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## PIEDMONT UNIFIED SCHOOL DISTRICT Board of Education

REGULAR MEETING  
*Tuesday*, September 27, 2011

Council Chambers, City Hall  
120 Vista Avenue, Piedmont

Closed Session: 6:30 p.m.  
Regular Session: 7:00 p.m.

### A G E N D A

- 6:30 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM  
A majority of the Governing Board must be present in order to establish a  
quorum, allowing the Board to conduct business.
- 6:31 p.m. III. ADJOURN TO CLOSED SESSION  
Members of the public may speak to any Closed Session item on the  
agenda. The Board President may limit speaker time.
- A. Conference with District Negotiator Constance Hubbard  
Regarding Negotiations with the Association of Piedmont  
Teachers (APT)  
(Government Code Section 54956.6)
- B. Conference with District Negotiator Constance Hubbard  
Regarding Negotiations with the California School Employees  
Association (CSEA) Chapter 60  
(Government Code Section 54956.6)
- C. Conference with District Negotiator Randall Booker Regarding  
Negotiations with the Association of Piedmont School  
Administrators (APSA)  
(Government Code Section 54956.6)

- 7:00 p.m. IV. REGULAR OPEN SESSION  
 A. Call to Order  
 B. Pledge of Allegiance  
 C. Report of Action Taken in Closed Session  
 D. Agenda Adjustments
- 7:20 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)  
 The comments are informational only, covering items of interest to the Board, staff and community.  
 A. Association of Piedmont Teachers (APT)  
 B. California School Employees Association (CSEA)  
 C. Parent Clubs  
 D. Student Representative to the Board  
 E. Persons Wishing to Speak to Any Item Not Listed on the Agenda  
 F. Superintendent Announcements  
 G. Board President Announcements
- 7:30 p.m. VI. Educational Services Report: Spotlight on Student Learning  
 The Spotlight on Student Learning will serve as a platform for information and recognition of our instructional priorities and academic success in the Piedmont Unified School District.
- A. Piedmont Middle School 8<sup>th</sup> Grade "Glean-A-Thon" (15 minutes)  
 PMS teachers and students will provide a brief recap of PMS' first Glean-A-Thon whereby students visited various organic and biodynamic farms in the North Bay  
 (Assistant Superintendent Randall Booker – introduction)
- B. "The East Bay Monthly" 11<sup>th</sup> Annual Cover Contest (10 minutes)  
 (Assistant Superintendent Randall Booker - introduction)  
 "The East Bay Monthly" 11<sup>th</sup> Annual Cover Contest celebrates the work of young artists in grades six through 12 – and their teachers – in public and private schools throughout the East Bay. Five Piedmont High School students were awarded the following:
- PHS Senior Jonathan Shum: First Place for his piece entitled, "Phoenix Rising"
  - PHS Sophomore Wylie Kiskaddon: Third Place for his piece entitled, "Dog in Color"
  - PHS Senior Marie Knechtli: Honorable Mention for her piece entitled, "Bird Shattered"
  - PHS Junior Ailey Simpson: Honorable Mention for her piece entitled, "Dark Scene"
  - PHS Senior Hope Stutzman: Honorable Mention for her piece entitled, "No Parking"
- VII. REVIEW AND ACTION ITEMS  
 (The Board President may limit speaker time)
- 8:00 p.m. A. \*Seismic Safety Bond Program Budget Update (Assistant Superintendent Brady / David Burke, Program Manager, Seismic Safety Bond Program Manager) (no action; review only)  
 A presentation regarding the status of the Seismic Safety Bond Program will be provided by Program Manager David Burke.

- 8:30 p.m.                    B.    \*Conduct Public Hearing; Approve the 2010-11 Unaudited Actuals and 2011-12 Revised District Budget for All Funds Operated by the District: General Fund, Adult Education, Cafeteria, Deferred Maintenance, Capital Facilities, Building, Special Reserve/Noda, and Special Reserve/Parcel Tax; and Adopt Resolution 05-2011-12, "Authorizing Budget Transfers of Funds"  
(Michael Brady, Assistant Superintendent, Business Services)  
The Board will conduct a public hearing on the 2010-11 Unaudited Actual Financial Report, and be requested to approve the report. They will also be requested to approve the District's Revised 2011-12 Budget based on the unaudited actual for all accounts; and adopt Resolution 05-2011-12 authorizing the appropriate budget transfers
- 9:15 p.m.                    C.    \*Budget Development 2011-12 and Beyond: Plan to Balance the Budget for Current Year and Subsequent Two Fiscal Years (2012-13 and 2013-14)  
(Superintendent Hubbard)  
Discussions of the budget issues the District is facing continues to include opportunities to receive input on priorities as the Board provides direction to staff for the short-term and long-term budgeting process
- 9:50 p.m.                    D.    \*Conduct Public Hearing and Adopt Resolution 06-2011-12, "Resolution on Sufficiency of Textbooks and Instructional Materials"  
(Randall Booker, Assistant Superintendent, Educational Services)  
Education Code Section 60119 requires a school district to conduct a public hearing determining whether textbooks and instructional materials, including lab equipment for science lab classes, were provided to all students, including English learners. The Board will be requested to adopt the resolution.
- 9:55 p.m.                    VIII. INFORMATION/ANNOUNCEMENT ITEMS  
A.    \*Announcement of Special Board Meeting – November 1, 2011  
The Board will hold a Special Board Meeting on Tuesday, November 1, 2011, 7:00-9:00 p.m. in the City Council Chambers to discuss other criteria for allowing students outside of Piedmont to attend Piedmont schools, one of which is to consider allowing the grandchildren of Piedmont grandparents to attend Piedmont schools. It will be televised on KCOM
- 10:00 p.m.                    B.    \*Election Timeline for February 7, 2012 Municipal Election  
(Superintendent Hubbard)  
Attached is a copy of the election timeline for any community member interested in becoming a member of the Board of Education. Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available. Because the last date to turn in the paperwork (Friday, November 11) is a holiday, the deadline is extended to Monday, November 14<sup>th</sup>. The City advises that anyone planning to run for a position turn in their paperwork as soon as possible before the deadline.

