

**PIEDMONT UNIFIED SCHOOL DISTRICT  
Board of Education**

REGULAR MEETING  
Wednesday, July 23, 2008

Council Chambers, City Hall  
120 Vista Avenue, Piedmont

Closed Session: None  
Regular Session: 7:00 p.m.

**A G E N D A**

- 7:00 p.m. I. REGULAR OPEN SESSION  
A. Call to Order  
B. Establishment of Quorum  
C. Pledge of Allegiance  
D. Agenda Adjustments
- 7:05 p.m. II. COMMUNICATIONS / ANNOUNCEMENTS  
The comments are informational only, covering items of interest to the Board, staff and community.  
A. Association of Piedmont Teachers (APT)  
B. California School Employees Association (CSEA)  
C. Parent Clubs  
D. Persons Wishing to Speak to Any Item Not Listed on the Agenda  
E. Superintendent  
F. President, Board of Education
- 7:10 p.m. III. REORGANIZATION OF THE GOVERNING BOARD  
New Board Members were sworn in by the City Clerk on March 17, 2008, and the Board took action to elect the officers for the period of March 26, 2008 through June 30, 2008, pursuant to Education Code Sections 35022 and 35143. The Board will now take action to elect the Board President, Vice President and Secretary to the Board from the period of July 2008 through July 2009  
A. Election of President: July 2008 through July 2009 (Superintendent)  
B. Election of Vice President: July 2008 through July 2009 (President)  
C. Election of Secretary to the Board: July 2008 through July 2009 (President)
- 7:20 p.m. IV. REVIEW AND ACTION ITEMS  
(The Board President may limit speaker time)  
A. Measure E Bond Program:  
1. \*Review Schematic Design of Wildwood Elementary School (no action)  
(Supt. Hubbard / Mariko Hibbett, murakami/Nelson Architects  
This project will seismically strengthen the original 1930's portion of the school. This includes the Auditorium,

Pages 9-12

Administrative offices, and Classrooms. The roof and structural walls will be strengthened by adding new plywood shear walls and a new plywood roof diaphragm. Most of the shear wall work will occur on the interior corridor and transverse walls, with the exception of the Auditorium. Related accessibility, fire and life safety issues will be addressed. These include upgrades at classroom sinks, restrooms, new fire alarm and fire sprinkler system, etc. Modernization work will include upgrades to the existing building envelope and mechanical and electrical systems to increase energy efficiency and sustainability. The Schematic Cost Estimate for this project is within the District target, as shown in the March 29<sup>th</sup> preliminary budget of \$9 million.

2. Authorize Superintendent to Enter Into Contract with *murakami*/Nelson Architects for Construction Documents on Maintenance Facility (action)  
(Superintendent Hubbard)

The Board will be requested to authorize the Superintendent to enter into an agreement with *murakami*/Nelson Architects for architectural services to complete the construction documents for the Maintenance facility, as the current agreement fees are almost exhausted and work must continue on the Measure E Bond Program Projects. The total amount is not to exceed \$100,000, and is effective July 24, 2008 through October 1, 2008. The total Project Budget is not to exceed \$2,000,000. The contract will be ratified at the Board meeting of August 23, 2008. Due to vacation schedules, *murakami*/Nelson will not have the contract fully prepared until after July 23).

3. a. \*Report from Structural Peer Reviewer Regarding the **Wildwood** Seismic Retrofit Schematic Study (no action)  
(Assistant Superintendent Michael Brady)

Pages 13-14

The seismic retrofit schematic structural peer reviewer report by Ted Zsutty is provided within the Board packet. Mr. Zsutty concurs with the report prepared by R. P. Gallagher Associates Engineers

- b. \*Report from Structural Peer Reviewer Regarding the **Beach** Elementary School Retrofit Schematic Study (Assistant Superintendent Michael Brady) (no action)

Pages 15-16

The seismic retrofit schematic structural peer reviewer report by Ted Zsutty is provided within the Board packet. Mr. Zsutty concurs with the report prepared by R. P. Gallagher Associates Engineers

- B. \*Review and Consider Adoption of District Goals and Priorities for 2008-09 (possible action)  
(Board President Monach)

Pages 17-19

The Board will continue their discussion on goals and priorities for 2008-09 and may choose to adopt the Goals and Priorities or bring them back at the August 27<sup>th</sup> Board meeting.

- C. \*Approve Board Committee Assignments for 2008-09 School Year (July 2008-July 2009)  
(Superintendent Hubbard)

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Following the election of two new Board members in March 2008,

a list of Board Committee Assignments through June 30, 2008 was approved. Because the outcome of the reorganization for Board President and Vice President will not be known until Wednesday night's meeting, the Board Committee Assignments for 2008-09 is being presented again. After review, it is anticipated that the Board will take action to approve the assignments for 2008-09.

