

PIEDMONT UNIFIED SCHOOL DISTRICT  
Council Chambers, City Hall  
120 Vista Avenue  
Piedmont, California 94611

MINUTES OF  
Regular Meeting of the Governing Board

October 12, 2011

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CALL TO ORDER	Board Vice President Rick Raushenbush called the meeting of the Board of Education to order at 6:33 p.m.
ESTABLISHMENT OF QUORUM	Vice President Rick Raushenbush; Board Members Martha Jones, Ray Gadbois, June Monach
Absent from Closed Session	President Roy Tolles (excused)
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:34 p.m. to discuss:  A. Conference with Legal Counsel--Anticipated Litigation Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: 3 cases
Reconvene to Regular Session	Vice President Raushenbush called the Regular Session of the Board of Education to order at 7:01 p.m. led the Board and audience in the Pledge of Allegiance.
Absent from Regular Session	President Roy Tolles (excused)
Others Present at Regular Session	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services Randall Booker, Assistant Superintendent, Educational Services
Report of Action Taken in Closed Session	None
Agenda Adjustments	None
COMMUNICATIONS/ANNOUNCEMENTS Association of Piedmont Teachers (APT)	APT President Harlan Mohagen commented that one of the reasons she enjoys attending Board meetings was to learn what is happening at other school sites, such as the recent presentations about the Glean-A-Thon and student art awards from "The East Bay Monthly" magazine.
California School Employees Association (CSEA)	None
Parent Clubs	None
Student Representative to Board of Education	Karina Chan, Student Representative to the Board, advised that: <ul style="list-style-type: none"><li>Last week was the "Every 15 Minutes Program" which involved the reenactment of a student drunk driving accident and included an assembly the following day to view the video. The program is conducted to bring awareness to high school students about drinking, driving, personal safety and the responsibility of making major decisions when lives are involved.</li></ul>

- Club Day was held; there are over 30 active clubs
- Homecoming is in two weeks; the Homecoming Game will be on October 28th
- The Piedmont High School football team beat Albany High School, 38-0
- The first quarter ends on October 26<sup>th</sup>; this weekend is the PSAT test for sophomores and juniors

Persons Wishing to Speak to Any Item Not Listed on the Agenda None

#### Superintendent Announcements

The Superintendent announced the District will soon be issuing quarterly newsletters to staff and parents regarding District-wide news from all school sites. This is anticipated to begin in December.

Superintendent Hubbard advised that a meeting will be held on October 19<sup>th</sup> at 7:00 p.m. in the PMS multi-purpose room to discuss the concept of block scheduling. She stated there is a lot of miscommunication going around that this is a “done deal”, but that is not the case. The purpose of the meeting is to talk about how the block schedule could be set up, receive feedback from parents, and discuss all viewpoints. Assistant Principal Eric Mapes served at a previous middle school that was on the block schedule and he will share his experience. A group of administrators and teachers will be attending a middle school in Los Gatos which is presently on the block schedule to learn how it is working for that school. Parents of fourth and fifth graders may want to attend this meeting, also.

#### Board President Announcements

None

#### REVIEW & ACTION ITEMS

Approve Action Plan Aligned With 2011-12 District Goals; and Provide Direction If Needed

The District Goals for 2011-12 were adopted on June 22, 2011. The Action Plan has been developed by the administrative team to address the priorities identified by the Board. A slightly revised version was provided to the Board at the meeting and also placed at the public information table.

Superintendent Hubbard said one of the issues that came to the forefront while attending a professional development opportunity at the Alameda County Office of Education was the “cascading effect”. The cascading effect illustrates how each district role generates more work for the roles below it. A single strategic decision will usually result in a few tactical tasks that will, in turn, result in multiple operational responsibilities. The concept is important because one goal could turn into 3 and then turns into 20.

Superintendent Hubbard reviewed each of the goals and tactics. Under the budget portion of the Action Plan, she advised that an email was received late this afternoon from our consultant in Sacramento, advising that it is anticipated that on October 19<sup>th</sup>, the State will be selling State bonds so there is a good chance the District will be getting the money that it is in line to receive.

She finished by stating that, in the last half of the school year, the updated Action Plan will be brought back to discuss activities that have taken place.

