

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

September 14, 2010

CALL TO ORDER	Board President Ray Gadbois called the meeting of the Board of Education to order at 6:02 p.m.
ESTABLISHMENT OF QUORUM	Board Members Roy Tolles, Martha Jones, Rick Raushenbush, June Monach
ADJOURN TO CLOSED SESSION	The Board adjourned to Closed Session at 6:04 p.m. to discuss: A. Conference with District Negotiator Constance Hubbard Regarding 2010-11 Negotiations with the Association of Piedmont Teachers (APT) (Government Code Section 54956.6) B. Conference with District Negotiator Constance Hubbard Regarding 2010-11 Negotiations with the California School Employees Association (CSEA), Chapter 60 (Government Code Section 54956.6)
OTHERS PRESENT IN CLOSED SESSION	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services Dr. David Roth, Assistant Superintendent, Educational Services Rich Kitchens, District Negotiator
RECONVENE TO REGULAR SESSION	Board President Gadbois called the Regular Session of the Board of Education to order at 7:02 p.m. and led the Board and audience in the Pledge of Allegiance.
OTHERS PRESENT AT REGULAR OPEN SESSION	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services Dr. David Roth, Assistant Superintendent, Educational Services
REPORT OF ACTION TAKEN IN CLOSED SESSION	None
AGENDA ADJUSTMENTS	None
COMMUNICATIONS / ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	Ellen Garrett, 4 th grade teacher at Beach, invited everyone to the Beach Back to School Night tomorrow night. APT President Harlan Mohagen invited everyone to the High School's Back to School night next Monday. The teachers are moving forward for the new school year. She is excited about the jobs bill which has been signed by the governor.

California School Employees Association (CSEA) None

Associated Parent Clubs of Piedmont None

Student Representative to the Board High School staff is still unsure who the student representative will be but hope to have the information soon in order to invite the student to the next Board meeting

PERSONS REQUESTING TO SPEAK ON ITEMS NOT ON THE AGENDA Community member Mark Landheer, President of the Piedmont Soccer Club, requested the Board to revisit the use restrictions of Witter Field for Sunday mornings and afternoons. There is already unauthorized organized soccer use going on at Witter Field at 8:00 a.m. on Sundays. His players had to go to Alameda to play their games. They have a Sunday program which must always be played out of town.

If unorganized groups cannot be prevented, then allow organized groups; let them request a permit and pay for the permit. He asked why the Piedmont Soccer Club has to pay for the use of Witter Field when other groups don't have to pay and are using the field in a similar fashion. Allowing organized sports groups on Sunday would benefit the students in the community. Of the unorganized groups who show up at Witter Field on a Sunday, 95% are not from Piedmont. Yet organizations such as the Piedmont Soccer Club are trying to benefit the kids in our community and our organizations would be better stewards of the field. Additionally, they have coaches and parents in attendance and the organization could generate income for the District.

The Piedmont Soccer Club is asking for 10 Sundays in the Fall and 8 Sundays in the Spring. There may be other in-season sports organizations that would like to do the same. If this request can be put in place, he doubts that the pickup games will come back. The Piedmont Soccer Club is looking for a regular place to play. Their suggestion would address the issue of unauthorized use.

President of the Piedmont Baseball and Softball Foundation Nick Levinson has similar issues. Their organization's main need is in the Spring rather than the Fall. He has the same general argument: if there is unauthorized organized use going on at the field, it makes sense to have authorized use of the field, if possible, to benefit the youth of the Piedmont community. They would like 20-hours per week for practice space (survey done last spring) for the large field that 13-14 year olds can play on. The other major need is for 7-8 year-olds and 9-10 year-olds to get additional practice time. Their focus is more on practice time than game time. This would have less of an impact on neighbors than game time. He asked if this request could be done on a trial basis. He also requested that this issue be agendized.

Superintendent Announcement Superintendent Hubbard announced that:

- Relocated classes are going along well and the buses are running smoothly.

- A dedication ceremony is planned for the High School Student Center.
- Flu shot clinics will be offered for the Piedmont community; the first one will be held on Friday, October 8th at Beach; look for Parent Club announcements

Board President Announcement

President Gadbois announced a Special Board Meeting will be held on Thursday, September 16 from 3-5 p.m. in the Council Chambers to discuss the District's budget and solicit public input.