D. \*Adopt Resolution 24-2007-08, "Authorizing Budget Transfers of Funds"

Pages 21-22

(Assistant Superintendent Brady)

The Board will be requested to adopt this resolution authorizing budget transfers of funds for the purpose of meeting cash flow needs for the General Fund in lieu of issuing a TRAN (Tax Revenue Anticipation Notes) for the 2008-09 school year. All interfund transfers for these purposes are for the 08-09 fiscal year, only.

E. Ratify Appointment of At-Large School District Representative to the City of Piedmont Environmental Task Force

(Board Member Rick Raushenbush)

The City requested that an at-large school district representative be selected to serve on this Task Force. Their mission is to identify achievable short-term and long-term actions that the City and its residents may take to address the concerns of negative environmental effects of waste disposal, energy use, and greenhouse gas emissions. A subcommittee of the Board (Board Member Rick Raushenbush/Superintendent Constance Hubbard) reviewed the applications and conducted interviews with the finalists. The subcommittee is recommending to the Board that community member Robert Houser be appointed to the Task Force. Board Member Rick Raushenbush will be the school district's non-voting member of the Task Force. The Task Force terminates on July 31, 2009. Criteria used for selection was demonstrated commitment to practical actions at the school level, overall knowledge and experience, and availability to serve. The Board will be requested to ratify Mr. Houser's appointment at Wednesday night's meeting.

8:15 p.m. V. INFORMATION ITEMS

A. Update on State Budget  
(Assistant Superintendent Brady)

8:20 p.m. VI. CORRESPONDENCE

8:25 p.m. VII. BOARD REPORTS

8:30 p.m. VIII. CONSENT CALENDAR: ACTION ITEMS

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request any item(s) be removed from the Consent Calendar and considered separately.

- A. \*Adopt Regular Board Meeting Minutes of June 25, 2008 Pages 23-39
- B. \*Approve Personnel Action Report Page 40
- C. \*Approve Monthly Financial Report of the District for June 2008 Pages 41-42
- D. \*Approve Warrant Lists Dated July 1, 2008 and July 17, 2008 for Pages 43-44

- Goods and Services Rendered by the District
- E. \*Approve Contract Between the District and Luis Sanchez Landscaping Services for the Witter Field Complex, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$48,496.32. Funding Source: General Fund Pages 45-48
- F. \*Approve Quarterly Report of Complaints Received Under the Williams Settlement Agreement for the Period April 1, 2008 through June 30, 2008 Page 49
- G. Special Education Reimbursements
1. Approve reimbursement to parents of one high school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$25,000.00. Funding Source: Special Education
  2. Approve reimbursement to parents of one pre-school student for non-public services, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$14,310.00. Funding Source: Special Education
  3. Approve reimbursement to parents of one middle school student for extended school year services, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$7,000.00. Funding Source: Special Education
  4. Approve reimbursement to parents of one middle school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$40,000.00. Funding Source: Special Education
  5. Approve reimbursement to parents of one elementary school student for non-public education costs, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$10,000.00. Funding Source: Special Education
  6. Approve reimbursement to parents of one pre-school student for non-public preschool costs, effective May 1, 2008 through June 30, 2008, at a total cost not to exceed \$555.00. Funding Source: Special Education
- G. Consultant Services Contracts
1. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective June 23, 2008 through August 15, 2008, at a total cost not to exceed \$1,300.00. Funding Source: Special Education
  2. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding

3. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective May 20, 2008 through June 30, 2008, at a total cost not to exceed \$1,300.00. Funding Source: Special Education
4. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding Source: Special Education
5. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one middle school student, effective June 16, 2008 through July 18, 2008, at a total cost not to exceed \$1,300.00. Funding Source: Special Education
6. Approve one Consultant Services Contract with **Carrie Kartman, M.F.A.**, to provide tutoring for one elementary school student, effective August 18, 2008 through August 22, 2008, at a total cost not to exceed \$325.00. Funding Source: Special Education
7. Approve one Consultant Services Contract with **Piedmont Recreation Department, Tot Zone**, to provide non-public preschool services for one student, effective June 16, 2008 through August 15, 2008, at a total cost not to exceed \$1,443.00. Funding Source: Special Education
8. Approve one Consultant Services Contract with **Durham School Services** to provide non-public transportation for one middle school student, effective June 23, 2008 through July 18, 2008, at a total cost not to exceed \$662.72. Funding Source: Special Education
9. Approve two Consultant Services Contract with **Welcome Transport Group** to provide non-public transportation for two students, effective June 23, 2008 through July 18, 2008, at a total cost not to exceed \$2,660.00. Funding Source: Special Education
10. Approve one Consultant Services Contract with **Linguistic Connection**, to provide non-public services for one preschool student, effective August 25, 2008 through October 1, 2008, at a total cost not to exceed \$690.00. Funding Source: Special Education
11. Approve one Consultant Services Contract with **Linguistic Connection**, to provide non-public services for one preschool student, effective June 16, 2008 to August 25, 2008, at a total cost not to exceed \$1,150.00. Funding Source: Special Education

