

PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education

REGULAR MEETING
Wednesday, September 24, 2008

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: None
Regular Session: 7:00 p.m.

A G E N D A

- 7:00 p.m. I. REGULAR OPEN SESSION
- A. Call to Order
 - B. Establishment of Quorum
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
 - C. Pledge of Allegiance
 - D. Agenda Adjustments
- 7:05 p.m. II. COMMUNICATIONS / ANNOUNCEMENTS
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
 - B. California School Employees Association (CSEA)
 - C. Parent Clubs
 - D. Student Representative to the Board
 - E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
 - F. Superintendent
 - G. President, Board of Education
- 7:10 p.m. III. PRESENTATION
- A. *Update on Havens Elementary School Project (Becker Design) Pages 6-8
(ATI Architects and Mark Becker)
An update will be provided including an evaluation of the outside and discussion of the planning process
- 7:40 p.m. IV. REVIEW AND ACTION ITEMS
(The Board President may limit speaker time)
- A. 1. *Conduct Public Hearing and Approve the 2007-08 Pages 9-151
Unaudited Actuals and 2008-09 Revised District Budget for All of the Funds Operated by the District: General Fund; Adult Education; Cafeteria; Deferred Maintenance; Capital Facilities; Building; Special Reserve/Noda; Special Reserve/Parcel Tax (Assistant Superintendent Michael Brady)
The Board will conduct a public hearing on the 2007-08 Unaudited Actual Financial Report, and be requested to approve the report. They will also be requested to approve the

District's Revised 2008-09 Budget based on information through September 15, 2008, and authorize the appropriate budget transfers

2. *Adopt Resolution 01-2008-09, "Authorizing Budget Transfers of Funds" Page 152
- B. *Conduct Public Hearing and Adopt Resolution 02-2008-09 "Resolution on Sufficiency of Textbooks and/or Instructional Materials" Pages 153-154
(Dr. Jamie Adams, Director of Curriculum)
Education Code Section 60119 requires a school district to conduct a public hearing determining whether textbooks and instructional materials, including lab equipment for science lab classes, were provided to all students, including English learners. The Board will be requested to adopt the resolution
- C. *Adopt Resolution 03-2008-09, "Adult Education Program Plan" Pages 155-158
(Superintendent Hubbard)
The Board will be requested to approve the courses offered through Piedmont Adult Education for 2008-09 by adoption of this Resolution. The courses offered have already been approved by the California Department of Education
- D. *Conduct First Reading of Proposed New Board Policy 0520.3, "Title I Program" Pages 159-160
(Superintendent Hubbard)
New Federal law mandates that any school district receiving Title I funds must have in place a board policy on Title I. The attached proposed Board Policy meets the requirements. The proposed new Administrative Regulation is provided for informational purposes, only.
- E. *Conduct Second Reading and Adopt Proposed Revised Board Policy 5145.3, "Discrimination / Hazing / Harassment (Including Sexual Harassment, Intimidation, Bullying, and Cyberbullying" – *Student Version*" Pages 161-170
(Superintendent Hubbard)
The purpose of the proposed change in wording is to add the protocol to the AR which was previously in the BP, and to include language that defines cyberbullying. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes were made.
- F. *Conduct Second Reading and Adopt Proposed Revised Board Policy 4030, "Discrimination / Hazing / Harassment (Including Sexual Harassment, Intimidation, Bullying, and Cyberbullying" – *Employee Version*" Pages 171-179
(Superintendent Hubbard)
The purpose of the proposed change in wording is to remove the protocol wording from the Board Policy and add it to the Administrative Regulation. Another purpose is to include language on cyberbullying. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes were made. A First Reading was conducted at the Board meeting of August 27, 2008

- G. *Adopt Resolution 04-2008-09, "Adopt Gann Limit" (Assistant Superintendent Brady) Pages 180-183
The Board will be requested to approve this resolution which establishes maximum appropriation limitations ("Gann Limit) for public agencies, including school districts
- 8:30 p.m. V. REVIEW & DISCUSSION ITEM
A. *Review and Discuss Draft Action Plan for 2008-09 District Goals (Superintendent Hubbard) Pages 184-192
The 2008-09 draft Action Plan for the implementation of the 2008-09 District Goals will be reviewed and discussed
- 9:00 p.m. VI. INFORMATION ITEM
A. *Announcement of Board Workshop (Superintendent Hubbard) Pages 193-194
A Board workshop has been scheduled for Thursday, October 9, 2008, 8:00 – 9:30 a.m. in the District Administration Office for a Board study session regarding the Special Education program. Other Board Workshops tentatively scheduled are as follows: Tuesday, November 18, Tuesday January 20, Tuesday, February 24, Thursday, March 12 and Thursday, April 30 (schedule included in packet)
B. *Announcement of Fall 2008 Piedmont Educational Foundation Grant Applications (Superintendent Constance Hubbard) Page 195
Grant Applications have now been distributed to site staffs. The deadline for completed grant application submittals to Site Principals is Monday, October 13, 2008
- 9:10 p.m. VII. CORRESPONDENCE
- 9:15 p.m. VIII. BOARD REPORTS
- 9:20 p.m. IX. CONSENT CALENDAR: ACTION ITEMS
The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.
- A. *Adopt Regular Board Meeting Minutes of September 10, 2008 Available at Board Mtg.
B. *Approve Personnel Action Report Page 196
C. *Approve Monthly Financial Report of the District for the Month of August 2008 Pages 197-198
D. *Conduct Second Reading and Adopt Revised Board Bylaw/Exhibit/Appendix 9270, "Conflict of Interest" (Superintendent Hubbard) Pages 199-209
The Political Reform Act (Government Code Section 81000) requires every local governmental agency to review its conflict of interest code for accuracy and to notify its code reviewing body (Alameda County Board of Supervisors) by October 1 of every even numbered year as to whether or not it is in compliance. New regulations mandate that our code (Board Bylaw 9270 / Exhibit / Appendix be amended to designate the specific office and position who receives completed Form 700 and maintains the forms. This has been added to the District's version. An

outdated title has also been deleted. It is anticipated that the Board will adopt the revisions in order to be in compliance with the October 1 deadline.

E. *Approve the following 2008-09 Budgetary Management Agreements Between the District and the Contra Costa County Office of Education/Regional Occupation Program

Pages 210-213

The agreements are for payment for ROP teachers for the following programs. The CCCOE provides the instructional materials, textbooks, software, and technology for classroom instruction

- Journalism, PHS \$16,085
 - Biotechnology & Lab, PHS \$18,856
 - Sports Medicine, PHS \$34,240
 - AP Environmental Science, PHS \$19,358
- \$88,539

9:25 p.m.

X. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Review of Measure E Bond Program Projects (Oct)
- Approve Quarterly Report of Complaints received under Williams Settlement Agreement-July-Aug-Sep 2008 (Oct)
- Enrollment Figures for Beginning of School Year (Oct/Nov)
- Single Plan for Student Achievement (Jan)
- Review of Board Bylaws (Section 9000) (TBD)
- Presentation on PHS Science Program (TBD)

9:30 p.m.

XI. ADJOURNMENT

Next Regular Board of Education Meeting:

TUESDAY, October 7, 2008

7:00 p.m.

City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Board Agenda Material

(in compliance with Senate Bill 343)

The entire Board agenda packet may be accessed on the Piedmont Unified School District web site at:

www.piedmont.k12.ca.us

Click on "Board of Education"

Click on "Agendas and Minutes"

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site: www.piedmont.k12.ca.us; click on "Board of Education"; click on "Agendas and Minutes"

Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510)594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

*Attachment