REORGANIZATION OF THE BOARD

It was agreed by the Board back in June to hold the election for President and Vice President in September.

Superintendent Hubbard said traditionally what is done is that a President and Vice President are elected to serve from July 1 through June 30. When it is an election year, the Board reorganizes in March and then again in July for the period from July 1 through June 30 of the following year. In most districts, the Secretary to the Board Secretary is the Superintendent.

Superintendent Hubbard called for nominations. It was moved by Board Member Gadbois and seconded by Board Member Monach to nominate Board Member Roy Tolles as Board President. Board Member Tolles accepted the nomination and read a prepared statement, explaining that the delay in voting on a Board President and Vice President was his fault. It requires a lot of additional time and effort – similar to a part-time job. Over the summer, his son was playing baseball nationally in the country. The team won the tournament in June and therefore another tournament was scheduled for August. Additionally, due to the recent death of his sister, he has been doing everything he could to help them out, creating a backlog with his duties as a Board member. He is ready, willing and able to perform the job.

Board Member Monach appreciates his perspective in valuing staff and making the best and most efficient use of their time and his focus and interest in self-evaluation.

Board Member Raushenbush appreciates Mr. Tolles being willing to accept the role of President.

Board Member Jones also appreciates Mr. Tolles' willingness to serve, however, she cannot support the nomination because she feels he has not been present for several meetings or putting in an effort the last six months, and sees no evidence that this is going to change. If it is the vote of the Board to have him as President, however, she will jump in with the team and support him in any way she can.

APT President Harlan Mohagen expressed her sympathy to Board Member Tolles. She and the Association of Piedmont Teachers and she has appreciated many of the comments he has given during deliberations that have affected the teachers. She has also appreciated seeing him at many various events within the District.

Superintendent Hubbard pointed out that the Piedmont Board of Education serve with no compensation whatsoever. There is no other Board of Education in Alameda County who receives no monetary compensation or medical/dental benefits.

The Board was polled and the motion passed as follows:

AYES: Gadbois, Tolles, Raushenbush, Monach
NOES: Jones
ABSENT: None
ABSTAIN: None

It was moved by Board Member Monach and seconded by Board Member Jones to nominate Board Member Raushenbush as Vice President.

Board Member Raushenbush accepted the nomination.

APT President Harlan Mohagen supported the nomination.

The Board was polled and the motion passed unanimously.

It was moved by Vice President Raushenbush and seconded by Board Member Monach to nominate Superintendent Hubbard as the Secretary to the Board. Superintendent Hubbard accepted the nomination.

There was no one from the public requesting to speak.

The Board was polled and the motion passed unanimously.

Outgoing President Gadbois was presented with a gift from the Board.

REVIEW & ACTION ITEMS

Seismic Safety Bond Program Budget Update, Including Cash Flow Needs, Wildwood Project Cost Expectations, and Discussion of Bond Options

David Burke, Seismic Safety Bond Program Project Manager, presented a program budget update that included cash flow needs in order to finish the punchlist items for Havens and the High School; and reviewed cost needs for the Wildwood Seismic Safety Renovation Project.

Total Seismic Safety Bond Program Budget: \$69.1 million
Total Expenditures through August 20, 2010: \$43.2 million
Total Anticipated Funding: 71.8 million

In local funding:

\$57.3 million has been used (\$56 million bond; \$1.2 million from the City; \$100,000 in donations)

\$10.7 million is approved, but unfunded State projects
\$1.80 estimated State funding for Wildwood
\$1.96 million estimated State funding for Beach

Mr. Burke also reviewed the Budget and Expenditure Summary. The program is balanced and within budget.

He also reviewed the Wildwood construction and Beach construction documents contingency; and the current State Funding Summary. Cash flow from the State is critical to be able to complete projects on schedule.

The Findings and Recommendation were that the budgets show funding (local and State) will be sufficient to complete all projects, including Beach with addition; that sufficient local funding will be available for the closeout of the current projects, the completion of the Wildwood Project, and the completion of the Beach construction documents. The recommendation is to proceed with the Wildwood construction.

