

PIEDMONT UNIFIED SCHOOL DISTRICT
Council Chambers, City Hall
120 Vista Avenue
Piedmont, California 94611

MINUTES OF
Regular Meeting of the Governing Board

January 26, 2009

CALL TO ORDER	Board President Gadbois called the regular meeting of the Board of Education to order at 6:01 p.m.
ESTABLISHMENT OF QUORUM	President Ray Gadbois, Vice President Roy Tolles; Board Members June Monach, Martha Jones, Rick Raushenbush
ADJOURN TO CLOSED SESSION	The Board adjourned to Closed Session at 6:03 p.m. to discuss: A. Conference with District Representative Constance Hubbard, Regarding 2009-10 through 2010-11 Negotiations with the: <ul style="list-style-type: none">• California School Employees Association (CSEA) Chapter 60• Association of Piedmont Teachers (APT)• Association of Piedmont School Administrators (APSA) (Government Code Section 54956.6)
OTHERS PRESENT FOR CLOSED SESSION	Constance Hubbard, Superintendent Dr. David Roth, Assistant Superintendent, Educational Services
RECONVENE TO REGULAR SESSION	Board President Gadbois called the Regular Session of the Board of Education to order at 7:08 p.m. and led the Board and audience in the Pledge of Allegiance.
OTHERS PRESENT AT REGULAR OPEN SESSION	Constance Hubbard, Superintendent Dr. David Roth, Assistant Superintendent, Educational Services
REPORT OF ACTION TAKEN IN CLOSED SESSION	None
AGENDA ADJUSTMENTS	Since the posting of the agenda, input and commentaries were received regarding the hearing on the Havens play field use restrictions. Board President Gadbois and the Superintendent agreed to remove this item from the agenda in order to discuss further. Board Member Raushenbush will be the Board subcommittee working with the City on this issue. It will return at a future Board meeting.
COMMUNICATIONS / ANNOUNCEMENTS	
Association of Piedmont Teachers (APT)	APT President Harlan Mohagen commended the Middle School's Green Team for their presentation at the last Board meeting. Anne Battersby, Resource Specialist at the high school, has taken on a new responsibility of co-teaching English with teacher Beth Black. Ms. Battersby and Ms. Black are attending a series of GATE training workshops to assist them in working with all levels of students in the classroom, not just GATE students. She said it is a wonderful opportunity and thanked the District for securing funding for

professional development. Environmental Sciences and Biology teacher Andrew Willats shared that staff is trying to transition some of the Middle School's Green Team program into the High School program by working on a project of data collection that looks at long-term changes in the eco systems. Eventually, some of the participating students go on to present at the American Geophysical Union meetings in December and he hopes to return at a future Board meeting next year to report on progress.

California School Employees Association (CSEA) None

Associated Parent Clubs of Piedmont None

Student Representative to the Board Ally Leong, Student Representative to the Board, reported that:

- Last week was final exams
- Today is the first day of the second semester
- Spring sports begin on February 8
- Around this time of the year, students are starting to hear back from colleges which is exciting

PERSONS REQUESTING TO SPEAK ON ITEMS NOT ON THE AGENDA

New resident Zach Murphy, 240 Bonita Avenue, corner of Oakland and Bonita Avenue (right across from the Havens construction), stated that he has been trying to get up to speed on all of the issues related to use of the play field. He thinks the recommendations that the Recreation Commission made, especially in regard to an annual public review of the use, and lighting, were very good ideas and should be incorporated in with the use agreement. He would also like to see a parking or traffic study.

Superintendent Announcements

Tomorrow is a meeting of the State Allocation Board; on their agenda is the Proposition 1D added money for seismic improvement. The District's High School Student Center made the criteria and we will probably be one of the first districts to be given State-allocated funds for seismic-specific projects (approx \$485,000), in addition to the State modernization money already planned on. Then, the District transferred new construction eligibility to the Havens project, so in addition to modernization, the District will get an addition \$400,000+. The District expects to get at least some of its unfunded monies flowing soon. In March, the Havens project and the rest of the high school project will be on their agenda.

