

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

July 23, 2008

CALL TO ORDER	Board President Monach called the regular Board of Education meeting of July 23, 2008 to order at 7:05 p.m. and led the Board and audience in the Pledge of Allegiance.
ESTABLISHMENT OF QUORUM	President June Monach, Vice President Ray Gadbois, Board Members Roy Tolles, and Martha Jones
BOARD MEMBER ABSENT	Board Member Rick Raushenbush (excused)
OTHERS PRESENT FOR REGULAR SESSION	Constance Hubbard, Superintendent Michael Brady, Assistant Superintendent, Business Services
OTHERS ABSENT FOR REGULAR SESSION	David Roth, Ph.D., Asst. Superintendent, Educational Services (excused)
Agenda Adjustments	None
COMMUNICATIONS / ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	None
California School Employees Association (CSEA)	None
Parent Clubs	None
PERSONS REQUESTING TO SPEAK ON ITEMS NOT ON THE AGENDA	None
Superintendent	Superintendent Hubbard advised that new student registration for Grades K-5 will be held on August 5 th , from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00 p.m. Anyone who wishes to complete the paperwork can register online at www.piedmont.k12.ca.us , under "Elementary Enrollment". All schools are closed for the month of July.
Moment of Silence	President Monach called for a moment of silence for two Piedmont individuals. Rob Anthony, 2007 Piedmont High School graduate, passed away at the end of last month, and staunch school supporter and community member Bill Canizales passed away. The memorial service for Rob Anthony has passed; the service for Mr. Canizales will be held on Sunday, July 27, from 4-8 p.m. at the Chapel of the Chimes in Oakland.
REORGANIZATION OF THE GOVERNING BOARD	Superintendent Hubbard advised that during election years, there is a reorganization of the Board conducted in March and then again in July. Board terms are normally from July to July.

It was moved by Board Member Tolles and seconded by Vice President Gadbois to nominate June Monach as President. The Board was polled and the motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

It was moved by Board Member Jones and seconded by Board Member Tolles to nominate Ray Gadbois as Vice President. The Board was polled and the motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

It was moved by Vice President Gadbois and seconded by Board Member Jones to nominate Constance Hubbard as Secretary to the Board. The Board was polled and the motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

Superintendent Hubbard advised it is very common in other districts for the Superintendent to serve as Secretary to the Board.

REVIEW & ACTION ITEMS

Measure E Bond Program:
Review Schematic Design of Wildwood
Elementary School (no action)

Mariko Hibbett of *murakami*/Nelson Architects, reviewed the schematic design of Wildwood Elementary School. The project will seismically strengthen the original 1930's portion of the school. This includes the Auditorium, Administrative offices, and Classrooms. The roof and structural walls will be strengthened by adding new plywood shear walls and a new plywood roof diaphragm. Most of the shear wall work will occur on the interior corridor and transverse walls, with the exception of the Auditorium. Related accessibility, fire and life safety issues will be addressed. These include upgrades of classroom sinks, restrooms, new fire alarm and fire sprinkler system, etc. Modernization work will include upgrades to the existing building envelope and mechanical and electrical systems (energy-efficient light fixtures and occupancy sensors) to increase energy efficiency and sustainability. The Schematic Soft Estimate for this project is within the District target, as shown in the March 29th preliminary budget of \$9 million.

It is recommended that students be moved during the construction work. The best way to deal with the housing situation is still being discussed with the three elementary principals, and will then be discussed with staff and parents

2. Authorize Superintendent to Enter Into Contract with *murakami*/Nelson Architects for Construction Documents on Maintenance Facility

The current agreement fees are almost exhausted and work must continue on the Measure E Bond Program Projects. The total amount of the contract is not to exceed \$100,000, and will be effective July 24, 2008 through October 1, 2008. The total Project Budget is not to exceed \$2,000,000. The contract will be ratified at the next Board meeting because due to vacation schedules, the contract will not be fully prepared until that time. The District is hoping to do a lease/lease-back agreement. Assistant Superintendent Brady added that the District would like to have everything out of the existing buildings by the end of August 2010. The proposed project end would be December, 2010.

It was moved by Board Member Tolles and seconded by Vice President Gadbois to enter into a contract with *murakami*/Nelson Architects for Construction Documents on the replacement of the Maintenance Facility.

The motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

3. a. *Report from Structural Peer Reviewer Regarding the **Wildwood** Seismic Retrofit Schematic Study

The seismic retrofit schematic structural peer reviewer, Ted Zsutty, concurs with the report prepared by R. P. Gallagher Associates Engineers.

- b. *Report from Structural Peer Reviewed Regarding the **Beach** Elementary School Retrofit Schematic Study

The seismic retrofit schematic structural peer reviewer, Ted Zsutty, concurs with the report prepared by R. P. Gallagher Associates Engineers.

