

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

August 24, 2011

CALL TO ORDER	Board President Roy Tolles called the meeting of the Board of Education to order at 6:33 p.m.
ESTABLISHMENT OF QUORUM	President Roy Tolles, Vice President Rick Raushenbush; Board Members Martha Jones, Ray Gadbois, June Monach
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:34 p.m. to discuss: A. Public Employee Performance Evaluation: Superintendent (Government Code Section 54957)
Reconvene to Regular Session	Board President Tolles called the Regular Session of the Board of Education to order at 7:03 p.m. led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	None
Report of Action Taken in Closed Session	None
Agenda Adjustments	Superintendent Hubbard advised there is a corrected version of the Board Policy on Philosophy at each Board member's seat and at the public information table. Also, a corrected version of the murakami/Nelson contract has been provided to each Board member and is at the public information table.
COMMUNICATIONS/ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	Joci Kelleher, 6 th grade teacher at Piedmont Middle School, shared that the first day of school today got off to a good start and thanked the Parent Club for providing snacks. Harlan Mohagen, President of the Association of Piedmont Teachers (APT), expressed how much fun the convocation was on Monday. The Evaluation Committee piece went well and received excellent feedback from staffs. The Evaluation Committee will be meeting at the end of September. She acknowledged Julie Hollinger for the comprehensive information on benefits she provided to all employees. Ms. Mohagen gave an example whereby for herself, as a teacher, by taking five furlough days and and having increased employee health care costs, she is making \$325.80 less per month.
California School Employees Association (CSEA)	None
Parent Clubs	Mary Kelly, President of the Piedmont Middle School Parent Club, informed the Board that the last two days was a great reminder of everything that is being done right. There were approximately 85 volunteers under the leadership of Piedmont Middle School administrators Jeanne Donovan and Eric Mapes, working in the

library, helping out with walk-through registration and replacing emergency backpacks. A gourmet salad lunch for teachers was provided yesterday. Administrative Assistant Ruth Sowell embodied so much of the spirit of the day. It gave her a chance to be the face for the Middle School. She was warm and welcoming.

Student Representative to Board of Education

President Tolles advised that there is a new Student Representative to the Board. She is senior Karina Chan, who could not attend tonight's meeting.

Persons Wishing to Speak to Any Item Not Listed on the Agenda

None

Superintendent Announcements

Superintendent Hubbard commended the Evaluation Committee for their participation during the Convocation. The Piedmont Middle School and Piedmont High school walk-through registration day went very well, as did the earlier elementary school enrollment day.

She advised that there was an announcement sheet at the public information table regarding the two League of Women Voters workshops regarding public service as a City Council or Board member; the Wildwood open house for the community is this Sunday from 4:00-6:00 p.m.; and the Center for the Arts will be having their open house also this Sunday from 3:00-5:00 p.m.

Board President Announcements

President Tolles congratulated the District on the beginning of a smooth school year opening.

He announced that local school board elections will be taking place this February. There will be two open seats on the Board.

The League of Women Voters will be conducting two panel discussions: the first one will focus on civic involvement. Current and past school board/council members and commission members will talk about the time involved, skills, and perspectives, on September 8. The November 17th discussion will focus on civic engagement: different ways that communities can be engaged with city government and school board activities and ways to facilitate public dialogue. Both will start at 7:00 p.m. in the City Council Chambers.

PRESENTATION
Presentation of "Every 15 Minutes"
Program for 2011-12

Parents Kim Hebert and Alexandra Manolis spoke about the "Every 15 Minutes" program, which provides a tremendous opportunity to come together to support the common goal of challenging students to make mature decisions about drinking and driving; and to recognize the impact their decisions have on family, friends and others. The scenario is something that can happen to anybody at any time. The program was first done in Piedmont in 2007. The program is done all over the country and it will have the same positive results in Piedmont this fall. This will be a collaborative effort between Piedmont High School and Millennium High School. After the crash scene, a video will be made and shown to parents the night following the presentation to students. The video will be used for the next four years until the next live re-enactment to teach and show the incoming

freshman. The program has now been shown to about 1400 students.

