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## PIEDMONT UNIFIED SCHOOL DISTRICT Board of Education

REGULAR MEETING  
Wednesday, August 24, 2011

Council Chambers, City Hall  
120 Vista Avenue, Piedmont

Closed Session: 6:30 p.m.  
Regular Session: 7:00 p.m.

### A G E N D A

- 6:30 p.m. I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM  
A majority of the Governing Board must be present in order to establish a quorum, allowing the Board to conduct business.
- 6:31 p.m. III. ADJOURN TO CLOSED SESSION  
Members of the public may speak to any Closed Session item on the agenda. The Board President may limit speaker time.
- A. Public Employee Performance Evaluation: Superintendent  
(Government Code Section 54957)
- 7:00 p.m. IV. REGULAR OPEN SESSION
- A. Call to Order  
B. Pledge of Allegiance  
C. Report of Action Taken in Closed Session  
D. Agenda Adjustments
- 7:20 p.m. V. COMMUNICATIONS / ANNOUNCEMENTS (COMMUNITY)  
The comments are informational only, covering items of interest to the Board, staff and community.
- A. Association of Piedmont Teachers (APT)  
B. California School Employees Association (CSEA)  
C. Parent Clubs  
D. Student Representative to the Board  
E. Persons Wishing to Speak to Any Item Not Listed on the Agenda

- F. Superintendent Announcements
- G. Board President Announcements

- 7:30 p.m. VI. Presentation of "Every 15 Minutes" Program for 2011-12  
(Assistant Superintendent Brady)  
Chairperson Kim Hebert will give a brief overview of the "Every 15 Minutes Program" to be held in October, and express appreciation to the City for its participation by providing \$5,700 in support of the event  
(10 minutes-presentation / 5 minutes-Board questions-comments)
- VII. REVIEW AND ACTION ITEMS  
(The Board President may limit speaker time)
- 7:45 p.m. A. \*Approve Revised 2011-12 District General Fund Budget Pages 1-4  
(Assistant Superintendent Brady)  
The Board is requested to approve the District's Revised 2011-12 Budget based on changes necessitated by the passage of the 2011-12 California State Budget Act .
- 8:05 p.m. B. \*Approve Fee Proposal Between the District and Pages 5-7  
murakami/Nelson Architects for Structural Eligibility Report and Calculations of the Former Havens Kindergarten Building  
(Assistant Superintendent Brady)  
The calculations and report are being prepared for Proposition 1D Funding which may potentially make the District eligible for \$2,738,000. The fee proposal is in the amount of \$34,400.
- 8:10 p.m. C. \*Certify Competence of Administrators in the Assessment of Page 8  
"Certificated Employees"  
(Superintendent Hubbard)  
Education code requires all administrators assigned to evaluate certificated employees to possess certain demonstrated competencies.
- 8:15 p.m. D. \*Recommendation to Approve Superintendent Contract Page 9  
(Board President Tolles)  
The Board will be requested to approve the Superintendent's Contract, effective September 1, 2011 through June 30, 2014
- 8:20 p.m. E. First Reading, Proposed Revised Board Policy 0100, Pages 10-11  
"Philosophy"; Review of Exhibit 0000, "Strategic Plan" (to be renamed "Strategic Plan – Mission Statement")  
(Superintendent Hubbard)  
The proposed revised Board Policy will incorporate wording regarding the mission statement of the District Diversity & Respect Task Force and themes derived from "Shaping Our Future" long-range goals workshops. The corresponding Exhibit (E0000) includes additional wording for the same purpose.
- 8:35 p.m. F. 1. \*First Reading, Proposed Revised Board Policy 5117, Page 12  
"Interdistrict Attendance"  
(Assistant Superintendent Randall Booker)  
Additional wording was added to clarify that students under an interdistrict attendance permit are subject to the rules and standards that apply to pupils who reside in the district.

2. \*Review of Proposed New Administrative Regulation 5117.1, "Interdistrict Attendance – Open Enrollment Act (Romero Bill)"

(Assistant Superintendent Booker)

The Open Enrollment Act ("Romero Bill") and California regulations allow students attending a school designated by the State as a low-performing school, to submit an application for enrollment in a higher performing school in another school district. These requests will only be approved by the Superintendent/designee in accordance with the provision of the new Administrative Regulation. The new Administrative Regulation will be incorporated immediately, under advice of legal counsel. The Board is looking for a time to schedule a Special Board Meeting to discuss other modifications to the Administrative Regulation, such as allowing eligibility for non-Piedmont grandchildren whose grandparents reside in Piedmont.

8:45 p.m.

G. Appoint Members to Seismic Safety Bond Program Citizens' Oversight Committee for 2011-12 / 2012-13

(Superintendent Hubbard)

Public notification was given regarding openings for new members for the Seismic Safety Bond Program Citizens' Oversight Committee. Applicants have been interviewed and it is being recommended that the appointments of Margaret Ovenden and Mark Aikawa be made at this meeting. The positions are for a two-year term and will begin in the Fall 2011 (September). Information on the charge and structure of the committee can be found on the District web site:

<http://www.piedmont.k12.ca.us/district-info/seismic-safety-bond-program/citizens-oversight-committee>

VIII. INFORMATION/ANNOUNCEMENT ITEMS

8:50 p.m.