Review Developer Finalists for Wildwood Lease/Lease-Back Contract; Authorize Superintendent to Enter Into Contract Negotiations

The final proposals were submitted and Overaa Construction Co. was recommended as a developer for the lease/lease-back contract.

It was moved by Vice President Raushenbush and seconded by Board Member Monach to authorize the Superintendent to enter into negotiations with Overaa Construction Co.

The Board was polled and the motion passed unanimously.

Review of Seismic Safety Bond Program Funding Options by Financial Advising Firm of Kelling, Northcross & Nobriga; and Adopt Resolution 02-2010-11, "Authorizing the Temporary Borrowing from the Alameda County Treasury"

Ruth Alahydoian, Vice President of Kelling Northcross & Nobriga, presented the Board with information about how to address the next round of financing, at what level, debt capacity, and tax rate update (\$131.90 per \$100,000 Assessed Valuation for 2010-11). The District presently has adequate cash flow through mid-October. A Qualified School Construction Bonds (QSCB) application is still considered the lowest cost option, but the District will not know until December 1st if it can get an allocation. Other options are: Capital Appreciation Bond (CAB), Bond Anticipation Note, or select an underwriter to do a negotiated sale for a CAB or QSCB. Short-term cash needs, such as borrowing from the Alameda County Treasury were also discussed.

Decisions this evening have no effect on the community 2010-1 property tax rate.

There was no one from the public requesting to speak.

It was moved by Board Member Monach and seconded by Board Member Jones to adopt Resolution 02-2010-11, "Authorizing the Temporary Borrowing from the Alameda County Treasury" up to a maximum amount of \$10,000. The Board was polled and the motion passed unanimously.

Conduct Public Hearing and Approve the 2009-10 Unaudited Actuals and 2010-11 Revised District Budget for All Funds Operated by the District: General Fund, Adult Education, Cafeteria, Deferred Maintenance, Capital Facilities, Building, Special Reserve/Noda, and Special Reserve/Parcel Tax

The 2010-2011 Adopted Budget for all funds operated by the District was approved by the Board of Education at the June 23, 2010 Board meeting. Usually, districts submit their annual budgets and then adjust once the State budget is approved to meet the requirements of Education Code 42127 (which requires a revised budget for the current year be presented within 45 days of the State's final approved budget if substantive changes to the District's budget must be made). Typically, this Revised Budget is presented in tandem with the Unaudited Actuals from the prior year. However, for 2010-11, the State's budget has yet to be approved, and there is no clear

date set for a State-adopted budget. Consequently, what is presented for Board approval is the 2009-10 Unaudited Actuals and the Adopted Budget from June 23, 2010, with some revisions. If major changes are required as a result of the adoption of the State budget, they will be brought forward at the First Interim Report.

Since the Unaudited Actuals for fiscal year 2009-10 cannot be completed prior to the last Board meeting each year in June, Beginning Fund balances for the following year are estimated, based on the previous year's projected Ending Fund Balance. After the end of the fiscal year June 30th, the District "closed" its books to reflect actual expenditures and revenues to determine a final Ending Fund Balance. In the coming weeks, the accounting firm of Vavrinek, Trine, Day and Company, LLP will review District revenue and expenditures and perform an audit on all of the funds operated by the District and present the 2009-10 Annual Financial Report in January 2011.

Current 2010-11 Budget Provisions

In addition to mid-year cuts enacted in 2008-09 (and made permanent in 2009-10), most school districts continue to receive 18.35% less funding per the Revenue Limit (per pupil apportionment) for 2010-11 and for two subsequent years. Piedmont Unified will continue to receive about 81 cents per \$1.00 of Revenue Limit funding, resulting in an ongoing average loss of nearly \$1,000 per student per year from levels in 2008 through 2011. Although the State has granted districts permission to shift many categorical funds (which have also been reduced by 20%) to their General Fund to provide greater fiscal flexibility, this does not relieve school districts from continuing to fulfill their obligations in receiving categorical funding. Additionally, districts have been granted flexibility to reduce the length of the school year by up to five days, though in PUSD, this number has been reduced by only two instructional days (while simultaneously eliminating twenty minimum days from the school calendar). The State has indicated it will provide this flexibility for up to four years.