Ms. Manolis said the program is partially provided by grants from the California Highway Patrol and the Office of Traffic and Safety. Because the program is between two different high schools (PHS and MHS), the District will receive more monies. The program is also another opportunity for community building between the two schools. Other organizations providing funds are: the City of Piedmont, Millennium High School and Piedmont High School Parent Clubs; Piedmont Parents Network, PHS Boosters Club and others. Out of \$35,000 budgeted, \$27,000 has been committed and they do not anticipate any difficulty in raising the remainder. Teachers, students, staff and the Wellness Center are involved in this program. Over 100 volunteers have been working on this for a year. The Board and administrators are encouraged to attend. The program will be on October 3rd and 4th. The committee will report back to the Board about the program in November.

REVIEW & ACTION ITEMS

Approve Revised 2011-12 District General Fund Budget

Assistant Superintendent Michael Brady advised that the Board is requested to approve the District's Revised 2011-12 Budget based on changes necessitated by the passage of the 2011-12 California State Budget Act.

The 2011-2012 Adopted Budget for all funds operated by the District was approved by the Board of Education at its June 22, 2011 meeting. Districts are required to submit their annual budgets before the end of the fiscal year, and then adjust them once the State budget is approved. Districts are also required to "make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act". This year, contrary to most recent years, California's annual budget was actually passed by the June 30th deadline. The Governor signed the 2011-12 Budget Act and a number of additional bills needed to fully implement the budget agreement. The current State budget is the first passed under the authority provided by Proposition 25, which allows the Legislature to approve the Budget Bill by a simple majority vote. The California State budget assumes that revenues will be \$4 billion above previously forecast levels and includes a set of "trigger reductions" that will cut spending (and reduce education funding) if revenues are not expected to reach anticipated levels.

The recently enacted State Budget Bill does not substantively alter the Piedmont Unified School District's Adopted Budget presented in June, 2011. The Revised Budget presented is virtually identical to the Adopted Budget, with the notable exception of a transfer of \$244,350 to the Parcel Tax Reserve Fund as recommended by the Citizens' Advisory Committee. The CAC report in February, 2001 advocated setting aside funds from Parcel Tax Measure "B" for use in the final years of the term of the tax, "renew[ing] the District policy of smoothing revenues through the lifetimes of parcel tax measures, and help[ing] offset the expiration of [Emergency Parcel Tax] Measure E at the end of 2011-12.

Although the District's Revenue Limit remains intact as reported in June, the new State budget defers approximately \$2.1 billion of

payments to schools from 2011-12 to 2012-13. It also specifies up to \$2.5 billion in additional cuts that would be triggered in January of 2012 if the Department of Finance (DOF) determines that 2011-12 revenues will not meet certain revenue targets. The Director of Finance is required to determine, on or before December 15, 2011, whether these cuts will be triggered. The impact of reduced State revenues could translate into mid-year cuts for school districts throughout California, with estimates in the range of \$250 per student. Under this scenario, districts would also be given the flexibility to reduce the instructional year by as many as seven school days. This flexibility would require agreement with local bargaining units to reduce salary commensurate with the number of instructional days (up to 7) to be eliminated. The Board has not directed staff to enter into negotiations on this matter because in the event there are mid-year reductions in State funding, the District has sufficient reserves to balance our budget without reducing the number of school days.

The Revised Budget as presented will require further modification once it is brought back with a summary of the 2010-11 Unaudited Actuals (for all funds operated by the District) next month. Over the past several years, passage of the State budget has trailed school district budgets by several weeks and/or months, thus the District was able to time its Revised Budget report such that it could be combined with a summary report of the District's Unaudited Actuals. This year, the State budget was passed on time, and these two budget reports are consequently separated. Staff will present the Unaudited Actuals and a further Revised Budget for 2011-12 in September, 2011. Because PUSD had already incorporated recommendations by School Services of California (with the support and approval of the Alameda County Office of Education), the PUSD Revised Budget presented is virtually identical to the Adopted Budget presented in June, 2011 (with the exception of the Parcel Tax Reserve transfer).