Board President Announcements None

PRESENTATION

World Language Class, Piedmont High School Cultural Presentation

Virginia Leskowski, Spanish teacher, Piedmont High School, was introduced by Piedmont High School Principal Randall Booker. Ms. Leskowski gave a video presentation of various student mini-lessons involving Mexican traditions and culture such as games, songs and food.

REVIEW & ACTION ITEMS

1. Presentation & Accept 2009 General Obligation Bonds Financial Report

Terri Montgomery of the independent auditing firm of Vavrinek, Trine & Day, LLP, reviewed the General Obligation Bond Financial Report and the Bond Performance Report. Both reports were as of June 30, 2009.

2. Presentation & Accept 2009 General Obligation Bonds Performance Report

The purpose of this report is to look at whether the expenditures made were in agreement with the purposes of the bond measure when it went out. The auditor's review resulted in no findings of any items that did not comply with voter language.

There was no one from the public requesting to speak.

It was moved by Board Member Raushenbush, seconded by Board Member Monach, and passed unanimously to accept the 2009 General Obligation Bonds Financial Report and Performance Report.

Superintendent Hubbard added that these reports will go to the Citizens' Oversight Committee on the Bond Program to use as a base for their annual report to the Board.

Collective Bargaining and Budget Development Update

Superintendent Hubbard presented an overview of the budget development process. She first discussed the "Guiding Principles" for budget development. One of the basic themes of the mission vision statement from the long-range planning collaboration meetings was to make sure the District provides services to all students in the best way we can, in a K-12 perspective. The multi-year projection report is the basis for which planning was made for targeting the \$1 million in reductions for 2010-11, still keeping a three percent economic reserve and looking at the subsequent two fiscal years. We also have to look at the next two fiscal years. The District has had unprecedented volatility in how it can count on and predict what our revenue is going to be.

The Multi-Year Projections (MYP) presented as part of the 2009-10 First Interim Report approved in December 2009, identified the need for the District to implement a minimum of \$1M in reductions for the 2010-11 school year in anticipation of meeting our fiscal obligations for the current and subsequent two fiscal years. The Board approved the attached Guiding Principles to lead staff in the identification of the reductions. The Association of Piedmont Teachers (APT) and the California School Employees (CSEA) collective bargaining groups agreed to meet with District negotiators to discuss opportunities to participate as partners with the District and community in the identification of measures that could be implemented to reduce expenditures by \$1M for 2010-11 that is in keeping with the Guiding Principles.

The Memoranda of Understanding for APT and CSEA included for consideration by the Board this evening are best understood in the context of the proposed \$1M reductions included in the budget development process to date. Following is a summary of the assumptions and plans to reduce expenditures for 2010-11.

Assumptions:

1. Application of the Guiding Principles approved by the Board on January 13, 2010 with an emphasis on student needs and services.
2. Honor the employee collective bargaining agreements in force through June 30, 2011 except as agreed in an approved Memorandum of Understanding by both parties.

3. Apply staffing ratios that maximize student opportunities for academic programs and support services at least at the level available in 2009-10 school year.
4. Maintain the K-12 perspective in the equitable application of expenditure reductions.
5. Consider the themes identified in the *Shaping Our Future Initiative* in program additions/reductions and modifications.
6. Utilize flexibility options in State programs to explore innovative practices with the expectation of evaluation and opportunity for continuous growth in the delivery of education services to students, parents and the community.

Staffing Ratios Applied for 2010-11 School Year:

1. Maintain Site Administrative support at the 2009-10 level (reduced from the 2008-09 level by assignment of additional duties and/or elimination of support positions)
2. Clerical support at sites and District Office at the 2009-10 level.
3. Counseling/ support services K-12 at the 2009-10 ratio. Includes site counselors, Career Center, Wellness Center and outside providers. Require continuance of fund raising at current level to support the services. Assumes current level of Parent Club support provided.
4. Library personnel and services at 2008-09 K-12 ratio. Due to construction, library paraeducator support was reduced at PHS by .5 FTE in 2009-10)
5. Maintain K-3 class size reduction per flexibility allowed by the program at the State level (can go up to 24 per class) and continue current class size of 2009-10 cohort of students. The current kindergarten classes average is 24:1, some classes in grades 1, 2, 3 are up to a ratio of 22:1. These classes would remain at current levels as they move through to the next grade in 2010-11. New kindergarten classes for 2010-11 may go up to the maximum of 24:1.
6. Grades 4 and 5 staffed at a ratio up to 28:1.
7. Core classes in grades 6-12 staffed at a ratio of 28:1, which could result in sections of classes at 30, 31.
8. Staff language arts classes at lower ratio when possible.
9. Staff Physical Education and Music classes at higher ratios.
10. Offer current level of elective classes for a student seven period day at the Middle and High School level.
11. All K-5 classrooms will have at least five (5) hours per week of paraeducator time assigned in 2010-11). This represents a reduction from current year and previous years. Assumes current level of Parent Club support for personnel. Grade combination classes will have 10 hours of paraeducator support. Will require a reduction from current level of classified staffing of approximately 2.2 FTE.
12. Services for Special Education students as required by their Individual Education Plan (IEP) and or determined necessary by current standards to be maintained.

13. Custodial support for PHS, MHS, PMS and the District Office areas to be reduced by 1.0 FTE.
14. District-wide maintenance services to be reduced by .5FTE
15. District-wide grounds support services reduced by .5FTE
16. District Administrative support (including Adult Education and Special Education) to be reallocated/reduced from 2009-10 level by attrition and reassignment of duties.

Proposed \$1M reductions for 2010-11

\$ 460,000	Furlough days/reduction in total contract year: APT (5) \$350,000; CSEA (3) days and Administrators to be agreed for a projected total \$110,000.
\$ 100,000	Reduce PHS by 1.2 FTE in directed studies and test coordinator. Will require lay off with English credential as the PKS (Particular Kind of Service)
\$ 35,000	Reduce .2 lab assistant and slightly increase class size in science classes (remain 30 or less). Does not require to be a PKS in lay off due to current staff assignment status
\$ 35,000	Increase PMS and PHS physical education class size to 40. May require a .4 FTE lay off as PE noted for the PKS
\$ 125,000	Do not replace Director of Curriculum position; continue assignment of MHS Principal and distribute duties to current administrative staff
\$ 70,000	Reduce staffing by 2.2 classified, regular education paraeducator from 2009-10 level. Assign 5 hours per week in all K-5 classes for paraeducators. Represents a reduction of 5 hours per week for 4 th and 5 th grade and 2 hours per week in 3 rd grade. Reduce staffing for elementary combination classes to 10 hours per week.
\$ 20,000	Eliminate stipend for elementary teachers who teach a combination class (project two for 2010-11 at \$10,000 each)
\$ 40,000	Reduce all co-curricular stipends to base rate \$1454 per year.
\$ 60,000	Reduce 1.0 FTE in custodians.
<u>\$ 60,000</u>	Reduce up to 1.0 FTE in grounds/maintenance personnel.
\$1,005,000	Cost estimates are conservative and involve a combination of on-going reductions and one-time only as agreed for 2010-11. Continuation and or identification of reductions for 2011-12 will require agreement as part of the collective bargaining

process for new contracts for APT and CSEA to begin July 1, 2011.

The 2010-11 Budget Development summary assumes approval of staffing ratios, APT and CSEA MOU's as presented this evening and savings from agreements in process with the Superintendent and Association of Piedmont School Administrators (APSA – includes site administrators, District administrators, Confidential Classified, Classified Managers and PMS/PHS Food Service Managers).

The presentation of the Memorandums of Understanding are tied to these general provisions. Because of the approval by the APT and CSEA of their MOUs, their actions will change the 2010-11 Instructional Calendar. The changes were shown on the calendar, and the revised, readopted calendar will be placed on the District web site and sent to all sites when it is completed. Conference days, minimum days, staff development days and bell schedules will not show on the calendar; parents can check the individual school site calendars for that information. The Memorandums of Understanding are effective for the 2010-11 school year, only.

Presently, for Grades K-6 in the fall, there are five days in which students are released at noon for minimum days. The District will pilot having the students in school for three full days of the five. Grades 7-8 and 9-12 will be in school as usual. The thought is that given this age group in particular, having full focused days is better than having minimum days.

