

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

July 13, 2011

CALL TO ORDER	Board President Roy Tolles called the meeting of the Board of Education to order at 6:30 p.m.
ESTABLISHMENT OF QUORUM	President Roy Tolles, Vice President Rick Raushenbush; Board Members Martha Jones, Ray Gadbois, June Monach
Adjourn to Closed Session	The Board adjourned to Closed Session at 6:31 p.m. to discuss: A. Public Employee Performance Evaluation: Superintendent (Government Code Section 54957)
Reconvene to Regular Session	Board President Tolles called the Regular Session of the Board of Education to order at 7:08 p.m. and led the Board and audience in the Pledge of Allegiance.
Others Present at Regular Session	Constance Hubbard, Superintendent Randall Booker, Assistant Superintendent, Educational Services Michael Brady, Assistant Superintendent, Business Services
Report of Action Taken in Closed Session	None
Agenda Adjustments	Superintendent Hubbard requested to pull Review & Action Item VII. A., "Approve Architectural Fees to murakami/Nelson Architects for Pre-Construction and Construction Services for the Beach Elementary School Seismic Retrofit Construction Project" from the agenda and bring it back at the August Board meeting.
COMMUNICATIONS/ANNOUNCEMENTS Association of Piedmont Teachers (APT)	Harlan Mohagen, President of the Association of Piedmont Teachers (APT), commented that APT has a new board. She will remain as President. Ellen Garrett will be the Vice President. Andria Mullan will continue as secretary; Bill Marthinsen will become treasurer. The directors will be: Linda Gann, Middle School; Elise Marks, High School; and Denise Meredith, Elementary. Directors-at-large will be Suzanne Latham and Diane Bomberg. On the negotiating team, Gabe Kessler will replace Marty Morrow.
California School Employees Association (CSEA)	None
Parent Clubs	None
Persons Wishing to Speak to Any Item Not Listed on the Agenda	None
Superintendent Announcements	Superintendent Hubbard advised that, even during the summer, it is still very busy. Beach has moved to Emeryville and Wildwood has moved back to its location in Piedmont. The Summer School program is going on, part of which is the high school's AISCE

volunteer community service program. E-Soccer has been going on at Havens field.

Board President Announcements

President Tolles formally welcomed new Assistant Superintendent Randall Booker.

REORGANIZATION OF THE BOARD

Superintendent Hubbard explained that our Board reorganizes every July. Education Code states boards have to reorganize every December but the Piedmont Board is tied to the Piedmont City Charter. During an election year, the Board reorganizes in March after the February election and again in July. The reorganization in July will go to the next July.

The length of service of a Board President has varied over the years depending on the needs of the President and Vice President and other situations. Our District has had a Board Presidents who served anywhere from one year to three years.

Board discussion ensued regarding the benefits of having a Board President serve more than a one-year term.

APT Harlan Mohagen agreed with having a Board President serve for more than one year.

It was moved by Board Member Gadbois, seconded by Board Member Monach, and passed unanimously to appoint Roy Tolles as Board President.

It was moved by Board Member Monach, seconded by Board Member Jones, and passed unanimously to appoint Rick Raushenbush as Vice President to the Board. APT President Harlan Mohagen was in agreement with having Mr. Raushenbush serve as Vice President.

It was moved by Vice President Raushenbush, seconded by Board Member Monach, and passed unanimously to appoint Superintendent Hubbard as Secretary to the Board.

REVIEW & ACTION ITEMS

Approve Architectural Fees to murakami/Nelson Architects for Pre-Construction and Construction Services for the Beach Elementary School Seismic Retrofit Construction Project

This item was pulled from the agenda and will return at the August 24th Board meeting.

Approve Daily Pay Rate Increase for Substitute Teachers

The daily pay rate for Piedmont substitute teachers has not increased since 1999-2000, and the rate is one of the lowest in Alameda County.

In order to attract qualified, experienced substitutes to the District, it was moved by Vice President Raushenbush, seconded by Board Member Jones and passed unanimously to approve the new daily rate of pay for substitute teachers as follows:

- Change the \$50 half-day pay rate to \$60
- Change the \$100 full-day pay rate to \$120 (1-20 consecutive days)
- The long-term substitute rate will remain the same (\$150 for 21+ consecutive days)

There was no one from the public requesting to speak.