Review and Consider Adoption of District Goals and Priorities for 2008-09

Discussion was held on analyzing the process and evaluating the progress of goals.

Superintendent Hubbard advised that time and resource management continues to be a struggle due to insufficient staff to provide as much detail as the Board would like.

There was agreement among Board members to the goals as articulated. The Board suggested that a draft Action Plan be developed by the administrative team. Superintendent Hubbard recommended targeting review of the draft plan in September, and looked forward to feedback from the Board to revise after further review and discussion. The Governance Team was in agreement that the District Goals in combination with the Action Plan would serve as a helpful tool in communicating District priorities to the public.

It was moved by Vice President Gadbois and seconded by Board Member Jones to adopt the District Goals and Priorities for 2008-09.

The motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

Approve Board Committee Assignments
for 2008-09 School Year
(July 2008-July 2009)

The list of Board Committee Assignments for 2008-09 was again presented. Some of the assignments require that the Board liaisons be specifically the Board President and/or Vice President. Because the outcome of the President/Vice President elections was not known before tonight's meeting, the assignments were presented again.

Board Member Tolles requested a possible change but needed more time to review his schedule.

By Board consensus, Board members were to advise President Monach of any proposed changes so a list could be finalized and approved at the August 27, 2008 Board meeting.

Adopt Resolution 24-2007-08, "Authorizing
Budget Transfers of Funds"

This resolution will allow budget transfers of funds for the purpose of meeting cash flow needs for the General Fund in lieu of issuing a TRAN (Tax Revenue Anticipation Note) for the 2008-09 school year. All interfund transfers for these purposes are for the 2008-09 fiscal year only.

Resident George Childs expressed discomfort over using the Building Fund for this purpose. Superintendent Hubbard concurred but explained that this recommendation was supported by both Kelling, Northcross & Nobriga, the District's financial advisor, and the County Office of Education. Vice President Gadbois stated that he had no reservations with the proposal.

It was moved by Vice President Gadbois and seconded by Board Member Tolles to adopt Resolution 24-2007-08.

The Board was polled and the motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

Ratify Appointment of At-Large School
District Representative to the City of
Piedmont Environmental Task Force

The City requested that an at-large school district representative be selected to serve on this Task Force. The Board subcommittee (Superintendent Constance Hubbard and Board Member Rick Raushenbush) recommended to the City the appointment of community member and parent Robert Houser. Criteria used for selection was demonstrated commitment to practical actions at the school level, overall knowledge and experience, and availability to serve.

It was moved by Board Member Jones and seconded by Board Member Tolles to ratify the appointment of Robert Houser as the at-large school district representative to the City of Piedmont

Environmental Task Force.

The motion passed as follows:

AYES: Monach, Gadbois, Tolles, Jones
NOES: None
ABSTAIN: None
ABSENT: Raushenbush

INFORMATION ITEM
Update on State Budget

Assistant Superintendent Brady said the State budget is still unknown. State revenues are up \$320 million over what had been projected. From a K-12 perspective, whatever the Senate or Assembly proposals are, they are better than the Governor's plan. No proposals have been adopted yet. We are still working with our May Revise assumptions that were adopted in June. For those interested, he directed people to go online to the *California Budget Project*, a non-profit agency that looks at budget development in a neutral manner. The web site is: www.cbp.org

CORRESPONDENCE

President Monach advised that two emails were received regarding the "Every Day Math" program after the public hearing was conducted. Another email was received by the City about the composition of the Environmental Task Force.

BOARD REPORTS

Board Member Tolles commented that he very much likes the newly-implemented City of Piedmont solid waste program. He also feels the District needs to take a look at the City's assessed tax base.

CONSENT CALENDAR

It was moved by Board Member Tolles and seconded by Board Member Jones to approve the Consent Calendar as presented, along with minor edits to the Board minutes of June 25, 2008. Items on the Consent Calendar were as follows:

- A. Adopt Regular Board Meeting Minutes of June 25, 2008
- B. Approve Personnel Action Report
- C. Approve Monthly Financial Report of the District for June 2008
- D. Approve Warrant Lists Dated July 1, 2008 and July 17, 2008 for Goods and Services Rendered by the District
- E. Approve Contract Between the District and Luis Sanchez Landscaping Services for the Witter Field Complex, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$48,496.32. Funding Source: General Fund
- F. Approve Quarterly Report of Complaints Received Under the Williams Settlement Agreement for the Period April 1, 2008 through June 30, 2008
- G. Special Education Reimbursements:
 - 1. Approve reimbursement to parents of one high school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$25,000.00. Funding Source: Special Education