*(Changes to 2010-11
Instructional Calendar)*

Furlough days are days when the employee does not get paid and does not work. Five furlough days results in a 2-1/2 -3% pay cut for APT employees. Proposed reductions in staff were reviewed.

Because of the MOUs being agreed to by both employee groups, the Instructional Calendar for 2010-11 will need to be adjusted. Student days will go from 180 to 178. The calendar will change from 22 minimum days for Grades K-6 to only 3 minimum days. So many holidays in 2010-11 landed on Mondays that it was decided to go with Mondays for early release days.

Jon Elliott, parent and Chair of the Citizens' Advisory Committee to the Parcel Tax Program, asked the Board to look beyond "clever" ways to cut program.

Catherine Ogle, through music, sunglasses and a "CSI: Piedmont" sign, tried to dramatize that the public is still trying to access information. She feels parents have to piece through information in the Board packet to get the full information. She feels communications should be disseminated in "plain English" - using words economically and at a level the public can understand. She complimented the Superintendent on using the phrase "making lemonade out of lemons" because she, herself, believes in that.

1. Conduct Public Hearing and Approve 2010-2011 Memorandum of Understanding Between the District and the Association of Piedmont Teachers (APT)

Superintendent Hubbard reviewed the tentative agreement. The District and APT met to discuss how to mitigate the shortfall in the budget. The District made it clear when the first round of Level 1 reductions were made, that the District would be coming back with another \$1M set of reductions even if the emergency parcel tax

passed.

Changes to the Instructional Calendar were discussed as follows:

- October 11th and 12th will change from non-student/staff development days to regular school days
- November 24-26 Thanksgiving Recess will change to November 22-26
- December 17 will change from a minimum day to part of the Winter Recess (students and staff off)
- January 31 will become a semester day (both students and staff off)

APT President Harlan Mohagen shared that APT's vote to approve the terms of the MOU was 139 in favor and 8 opposed. The dedication and commitment of teachers to their students, community and District is clear in that they understand they are taking a significant pay cut to preserve staff and the richness of program. Ms. Mohagen commented that five furlough days is pretty significant.

President Gadbois remarked that he wished the District could afford a communications person who would have the time to go into details about various issues.

President Gadbois opened the public hearing.

Jon Elliott, parent and Chair of the Citizens' Advisory Committee to the Parcel Tax Program, stated that the impact of the 2-1/2 % cut on teachers is uneven. Most teachers will receive a slight increase in their salaries this coming year.

Catherine Ogle, parent and secretary of the Citizens' Advisory Committee to the Parcel Tax Program stated that about 30% of the teachers would be stepped out (Step & Column). Therefore, those teachers would see a \$2,000 reduction in pay for five days not worked. However, there are many teachers that would still get an additional \$200-\$300 a year more.

There being no one further wishing to speak, the public hearing was closed.

Board members were in agreement that this is a very difficult time.

It was moved by Board Member Monach, seconded by Board Member Jones, and passed unanimously to approve the MOU between the District and the APT.

Superintendent Hubbard noted that there will still have to be certificated layoffs and that a tentative list will be brought to the February 10th Board meeting, and acted upon at the March 10th Board meeting. Because of the agreement just approved, the cuts will be less than they would have been.

2. Ratification Vote Regarding CSEA Chapter 60 Agreement

The Board had tabled action on this agenda item at the December 9, 2009 Board meeting.

The tentative agreement calls for:

- Article 9: Layoff and Reemployment

9.4 Change written notice of layoff from 30 days to 45 days prior to effective date of layoff, per Education Code

- Article 12: Salaries

Continue the terms of the contract with zero increase in the 2008-09 salary schedule for the next two fiscal years. The District will provide health benefits through 2011 at the same level as currently provided

12.8 For 2009-2011, classified staff shall receive no increase based on the 2008-09 salary schedule with continued movement for professional growth increments and longevity

- Article 23: Duration of Contract

"Zip the current contract for two years

23.1 This agreement shall become effective upon ratification by both parties and shall remain in full force and effect up to and including June 30, 2011. Any section of the contract may be opened at any time by mutual consent, for non-passage of parcel taxes and for changes in the law adopted by the State of California legislature or through the initiative process for the duration of this agreement.