Adopt Board Committee Assignments for 2011-12

The Board has been discussing assignments to serve on various organizations and a list was provided at this meeting.

Board members will not be required to attend every meeting of every group on which they serve, except for certain organizations at which attendance at every meeting is expected.

There was no one from the public requesting to speak.

It was moved by Board Member Monach, seconded by Board Member Gadbois and passed unanimously to adopt the Board Committee Assignments for 2011-12.

INFORMATION / ANNOUNCEMENT
ITEMS

Budget Update

Assistant Superintendent Brady shared that the State Budget has little to no impact on the District Budget for 2011-12. There is no plan for August layoffs, no plans for reducing the school year by seven instructional days, and no plans to dismiss County oversight of the budget. The revenue for 2011-12 matches the projections provided. When the District's revised budget is brought back, the revenues will be consistent. In December, the District will be able to report if there needs to be any adjustments.

Superintendent Hubbard added that the District is working with the parent clubs to talk about the consistent increased revenues from the fund raising point of view. We are looking at defining a band of programs; understanding what the State revenue would be; understanding what the parent clubs would be able to give; understanding what the parcel tax would be so that we can present some scenarios to the Board about trends separate from the actual budget which needs to be voted on. The trends would go beyond the three years. This would give us information about financial stability over the long haul.

Election Timeline for February 7, 2012
Municipal Election

Superintendent Hubbard advised that for any community member interested in becoming a member of the Board of Education, Monday, October 17, 2011 is the date when forms from the City Clerk's Office will first become available. The last day to file would be November 10, 2011.

President Tolles advised that Board Member Monach is termed out and therefore unable to re-run for Board in the upcoming election.

Board Member Monach advised that the League of Women Voters plans to sponsor informational sessions regarding what it is like to run for public office, and the sessions will be applicable to both the School Board and City Council. No firm date has been set yet but she believes the first session will be in September.

Announcement of Openings for Seismic
Safety Bond Program Citizens' Oversight
Committee for 2011-12 / 2012-13

Superintendent Hubbard announced that the District is seeking new members for the Seismic Safety Bond Program Citizens' Oversight Committee. The positions will begin in the Fall 2011 (September). Applications can be obtained from the District web site and a copy is included in the Board packet. The deadline for applications is Thursday, July 14, 2011, 4:30 p.m.

CORRESPONDENCE

Board Member Monach reported that the Board received:

- An email from a community member inquiring about AB 114 which is legislation approved as part of the budget and what its impact is on Piedmont
- An email from a reporter inquiring about our individual perspectives on the State seniority-based employment policy. Vice President Raushenbush responded
- An email from a community member encouraging the Board to support the Dream Act which is a legislative proposal that would provide conditional permanent residency to certain illegal alien students who graduated from high schools in the United States

Board Member Jones advised she received an email regarding the elementary music program, an email regarding employee contracts, and an email concerning the District giving credit to students who take classes elsewhere. Board Member Gadbois received an email from a community member regarding clarifying some comments made by Board members regarding the budget.

BOARD REPORTS

Board Member Monach attended a meeting convened by APCP chair Mary Ireland to address school funding and fund raising issues.

CONSENT CALENDAR

President Tolles acknowledged a donation from

It was moved by Vice President Raushenbush, seconded by Board Member, and passed unanimously to approve the Consent Calendar, with the exception of pulled item A, "Adopt Regular Board Meeting Minutes of June 22, 2011". Items on the Consent Calendar were as follows:

- A. (pulled) Adopt Regular Board Meeting Minutes of June 22, 2011
- B. Adopt Corrected Regular Board Meeting Minutes of June 8, 2011
(to include individual motions/seconds by the Board Members of administrator appointments conducted in Closed Session)
- C. Adopt Proposed New District Gifted & Talented Education (GATE) Plan
The Board reviewed the proposed GATE plan at its meeting of June 22, 2011 and will be requested to adopt the plan at the July 13, 2011 Board meeting. The revisions contained in the plan have been developed with the input of the GATE Advisory Council, District administrators, and teachers.
To review plan, go to District web site: www.piedmont.k12.ca.us, Go to "Board of Education" button, scroll down to "Agendas & Material/Minutes/Recaps", choose Board Meeting of July 13, 2011
- D. Adopt Resolution 01-2011-12, "Declaration of Surplus Property" (computers-Wildwood /office chairs-District Office)
- E. Approve Quarterly Report of Complaints received under the Williams Settlement Agreement (April-May-June 2011)
- F. Approve Personnel Action Report
- G. Approve Warrant List dated June 27, 2011 for Goods & Services Rendered for Month of June 2011

