

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

September 10, 2008

CALL TO ORDER	Board President Monach called the Board of Education meeting to order at 6:04 p.m.
ESTABLISHMENT OF QUORUM	President June Monach, Vice President Ray Gadbois, Board Members Roy Tolles, Martha Jones, Rick Raushenbush
ADJOURN TO CLOSED SESSION	The Board adjourned to Closed Session at 6:05 p.m. to discuss: A. Pending Litigation: Confer with District Legal Counsel Case #01-08-09 (Government Code Section 54956.9(a))
OTHERS PRESENT FOR PORTION OF CLOSED SESSION	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services David Roth, Ph.D., Assistant Superintendent, Educ. Services Randall Booker, Principal, Piedmont High School
RECONVENE TO REGULAR SESSION	Board President Monach called the Regular Session of the Board of Education meeting of September 10, 2008 to order at 7:08 p.m. and led the Board and audience in the Pledge of Allegiance.
OTHERS PRESENT AT REGULAR SESSION	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services David Roth, Ph.D., Assistant Superintendent, Educ. Services
Report of Action Taken In Closed Session	None
Agenda Adjustments	None
COMMUNICATIONS / ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
California School Employees Association (CSEA)	None
Parent Clubs	None
Student Representative to the Board	Will Pritchett, Student Representative to the Board, reported that: <ul style="list-style-type: none">• A great rally was held on Friday for Fall sports• The "Brian Copeland" event was held and raised money for the Wellness Center• Seniors attended the senior picnic today• Tomorrow is the high school Back to School Night

PERSONS REQUESTING TO SPEAK ON
ITEMS NOT ON THE AGENDA None

Superintendent Announcements

Superintendent Hubbard announced that the high school Back to School Night is tomorrow night and Millennium High School's is tonight. The District is working on improving communications and trying to get as much information as possible on the District web site, so information on the schools can be found there, also. Additionally, Board agenda packets are placed on the web site. Go to www.piedmont.k12.ca.us.

Board President Announcements

President Monach:

- thanked everyone who attended the Brian Copeland event; funds raised will support the Wellness Center and the Piedmont Appreciating Diversity Committee
- thanked PRAISE for the nice parent social. PRAISE is a parent fund-raising group for the special education program
- Sunday, September 14 is the Chalk Art Festival at Beach School, from 9:30 a.m. to 2:00 p.m. A pancake breakfast will be hosted by the Beach Dads' Club
- Friday, September 19 is the mid-Autumn Moon Festival, also at Beach School, at 7:30 p.m. Check your local newspaper for information details
- Sunday, September 21 is the Annual Harvest Festival
- President Monach welcomed back KCOM; they are now able to telecast live again with their new equipment and office

REVIEW AND ACTION ITEMS

Introduction and Appointment of School
Parcel Tax Co-Chairs

Superintendent Hubbard introduced Sarah Pearson and Terry London as the Piedmont Unified School District parcel tax co-chairs for the upcoming parcel tax campaign. Funds from parcel tax revenue make up 25% of the entire school district's budget. She stated the District would have to release 80 employees if parcel tax funding was no longer available.

Larry Tramutola of Tramutola & Associates has graciously volunteered to work the parcel tax co-chairs and committee on this project. The Superintendent said the District is looking at a parcel tax election in June 2009, rather than March 2009.

President Monach provided information on the parcel tax co-chairs: Sarah Pearson grew up in Palo Alto, attended Harvard, Stanford Medical School, and the University of Washington while doing her pediatric residency. She moved to Piedmont eight years ago. She worked at the child study center at UC Berkeley, where her research was on how children respond to stress. She and her husband have three children who attend Wildwood. She is a coordinator for the age 8 and under soccer group, on the soccer board, and actively involved on the steering committee of the Wellness Center, as well as a Wildwood School representative to the Piedmont Appreciating Diversity Committee.