12. Approve one Consultant Services Contract with **Small Voice Early Intervention Program, Alta Bates Summit Medical Center**, to provide non-public services for one preschool student, effective April 23, 2008 through June 30, 2008, at a total cost not to exceed \$5,572.50. Funding: Special Education
13. Approve one Consultant Services Contract with **Small Voice Early Intervention Program, Alta Bates Summit Medical Center**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$29,534.25. Funding Source: Special Education
14. Approve one Consultant Services Contract with **Starfish Therapies**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$20,750.00. Funding Source: Special Education
15. Approve one Consultant Services Contract with **Stacey Menz**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,890.00. Funding Source: Special Education
16. Approve one Consultant Services Contract with **Therapy Is Play, Inc./Cindy Ng** to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,300.00. Funding Source: Special Education
17. Approve one Consultant Services Contract with **Melissa Wenters, Audiologist**, to provide district wide audiological services effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$19,800.00. Funding: Special Education

#### H. Individual Service Agreements

1. Approve one Individual Service Agreement and one Master Contract with **Center for Early Intervention on Deafness (CEID)**, to provide non-public services for one preschool student, effective April 1, 2008 through June 30, 2008, at a total cost not to exceed \$2,057.00. Funding Source: Special Education
2. Approve one Individual Service Agreement and one Master Contract with **Behavioral Intervention Associates (BIA)**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$86,912.00. Funding Source: Special Education

3. Approve one Individual Service Agreement and one Master Contract with **Center for Early Intervention on Deafness (CEID)**, to provide non-public services for one preschool student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$6,413.00. Funding: Special Education
4. Approve one Individual Service Agreement and one Master Contract with **Family Life Center**, to provide non-public educational services for one high school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$42,831.10. Funding Source: Special Education
5. Approve one Individual Service Agreement and one Master Contract with **ANOVA Education & Behavior Consultation, Inc.**, to provide non-public educational services for one elementary school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$38,060.00. Funding Source: Special Education
6. Approve one Individual Service Agreement and one Master Contract with **Springstone School**, to provide basic educational services for one high school student, effective July 1, 2008 through June 30, 2009, at a total cost not to exceed \$24,800.00. Funding Source: Special Education
7. Approve one Individual Service Agreement with **Dori Maxon, PT, PCC, Med**, to provide an evaluation for one preschool student, effective June 26, 2008, at a total cost not to exceed \$700.00. Funding Source: Special Education

8:40 p.m.

IX. FUTURE BOARD AGENDA ITEMS

→ **SUBJECT TO CHANGE** ←

- Adoption of District Goals for 2008-09 (Aug)
- Identify Campaign Chairs for Proposed Renewal of Parcel Tax (Aug/Sep)
- CSBA Nominations for Directors-at-Large (Aug/Sep)
- State Budget Update (Aug)
- STAR Test Results (Aug/Sep)
- Review of Board Bylaws (Section 9000) (TBD)

8:45 p.m.

X. ADJOURNMENT

Next Regular Board of Education Meeting:

Wednesday, August 27, 2008

7:00 p.m.

City Hall, Council Chambers, 120 Vista Avenue, Piedmont

\*Attachment

*The scheduling of time for agenda issues is approximate.*

### Board Agenda Material

*(in compliance with Senate Bill 343)*

The entire Board agenda packet may be accessed on the Piedmont Unified School District web site at:

[www.piedmont.k12.ca.us](http://www.piedmont.k12.ca.us)

Click on "Board of Education"

Click on "Agendas and Minutes"

Supporting agenda documentation of a non-confidential nature that has been distributed to the Board less than 72 hours before a meeting can be viewed in the Superintendent's Office at the District Administration Building, 760 Magnolia Avenue, Piedmont, CA between the hours of 8:00 a.m. and 4:30 p.m. and at the District web site: [www.piedmont.k12.ca.us](http://www.piedmont.k12.ca.us); click on "Board of Education"; click on "Agendas and Minutes"

### Public Comment

Individual speakers are asked to limit their comments for any item on the agenda to not more than three minutes in order to allow everyone who wishes to speak the opportunity to do so. Groups are asked to limit comments to a total of ten minutes.

### ADA Assistance

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510)594-2614. Notification by Monday noon preceding the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.