The Budget is fluid and therefore under constant "revision" as revenues and expenditures are clarified. Major revisions to the Adopted Budget for all funds operated by the District must be approved by the Board and may be done at any time during the year. The budget update as presented will require further modification once final figures on staffing, benefit modifications, and step & column/longevity calculations have been completed. As noted, however, if there are no substantive changes to the Adopted Budget from June, 2010 (once the State Budget is adopted), the aforementioned modifications will be incorporated at the First Interim report in December, 2010.

A summary of the 2009-10 Unaudited Actuals for all funds operated by the District was presented to the Board. The Revised Budget for 2010-11 has been updated to reflect adjustments, specifically the Beginning Fund Balance per the Ending Fund Balance from the Unaudited Actuals. As budget assumptions change (the Beginning Fund Balance, enrollment, staffing and State revenue changes), the budget must be revised based on these more current set of

assumptions.

The Board must review the Budget at least twice during the year, at the First and Second Interim Reports. The Budget will be presented again as part of the First Interim Report in December 2010 and will reflect year-end projections based on actual expenditures through October 31, 2010. The Second Interim Report, which is based on actual expenditures through January 31, 2011, will be presented in March, 2011. What follows is a summary of the changes to each of the funds operated by the District. Spreadsheets were also provided that compare the 2009-10 Estimated Actuals (Column I) as of June, 2010 and the 2009-10 Unaudited Actuals (Column II); the 2010-11 Adopted Budget as of June 23, 2010 (Column III) is compared to the proposed Budget Revision (Column IV) as of September 14, 2010 for each fund operated by the District.

General Fund: The General Fund is the most significant of the funds managed because it represents the day-to-day operations of the District. The General Fund includes income from the State and Federal Government (including the last of the federal stimulus funding from February of 2009), local revenues (including the first year of Parcel Tax Measure B; the second year of emergency parcel tax Measure E (\$941k for 2010-11), Parent Club contributions, Support Group donations, and one-time contributions and donations of approximately \$550k to the 2010-2011 Program Preservation Fund. The General Fund reflects the District's priorities to offer a breadth of student program opportunities and providing compensation to attract and retain the most highly qualified personnel possible. The Board recognizes and is concerned about the reliance on one-time funds in the budget and is grateful to the Piedmont community for its continued support. The Board has made explicit the need to address a \$1.4Million shortfall in 2011-12 and a \$2.2Million shortfall in 2012-13 that will result once federal stimulus and emergency parcel tax fund authorizations expire.

Column I Estimated Actuals 06/23/10

- Estimated actuals for revenue and expenditures for 2009-10 as presented June, 2010 for the adopted budget.
- Expenditures in books, supplies, services, and operating expenses were based on actual expenditures and some ending fund balances were swept to the bottom line.

Column II Unaudited Actuals for 2009-10

- The unaudited actuals will be audited by Vavrinek, Trine, Day and Company, LLP and will be adjusted, if required, and will become the audited actuals certified in January 2011.
- The decrease in State revenue of nearly \$160,000 was primarily the result of the State backfilling categorical programs with an offset of Federal State Fiscal Stabilization Funding (SFSF) already released to districts in May, 2010. This included \$75k in 7-12 counseling, \$66k in CSR funding, and \$15k in Arts/Music funds.
- The increase in State revenue for Adult Education of \$55k is based on a revised apportionment schedule that calculates ADA from the 2007-08 school year instead of 2008-09. The figure

captures two years worth of prior Adult Education apportionments.