2. Approve reimbursement to parents of one pre-school student for non-public services, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$14,310.00. Funding Source: Special Education
3. Approve reimbursement to parents of one middle school student for extended school year services, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,000.00. Funding Source: Special Education
4. Approve reimbursement to parents of one middle school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$40,000.00. Funding Source: Special Education
5. Approve reimbursement to parents of one elementary school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$10,000.00. Funding Source: Special Education
6. Approve reimbursement to parents of one pre-school student for non-public preschool costs, effective May 1, 2008 through June 30, 2008, at a total cost not to exceed \$555.00. Funding Source: Special Education

G. Consultant Services Contracts:

1. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective June 23, 2008 through August 15, 2008, at a total cost not to exceed \$1,300.00. Funding Source: Special Education
2. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding Source: Special Education
3. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective May 20, 2008 through June 30, 2008, at a total cost not to exceed \$1,300.00. Funding Source: Special Education
4. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding Source: Special Education
5. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective June 16, 2008 through July

18, 2008, at a total cost not to exceed \$1,300.00.
Funding Source: Special Education

6. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding Source: Special Education
7. Approve one Consultant Services Contract with **Piedmont Recreation Department, Tot Zone**, to provide non-public preschool services for one student, effective June 16, 2008 through August 15, 2008, at a total cost not to exceed \$1,443.00. Funding Source: Special Education
8. Approve one Consultant Services Contract with **Durham School Services** to provide non-public transportation for one middle school student, effective June 23, 2008 through July 18, 2008, at a total cost not to exceed \$662.72. Funding Source: Special Education
9. Approve two Consultant Services Contract with **Welcome Transport Group** to provide non-public transportation for two students, effective June 23, 2008 through July 18, 2008, at a total cost not to exceed \$2,660.00. Funding Source: Special Education
10. Approve one Consultant Services Contract with **Linguistic Connection**, to provide non-public services for one preschool student, effective August 25, 2008 through October 1, 2008, at a total cost not to exceed \$690.00. Funding Source: Special Education
11. Approve one Consultant Services Contract with **Linguistic Connection**, to provide non-public services for one preschool student, effective June 16, 2008 to August 25, 2008, at a total cost not to exceed \$1,150.00. Funding Source: Special Education
12. Approve one Consultant Services Contract with **Small Voice Early Intervention Program, Alta Bates Summit Medical Center**, to provide non-public services for one preschool student, effective April 23, 2008 through June 30, 2008, at a total cost not to exceed \$5,572.50. Funding: Special Education
13. Approve one Consultant Services Contract with **Small Voice Early Intervention Program, Alta Bates Summit Medical Center**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$29,534.25. Funding Source: Special Education

14. Approve one Consultant Services Contract with **Starfish Therapies**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$20,750.00. Funding Source: Special Education
15. Approve one Consultant Services Contract with **Stacey Menz**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,890.00. Funding Source: Special Education
16. Approve one Consultant Services Contract with **Therapy Is Play, Inc./Cindy Ng** to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,300.00. Funding Source: Special Education
17. Approve one Consultant Services Contract with **Melissa Wenters, Audiologist**, to provide district wide audiological services effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$19,800.00. Funding: Special Education

H. Individual Service Agreements:

1. Approve one Individual Service Agreement and one Master Contract with **Center for Early Intervention on Deafness (CEID)**, to provide non-public services for one preschool student, effective April 1, 2008 through June 30, 2008, at a total cost not to exceed \$2,057.00. Funding Source: Special Education
2. Approve one Individual Service Agreement and one Master Contract with **Behavioral Intervention Associates (BIA)**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$86,912.00. Funding Source: Special Education
3. Approve one Individual Service Agreement and one Master Contract with **Center for Early Intervention on Deafness (CEID)**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,413.00. Funding: Special Education
4. Approve one Individual Service Agreement and one Master Contract with **Family Life Center**, to provide non-public educational services for one high school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$42,831.10. Funding Source: Special Education

5. Approve one Individual Service Agreement and one Master Contract with **ANOVA Education & Behavior Consultation, Inc.**, to provide non-public educational services for one elementary school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$38,060.00. Funding Source: Special Education
6. Approve one Individual Service Agreement and one Master Contract with **Springstone School**, to provide basic educational services for one high school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$24,800.00. Funding Source: Special Education
7. Approve one Individual Service Agreement with **Dori Maxon, PT, PCC, Med**, to provide an evaluation for one preschool student, effective June 26, 2008, at a total cost not to exceed \$700.00. Funding Source: Special Education

FUTURE BOARD AGENDA ITEMS

Board Member Tolles recommended that a discussion of Special Board Workshops be placed on a future agenda, along with a report on the Measure E Program, and a report on the "Every Day Math Program". Board Member Jones requested a report on the High School Science Curriculum.

Superintendent Hubbard stated that it would be helpful to learn from the Board its expectations for what should be included in reports.

ADJOURNMENT

There being no further business, and with no objections by the Board, President Monach adjourned the meeting at 9:04 p.m.

JUNE MONACH, Board President
Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD, Superintendent
Secretary, Piedmont Unified School District
Board of Education