Terry London is a speech writer and has a communications consulting firm. He did graduate work at UC Berkeley in

Rhetoric. He has done 4-6 year terms on the recycling implementation committee, emergency preparedness committee, capital improvement projects committee, park commission, serving on the latter two commissions as chair. He is very involved with coaching girls' and boys' sports: soccer basketball, softball, baseball, and is a board member on the Soccer Club Board and Piedmont Basketball Foundation. He also did fundraising for the Dracena Park Children's Play Area Project, the play area at Beach School, and organized the Dracena Base Public Art project for the centennial. He has volunteered in the schools as the Beach Parent Organization President in 2005, Fiestaval Co-Chair in 2004, the Annual Campaign Co-Chair at Beach School, and served on the Budget Advisory Committee and District communications message team.

It was moved by Vice President Gadbois, seconded by Board Member Jones, and passed unanimously to appoint Sarah Pearson and Terry London as co-chairs for the Piedmont Unified School District 2009 Parcel Tax Campaign.

Measure E Bond Program

1. Approve Fee Proposal Between the District and *murakami*/Nelson Architects to Prepare Design Development and Construction Documents for the Seismic Strengthening and Modernization Design Development for the Ellen Driscoll Theater

This project will include the seismic upgrading and modernization of the theater and site utilities within five feet of the building. The remainder of the site work (paving, landscaping, irrigation, site lighting, signage and underground utilities beyond five feet) will be designed by ATI Architects & Engineers as part of the Havens Elementary School replacement project.

The design of Ellen Driscoll will be coordinated with ATI and construction of the theater improvement will be coordinated with Webcor Builders, who will be the lease/lease-back developer for the entire project. Documents for the Ellen Driscoll Theater and the new Havens school are anticipated to be ready to submit to the Division of the State Architect by November 2008.

murakami/Nelson is requesting an additional \$213,425 to complete the construction documents.

Board Member Tolles would like to see at some time the breakout of the design fees and what expenses have been incurred so far.

Superintendent Hubbard stated cost estimates will be coming to the Board in October.

Vice President Gadbois wants to ensure that all classroom projects at all sites can be taken care of; he would not want to prioritize the auditoriums before the classrooms, so that is why he is looking forward to seeing the cost projections.

A parent asked if the Havens project is moving within the expected timeline, to which the District responded yes.

It was moved by Board Member Raushenbush, seconded by Board Member Tolles, and passed unanimously to approve the fee proposal for the preparation of the design development and

construction documents for the seismic strengthening and modernization design development for the Ellen Driscoll Theater, in the amount of \$213,425.

Approve Fee Proposal Between the District and *murakami/Nelson* Architects to Prepare Design Development and Construction Documents for the Seismic Strengthening and Modernization of the Piedmont High School Quad and Student Center Buildings, and to Replace the Fire Alarm Systems at Piedmont High School and Piedmont Middle School

The proposal is based upon *murakami/Nelson's* schematic design presented to the Board on June 25, 2008, which showed seismic strengthening, life safety and accessibility improvement to both the High School Quad and Student Center buildings, as well as installing a fully integrated fire alarm system for both the high school and middle school. Modifications to the Student Center will also accommodate a relocated and code-compliant kitchen suitable for limited culinary instruction and new student and staff restrooms. Site work also includes providing an accessible path of travel from Magnolia Avenue to the Quad and Student Center buildings, and accessible parking spaces adjacent to the Alan Harvey Theater. The design does not include: a more developed kitchen facility for instruction, a new plaza outside the Student Center, a design for the solar array for the roof of the Quad building, replacement of exterior glazing with more energy-efficient glazing, replacement of the library roof and drainage system, replacement and redistribution of the library stacks, or the creation of a computer room in the library, although these features can be provided as an additional service.

To accomplish this work, the Quad building and Student Center will need to be vacated. Students will be relocated to seven portable classrooms on the high school gym parking lot. *murakami/Nelson* will work with the District to plan for the additional relocation of other offices and classrooms.

Resident George Childs asked when the final documents are expected to go to DSA. John Nelson of *murakami/Nelson* responded that due to more complexities at the high school, all of the drawings and all cost estimates cannot be completed by December, so they will be presented in January. Just this week, the last of the investigations at the Quad building were received. After that, *murakami/Nelson* is looking at a three-month process for DSA to review the documents and a one-month process for *murakami/Nelson* to respond to any edits DSA may have.