- Local income increased approximately \$150k which includes \$97k from parent clubs in the form of receivables, \$21k in receivables from ASB, and \$35k in athletic fees.
- Salaries for certificated and classified employees are based on actual costs. A decrease in certificated salaries is attributable to reduced substitute costs for leaves, and a mid-year reduction in staff.
- An increase in employee benefits of approximately \$13,000 was in the form of an annual pre-payment of health benefit premiums
- Expenditures in books and supplies was \$244,097 less than the Estimated Actuals. Typically, unexpended categorical funds are booked to the following year as expenses. Any identified "Tier 3" categorical funds not expended in 2009-10 were "swept" to the bottom line as approved by the Board in May, 2010. Funds left unexpended include Instructional Materials Funds (\$135k), lottery funds (\$36k), site block grants, Title I, and other categoricals (\$45k), and other supplies savings (\$28k).
- Education Services/Operating expenses were reduced by approximately \$173,965, including \$35k in reduced legal fees and consultant fees; \$15k in Peer Assistance & Review funding savings; \$20k in reduced Special Education transportation costs; \$25k in general operating costs (savings in reduced postage, phones, travel, equipment rentals, and maintenance contracts); and \$75k carryover for professional services offered through the PHS Wellness Center
- Capital Outlay of \$57k for structural improvements to MHS classrooms
- The net projected increase of \$422,681 to the Ending Fund Balance in 2009-10 is reflected in the increase for the 2010-11 Beginning Fund Balance as presented in Column IV.
- Components of the Ending Fund Balance include \$881,988 in reserve for economic uncertainty, \$180,672 in self-restricted ending balances, \$300,000 designated for maintenance projects, and \$1,606,386 in self-designated funding marked to offset reduced funding and expenditures for 2010-11.

Column III Adopted 2010-11 Budget (6/23/10)

- Assumptions for revenue and expenditures in the 2010-11 District Adopted Budget were based on the "May Revise" in 2010. Budget and changes in District programs and personnel are made per Education Code 42127 (as presented on June 23, 2010). Collective Bargaining issues for 2010-11 were settled for the Association of Piedmont Teachers (APT), the California School Employees Association (CSEA), and the Association of Piedmont Administrators (APSA).

Column IV Revised Budget 09/23/09

- Revenue +\$126,335:
 - Revenue Limit funds remain largely unchanged
 - State revenue remains largely unchanged
 - The last of the original ARRA Federal stimulus funding in the amount of \$35k is received, with an additional \$10k Federal funding for special education pre-school
 - Local funding is increased \$46,303 due to donations to the Wellness Center for \$30k and \$15k in increased rentals.
 - Adult Education apportionment increases \$33k
 - Average Daily Attendance equal to that of 2009-10. Multi-Year Projections presented as part of the Interim Reports for 2010-11 will be adjusted to reflect actual attendance based on K-12 enrollment.

- Expenditures +\$196,052
 - Adjustments have been made to reflect known changes since June 23, 2010. The cost for actual employees will be reflected at the First Interim (and as in past years, the budget still reflects some costs as place holders for employees). Classified Salaries remain largely unchanged; overall salary figures between 2009-10 and 2010-11 are the result of employee groups agreed upon furlough day reductions
 - There are no significant changes to benefits costs, but health benefits still reflect a 15% overall increase from 2009-10
 - Books/supplies and services/operating expenses increase overall by \$189,591 and booked to match increased revenues. No expenditures for facilities projects including the *Seismic Risk Reduction Program* are included in the General Fund.

Ending Fund Balance \$2,994,046

- \$881,988 Reserve for Economic Uncertainty of 3.0%
- \$300,000 designated for maintenance projects
- \$180,672 restricted carryover for intended program use
- \$1,606,386 designated for support of ongoing program

Other Funds operated by the District are summarized with comparisons from the 2009-10 Estimated Actuals as presented in June 23, 2010 (Column I), the Unaudited Actuals as of September 14, 2010 (Column II), the 2010-11 Adopted Budget as presented in June 2010 (Column III) and the 2010-11 Revised Budget (Column IV) based on the 2009-10 Unaudited Actuals and additional information through 9/14/10.

Adult Education: The Adult Education program income and expenditures are accounted for separately from General Fund activity.

The 2009-10 Unaudited Actuals:

The change in the Unaudited Actuals from the estimated actuals in June 2010 reflects prior year revenue adjustments and a modification to the Adult Ed revenue limit. For the next three years,

State funding for Adult Education will remain constant. Adult education programs are not required to have a minimum reserve level and are encouraged not to carry high reserves. However, given current conditions, the program will try to build reserves so that it might increase its annual contribution to the General Fund

The 2010-11 Revised Budget:

The Adult Ed program will offer a significantly reduced complement of formerly State-funded ADA classes (Creative Retirement and Diploma classes) and try to maintain profitable fee-based classes. The Revised budget reflects increases in State funding booked as expenses under certificated salaries. Books & supplies/operating expenses remain largely unchanged.

