

**PIEDMONT UNIFIED SCHOOL DISTRICT
Board of Education**

REGULAR MEETING
Wednesday, September 10, 2008

Council Chambers, City Hall
120 Vista Avenue, Piedmont

Closed Session: 6:00 p.m.
Regular Session: 7:00 p.m.

A G E N D A

- 6:00 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:31 p.m. III. ADJOURN TO CLOSED SESSION
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Pending Litigation: Confer with District Legal Counsel
Case #01-08-09
(Government Code Section 54956.9(a))
- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order
B. Pledge of Allegiance
C. Report of Action Taken in Closed Session
D. Agenda Adjustments
- 7:05 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)
B. California School Employees Association (CSEA)
C. Parent Clubs
D. Student Representative to the Board
E. Persons Wishing to Speak to Any Item Not Listed on the Agenda
F. Superintendent
G. President, Board of Education
- 7:10 p.m. VI. REVIEW AND ACTION ITEMS
(The Board President may limit speaker time)
- A. Introduction and Appointment of School Parcel Tax Co-Chairs
(Superintendent Hubbard)
The Board will be asked to appoint community members Terry London and Sarah Pearson as the Piedmont Unified School District Parcel Tax 20009 Campaign Co-Chairs

B. Measure E Bond Program:

1. *Approve Fee Proposal Between the District and *murakami/Nelson Architects* to Prepare Design Development and Construction Documents for the Seismic Strengthening and Modernization Design Development for the Ellen Driscoll Theater (Assistant Superintendent Brady) Pages 8-9
The Board will be requested to approve the fee proposal being presented (copy in Board packet) in the amount of \$213,425

2. *Approve Fee Proposal Between the District and *murakami/Nelson Architects* to Prepare Design Development and Construction Documents for the Seismic Strengthening and Modernization of the Piedmont High School Quad and Student Center Buildings, and to Replace the Fire Alarm Systems at Piedmont High School and Piedmont Middle School (Assistant Superintendent Brady) Pages 10-12
The Board will be requested to approve the fee proposal being presented (copy in Board packet) in the amount of \$746,100.

3. Authorize Superintendent to Begin Negotiations with Developer on Maintenance Facilities Replacement Project (Assistant Superintendent Brady)
In response to the *Requests for Qualifications* submitted for metal building designers to work with *murakami/Nelson Architects* in a lease/lease-back for the Maintenance Building, the Superintendent will request permission to enter into negotiations with a developer for the project.

3. *Authorize Superintendent or Designee to Solicit Replacement Members on the Measure E Bond Program Citizens' Oversight Committee (Assistant Superintendent Brady) Pages 13-14
At the Board meeting of August 27, 2008, the Board gave consensus to maintaining a twelve-person Citizens' Oversight Committee. The Citizens' Oversight Committee provides financial oversight on all Piedmont Unified School District Measure E Bond Program Projects. The Board will be requested to authorize the Superintendent or designee to begin seeking replacements and to develop a pool of alternates. If this action is approved, an application will be placed on the www.pusdbond.org web site, along with the criteria/expectations of a committee member. A press release will also be issued.

- C. Approve Plaque and Naming of Basketball Court in Piedmont Middle School Patio Gym, "*Buzz Redford Court*" (Jeanne Donovan, Principal, Piedmont Middle School)
Piedmont Middle School administrative staff have requested that the basketball court in the Piedmont Middle School patio gym be named "Buzz Redford Court" in honor of City of Piedmont Recreation Supervisor Buzz Redford who passed away recently. Mr. Redford was instrumental in bringing sports to all students in the District, but especially to Piedmont Middle School students.

His most recent involvement was the replacement of the floor in the patio gym.