It was moved by Board Member Tolles, seconded by Board Member Raushenbush, and passed unanimously to approve the fee proposal between the District and *murakami/Nelson* Architects to prepare the design development and construction documents for the seismic strengthening and modernization of the Piedmont High School Quad and Student Center Buildings, and to replace the fire alarm systems at Piedmont High School and Piedmont Middle School, at a total cost not to exceed \$746,100.

Authorize Superintendent to Begin Negotiations with Developer on Maintenance Facilities Replacement Project

Three *Requests for Qualifications* were received on this project. Two were chosen for interviews. Interviews, with the panel consisting of Rich Vila, John Nelson, Ray Gadbois, and Michael Brady, were conducted. The firm of Seward L. Schreder was selected. The bids were both within \$150,000 of each other and were below the RFQs submitted. We now want to enter into negotiations with Seward L. Schreder.

Vice President Gadbois felt that the interview process was very thorough. The firm chosen has extensive experience in lease/lease-back contracts. Four bids have been received on the demolition.

There was no one from the public requesting to speak.

It was moved by Vice President Gadbois, seconded by Board Member Raushenbush, and passed unanimously to authorize the Superintendent to begin negotiations with Seward L. Schreder Company on the Maintenance Facilities Replacement Project.

Authorize Superintendent or Designee to Solicit Replacement Members on the Measure E Bond Program Citizens' Oversight Committee

At the Board meeting of August 27, 2008, the Board gave consensus to maintaining a twelve-person Citizens' Oversight Committee. The Citizens' Oversight Committee provides financial oversight on all Piedmont Unified School District Measure E Bond Program Projects. Three members of the COC have left, creating vacancies. Interested residents are invited to apply. Applications will be on the www.pusdbond.org web site tomorrow, or an application may be obtained in the Superintendent's office. A pool of alternates will be maintained. The deadline for application submittals is October 1, 2008. Applicants must be willing to serve one two-year term or two two-year terms.

There was no one from the public requesting to speak.

It was moved by Board Member Raushenbush, seconded by Board Member Jones, and passed unanimously to authorize the Superintendent or designee to solicit replacement members on the Measure E Bond Program Citizens' Oversight Committee (COC).

Approve Plaque and Naming of Basketball Court in Piedmont Middle School Patio Gym, "Buzz Redford Court"

Piedmont Middle School Principal Jeanne Donovan, and Assistant Principal Dan Bonnin spoke about the development of the Middle School after-school sports program back in 1978. To this day, the City of Piedmont Recreation Department continues to run the Middle School after-school sports program. Buzz Redford had a long history of participation in this program. He attended every fifth grade parent orientation to talk to parents about their student's participation in sports.

Assistant Principal Bonnin added that the desire to have the Piedmont Middle School patio gym floor replaced has been there for a long time. Now the new floor is going in and there are several others who should be credited, along with Buzz Redford. When the Middle School administrators learned of the passing of Buzz, they prepared a request to the Board asking for approval of the concept of naming the gym using Buzz's name. A committee consisting of the Recreation Department the Middle School administrators, and the family of Buzz would then be formed to discuss the best way to commemorate his memory.

Board President Monach said Buzz was a "guiding force" in the spirit of collaboration and in his support of students through the various athletic programs. She remembered that Buzz would

always make sure the kids got off safely on their rides. He was a mentor and led by example.

Vice President Gadbois stated Buzz was synonymous with the Middle School after-school sports program and it is fitting that he be honored in some appropriate way.

Board Member Tolles said Buzz was so proud when he asked the students to stand who participated in sports and most of them stood up. Board Member Tolles said, "His reach is great".

John Morrison, former Middle School Principal, added that Buzz was the Student Body President of Piedmont Junior High School and then at Piedmont High School. He attended to UC Berkeley and came back to Piedmont. His whole life centered around this area.

Board Member Tolles advised that Mr. Morrison is filling in at the Recreation Department and thanked him for helping out.