Cafeteria Fund: The Cafeteria Fund is the fund through which the Federal milk money income must be accounted and all costs associated with the service of food for students at Piedmont Middle School and Piedmont High School.

- The difference in the 2009-10 unaudited actuals reflects both reduced costs (for personnel) and reduced income. All of the costs associated with personnel are reimbursed per actual expenditures by the PMS and PHS Parent Clubs. There was a decline in the cost of supplies.
- The 2010-11 Revised Budget reflects the change as a result in the final Ending Fund Balance of 2009-10 as carried forward to the Beginning Fund Balance for 2010-11. This is a projection at this time and will be refined at the First Interim. Revenue will be added to match any employee expenditure because this fund is self-funded by donations.

Deferred Maintenance: The Deferred Maintenance Fund is used to account for major school building repair projects such as roofing, paving, electrical and plumbing.

The 2009-10 Unaudited Actuals:

Revenue for the Deferred Maintenance account from the State is received one year in arrears. Deferred Maintenance entitlements accounted for in 2009-10 were prematurely booked. The error has been corrected.

Expenditures reflect actual work performed on deferred maintenance projects for supplies, classified salaries of District employees working on the deferred projects, and services that were contracted outside of the District. There was also a \$300,000 sweep to the General Fund.

The 2010-11 Revised Budget:

The Revised Budget reflects only the State contribution to Deferred Maintenance. Totals will be revised at the First Interim as necessary based on the information at that time.

Expenditures are estimates for projects to be completed during the 2010-11 school year and are included in the District's approved Five-Year Maintenance Plan on file with the State. The District will continue to look at the use of Deferred Maintenance funds to support efforts of the District's Seismic Risk Reduction Program. The District continues to track deferred maintenance hours worked by PUSD employees to save General Fund resources where appropriate.

Building Fund: The Building Fund is the fund through which all Seismic Safety Bond Program construction projects are accounted.

The 2009-10 Unaudited Actuals:

The 2009-10 ending fund balance is comprised entirely of Seismic Safety Bond funds. The Citizens' Oversight Committee will review unaudited expenditures for the program at its next meeting, and will provide instruction for auditors in preparation of its annual report in early 2011.

The 2009-10 Revised Budget:

The Revised Budget reflects anticipated issuance of general obligation bonds in the amount of \$10 million, and City of Piedmont contributions of \$489,000 for the Havens synthetic field. These figures are only projections, and serve as placeholders. The amounts do, however, approximate the amount of money required to fulfill contract payments for completed projects (Piedmont High School Quad & Student Center; Ellen Driscoll Theatre; Havens Elementary Replacement) and the renovation of Wildwood Elementary School. The Revised Budget does not reflect as yet nearly \$1 Million in Prop 1D funding scheduled to be received sometime in 2010-11.

Capital Facilities Fund:

The Capital Facilities Fund is used to account for facilities projects that are not eligible under the Deferred Maintenance Program or are not part of the construction projects funded by the General Obligation Bond program. At the First Interim, the Board will be requested to move the \$300k swept from Deferred Maintenance to the General Fund into the Capital Facilities Fund in support of maintenance projects that would otherwise be highly restricted under Deferred Maintenance.

Changes in the 2009-10 Unaudited Actuals reflect unexpended funds for projects identified but not completed. The plan to transfer \$45,000 to the Capital Facilities Fund from the General Fund for future projects as part of a long-range Witter Field Fund plan continues to be suspended.

Special Reserve Fund – NODA:

The NODA fund is established to support the Visual Arts Program in grades 6 through 12. The interest earned on the base endowment of \$100,000 is budgeted each year in the area of visual and performing arts.

There are no significant changes in the 2009-10 Unaudited Actuals or to the Revised 2010-11 Budget. Interest earnings and

contributions are sufficient to meet the base endowment of \$100,000, but not sufficient to sustain awards of more than \$1,200 in 2010-11.

Special Reserve Fund- Parcel Tax:

This is a special fund established to account for transfers for future use to support Parcel Tax programs.

