) flexibility sunsets June 30, 2012. The Tier III flexibility sunsets June 30, 2013 including the provision to reduce the instructional year to 175 days. None of these were addressed in this budget.

SUMMARY

We recognize that these are extraordinary economic times and it is difficult to gauge the future. School district budgets should be managed with a great degree of conservatism over the next few years. In these times of great economic and budgetary uncertainty, school districts need reserves that are much greater than the minimum.

The current challenge for COEs is the Art of AB 1200. How do we balance the cautions above with the reality of an average of a 5.17% revenue limit increase? The effective 5.17% is current statute and can be included in district budgets for the 2010-11 First Interim Report and Related MYPs. However, this increase may not be sustainable and therefore, we suggest caution with the timing of expenditure of these funds. We suggest plans be developed, but recommend expenditures be delayed until at least the January 2011 Governor's Proposed Budget or even until the May 2011 Revise. It is recommended that school districts continue to be conservative and focus on a multi-year strategy when recommending decisions and obtaining agreements. Attention should be focused on the MYPs for 2011-12, 2012-13 and beyond.

Education Code Section 42127(i)(4) states:

“Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act.”

As the budget was signed on October 8, 2010, the final date is November 22, 2010. We recognize that the 45 day period is very close to the First Interim Report Period. Alameda County school districts will be allowed to make formal budget adjustments with the First Interim Report. School districts can meet the education code requirements by providing summary information to their Boards with budget adjustments to be incorporated with the 2010-11 First Interim Report.

We understand how difficult it is for school districts to deal with the increased pressures, significantly reduced funding, apportionment deferrals, and the uncertainty associated with a volatile economy. It is important that school districts be proactive through developing contingency plans that allow the most flexibility possible.

**PIEDMONT UNIFIED SCHOOL DISTRICT
2010-2011 BUDGET (DRAFT)
MULTI-YEAR PROJECTION REPORT**

11/04/10

BUDGET	2010-11 Budget Adopted State	2011-2012 Projected Budget	2012-2013 Projected Budget
A) REVENUES:			
REVENUE LIMIT SOURCES	13,224,881	13,224,881	13,471,792
FEDERAL REVENUES	1,034,779	604,780	604,780
STATE REVENUES	2,061,414	2,090,165	2,137,550
STATE REV. (ADULT ED)	242,091	247,175	253,105
LOCAL REVENUES	12,363,241	11,880,241	10,939,226
TRANSFER FROM NODA FUND	3,575	3,575	3,575
TOTAL REVENUES:	28,929,981	28,050,817	27,410,028
B) EXPENDITURES:			
CERTIFICATED SALARIES	14,750,105	15,357,055	15,587,410
CLASSIFIED SALARIES	4,477,891	4,615,056	4,684,286
EMPLOYEE BENEFITS	5,907,754	6,498,530	7,148,380
POST EMPLOYMENT BENEFITS	379,736	436,695	502,200
FURLOUGH DAYS	-	-	-
BOOKS AND SUPPLIES	771,490	787,695	806,600
SERVICES/OPERATING EXP.	2,184,227	2,319,690	2,409,425
CAPITAL OUTLAY	100,000	-	-
TRANSFER TO ADULT ED.	242,091	247,175	253,105
DIRECT SUPPORT/INDIRECT COSTS	(120,000)	(120,000)	(120,000)
TOTAL EXPENDITURES:	28,693,294	30,141,896	31,271,406
C) NET INCREASE (DECREASE)			
IN FUND BALANCE (A-B)	236,687	(2,091,079)	(3,861,378)
D) FUND BALANCE, RESERVES			
BEGINNING BALANCE	2,571,365	2,808,052	716,973
ADJUSTMENT TO BEG. BALANCE			
NET BEGINNING BALANCE	2,571,365	2,808,052	716,973
E) ENDING BALANCE JUNE 30	2,808,052	716,973	(3,144,405)

COMPONENTS OF ENDING BALANCE:

a) Reserved Amounts:			
Revolving Cash	25,000	25,000	25,000
b) Designated Amounts:			
Econ Uncertainties	860,799	904,257	938,142
c) Reserve Fund Balance for 2011-12	1,922,253		
d) Funds needed to meet 3% reserve		212,284	4,107,547