The next iteration of the 2011-12 PUSD Revised Budget and Unaudited Actuals in September will reflect numerous budget adjustments, with a new Beginning Fund Balance per the Ending Fund Balance from the Unaudited Actuals. It is anticipated the new Beginning Fund Balance presented in September will be higher than the balance currently reported as of August 23, 2011. Once final figures on staffing, benefit modifications, and step & column/longevity calculations have been completed for 2011-12, these changes will be presented at the First Interim report in December, 2011. It is to be expected that ending fund balances will move up, then down before settling at the First Interim Report.

A spreadsheet presented compared the Adopted Budget (Column I) of June 22, 2011 with the Revised Budget (Column II) for the District's General Fund. The General Fund is the most significant of the funds managed because it represents the day-to-day operations of the District. The General Fund includes income from the State and Federal Government, local revenues (including Parcel Tax Measure B and the third and final year of emergency parcel tax Measure E, Parent Club contributions, and Support Group donations). The General Fund reflects the District's priorities to offer a breadth of student program opportunities and

providing compensation to attract and retain the most highly qualified personnel possible. The Board has made explicit the need to address the loss of \$1M in local revenue upon expiration of the emergency parcel tax in June, 2012.

Column I Adopted Budget – 06/22/11

- Estimated revenue and expenditures for 2011-12 as presented June, 2011 for the adopted budget.
- Expenditures in books, supplies, services, and operating expenses incorporated expenses known to date; expenditures in salaries and benefits reflected committed costs.

Column II Revised Budget – 08/24/11

- The decrease in State/Federal revenues of approximately \$60,000 reflect changes in Beginning Teacher Support and Assessment (BTSA) funding formulas, and adjustments in special education funding, and a decrease in Class-Size Reduction (CSR) funds
- Local funding increases include donations for the PUSD Wellness Center (\$30k), committed funding sources for the “Every 15 Minutes” program (\$35k), increased rentals revenue (\$20k) and approximately \$30k in summer program revenues, including special education.
- Expenditure changes for services/operating expenses include a \$128k in Wellness Center carryover balance, \$35k for the “Every 15 Minutes” program, and other miscellaneous expenses (\$7k)
- Expenditures for books and supplies include Instructional Material Fund (IMF) carryover (\$36k), PHS summer school (\$3k), and other miscellaneous expenses (\$5k).
- Salary and Benefits reduced based on actual expenditures (\$166k)
- Transfer to Parcel Tax Reserve of \$244, 350 per Citizens’ Advisory Committee recommendation.

There was no one from the public requesting to speak.

It was moved by Board Member Monach, seconded by Board Member Gadbois, and passed unanimously to approve the Revised 2011-12 District General Fund Budget.

Approve Fee Proposal Between the District and murakami/Nelson Architects for Structural Eligibility Report and Calculations of the Former Havens Kindergarten Building

Assistant Superintendent Brady advised that the State Allocation Board has relaxed restrictions and rules that blocked school districts from gaining access to Proposition 1D Funds for seismic safety. The relaxation of the rules opens the door for Piedmont to once again go back to seek monies for the former Havens “Kindergarten” classroom wing building that has already been retrofitted.

If successful, Piedmont’s application for Prop 1D funding could yield approximately \$2.7 million in additional State funds. Mr. Nelson’s and Mr. Gallagher’s last application on behalf of the District to secure Prop 1D funding for the High School Quad and Student Center yielded approximately \$1 million (\$578,439 and \$422,321) for those two buildings.

The proposal presented by murakami/Nelson is for the preparation of a structural eligibility report and calculations for the "Kindergarten" wing for submittal to the Division of the State Architect. John Nelson of murakami/Nelson, advised the funding would not include interim housing funds.

Resident George Childs queried how far back a District could go to be considered for additional funding, to which Assistant Superintendent Brady responded, 2006.

It was moved by Vice President, seconded by Board Member Monach, and passed unanimously to approve the proposed fee proposal with murakami/Nelson Architects in the amount of \$34,400 for a structural eligibility report and calculations for the former Havens "Kindergarten" classroom building, in order to qualify for Proposition 1D funding.

Certify Competence of Administrators in the Assessment of Certificated Employees

Education code requires all administrators assigned to evaluate certificated employees to possess certain demonstrated competencies. Superintendent Hubbard added that all District administrators are in their second year of professional development to support the assessment/evaluation of certificated staff. They are working in concert with the Evaluation Committee in the implementation of the new evaluation process to be piloted in 2011-12. Administrators are also committed to being in classrooms so that all educational leaders in the District develop a shared understanding of high-quality instruction and how to best support it.