The Board members thanked staff for their work in preparing the report.

Board Member Gadbois is still interested in investigating the feasibility, cost and potential funding sources for a solar project on campus – as a way for the District to either break even or save monies on energy costs and as an educational learning impact. He is less interested in updating the Deferred Maintenance Plan. If a solar project is going to cost the General Fund, then he does not feel it should be done at this time. Staff advised that this is already something being looked at (the wording “solar power” was changed to “alternative energy”).

Other Board members requested edits to the Action Plan presented.

There was no one from the public requesting to speak.

It was moved by Board Member Monach and seconded by Board Member Jones to approve the Action Plan aligned with 2011-12 District Goals. The motion passed as follows:

AYES:	Raushenbush, Jones, Gadbois, Monach
NOES:	None
ABSTAIN:	None
ABSENT:	Tolles

REVIEW & DISCUSSION ITEM  
Discussion Regarding Joint City/School  
District Facilities Preservation Fund  
Proposal

The City and School District have been working together for over a year to resolve the problem of the high cost of athletic field replacement faced by both agencies. A staff background report from City Administrator Geoff Grote was presented at the October 3, 2011 Council meeting, along with a proposal, both of which were shared with the Board and included in the Board packet.

Superintendent Hubbard advised that the City Council has agreed that we need to do this; at this point, it is a conceptual framework. These are just general estimates made now. There are some products that will be getting more expensive and some that will be getting less expensive. These are community assets yet the City and school district are managed by different rules in how each must manage the assets and how monies are collected. The District has much more restrictive rules.

There was no one from the public requesting to speak.

The Board supported the idea of the Superintendent and City Administrator working together to take this proposal to the next level of implementation to finalize the details, and that this could be done in a School District/City Liaison meeting.

Board Member Gadbois wanted to emphasize that there is still a shortage of facility space and field access which needs to be reviewed to ensure equitability.

Vice President Raushenbush wanted to emphasize that the District is aware of its obligations under the Civic Center Act.

## INFORMATION / ANNOUNCEMENTS

### A. Educational Services Report: Spotlight on Student Learning

The Spotlight on Student Learning serves as a platform for information and recognition of our instructional priorities and academic success in the Piedmont Unified School District.

#### 1. Every 15 Minutes - PHS/MHS

Assistant Superintendent Booker shared that on October 3<sup>rd</sup> and 4<sup>th</sup>, the Piedmont Unified School District, in conjunction with the Piedmont Police Department, the Piedmont Fire Department, the California Highway Patrol's Office of Traffic Safety, and concerned parents and community members joined together to implement an important 2-day program called "Every 15 Minutes", at Piedmont High School & Millennium High School. The entire student body for both schools was involved. This program challenges high school students to think about drinking, driving, personal safety and the responsibility of making major decisions when lives are involved.

#### 2. Marin Headlands – 5<sup>th</sup> Grade Field Trip

Beach, Wildwood, and Havens 5th grade students participated in an overnight (2) field trip to the Marin Headlands as a biology/ecology study and hands-on learning experience. Assistant Superintendent Booker stated that a camaraderie of educational experience is extremely vital to our students.

### Enrollment Statistics, per CBEDS

Assistant Superintendent Brady reported on the enrollment by of each school as of the October 5, 2011 report to the State:

Beach Elementary:	323
Havens Elementary:	497
Wildwood Elementary:	310
Piedmont Middle School:	591
Piedmont High School:	751
Millennium High School:	76
Total:	2,548

### Announcement of Special Board Meeting – November 1, 2011

The Board will hold a Special Board Meeting on Tuesday, November 1, 2011, 7:00-9:00 p.m. in the City Council Chambers to discuss other criteria for allowing students outside of Piedmont to attend Piedmont schools, one of which is to consider allowing the grandchildren of Piedmont grandparents to attend Piedmont schools.

### Election Timeline for February 7, 2012 Municipal Election

Superintendent Hubbard again announced that for any community member interested in becoming a member of the Board of Education, Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available. A copy of the election timeline was provided. Because the last date to turn in the paperwork (Friday, November 11) is a holiday, the deadline is extended to Monday, November 14<sup>th</sup>. The City advises that anyone planning to run for a position turn in their paperwork as soon as possible before the deadline.