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Enrollment Figures by Grade & School - CBEDS 10/6/10

Grade	Havens	Class Sizes	Wildwood	Class Sizes	Beach	Class Sizes
K	64	20,22,22	39	19,20	56	19,17,19
1	88	22,22,22,22	44	22,22	62	20,20,21
2	58	23,23,22	59	19,20,20	57	19,20,19
3	87	22,23,22,20	46	23,23	43	22,21
4	80	27,27,26	65	27,26	57	29,28
5	96	24,24,24,24	40	25,27	53	27,26
	473		293		328	
	Total		PMS		PHS	MHS
K - 5th	1094		212		190	7
6th - 8th	617		190		196	20
9th - 12th	839		215		180	26
Total	2550		617		766	73

Board Meeting of
November 10, 2010

TO: Board of Education
FROM: Constance Hubbard, Superintendent
SUBJECT: **ACCEPT DONATIONS**

I. **SUPPORT INFORMATION**

It is recommended that the Board of Education accept the following donations recently received by the District, all for the requested use of the Piedmont High School Student Center:

- ◆ Donation from **William and Maria Canizales** in the amount of \$1,000
- ◆ Donation from **Shirley Christopoulous** in the amount of \$1,000
- ◆ Donation from **Scott and Valerie Corvin** in the amount of \$1,000
- ◆ Donation from **Peter and Amanda Docter** in the amount of \$1,000
- ◆ Donation from **Stephen and Karen Ellis** in the amount of \$1,000
- ◆ Donation from **David and Pamela Fullerton** in the amount of \$1,000
- ◆ Donation from **Mark and Cathy Glazier** in the amount of \$1,000
- ◆ Donation from **Brett and Robyn Hodess** in the amount of \$1,000
- ◆ Donation from **Steven and Janna Hollis** in the amount of \$500
- ◆ Donation from **Carl and Lynne Hosler** in the amount of \$1,000
- ◆ Donation from **Kevin and Mary Kelly** in the amount of \$1,000
- ◆ Donation from **Jack and Zelie Myers** in the amount of \$1,000
- ◆ Donation from **Barbee Rubenstein** in the amount of \$500
- ◆ Donation from **John and Elizabeth Shaw** in the amount of \$1,000
- ◆ Donation from **Shahan and Camilla Soghikian** in the amount of \$1,000
- ◆ Donation from **Thomas and Karen Sullivan** in the amount of \$1,000
- ◆ Donation from **John and Donna Williamson** in the amount of \$1,000

II. **RECOMMENDATION: ACTION**

Accept donations with appropriate letters of thanks to the donors

CH/bf

PIEDMONT UNIFIED SCHOOL DISTRICT
Piedmont, California

November 10, 2010

TO: Members of the Board of Education
FROM: Constance Hubbard
SUBJECT: Personnel Action

SUBJECT TO BOARD APPROVAL

(All positions listed are continuing or replacements from the 2009-10 school year)

Extra Compensation

Craig Best Effective 11/8/10	Varsity Girls Ass't Soccer Coach	PHS
Lindsey Bronson Effective 11/8/10	JV Girls Basketball Coach	PHS
Ken Evans Effective 11/8/10	Varsity Girls Ass't Basketball Coach	PHS
Bryan Gardere Effective 11/8/10	Varsity Girls Basketball Coach	PHS
Bryan Gardere Effective 11/8/10	JV Girls Ass't Basketball Coach	PHS
Everett Herbert Effective 11/8/10	Frosh Boys Ass't Basketball Coach	PHS
John Kirby Effective 11/8/10	JV Boys Basketball Coach	PHS
Chris Lavdiotis Effective 11/8/10	Varsity Boys Basketball Coach	PHS
Renee Shoepflin Effective 11/8/10	JV Girls Soccer Coach	PHS
Steve Wuebbens Effective 11/8/10	Frosh Boys Basketball Coach	PHS