The following administrators have demonstrated competency in the assessment of certificated employees for the 2011-12 school year:

Constance Hubbard	
Michael Brady	Julie Valdez
Randall Booker	Tery Susman
Richard Kitchens	Carol Cramer
Karyn Shipp	Jeanne Donovan
Ting Hsu Engelman	Dan Bonnin
Eric Mapes	CeCe Lasky

Harlan Mohagen, APT President, added that the work with the Evaluation Committee has been very beneficial.

It was moved by Board Member Monach, seconded by Board Member Jones, and passed unanimously to certify the competence of administrators in the assessment of certificated employees, as presented.

Recommendation to Approve Superintendent Contract

Board President Tolles read a statement regarding the recommendation to approve the Superintendent's contract, as follows:

"Based upon the Board's very favorable evaluation of Superintendent Hubbard's performance, we are pleased to recommend that the Board enter into an employment contract with the Superintendent that extends her term of service to the District

through the 2013-14 school year. This recommendation reflects our confidence in the Superintendent's leadership during these challenging times. Superintendent Hubbard's accomplishments, and the success of her administrative team, have been detailed in the report on implementation of the District's 2010-11 Action Plan. To highlight a few, Superintendent Hubbard has created a culture of continuous improvement in the District. Piedmont is justly proud of its schools, and we must innovate, adopt best practices, and develop new practices to ensure our children's continued academic and educational success. The Superintendent has led the District through tough budget choices and the seismic reconstruction and renovation of our school facilities.

"Recognizing the District's budget challenges, the Superintendent has agreed to accept the same health benefits cap that all other employees have accepted. In negotiating with the District's other employee groups, we attempted to maintain current levels of compensation (salary and health/dental benefits) while shifting the risk of future increases in health insurance to employees. We have done the same with the Superintendent, providing a one-time base salary adjustment intended to offset the loss of uncapped health/dental/vision care included as part of the previous contract's compensation package. The new contract will include a cap on health benefits, the same as that assumed by all District employee groups, to likewise shift the risk of future increases in health insurance to the Superintendent. The result is cost-neutral to the District for 2011-12, with the Superintendent's total compensation remaining flat - and slightly reduced - from what it would have been without this new contract. She will also give up earned paid vacation days equivalent to furlough day reductions taken by all certificated employees.

"We thank Superintendent Hubbard for her dedication to the District and willingness to accept the same compensation limits that we asked of, and received from, the District's other employees."

Joci Kelleher, PMS teacher and APT representative, stated she appreciates that the Superintendent is taking the same cuts as certificated staff.

It was moved by Vice President Raushenbush, seconded by Board Member Gadbois, and passed unanimously to approve the contract of the Superintendent effective September 1, 2011 through June 30, 2014.

First Reading, Proposed Revised Board Policy 0100, "Philosophy"; Review of Exhibit 0000, "Strategic Plan" (to be renamed "Strategic Plan – Mission Statement")

The proposed revised Board Policy will incorporate wording regarding the mission statement of the District Diversity & Respect Task Force and themes derived from "Shaping Our Future" long-range goals workshops.

The Exhibit (E0000) includes additional wording for the same purpose.

Resident Jon Elliott expressed appreciation that these are living documents that seem to be aligned.

It was moved by Board Member Monach, seconded by Board Member Jones, and passed unanimously to adopt revised Board Policy 0100, "Philosophy".

1. First Reading, Proposed Revised Board Policy 5117, "Interdistrict Attendance"

Assistant Superintendent Randall Booker advised that the additional wording was added to the Board Policy to clarify that students under an interdistrict attendance permit are subject to the rules and standards that apply to pupils who reside in the District.

2. Review of Proposed New Administrative Regulation 5117.1, "Interdistrict Attendance – Open Enrollment Act (Romero Bill)"

Jon Elliot recommended that both Administrative Regulation 5117 and 5117.1 include the Education Code under the "Legal References" portion of the ARs.