- H. Approve Monthly Financial Report of District for Month of June 2011
- I. Approve Contracts for Services of Vavrinek, Trine, Day & Company LLP as follows:
1. Audit Financial Statements of the District, as of and for the years 2011-12, 2012-13, and 2013-14, at a cost of:
 - \$29,500 for 2011-12
 - \$30,000 for 2012-13
 - \$30,500 for 2013-14
 2.
 - a. Audit Financial Statements of the Seismic Safety Program Measure E of the Building Fund, 2006 General Obligation Bond Resource, for the following years at a cost of:
 - \$4,000 as of and for the year ending June 30, 2012
 - \$4,100 as of and for the year ending June 30, 2013
 - \$4,200 as of and for the year ending June 30, 2014
 - b. Performance Audit of the Seismic Safety Program Measure E, for the Fiscal Year Ended June 30, 2011 related to the 2006 General Obligation Bond Resources for the following years at a cost of:
 - \$3,800 as of and for the year ending June 30, 2012
 - \$3,900 as of and for the year ending June 30, 2013
 - \$4,000 as of and for the year ending June 30, 2014
- J. Approve Agreement Between the District and Hancock Gonos & Park, Inc. for consulting services pertaining to the School Facility Program, effective July 1, 2011 through June 30, 2012, at a cost of \$3,000/month, not to exceed \$36,000. Funding Source: Seismic Safety Bond Program
- K. Approve Agreement Between the District and Burke Construction Services (David Burke) for program management services pertaining to the Seismic Safety Bond Program, effective July 1, 2011 through June 30, 2012, in the amount of \$60,000 (\$5,000/month). Funding Source: Measure E Bond Fund
- L. Approve Consultant Services Contract Between the District and Julie Moll, for communications services related to the Seismic Safety Bond Program, effective July 15, 2011 through June 30, 2012, in the amount of \$94,500 (\$150/hour – not to exceed 630 hours). Funding Source: Measure E Bond Fund
- M. Approve Consultant Services Contract Between the District and 123XTRA Consultants for consulting services pertaining to the Seismic Safety Bond Program, effective July 15, 2011 through June 30, 2012, in a total amount not to exceed \$30,000. Funding Source: Measure E Bond Fund
- N. Special Education Contracts/Master Agreements/Individual Service Agreements/Reimbursements as follows:
- Approve one Individual Service Agreement with Speech Inc., to provide speech/language therapy for one student, effective June 20, 2011 through June 30, 2011, at a total cost not to exceed \$540.00. Funding: Special Education
 - Approve one Master Contract and four Individual Service Agreements with Speech Inc., to provide speech/language therapy for four students, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$25,863.00. Funding: Special Education

- Approve one Master Contract and two Individual Service Agreements with Augmentative Communication and Technology Services (ACTS), to provide ACC services for one student, effective June 20, 2011 through June 30, 2011 and July 1, 2011 through August 20, 2011, at a total cost not to exceed \$3,240.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with Milestones, to provide 1:1 tutoring and director service to one student, effective July 1, 2011 through April 13, 2012, at a total cost not to exceed \$10,468.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with STE Consultants, to provide 1:1 tutoring, and clinical director and lead therapist service for one student effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$67,830.00. Funding: Special Education
- Approve one Master Contract with Anne MacMillan, M.S., to provide the district with audiological services, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$33,516.00. Funding: Special Education
- Approve one Master Contract with Progressus Therapy, LLC, to provide the district with a speech/language pathologist, effective July 1, 2011 through July 15, 2011 and August 23, through November 9, 2011, at a total cost not to exceed \$38,480.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with Orion Academy, to provide one student with basic educational services, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$29,995.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with Star Academy, to provide one student with basic educational services, tutoring, and transportation, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$62,030.89. Funding: Special Education
- Approve one Master Contract and two Individual Service Agreements with Alameda County Social Services, to provide residential costs for two students, effective April 15, 2011 through June 30, 2011, at a total cost not to exceed \$43,807.00. Funding: Special Education
- Approve one Master Contract and two Individual Service Agreements with Alameda County Social Services, to provide residential costs for two students, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$193,656.00. Funding: Special Education
- Approve one Master Contract and two Individual Service Agreements with Family Life Center, to provide basic educational program for two students, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$85,662.20. Funding: Special Education
- Approve one Independent Contractor Agreement with Lariviere Services to provide assistive technology services for one student, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$31,680.00. Funding: Special Education