It was moved by Vice President Gadbois, seconded by Board Member Tolles, and passed unanimously to approve the concept of a naming process for the Middle School patio gym in memory of Buzz Redford.

Certify Competence of Administrators in the Assessment of Certificated Employees

Education Code annually requires that all administrators assigned to evaluate certificated employees must possess certain demonstrated competencies. A list of administrators was presented.

Superintendent Hubbard said this year in the Professional Development Plan is the addition of professional development for the Administrator Team in the area of evaluations; also, administrator standards are being reviewed by administrators.

There was no one from the public requesting to speak.

It was moved by Board Member Raushenbush, seconded by Board Member Jones, and passed unanimously to certify the competence of administrators in the assessment of certificated employees.

Conduct Annual Review of Board Policies

As an annual requirement of California Education Code 48980, the Board is mandated to review Board Policy 5116.1, "Assignment of Piedmont Students to Elementary Schools", and Board Policy 6145, "Extra and Co-Curricular Activities"

The Board conducted a review.

There was no one from the public requesting to speak on this issue.

Conduct First Reading of Proposed Revised Board Policy 4030, "Discrimination / Hazing / Harassment (Including Sexual Harassment),

Wording from the Board Policy was removed and added to the Administrative Regulations. Cyberbullying was included in this version. The Administrative Regulations were included for informational purposes.

Intimidation, Bullying, and Cyberbullying”
(Employee Version)

President Monach commented that cyberbullying via the internet has indeed become an additional form of harassment.

Board Member Jones asked about the monitoring and searching procedures. Superintendent Hubbard stated the District is not in the business of monitoring what people do unless an issue comes to the District’s attention. Staff is advised annually that they should have no expectation of privacy. The District had a recent incident involving text being sent to an employee that was considered threatening which was followed up on and police were contacted.

Conduct First Reading of Proposed Revised Board Policy 5145.3, “Discrimination / Hazing / Harassment (Including Sexual Harassment), Intimidation, Bullying, and Cyberbullying” (Student Version)

This is the student version of the same policy, which includes language on cyberbullying. The Administrative Regulations were included for informational purposes.

Parents should also be responsible for monitoring what their students are doing, especially in the context of a student setting up a meeting with someone they don’t know and/or going to unsafe places. Students need to understand the importance of any discrimination / harassment toward another.

Conduct First Reading of Revised Board Bylaw / Exhibit / Appendix 9270, “Conflict of Interest”

The Political Reform Act (Government Code Section 81000) requires every local governmental agency to review its conflict of interest code for accuracy and to notify its code reviewing body (Alameda County Board of Supervisors) by October 1 of every even-numbered year as to whether or not it is in compliance. The District has amended its Board Bylaw, Exhibit and Appendix to reflect the designation of the specific office and position to receive Form 700. An outdated title was also deleted. The adoption of this Bylaw will be placed on the Consent Calendar at the next Board meeting.

REVIEW AND DISCUSSION ITEM
Review and Discuss Information from Academic Performance Index

Dr. David Roth, Assistant Superintendent, Educational Services, reviewed the Academic Performance Index (API) scores. California’s accountability progress reporting system is used to measure and report the academic achievement of its public schools. The system includes the Academic Performance Index (API) Report, the Adequate Yearly Progress (AYP) Report and the Program Improvement (PI) Report.

In November, Dr. Roth plans to provide a more comprehensive assessment report to the Board.

Any score over 900 is considered by the State to be outstanding and our District is among the highest in academic performance index scores within the State.

The State has a formula for calculating the Academic Performance Index and it includes the California High School Exit Exam, California Standards Test, which is part of STAR, the English Language Arts and Math sections and Science and History. The best way to articulate what the scores mean is that our students, as an entire group, are doing quite well at meeting proficiency standards on STAR testing and in terms of the passage rate of the High School Exit Exam. This is a more general measure of our student progress and performance. It is

a good overall rough measure of whether or not our students obtain proficiency. This includes all students. The District needs to dig more deeply into what other areas it might focus on as we move forward.