The 2009-10 Unaudited Actuals are identical to what was reported in June, 2010. The purpose of this fund is to support programs in the final year (2012-13) of Parcel Tax Measure B approved by the voters in June 2009. No funds have yet been set aside for this purpose.

There was no one from the public requesting to speak.

It was moved by Board Member Gadbois, seconded by Vice President Raushenbush, and passed unanimously to approve the 2009-10 Unaudited Actuals and 2010-11 Revised District Budget for All Funds Operated by the District.

It was moved by Vice President Raushenbush and seconded by Board Member Jones to adopt Resolution 02-2010-11, "Authorizing Budget Transfers of Funds".

There was no one from the public requesting speak.

The Board was polled and the motion passed unanimously.

INFORMATION ITEMS

Update on Academic Performance Index

Dr. David Roth, Assistant Superintendent, Educational Services, stated that the Academic Performance Index was released to the public yesterday. At the September 29th Board meeting, he will present a more thorough presentation of the API and the recent STAR results, such as data and patterns. Our performance on the API looks very similar to most recent years and we remain among the top public school districts in the State. The API is the State's primary indicator of whether or not students are achieving California State Standards.

Announcement of Thursday, September 16, 2010 Special Board Meeting-Open Session Regarding District Budget

Information was posted on the District web site and distributed via email regarding information to be presented at the Special Board meeting. The meeting will be from 3-5 p.m. in the Council Chambers of the City Hall, 120 Vista Avenue, Piedmont.

Announcement of Friday, September 17, 2010 Board Workshop-Closed Session Regarding Negotiations

An announcement was made regarding the Board Workshop-Closed Session for Friday, September 17, 2010.

Announcement of Dedication Ceremony for Mark Becker and Andy Ball, Sunday, October 17, 2010

Board Member Monach advised that the Havens community would like to thank Mark Becker and Andy Ball by having a dedication ceremony to thank both of them for their generosity and commitment to making the new school become a reality. Representatives from the Havens Parent Club will be submitting a recommendation regarding this recognition at a future Board meeting.

CORRESPONDENCE

Board Member Monach shared that one email was received by a parent with suggestions about communications planning during the budget development process. Board Member Gadbois will respond to that email. Community members Mark Landheer and Nick Levinson also sent emails regarding the use of Witter Field.

BOARD REPORTS

Board Member Monach attended the parent kick off meeting for Beach and Wildwood.

Board Member Jones and Monach attended the Back to School Night at Wildwood.

Vice President Raushenbush attended the opening meeting of the Havens Parent Club and the High School Parent Club. He attended the opening of the Havens school. He also attended a recent Parcel Tax Citizens' Advisory Committee meeting.

President Tolles attended Bond Steering Committee meetings, the first part of the Parcel Tax Citizens' Advisory Committee and a Middle School Parents' Club meeting. President Tolles added that he will shortly get the proposed list of the Board Committee Assignments to all Board members.

CONSENT CALENDAR

President Tolles acknowledged a donation in the amount of \$500 from Edward D. Gray, Jr., with requested use for the Piedmont High School Athletics Program (student/s in need).

Superintendent Hubbard pointed out Item J. under the Consent Calendar that the State Department of Toxic Substances Control has already provided the District with a letter concurring with the District on withdrawing from environmental oversight. The letter and resolution will still be sent out to them as a formality.

It was moved by Vice President, seconded by Board Member Gadbois, and passed unanimously to approve the Consent Calendar as follows, with minor revisions to the Board minutes:

- A. Accept Donation, as noted above
- B. Adopt Regular Board Meeting Minutes of August 25, 2010
- C. Approve Personnel Action Report
- D. Approve Overnight Field Trip for Havens Elementary School fifth grade students to attend science study, Marin Headlands, September 22-24, 2010
- E. Approve Overnight Field Trip for Piedmont High School Varsity Tennis Team to attend California High School Tennis Championship, Fresno, CA, September 9-11, 2010
- F. Approve Independent Contractor Services Agreement Between the District and Sandra Brod for Career Counseling services, Piedmont High School, effective July 1, 2010 through June 30, 2011, at a total cost not to exceed \$44,140 (Funding Source: PHS Parent Club)
- G. Approve Independent Contractor Services Agreement Between the District and Jan D'Annunzio, as District Music Assistant, Piedmont High School/Piedmont Middle School, effective July 1, 2010 through June 30, 2011, at a total cost not to exceed \$26,100 (Funding Source: CHIME, PHS/PMS Parent Clubs, District General Fund/California State Arts/Music Grant)