ROUTE TO THE GOVERNING BOARD
Fund :01 General Fund

FROM 10/01/2010 TO 10/31/2010
UNAPPROVED TRANSACTIONS INCLUDED

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SUMMARY BY Object	WORKING BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
80xx Revenue	12,563,027.00	9,028.06	1,533,194.97	12.2	0.00	11,029,832.03	87.7
81xx FEDERAL REVENUE	514,283.00	0.00	0.00	.0	0.00	514,283.00	100.0
82xx OTHER FEDERAL REVENUE	610,484.00	447.00	466,595.00	76.4	0.00	143,889.00	23.5
83xx OTHER STATE REVENUE	169,348.00	0.00	0.00	.0	0.00	169,348.00	100.0
84xx OTHER STATE REVENUE	693,435.00	0.00	0.00	.0	0.00	693,435.00	100.0
85xx OTHER STATE REVENUE	1,475,309.00	10,729.68	12,000.68	.8	0.00	1,463,308.32	99.1
86xx OTHER LOCAL REVENUE	11,595,627.00	298,705.22	1,348,548.74	11.6	0.00	10,247,078.26	88.3
87xx OTHER TRANSFER IN	1,044,560.00	73,678.64	34,942.00	3.3	0.00	1,009,618.00	96.6
89xx INTERFUND TRANSFER IN	3,575.00	0.00	0.00	.0	0.00	3,575.00	100.0
TOTAL: 8xxx	28,669,648.00	245,231.32	3,395,281.39	11.8	0.00	25,274,366.61	88.1
11xx Certificated Salaries	11,857,418.00	1,160,252.88	2,362,701.13	19.9	0.00	9,494,716.87	80.0
12xx Counselors/Psych/Nurse/Librari	1,046,152.00	110,091.06	217,390.28	20.7	0.00	828,761.72	79.2
13xx Cert Salaries-Admin/Supervisor	1,620,050.00	136,229.63	548,958.11	33.8	0.00	1,071,091.89	66.1
19xx Other Certificated Salaries	271,104.00	33,214.60	74,679.40	27.5	0.00	196,424.60	72.4
TOTAL: 1xxx	14,794,724.00	1,439,788.17	3,203,728.92	21.6	0.00	11,590,995.08	78.3
21xx Class Sal/Instructional Aide	1,951,327.00	167,920.51	385,330.55	19.7	0.00	1,565,996.45	80.2
22xx Classified Support Salaries	1,117,072.00	86,761.47	352,457.83	31.5	0.00	764,614.17	68.4
23xx Class Sal/Administrator/Superv	129,569.00	10,834.87	43,339.48	33.4	0.00	86,229.52	66.5
24xx Class Sal/Clerical/Othr Office	1,346,811.00	130,700.22	419,353.12	31.1	0.00	927,457.88	68.8
29xx Other Classified Salaries	159,168.00	9,900.34	18,947.57	11.9	0.00	140,220.43	88.0
TOTAL: 2xxx	4,703,947.00	406,117.41	1,219,428.55	25.9	0.00	3,484,518.45	74.0
31xx STRS	1,219,882.00	114,778.50	199,071.56	16.3	0.00	1,020,810.44	83.6
32xx PERS	439,252.00	39,419.25	60,715.60	13.8	0.00	378,536.40	86.1
33xx SOCIAL SECURITY	566,458.00	50,601.25	141,981.04	25.0	0.00	424,476.96	74.9
34xx HEALTH & WELFARE	3,141,604.00	314,185.09	1,105,173.35	35.1	0.00	2,036,430.65	64.8
35xx STATE UNEMPLOYMENT INSURANCE	140,704.00	13,268.00	26,626.84	18.9	0.00	114,077.16	81.0
36xx WORKERS COMPENSATION INSURANCE	341,335.00	18,427.92	37,043.51	10.8	0.00	304,291.49	89.1
37xx OPEB	379,736.00	3,701.37	67,301.10	17.7	0.00	312,434.90	82.2
38xx PERS REDUCTION	90,279.00	8,515.60	25,661.03	28.4	0.00	64,617.97	71.5
TOTAL: 3xxx	6,319,250.00	562,896.98	1,663,574.03	26.3	0.00	4,655,675.97	73.6
41xx Approved Textbooks	138,430.00	33,343.61	42,082.11	30.3	7,066.22	89,281.67	64.4
42xx Books and Othr Ref Materials	15,043.00	0.00	0.00	.0	1,664.21	13,378.79	88.9