A. Educational Services Report: Spotlight on Student Learning (Assistant Superintendent Randall Booker)

The Spotlight on Student Learning will serve as a platform for information and recognition of our instructional priorities and academic success in the Piedmont Unified School District.

1. The opening of school is always a testament to the collaborative efforts of administrators, teachers, support staff, and the Piedmont Community. Their tireless efforts not only provide our students with a smooth 1st day, but communicate a welcoming environment where student learning is our priority.
2. The 2011 STAR Exam results have arrived with PUSD remaining as one of the highest performing districts in the State. Individual student results are currently being mailed home to families. In the four content areas (English Language Arts, Math, Science, and History), 82-89% of our students scored in the proficient/advanced range.

9:00 p.m.

B. \*Election Timeline for February 7, 2012 Municipal Election (Superintendent Hubbard)

Attached is a copy of the election timeline for any community member interested in becoming a member of the Board of Education. Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available.

Pages 17-19

9:05 p.m.

IX. CORRESPONDENCE

9:10 p.m.

X. BOARD REPORTS

9:15 p.m.

XI. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. \*Adopt Regular Board Meeting Minutes of July 13, 2011 On web site under Bd Mtg 8-24-11
- B. \*Adopt Regular Board Meeting Minutes of June 22, 2011 On web site under Bd Mtg 8-24-11
- C. \*Approve Personnel Action Report Pages 20-22
- D. \*Approve Monthly Financial Report of District for Month of July 2011 Pages 23-25
- E. \*Approve Contract Between the District and Luis B. Sanchez Landscaping Pages 26-29  
For sports field and landscape maintenance at Witter Field, effective July 1, 2011 through June 30, 2012, at a cost not to exceed \$48,496.32 (\$4,041.36/month)
- F. \*Conduct Annual Review of Specific Board Policies Pages 30-33  
(Superintendent Hubbard) (requires no action)  
Education Code requires that these policies be reviewed annually
  - Board Policy 5116.1, "Assignment of Piedmont Students to Piedmont Elementary Schools"
  - Board Policy 6145, "Extra and Co-Curricular Activities"
- G. \*Adopt Resolution 02-2011-12, "Resolution of the Board of Education of the Piedmont Unified School District Transferring Current Administration and Compliance Provider of the 403(B) Plan and the 457(B) Plan as Offered Through Zuk Financial Group from GABA/TSA Consulting to Mid-America" Pages 34-35  
The District presently maintains for the benefits of its employees, a retirement plan, and it has been determined that it is in the best interests of the employees to modify the current administration of the 403(b) Plan and 457(b) Plan from GABA/TSA Consulting to Mid-America Plan Administrators.
- H. \*Approve Architectural Fees to murakami/Nelson Architects for Pre-Construction and Construction Services for the Beach Elementary School Seismic Retrofit Construction Project Pages 36-41  
(Assistant Superintendent Brady)  
The Board will be requested to approve the services in the amount of \$336,000, effective August 25, 2012 through August 30, 2012, and will be incorporated as an amendment to their original contract for all seismic retrofit services for the District. This item was pulled from the July 13, 2011 Board agenda.
- I. \*Adopt Resolution 03-2011-12, "Designated Signatures" Page 42  
(Assistant Superintendent Brady)  
With the recent administrator changes, the District must inform the banks and County of any new signature to sign orders drawn on funds of the District on its behalf

9:25 p.m.

XII. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Evaluation Committee Report (Sep)
- Review 2011-12 Action Plan (Sep 28)
- Conduct Public Hearing on Unaudited Actuals Financial Report and Revised District Budget (Sep 28)
- Conduct Public Hearing and Adopt Resolution on Sufficiency of Textbooks and Instructional Materials (Sep 28)
- Review of Accountability Progress Report (APR): (Sep 28)
  - Academic Performance Index (API) and
  - Adequate Yearly Progress (AYP)
- Conduct Further Discussion Regarding Possible Board Policy Change Concerning Interdistrict Transfers (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund") (TBD)
- Special Board Meeting-Open Session to Discuss Interdistrict Transfers(TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "Student Discipline") (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

9:35 p.m.

XIII. ADJOURNMENT

Next Regular Board of Education Meeting:  
 Wednesday, September 14, 2011, 7:00 p.m.  
 City Hall, Council Chambers, 120 Vista Avenue, Piedmont

***Please be advised that any communication sent to the Board of Education is subject to the Freedom of Information Act and can be viewed by the public, unless it is of a confidential issue covered under the Brown Act.***

Board Agenda Material

*(in compliance with Senate Bill 343)*

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Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510)594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The scheduling of time for agenda issues is approximate.

\*Attachment