- Approve two Independent Contractor Agreements with Starfish Therapies, to provide physical therapy for two students, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$29,437.50. Funding: Special Education
- Approve one Independent Contractor Agreement with American Cab Express, to provide ESY transportation for one student, effective June 20, 2011 through July 15, 2011, at a total cost not to exceed \$2,280.00. Funding: Special Education
- Approve one Independent Contractor Agreement with American Cab Express, to provide regular school year and ESY transportation for one student, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$22,800.00. Funding: Special Education
- Approve one Independent Contractor Agreement with Welcome Transport Group, to provide transportation for one student, effective June 20, 2011 through July 1, 2011, at a total cost not to exceed \$640.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with the Center for Early Intervention on Deafness (CEID), to provide therapy for one student, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$1,452.00. Funding: Special Education
- Approve one Master Contract and one Individual Service Agreement with the Center for Autism and Related Disorders (C.A.R.D.), to provide 1:1 tutoring and clinical director services for one student, effective July 1, 2011 through June 30, 2012, at a total cost not to exceed \$41,887.50. Funding: Special Education
- Approve one reimbursement to parents for educational costs for one student, effective September 1, 2011 through June 30, 2012, at a total cost not to exceed \$2,800.00. Funding: Special Education
- Approve one reimbursement to parents for educational cost for one student, effective August 8, 2011 through May 25, 2012, at a total cost not to exceed \$27,000.00. Funding: Special Education

FUTURE BOARD AGENDA ITEMS

Future Board Agenda items are listed below:

- Appointment of Candidates for Seismic Safety Bond Program Citizens' Oversight Committee (Aug 24)
- STAR Test Results (Aug/Sep)
- Review 2011-12 Action Plan (Sep 28)
- Conduct Public Hearing on Unaudited Actuals Financial Report and Revised District Budget (Sep 28)
- Annual Review of Specific Board Policies (Sep 28)
- Conduct Public Hearing and Adopt Resolution on Sufficiency of Textbooks and Instructional Materials (Sep 28)
- Review of Accountability Progress Report (APR): (Sep 28)
 - Academic Performance Index (API) and
 - Adequate Yearly Progress (AYP)
- Conduct Further Discussion Regarding Possible Board Policy

- Change Concerning Interdistrict Transfers (TBD)
- Review and Approve Facilities Funding Agreement for Upkeep of City and School District Athletic Facilities ("Preservation Fund")(TBD)
- Special Board Meeting-Open Session to Discuss Interdistrict Transfers(TBD)
- Uniform Complaint Form Board Policies (TBD)
- Conduct First Reading of Proposed Revised Board Policy 5144, "Discipline" (title to be changed to "*Student* Discipline") (TBD)
- Conduct First Reading of Special Education Board Policies (TBD)
- Review of Board Bylaws (Section 9000) (TBD)
- Report of Professional Development (TBD)

President Tolles asked to add an agenda item regarding a budget overview and where monies might be placed. Superintendent Hubbard advised that October would be a good time.

Vice President Raushenbush requested that the Evaluation Committee Report be added.

Board Member Monach requested that a proposed revised Board Policy be brought back that incorporates the Diversity-Respect Task Force mission statement.

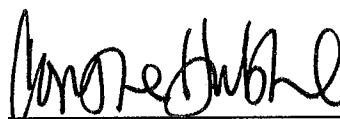
Superintendent Hubbard expressed her thanks to the Piedmont Educational Foundation for supporting ongoing professional development, both for administrators and the summer staff work that is taking place. The Foundation's mission to support innovation and the K-12 perspective has been invaluable in terms of work in this area.

Adjournment

There being no further business, and with no objection by the Board, President Tolles adjourned the meeting at 8:26 p.m.



ROY TOLLES, Board President
Piedmont Unified School District
Board of Education



CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education