43xx	Materials and Supplies	718,138.00	78,915.58	231,445.56	32.2	155,179.73	331,512.71	46.1
44xx	Non-Capitalized Equipment	20,500.00	2,984.78	12,749.18	62.1	1,002.57	6,748.25	32.9
	TOTAL: 4xxx	892,111.00	115,243.97	286,276.85	32.0	164,912.73	440,921.42	49.4

ROUTE TO THE GOVERNING BOARD FROM 10/01/2010 TO 10/31/2010
 UNAPPROVED TRANSACTIONS INCLUDED

Fund :01 General Fund

SUMMARY BY Object	WORKING BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
51xx Subagrement for Services	150,000.00	0.00	0.00	.0	0.00	150,000.00	100.0
52xx Travel and Conference	84,468.00	4,063.56-	1,977.73-	.0	2,225.00	84,220.73	100.0
53xx Dues and Memberships	12,500.00	756.00	9,723.00	77.7	228.00	2,549.00	20.3
54xx INSURANCE	116,960.00	71,189.00	71,189.00	60.8	71,189.00	25,418.00-	.0
55xx Operation and Housekeeping Svc	365,400.00	25,498.40	104,649.97	28.6	757.00	259,993.03	71.1
56xx Rntls,Leases,Repair,Noncapital	354,707.00	21,475.68	86,280.28	24.3	186,558.13	81,868.59	23.0
58xx Prof/Consulting Svcs/Operating	1,176,437.00	109,091.25	188,815.17	16.0	559,973.11	427,648.72	36.3
59xx Communications	111,233.00	8,988.56	25,711.06	23.1	19,681.35	65,840.59	59.1
TOTAL: 5xxx	2,371,705.00	232,935.33	484,390.75	20.4	840,611.59	1,046,702.66	44.1
TOTAL: 1xxx - 5xxx	29,081,737.00	2,756,981.86	6,857,399.10	23.5	1,005,524.32	21,218,813.58	72.9
62xx Building & Builing Improvement	100,000.00	0.00	0.00	.0	7,377.50	92,622.50	92.6
64xx Equipment	5,000.00	0.00	5,000.00	100.0	0.00	0.00	.0
TOTAL: 6xxx	105,000.00	0.00	5,000.00	4.7	7,377.50	92,622.50	88.2
TOTAL: 1xxx - 6xxx	29,186,737.00	2,756,981.86	6,862,399.10	23.5	1,012,901.82	21,311,436.08	73.0
73xx DIRECT SUPPORT/INDIRECT COST	120,000.00-	0.00	0.00	100.0	0.00	120,000.00-	.0
76xx INTERFUND TRANSFER/OTHER USES	275,519.00	0.00	0.00	.0	0.00	275,519.00	100.0
TOTAL: 7xxx	155,519.00	0.00	0.00	.0	0.00	155,519.00	100.0
TOTAL: 1xxx - 7xxx	29,342,256.00	2,756,981.86	6,862,399.10	23.3	1,012,901.82	21,466,955.08	73.1

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BUDGET REPORT

BDX110

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ROUTE TO THE GOVERNING BOARD FROM 10/01/2010 TO 10/31/2010
UNAPPROVED TRANSACTIONS INCLUDED

Fund :01 General Fund Summary

SUMMARY BY Object WORKING BUDGET EXPENDED/RECEIVED YEAR TO DATE % ENCUMBERED UNENCUMBERED BALANCE %

TOTAL INCOME (8000 - 8999) 28,669,648.00 245,231.32 3,395,281.39 11.8 0.00 25,274,366.61 88.1

TOTAL: 1xxx - 5xxx 29,081,737.00 2,756,981.86 6,857,399.10 23.5 1,005,524.32 21,218,813.58 72.9

TOTAL: 1xxx - 6xxx 29,186,737.00 2,756,981.86 6,862,399.10 23.5 1,012,901.82 21,311,436.08 73.0