In addition to the Academic Performance Index (API), the Academic Yearly Progress (AYP) is also a part of what was reviewed. The District did not meet the API in all categories because only 93% of students in special education participated in the STAR testing and a 95% participation rate is required. There is no consequence. Although the District does strive to have all students participate and makes this known to the parent, there are times when parents feel they want their child exempted. One important aspect of participating is that it is practice for taking standardized tests. This happens more typically for students with learning disabilities. In most areas, however, the student participation rate is 95% or higher.

Dr. Roth stated the District has no program that was placed in the "program improvement" level. This would happen if the District was receiving Title I (for economically disadvantaged students) funds and the District did not meet criteria. The District would then have to show adequate yearly progress for two consecutive years before the State will approve funds for the program again.

When asked about the Havens' score being down from last year, Dr. Roth said it is not uncommon for scores to vary yearly, but not to be ignored. For instance, last year the District saw a drop at the High School and this year they have an increase of 16 points. The additional 22 points up by Millennium High School will be looked at, also.

Vice President Gadbois supports the idea of doing more analysis and comparisons with other schools and looking at a particular cohort of students. He feels it is important and useful. Yet he wants to continue with academic excellence and achievement and having students be well-rounded, mature, well-adjusted and have the District encourage other types of intelligence.

Board Member Raushenbush added that what would be most interesting would be to try to understand what the other districts are doing that is leading to higher scores in their districts. If they are teaching to the test, we may not want to do that, but if they are doing something else, we would like to hear about it.

Dr. Roth agrees with serving the "whole child" and in looking at other districts for comparisons. A report was recently given to District staff that provided a finer analysis of performance. Also, there is a fear among staff that if there is a conversation about STAR, they will be expected to teach to the test which will automatically lead to, "how are we going to make everyone advanced?"

Dr. Roth cautioned the Board that a full analysis of what all the programs are and comparisons of other schools would not be available by November. He would like to put the focus on

District data and take a look at what the areas are for improvement. He and Dr. Jamie Adams, Director of Curriculum, are already making contact with other administrators who work with curriculum in other districts to gain information from the experiences they have had. Piedmont Principals will also be going out to other districts to see how they are delivering their program. This is a longer term process.

President Monach stated what is important to her is to glean and learn what the information is saying to us. She agrees with looking at our own internal data first and then doing comparative analysis with other districts with similar philosophies (teaching the whole child) as Piedmont.

There was no one from the public wishing to speak on this issue.

INFORMATION ITEMS Budget Update

Assistant Superintendent Michael Brady stated the State is now at a record for not having a budget. The County has requested that districts monitor their cash flows. The District is using some interfund borrowing to support the categorical funding it is not receiving from the State. Our District is a lot better off than other districts.

School Services again postponed their workshop.

Resident George Childs expressed his frustration with legislators not yet having a budget in place.

Annual Board Business Calendar

Superintendent Hubbard advised this is the second year of providing the Annual Board Business Calendar which lists routine upcoming items to come before the Board. She noted that at times, items listed for a particular meeting may be moved to a future meeting.

There were no comments by the public.

Revised Administrative Regulation 6163.4, "Acceptable Use of Technology"

Superintendent Hubbard requested that this Administrative Regulation come back at a later meeting, as it requires much more review than the addition of cyberbullying.

Revised Administrative Regulation 5117, "Interdistrict Attendance"

The Administrative Regulation more clearly defines wording about constructing or remodeling a home in Piedmont and other revisions in other sections. The City was consulted in this process.

There were no comments by the public.

CORRESPONDENCE

An email was sent from a board member in another district regarding a forum that our board members may be interested in.

BOARD REPORTS

Board Member Tolles reported that the District web site has some very informative items. He expressed his thanks.

Vice President Gadbois attended the Brian Copeland event. It was very well attended and entertaining.

President Monach attended the PRAISE social. The current President of Praise is Deidre Coen. Dr. Roth and Brooke Zimmerman, Director of Student Services, were the invited guests and they welcomed the parents back and told them what was happening this school year. The organization of PRAISE is a support group of parents, and exhibits successful partnership between parents and schools. PRAISE has also been able to garner and offer financial support to help the District that the District has identified as a need. She commends the group not just for what it does now but for how it has evolved.