Superintendent Hubbard explained that AR 5117.1 will get the District into compliance with the Romero Bill. Later on, there will be a Special Board meeting regarding other Interdistrict Attendance issues. The ARs will come back for approval on the Consent Calendar [ARs are not formally approved by the Board but the Board wanted to give an opportunity for these ARs to appear one more time on a Board agenda].

The Open Enrollment Act ("Romero Bill") and California regulations allow students attending a school designated by the State as a low-performing school, to submit an application for enrollment in a higher performing school in another school district. These requests will only be approved by the Superintendent / designee in accordance with the provision of the new Administrative Regulation. The new Administrative Regulation will be incorporated immediately, under advice of legal counsel.

Jon Elliott stated the regulations "faithfully repeat the boilerplate". He has concerns for the District not knowing what the enrollment capacity would be. He questioned if Millennium High School is a magnet school, which it is not. He is wondering how it will be determined the Romero Bill students to be allowed vs the proposal of grandchildren residing outside of Piedmont whose grandparents reside in Piedmont.

Appoint Members to Seismic Safety Bond Program Citizens' Oversight Committee for 2011-12 / 2012-13

Public notification was given regarding openings for new members for the Seismic Safety Bond Program Citizens' Oversight Committee. Two applicants applied. The subcommittee recommended the appointments of Margaret Ovenden and Mark Aikawa. The positions are for a two-year term and will begin in the Fall 2011 (September).

It was moved by Board Member Gadbois, seconded by Board Member Monach, and passed unanimously to appoint Margaret Ovenden and Mark Aikawa to the Seismic Safety Bond Program Citizens' Oversight Committee for 2011-12/2012-13.

INFORMATION / ANNOUNCEMENTS

Educational Services Report: Spotlight on Student Learning

Superintendent Hubbard informed the Board that District staff proposes to have this item on all future regular Board meetings. The report may sometimes be oral and sometimes will have written information provided. When possible, the topics will be listed in advance. This is a new feature in keeping with communicating about teaching and learning in the District.

District staff is also working on a year-long calendar of presentations to spread out during the school year covering student learning, teacher engagement and instruction in the schools. This will be helpful in controlling some of the more lengthy Board meetings.

Assistant Superintendent Booker shared the following highlights:

- New Teacher Orientation: to watch the excitement among new teachers was infectious
- Opening day of school was remarkable
- Custodians were commended for how clean and inviting all of the schools looked; all teachers and support staff were thanked for their efforts
- Over the summer, the 2011 STAR exam results were received and are in the process of being mailed to families this week; he wanted to note that the back side of the report is where the State breaks down various subjects into content areas and gives a better indicator of how a child performed in various content areas.

All of the information has been loaded into the District's software to show teachers, parents how students are performing in various areas. Reports are going out to the principals for the teachers. Site councils will be reviewing the information. This is public information: the information can be obtained by going to the California Department of Education web site.

Assistant Superintendent Booker will be returning with more detailed information at a September Board meeting.

Election Timeline for February 7, 2012
Municipal Election

Superintendent Hubbard reiterated that for any community member interested in becoming a member of the Board of Education, Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available. The last day to file would be November 10, 2011.

She added that the Piedmont League of Women Voters will be sponsoring two workshops (the first one on September 8), which will discuss "Civic Involvement": what it is like to serve as a member of the City Council, Board of Education and appointed commission members, and the time that is devoted to serving. The second meeting is on November 17, "Civic Engagement", about the public dialogue/process.

CORRESPONDENCE

Board Member Monach reported that the Board received:

- A followup email from the Building Industry Association of the Bay Area, and is being handled by District staff
- Followup correspondence about the use of Witter Field

Board Member Jones received an email concerning a draft survey that "Piedmont Parents of Students First" is putting together for Piedmont teachers.

President Tolles received a couple of emails from members of the Piedmont Soccer Club about Witter Field use. He also received an email with a request for funding information for the District for the last three years and projected out.

BOARD REPORTS

Board Member Gadbois stated the High School registration process was very efficient.

Board Member Monach has enjoyed working over the last couple of weeks and over the summer with the League of Women Voters on their two upcoming workshops. The local league will be conducting a consensus study on looking at the role of the federal government in education.

Vice President Raushenbush enjoyed the convocation and good presentation by the Evaluation Committee; teacher members of the Evaluation Committee were very articulate about their support.