TOTAL: 1xxx - 7xxx 29,342,256.00 2,756,981.86 6,862,399.10 23.3 1,012,901.82 21,466,955.08 73.1

TOTAL EXPENSES (1000 - 7999) 29,342,256.00 2,756,981.86 6,862,399.10 23.3 1,012,901.82 21,466,955.08 73.1

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Piedmont Unified School District
Request for Field Trip Approval

PIEDMONT HIGH SCHOOL

PLEASE PRINT

Requested by Mark Cowherd Ext. #503 Date 10/29/10 Program JSA

DESTINATION Santa Clara Marriott - Fall State City/State/Country Santa Clara, CA

Date(s): November 20-21, 2010 Depart: 8 am pm Return: 5 am pm

Total Number of Days Involved: Two Number of School Days Involved: Zero

Purpose: Study Course Athletics Club Activity Other _____

Students Attending: 17 Teacher: Mark Cowherd

Emergency Contact at Destination

Mark Cowherd
Name

(925) 787-1551
Telephone/Cell

Names of Additional Supervisors/Chaperons (Indicate if Parent or Staff)

Parent Dmitry Piterman

(510) 421-3355

Parent Milan Piterman

(510) 421-3354

TRANSPORTATION

Rental Vehicle Private Vehicle(s) 3 Common Carrier(s) _____
Company Name

Insurance:

Chartered Vehicles..... MUST have a current insurance certificate and an endorsement of additional covered interest naming PUSD as additional insured attached to the Request for Field Trip Approval form on file with the Business Office (510.594.2622)

Personal Private Vehicles MUST submit a private Car Travel Check form.

Air Travel Trips MUST submit an itinerary attached to the Request for Field Trip Approval form.

COSTS

Substitute Coverage: Yes/ No Date(s) _____ (Teachers please contact Sub Caller after approval--Ext. 700)

Estimated Student Cost: \$ 140.00 Funding Source: Private
(Transportation, Admission, Lodging, Meals)

Type of Trip:

PUSD _____ Local (within 100 miles one way) Extended (Overnight): Accommodations: Santa Clara Marriott

Out-of-State/Country: Please attach complete description of carrier, accommodations, itinerary, scholarship, provisions, etc.

APPROVAL

[Signature]
Principal/District Administrator

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Governing Board Approval _____ Date
Overnight & Out-of-State/Country Travel.

Piedmont Unified School District
Request for Field Trip Approval

PIEDMONT HIGH SCHOOL

PLEASE PRINT

Requested by Joe Piazza Ext. _____ Date 10/25/10 Program A Cappella

DESTINATION New York City City/State/Country NY

Date(s): 2/25/11 - 2/28/11 Depart: 7 am/pm Return: _____ am/pm

Total Number of Days Involved: 4 Number of School Days Involved: 2

Purpose: Study Course Athletics Club Activity Other Choral Festival at Carnegie Hall
Students Attending: 45-55 Teacher: Joe Piazza

Emergency Contact at Destination

Jan D'Annunzio 510-697-1740
Name Telephone/Cell

Names of Additional Supervisors/Chaperons (Indicate if Parent or Staff)

Joe P (Hopefully) Andria Mullan - Band teacher
Jan D'A (Hopefully) Balen Grant - percussion clinician

TRANSPORTATION

Rental Vehicle Private Vehicle(s) Common Carrier(s) Virgin America
Company Name

Insurance:
Chartered Vehicles..... MUST have a current insurance certificate and an endorsement of additional covered interest naming PUSD as additional insured attached to the Request for Field Trip Approval form on file with the Business Office (510.594.2622)
Personal Private Vehicles MUST submit a private Car Travel Check form.
Air Travel Trips MUST submit an itinerary attached to the Request for Field Trip Approval form.

COSTS

Substitute Coverage: Yes/No Date(s) 2/25 & 2/28/11 (Teachers please contact Sub Caller after approval--Ext. 700)

Estimated Student Cost: \$ 1650-1850 Funding Source: Parents
(Transportation, Admission, Lodging, Meals)

Type of Trip:
 PUSD _____ Local (within 100 miles one way) Extended (Overnight): Accommodations: Hotel
 Out-of-State/Country: Please attach complete description of carrier, accommodations, itinerary; scholarship, provisions, etc.