- D. *Certify Competence of Administrators in the Assessment of Certificated Employees” (Superintendent Hubbard) Page 15
Education Code requires all administrators assigned to evaluate certificated employees must possess certain demonstrated competencies. A list of those administrators will be presented for approval
- E. *Conduct Annual Review of Board Policies (Superintendent Hubbard) (No Vote Required) Pages 16-19
As an annual requirement of California Education Code 48980, the Board will review the following Board Policies:
• Board Policy 5116.1, “Assignment of Piedmont Students to Elementary Schools”
• Board Policy 6145, “Extra and Co-Curricular Activities”
- F. *Conduct First Reading of Proposed Revised Board Policy 4030, “Discrimination / Hazing / Harassment (Including Sexual Harassment, **Intimidation, Bullying, and Cyberbullying**” – Employee Version” Pages 20-32
(Superintendent Hubbard)
The purpose of the proposed change in wording is to remove the protocol wording from the Board Policy and add it to the Administrative Regulation. Another purpose is to include language on cyberbullying. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes will be made.
- G. *Conduct First Reading of Proposed Revised Board Policy 5145.3, “Discrimination / Hazing / Harassment (Including Sexual Harassment, **Intimidation, Bullying, and Cyberbullying**” – Student Version” Pages 33-46
(Superintendent Hubbard)
The purpose of the proposed change in wording is to add the protocol to the AR which was previously in the BP, and to include language that defines cyberbullying. The accompanying Administrative Regulation is provided for informational purposes, only, to indicate what changes will be made.
- H. *Conduct First Reading of Revised Board Bylaw/Exhibit/Appendix 9270, “Conflict of Interest” Pages 47-57
(Superintendent Hubbard)
The Political Reform Act (Government Code Section 81000) requires every local governmental agency to review its conflict of interest code for accuracy and to notify its code reviewing body (Alameda County Board of Supervisors) by October 1 of every even numbered year as to whether or not it is in compliance. New regulations mandate that our code (Board Bylaw 9270 / Exhibit / Appendix be amended to designate the specific office and position who receives completed Form 700 and maintains the forms. This has been added to the District’s version. An outdated title has also been deleted. It is anticipated that a Second Reading and Adoption of this Board Bylaw will take place at the September 24 Board meeting, to be in compliance with the October 1 deadline.

- 8:45 p.m. VII. REVIEW & DISCUSSION ITEM
- A. *Review and Discuss Information from Academic Performance Index (API) Scores (David Roth, Ph.D., Assistant Supt., Educational Services)
The District has received its annual Accountability Progress Report which includes the Academic Performance Index (API) score. As in previous years, the District continues to score among the highest performing districts in the State. The District also continues to meet State targets for growth. Pages 58-64
- 8:55 p.m. VIII. INFORMATION ITEM
- A. Budget Update (oral report)
(Assistant Superintendent Brady)
- B. *Annual Board Business Calendar (Superintendent Hubbard) Pages 65-70
As an additional piece of information to keep the public informed of routine upcoming items to come before the Board, an "Annual Board Business Calendar" for 2008-09 is being presented. The information will be posted on the District web site. Please note that due to circumstances beyond the Board's or staff's control, such as waiting for additional research/information that may need to be obtained on an issue, an already lengthy agenda, etc., items at times may be moved to a future agenda. The "Annual Board Business Calendar" is not to be used as a quasi-agenda of confirmed items being brought forth at a specific Board meeting.
- C. *Revised Administrative Regulation 6163.4, "Acceptable Use of Technology – Students and Employees" Pages 71-80
(Superintendent Hubbard)
The purpose of the proposed change in wording is to include language that covers cyberbullying. A new Administrative Regulation is provided for informational purposes to indicate what the wording will say. The AR addresses both student and employee expectations. The Board Policy does not require revision or updating.
- D. *Revised Administrative Regulation 5117, "Interdistrict Attendance" Pages 81-86
(Superintendent Hubbard)
The AR is being presented to show more clearly defined wording added to Section 1., "Parents Constructing or Remodeling a Home in Piedmont". There are also lesser revisions to Sections 2, 3, and 5.
- 9:20 p.m. IX. CORRESPONDENCE
- 9:25 p.m. X. BOARD REPORTS
- 9:30 p.m. XI. CONSENT CALENDAR: ACTION ITEMS
The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.
- A. *Adopt Regular Board Meeting Minutes of August 27, 2008 Available at Bd mtg
- B. *Approve Personnel Action Report Page 87