President Tolles also thought the convocation was excellent. It was nice to see the teachers socializing with each other and he felt the informality was well received by staff.

He and Vice President Raushenbush attended a Bond Steering Committee yesterday. He advised that there is a possible State bond sale on September 20th; the District will find out more later. He met with Superintendent Hubbard regarding Board meetings for the new school year.

CONSENT CALENDAR

Superintendent Hubbard reminded the Board members that a revised version of Item XI. H. "Approve Architectural Fees to murakami/Nelson Architects for Pre-Construction and Construction Services for the Beach Elementary School Seismic Retrofit Construction Project" had been placed at their seat.

It was moved by Board Member Gadbois, seconded by Board Member Monach, and passed unanimously to approve the Consent Calendar. Items approved were as follows:

- A. Adopt Regular Board Meeting Minutes of July 13, 2011
- B. Adopt Regular Board Meeting Minutes of June 22, 2011
- C. Approve Personnel Action Report
- D. Approve Monthly Financial Report of District for Month of July 2011
- E. Approve Contract Between the District and Luis B. Sanchez Landscaping
For sports field and landscape maintenance at Witter Field, effective July 1, 2011 through June 30, 2012, at a cost not to exceed \$48,496.32 (\$4,041.36/month)
- F. Conduct Annual Review of Specific Board Policies
Education Code requires that these policies be reviewed annually
 - Board Policy 5116.1, "Assignment of Piedmont Students to Piedmont Elementary Schools"
 - Board Policy 6145, "Extra and Co-Curricular Activities"
- G. Adopt Resolution 02-2011-12, "Resolution of the Board of Education of the Piedmont Unified School District Transferring Current Administration and Compliance Provider of the 403(B)

Plan and the 457(B) Plan as Offered Through Zuk Financial Group from GABA/TSA Consulting to Mid-America"

The District presently maintains for the benefits of its employees, a retirement plan, and it has been determined that it is in the best interests of the employees to modify the current administration of the 403(b) Plan and 457(b) Plan from GABA/TSA Consulting to Mid-America Plan Administrators.

- H. Approve Architectural Fees to murakami/Nelson Architects for Pre-Construction and Construction Services for the Beach Elementary School Seismic Retrofit Construction Project
The Board will be requested to approve the services in the amount of \$336,000, effective August 25, 2012 through August 30, 2012, and will be incorporated as an amendment to their original contract for all seismic retrofit services for the District. This item was pulled from the July 13, 2011 Board agenda.
- I. Adopt Resolution 03-2011-12, "Designated Signatures"
With the recent administrator changes, the District must inform the banks and County of any new signature to sign orders drawn on funds of the District on its behalf

FUTURE BOARD AGENDA ITEMS

Future Board Agenda items are listed below:

→ **SUBJECT TO CHANGE** ←

- Evaluation Committee Report (Sep)
- Review 2011-12 Action Plan (Sep 28)
- Conduct Public Hearing on Unaudited Actuals Financial Report and Revised District Budget (Sep 28)
- Conduct Public Hearing and Adopt Resolution on Sufficiency of Textbooks and Instructional Materials (Sep 28)
- Review of Accountability Progress Report (APR): (Sep 28)
 - Academic Performance Index (API) and
 - Adequate Yearly Progress (AYP)
- Conduct Further Discussion Regarding Possible Board Policy Change Concerning Interdistrict Transfers (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund") (TBD)
- Special Board Meeting-Open Session to Discuss Interdistrict Transfers(TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "Student Discipline") (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

Staff will be working on setting up a Board Workshop to discuss the Interdistrict Transfer Policy.

Board Member Monach added that it would be helpful if, in the near future, the Board had some discussion and could provide some support and guidance to the APCP with respect to the work they are doing on developing allocation guidelines to help

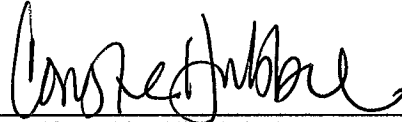
determine at what level they are contributing additional monies from their private fund raising efforts toward the District. They would be looking to the Board for some broad, yet clear direction.

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 9:28 p.m.



ROY TOLLES, Board President
Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education