APPROVAL

[Signature]
Principal/District Administrator

[Signature] 39
Governing Board Approval Date
Overnight & Out-of-State/Country Travel.

PIEDMONT UNIFIED SCHOOL DISTRICT

Resolution No. 08-2010-11

**DEMONSTRATING EXEMPTION FROM TITLE I, PART A,
COMPARABILITY OF SERVICES REQUIREMENTS
FOR LEA'S HAVING SCHOOLS WITH 100 OR FEWER STUDENTS
IN A TITLE I IDENTIFIED GRADE SPAN**

WHEREAS, the Piedmont Unified School District receives Title I, Part A federal financial assistance to provide supplemental services to meet the educational needs of educationally disadvantaged children in grades 9-12, and

WHEREAS, legislation requires LEAs in California fulfill this requirement by submitting to CDE comparability assurances in the Consolidated Application that all of its Title I schools are comparable and make adjustments if any are not, and

WHEREAS, all data, documents, policies, and calculations supporting these assurances verifying compliance with the comparability requirement must be on file at the LEA unless the LEA can demonstrate an exclusion under the following computation guideline:

Schools Exempted from Comparability Requirement (an LEA that has only one school for each grade span or schools with 100 or fewer students are exempt)

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Piedmont Unified School District ("District"), that the "District" is exempt from the Title I comparability requirement because one of its two schools serving students in the grade span 9-12 has fewer than 100 students.

PASSED AND ADOPTED by the following called vote on this 10th day of November, 2010:

AYES:

NOES:

ABSTAIN:

ABSENT:

I certify that the above Resolution was adopted and passed by the Board of Education on the date indicated above.

Constance Hubbard
Secretary, Piedmont Unified School District
Board of Education
Alameda County, State of California

PIEDMONT UNIFIED SCHOOL DISTRICT

Board Policy

Philosophy, Goals, Objectives and Comprehensive Plans BP 0520.3

TITLE I PROGRAMS

~~All school districts are mandated to establish Board policy in order to receive Federal Title I funds. The Governing Board shall review and analyze districtwide performance in making adequate yearly progress toward student achievement standards, in accordance with criteria established by the State Board of Education. The Board's review shall include an evaluation of whether District improvement efforts are aligned and adequately focused on increasing achievement levels for all students. As necessary, the Board and the Superintendent or designee shall take steps to improve District operations and programs to enable students to achieve proficiency.~~

In order to improve the academic achievement of students from economically disadvantaged families, the District shall use Federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

The Superintendent or designee shall provide technical assistance and support to schools participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)

The District and each school receiving Title I funds shall develop a written parent involvement policy and parent compact in accordance with 20 USC 6318.

Local Educational Agency Plan

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the will use to help low-achieving students meet challenging academic standards.

The plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the .

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds. Comparability may be determined on a school-by-school basis or by grade span. However, in districts where an LEA has only one school for each grade span receiving Title I funding (or schools with 100 or fewer students), the district is exempt from the Title I comparability requirements. (20 USC 6321)

The Superintendent or designee shall maintain records of quantity and quality of instructional materials and equipment at each school site. (BP 6161.1 - Selection and Evaluation of Instructional Materials)

The also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the 's compliance. If any instances of non-comparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

Annual Notification

The Superintendent or appropriate designee shall provide this information to parents / guardians at the beginning of each school year.

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Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools

52055.57 Districts identified or at risk of identification for program improvement

54020-54028 Economic Impact Aid

54420-54425 State Compensatory Education

64001 Single plan for student achievement, consolidated application programs

Legal Reference:

UNITED STATES CODE, TITLE 20

6301 Program purpose

6311-6322 Improving basic programs for disadvantaged students, including:

6312 Local educational agency plan

6315 Targeted assistance schools

6318 Parent involvement

6321 Comparability of services

Adopted: October 7, 2008

FOR FIRST READING – BOARD MEETING NOVEMBER 10, 2010