[As stated previously by Superintendent Hubbard, Board Member Monach will not be re-running due to term limits, Board Member Jones will not seek re-election at the end of her first term, and Vice President Raushenbush has decided to run for another term.]

Announcement of League of Women Voters Workshop

Superintendent Hubbard advised that a panel discussion on civic engagement will be sponsored by the Piedmont League of Women Voters on Thursday, November 17 at 7:00 p.m. in the City Hall Council Chambers. The panel of experts outside of Piedmont will share common public dialogue formats that foster productive and open discussions of important issues. Attendees will have the opportunity to ask questions. It will be televised on KCOM.

## CORRESPONDENCE

Board Member Monach reported that the Board received:

- A. A note from a community member weighing in on the interdistrict transfer policy and the November 1 Special Board Meeting
- B. Email from the Piedmont Soccer Club regarding fairness in regard to field access
- C. Email from a parent regarding improving access to students for use of the Piedmont Middle School Library
- D. Email from a parent expressing reservations about donating to fund raising campaigns to support the schools, given a perceived eroding level of trust of the District on the part of some members of the community
- E. Email from a parent sharing recent articles on the topic of public education and gifted students
- F. Parent inquiry, which was responded to by the Superintendent, regarding the observance of religious holidays and their reflection on school calendars as well as the impact of school assignments and school work

Superintendent Hubbard added that many people may have received an invitation to the retirement celebration for Brooke Zimmerman. If you did not receive one, it should be coming out via email. The public is also invited. It will be held on Thursday, October 20, from 4:00-6:00 p.m. at the Piedmont Community Hall.

## BOARD REPORTS

Board Member Gadbois attended the tri-school site council meeting which was well represented. He attended the PHS Parent Club meeting and the new parent event put on by the Associated Parent Clubs of Piedmont (APCP) and the Piedmont Educational Foundation. He attended the parent education event for the "Every 15 Minutes Program". He applauded all the work that has been done.

Board Member Monach attended an "Educate Our State" meeting organized by local parents. She also attended a PAINTS meeting to help a support group understand and learn how we need to partner.

Board Member Jones also attended the new parent meeting, a Beach Parent Club meeting, and a parent education night meeting. There were a lot of questions about rules and laws. She advised that the League of Women Voters is doing a national

consensus study on the role of the federal government in education. The League meeting will be on October 19<sup>th</sup>.

Vice President Raushenbush attended a Bond Steering Committee meeting.

## CONSENT CALENDAR

It was moved by Board Member Jones and seconded by Board Member Monach to approve all items on the Consent Calendar as presented:

- A. Approve Personnel Action Report
- B. Approve Quarterly Report of Complaints received under Williams Settlement Agreement for July 1, 2011 through September 30, 2011
- C. Approve Out-of-State Field Trip for Advanced Placement Environmental Science students to join in restoration efforts of wetland habitat, Ash Meadows National Wildlife Refuge, October 5-9, 2011, Ash Meadows, Nevada
- D. Approve Out-of-State Field Trip for Piedmont High School Acappella Choir to perform at Carnegie Hall, New York City, New York, February 23-28, 2012
- E. Approve Financial Report of the District for the Month of September 2011

The motion passed as follows:

AYES: Raushenbush, Jones, Gadbois, Monach  
NOES: None  
ABSTAIN: None  
ABSENT: Tolles

## FUTURE BOARD AGENDA ITEMS

Future Board Agenda items are listed below:

→ **SUBJECT TO CHANGE** ←

- Evaluation Committee Report (Oct 26)
- Approve Single Plans for Student Achievement (Oct/Nov)
- Special Board Meeting, November 1, 2011 Re: Interdistrict Attendance Permits (Nov 1)
- School Site Safety Plans (Nov)
- Review First Interim Financial Report and Approve a Positive Certification of the District's Ability to Meet Financial Obligations for Current and Subsequent Two Fiscal Years; and Authorize Appropriate Budget Transfers (Dec)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund") (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, "High School Graduation Requirements" (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "*Student Discipline*") (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)

- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 8:54 p.m.

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ROY TOLLES, Board President  
Piedmont Unified School District  
Board of Education

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CONSTANCE HUBBARD  
Secretary, Piedmont Unified School District  
Board of Education