- C. *Approve Overnight Field Trip to Marin Headlands for Wildwood Students, Science/Outdoor Education, November 17-19, 2008

D. Consultant Services Contracts

1. Approve one Consultant Services Contract with **Lariviere Services**, to provide program manager services for one pre-school student, effective August 1, 2008 through June 30, 2009, at a total cost not to exceed \$23,040.00. Funding Source: Special Education
2. Approve one Consultant Services Contract with **Cathleen Incavo**, to provide note taking services for one high school student, effective August 25, 2008 through June 30, 2009, at a total cost not to exceed \$46,800.00. Funding Source: Special Education
3. Approve one Consultant Services Contract with **Margaret Mowry-Evans, M.S., C.C.C. SLP** to provide Assistive Technology Services (AT) and Augmentative Communication services (ACC), for one pre-k student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,500.00. Funding Source: Special Education
4. Approve one Consultant Services Contract with **Mimi Deegan, M.S., C.C.C. SLP** to provide Assistive Technology services (AT) and Augmentative Communication services (ACC), for one pre-k student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,500.00. Funding Source: Special Education

E. Individual Service Agreements & Master Contracts

1. Approve one Individual Service Agreement and one Master Contract with **Orion Academy**, to provide basic educational services for one high school student, effective July 1, 2008 through June 30, 2009 at a cost not to exceed \$28,325.00. Funding Source: Special Education
2. Approve one Individual Service Agreement and one Master Contract with **The Speech Pathology Group**, to provide a speech assessment and attend an IEP meeting for one pre-k student, effective September 30, 2008 through June 30, 2009, at a total cost not to exceed \$1,116.00. Funding Source: Special Education
3. Approve one ISA and one Master Contract with **Falcon Ridge Ranch**, to provide basic educational services for one high school student, effective August 19, 2008 through June 30, 2009, at a cost not to exceed \$16,500.00. Funding Source: Special Education

4. Approve one Individual Service Agreement and one Master Contract with **Speech, Inc.**, to provide speech therapy for one pre-K student, effective September 15, 2008 through June 30, 2009, at a cost not to exceed \$4,872.00. Funding Source: Special Education

F. Individual Service Agreements & Master Contracts

1. Reimburse parents of one high school student for non-public school services in the amount of \$10,000.00. Funding Source: Special Education

9:35 p.m. XII. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Action Plan for 2008-09 District Goals (Sep)
- 2008 Biennial Review and Adoption of Revised Board Bylaw 9270, "Conflict of Interest" (Sep 24)
- Adopt Resolution Re: Adult Education Program Plan (Sep 24 mtg)
- Conduct Public Hearing & Adopt Resolution Confirming Sufficiency of Textbooks & Instructional Materials (Sep 24)
- "Everyday Math" Materials Implementation Plan for 2008-09 (Sep 24)
- Public Hearing on Unaudited Actuals (Sep 24)
- Announcement of Board Workshops, 2008-09 (Sep 24)
- Appointment of Citizens' Oversight Committee Members (Sep 24)
- First Reading, Proposed New Board Policy, "Title I"
- Review of Measure E Bond Program Projects (Oct)
- Single Plan for Student Achievement (Oct/Nov)
- Review of Board Bylaws (Section 9000) (TBD)
- Presentation on PHS Science Program

9:40 p.m. XIII. ADJOURNMENT

Next Regular Board of Education Meeting:
Wednesday, September 24, 2008
7:00 p.m.

City Hall, Council Chambers, 120 Vista Avenue, Piedmont

Board Agenda Material

(in compliance with Senate Bill 343)

The entire Board agenda packet may be accessed on the Piedmont Unified School District web site at:

www.piedmont.k12.ca.us

Click on "Board of Education"

Click on "Agendas and Minutes"

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site: www.piedmont.k12.ca.us; click on "Board of Education"; click on "Agendas and Minutes"

Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510)594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

*Attachment