CONSENT CALENDAR

It was moved by Board Member Raushenbush, seconded by Board Member Tolles, and passed unanimously to approve all of the items on the Consent Calendar as follows:

- A. Adopt Regular Board meeting minutes of August 27, 2008
- B. Approve Personnel Action Report
- C. Approve Overnight Field Trip to Marin Headlands for Wildwood Students, Science/Outdoor Education, November 17-19, 2008
- D.
 1. Approve one Consultant Services Contract with Lariviere Services, to provide program manager services for one preschool student, effective August 1, 2008 through June 30, 2009, at a total cost not to exceed \$23,040. Funding Source: Special Education
 2. Approve one Consultant Services Contract with Cathleen Incavo, to provide note-taking services for one high school student, effective August 25, 2008 through June 30, 2009, at a total cost not to exceed \$46,800. Funding Source: Special Education
 3. Approve one Consultant Services Contract with Margaret Mowry-Evans, M.S., C.C.C. SLP to provide Assistive Technology Services (AT) and Augmentative Communication services (ACC), for one pre-K student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,500. Funding Source: Special Education
 4. Approve one Consultant Services Contract with Mimi Deegan, M.S., C.C.C., SLP to provide Assistive Technology services (AT) and Augmentative Communication services (ACC), for one pre-K student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,500. Funding Source: Special Education
- E.
 1. Approve one Individual Service Agreement and one Master Contract with Orion Academy, to provide basic educational services for one high school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$28,325. Funding Source: Special Education
 2. Approve one Individual Service Agreement and one Master Contract with the Speech Pathology Group, to provide a speech assessment and attend an IEP meeting

for one pre-K student, effective September 30, 2008 through June 30, 2009, at a total cost not to exceed \$1,116. Funding Source: Special Education

3. Approve one Individual Service Agreement and one Master Contract with Falcon Ridge Ranch, to provide basic educational services for one high school student, effective August 19, 2008 through June 30, 2009, at a total cost not to exceed \$16,500. Funding Source: Special Education
4. Approve one Individual Service and one Master Contract with Speech, Inc., to provide speech therapy for one pre-K student, effective September 15, 2008 through June 30, 2009, at a total cost not to exceed \$4,872. Funding Source: Special Education

F. Reimburse parents of one high school student for non-public school services in the amount of \$10,000. Funding Source: Special Education

FUTURE REGULAR AGENDA BOARD
MEETING AGENDA ITEMS
(subject to change)

- Action Plan for 2008-09 District Goals (Sep)
- 2008 Biennial Review and Adoption of Revised Board Bylaw 9270, "Conflict of Interest" (Sep 24)
- Adopt Resolution Re: Adult Education Program Plan (Sep 24)
- Conduct Public Hearing & Adopt Resolution Confirming Sufficiency of Textbooks & Instructional Materials (Sep 24)
- "Everyday Math" Materials Implementation Plan for 2008 (Sep 24)
- Public Hearing on Unaudited Actuals (Sep 24)
- Announcement of Board Workshops, 2008-09 (Sep 24)
- Appointment of Citizens' Oversight Committee Members (Sep 24)
- First Reading, Proposed New Board Policy, "Title I"
- Review of Measure E Bond Program Projects (Oct)
- Single Plan for Student Achievement (Oct/Nov)
- Review of Board Bylaws (Section 9000) (TBD)
- Presentation on PHS Science Program

Board Member Tolles asked about the scheduling of Board workshops. Superintendent Hubbard advised that an email went out this afternoon to Board members regarding the first Board workshop and the topic. The first one is scheduled for October 9 and the subject will be the Special Education Program. The following workshops are tentatively planned for November 18, January 20, February 24, March 12 and April 30. All workshops will be held at the District Office.

ADJOURNMENT

There being no further business, and with no objections by the Board, the meeting was adjourned at 9:26 p.m.

JUNE MONACH, Board President
Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education