10:05 p.m. C. **Announcement of League of Women Voters Workshop**  
(Superintendent Hubbard)  
A panel discussion on civic engagement will be sponsored by the Piedmont League of Women Voters on Thursday, November 17 at 7:00 p.m. in the City Hall Council Chambers. The panel of current and past School Board, City Council, and City Commission members will share common public dialogue formats that foster productive and open discussions of important issues. Attendees will have the opportunity to ask questions. It will be televised on KCOM.

10:10 p.m. IX. CORRESPONDENCE

10:15 p.m. X. BOARD REPORTS

10:20 p.m. XI. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. \*Accept Donation Page 100
- B. \*Adopt Regular Board Meeting Minutes of September 14, 2011 Available at Board Meeting Page 101
- C. Approve Personnel Action Report Pages 102-103
- D. \*Approve Warrant Lists dated September 14, 2011 and September 15, 2011 for Goods and Services Rendered for the Months of July and August 2011 Pages 104-108
- E. \*Approve Independent Contractor Services Agreement Between the District and Sandra Brod for College and Career Counseling services, Piedmont High School, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$44,140 (Funding Source: PHS Parent Club) Pages 109-113
- F. \* Approve Independent Contractor Services Agreement Between the District and Jan D'Annunzio, as District Music Assistant, Piedmont High School/Piedmont Middle School, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$26,100 (Funding Source: CHIME, PHS/PMS Parent Clubs, District General Fund) Pages 114-117
- G. \*Approve Memorandum of Understanding Between the District and the Contra Costa County Office of Education/Saint Mary's College, for the Beginning Teacher Support and Assessment (BTSA) Program for 2011-12  
This partnership was formed to increase student achievement through the implementation of a quality teacher induction program, while nurturing the growth and development of participating teachers in the District. The anticipated level of funding for 2011-12 is \$2,000 per participating teachers (4 teachers) Page 118
- H. \*Re-Designate District League Representative and Alternate to California Interscholastic Federation (CIF), 2011-12  
CIF requires a designated representative to attend league meetings, and an alternate in the event the designated representative cannot

attend. League representatives/alternates must be designated by the governing board to be eligible to serve on the section and state governance bodies of CIF. At the time the form was sent in, Randall Booker was the League designee. CIF is requesting a revised list, to be re-approved by the Board.

- I. Approve one Individual Service Agreement and one Master Contract with Quality Behavioral Outcomes (QBO), to provide a Functional Behavioral Analysis for one student, effective September 30, 2011 through December 31, 2011, at a total cost not to exceed \$2,200.00. Funding: Special Education
- J. Approve a reimbursement to the parents of one student, for the cost of an Independent Education Evaluation, provided by Center for Accessible Technology, effective September 21, 2011 through December 31, 2011, at a total cost not to exceed \$700.00. Funding: Special Education
- K. Approve one Independent Contractor Agreement with Learning Together, to provide consultation for one student, effective July 1, 2011 through September 21, 2011, at a total cost not to exceed \$1,000.00. Funding: Special Education
- L. Approve one Individual Service Agreement and one Master Contract with Center for Autism and Related Disorders (C.A.R.D.) to provide paraeducator support and director level consultation for one student, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$120,757.50. Funding: Special Education

10:30 p.m.

XII. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Update of 2011-12 Action Plan Related to District Goals (Oct 12)
- Approve Request to Rename Wellness Center (Oct 12)
- Enrollment Statistics, per CBEDS (Oct 26)
- Approve Single Plans for Student Achievement (Oct/Nov)
- Evaluation Committee Report (Oct 26)
- Special Board Meeting, November 1, 2011 Re: Interdistrict Attendance Permits (Nov 1)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund") (TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 6146.1, "High School Graduation Requirements" (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "*Student Discipline*") (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

10:35 p.m.

XIII. ADJOURNMENT

Next Regular Board of Education Meeting:  
Wednesday, October 12, 2011, 7:00 p.m.  
City Hall, Council Chambers, 120 Vista Avenue, Piedmont

***Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.***

Board Agenda Material

*(in compliance with Senate Bill 343)*

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Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

*The scheduling of time for agenda issues is approximate.*

\*Attachment