- H. Adopt Resolution 04-2010-11, "Approve Gann Spending Limit"
The resolution establishes maximum appropriation limitations ("Gann Limit) for public agencies, including school districts
- I. Conduct Annual Review of Board Policies
As an annual requirement of California Education Code 35160.5, the Board will review the following Board Policies:
 - Board Policy 5116.1, "Assignment of Piedmont Students to Elementary Schools"
 - Board Policy 6145, "Extra and Co-Curricular Activities"
- J. Adopt Resolution 05-2010-11, "Approval of Preliminary Environmental Assessment Report for Frank C. Havens Elementary School and Withdrawal from Voluntary Department of Toxic Substance Control Environmental Oversight Program"
At the Board meeting of July 14, 2010, a staff memo was provided to the Board and placed on the District web site regarding the environmental assessment and remediation of the Havens Elementary School site. A final report was presented at the August 25th Board meeting. The Board took action to authorize staff to provide a resolution to go with written correspondence to the California Department of Toxic Substances Control, withdrawing from environmental oversight

FUTURE BOARD AGENDA ITEMS

FUTURE BOARD AGENDA ITEMS (SUBJECT TO CHANGE)

- Approve Notices of Completion for Havens Elementary School, Piedmont High School, and Ellen Driscoll Theater (Sep 29)
- Kelling Northcross & Nobriga Presentation on Bond Options; Board Action (Sep 29)
- Review & Adopt Board Committee Assignments (Sep 29)
- Presentation on STAR Statistics and Academic Performance Index (Sep 29)
- Presentation of English Language Arts (ELA) Survey (Sep 29)
- Approve Lease/Lease-Back Contract & Guaranteed Maximum Price (GMP) for Wildwood Elementary School Seismic Safety Renovation Project (Sep 29)
- Review ("Sunshine") Contract Reopener Proposals for 2011-12 Negotiations Between the District and the Association of Piedmont Teachers (APT) (Sep 29)
- Status of Negotiations with City Regarding Funding for Replacement of Athletic Facilities (Sep 29)
- Conduct Public Hearing and Adopt Resolution on Sufficiency of Textbooks and Instructional Materials (Sep 29)
- Adopt Resolution re: Authorization for Assignment Out of Credentialed Area (if needed) (Sep)
- Report on Professional Development Days (Sep 29)
- Review of Board Policies/Admin. Regs. on Uniform Complaint Process (Sep 29)
- Review of Board Policies/Admin. Regs. on Special Education (Sep 29)
- Update on Action Plan from Administrative Team (Sep/Oct)
- Review ("Sunshine") Contract Reopener Proposals for 2011-12 Negotiations Between the District and the California School Employees Association, Chapter 60 (CSEA) (Oct 27)
- Special Board Meeting-Open Session Re: Budget (Sep 16)
- Board Workshop-Closed Session Re: Negotiations (Sep 17)

- Dedication Ceremony for Mark Becker and Andrew Ball (TBD)
- Board Workshop on Interdistrict Transfers (TBD)
- Review of Board Bylaws (Section 9000) (TBD)

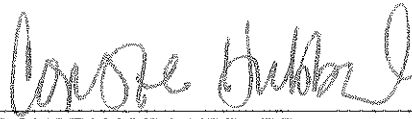
The Sunday Use of Witter Field will be added as a Future Agenda Item. Superintendent Hubbard stated that, as simple as the item may seem, having it on the agenda will require significant outreach to neighbors surrounding the Witter Field and how this issue fits in when the Board talks about Goals and priorities. In order to consider it carefully, it is very important that the issue be looked at very thoroughly and the Board may want to include the updating of the Facilities Handbook, which also covers fees.

ADJOURNMENT

There being no further business, and with no objections by the Board, President Tolles adjourned the meeting at 9:40 p.m.



ROY TOLLES, Board President
Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education