3. Conduct Public Hearing & Approve
2010-11 CSEA Memorandum of
Understanding

President Gadbois opened the public hearing on the CSEA contract ratification and the CSEA Memorandum of Understanding.

CSEA Chapter 60 President Maureen Rhodin, she and the membership asked the Board to approve the tentative agreement.

Jon Elliott urged the Board not to freeze and zip the CSEA contract. "Me, too" is not identical treatment but fair and balanced treatment. If you don't zip the contract, you can then direct negotiations to start on a discrete area, such as benefits, so that you are starting in February of 2010 to think about what you would like to know in a focused way. If you don't zip, you can then agree to start purposed looking at certain pieces of the contract.

CSEA Chapter 60 President Maureen Rhodin, read a statement regarding the impact of last year's decision to lay off classified employees and their willingness and dedication to continue to work hard.

There being no one else requesting to speak, the public hearing was closed.

Board Member Raushenbush thought it was admirable for the classified staff to accept furlough days to reduce the gap between the District's revenues and its expenses. However, furlough days are not the same as a reduction of pay for the same amount of work; there is a reduction in loss of services that the CSEA employees would be providing to people in the District, especially

paraeducators. He would prefer to see them working rather than being on furlough. He is not satisfied with the Tentative Agreement and Memorandum of Understanding. First, it should be obvious that a decision to spend money in one area is a decision not to spend money in another area. As much as he supports fair compensation for all employees, he cannot support overly-generous compensation at a time when our budget has been stretched, the community has given through parcel taxes, parents are giving through donations, and some employees have had to go through layoffs. He feels the tentative agreement and MOU should eliminate four paid leave days. In short, most of the reasons people take time off are covered by specific leave provisions in the contract. On top of that, they are paid 10 paid vacation days per year for a twelve month employee. On top of that, they get 13.5 paid holidays in the contract; of those, 9 are required by statute, the others by contract. On top of that the contract provides with more days paid: they receive 2 optional paid holidays, their birthday, and 2 personal leave days at full pay. That amounts to 28.5 paid vacation and holidays for personal in addition to any sick leave needed. The proposed MOU provides for 3 furlough days, one of which is one the optional holidays. That leaves two other days in which CSEA employees are not working – they won't be paid but are also not providing services to students. Therefore, he believes the two optional holidays and two personal leave days should be eliminated from the contract and/or included as out of the contract in the MOU. If that doesn't meet the District's cost reduction needs, the District should have the right to provide the furloughs up to the two work days necessary to meet our targets for cost cutting. The cost cutting should come from the leave days first rather than providing work days as unpaid furlough days.

Board Member Jones is in agreement about the excessive leave days but expressed her appreciation of the CSEA and is comfortable supporting the tentative agreement and MOU.

It was moved by Board Member Monach and seconded by Vice President Tolles to ratify the Tentative Agreement Between the District and CSEA for 2010-11.

The motion passed as follows:

AYES: Gadbois, Tolles, Jones, Monach

NOES: Raushenbush

ABSTAIN: None

ABSENT: None

It was moved by Vice President Tolles and seconded by Board Member Jones to approve the Memorandum of Understanding between the District and CSEA for 2010-11.

The motion passed as follows:

AYES: Gadbois, Tolles, Jones, Monach

NOES: Raushenbush

ABSTAIN: None

ABSENT: None

Superintendent Hubbard noted that the CSEA Memorandum of Understanding was done in a period of six days which was an “incredible feat” and she thanked the CSEA negotiating team. It was also mentioned that the CSEA vote to accept the MOU was unanimous.

Final Comments on use Restrictions at Havens Playfield
(pulled from agenda)

President Gadbois reannounced that this item had been pulled from the agenda.

Conduct Third Reading and Adopt Proposed Revised Board Policy 4030, “Discrimination / Hate-Motivated Incidents and Hate Crimes / Hazing / Harassment (Including Sexual Harassment), Intimidation, Bullying and Cyberbullying) – *Employee Version*”, and Board Policy 5145.3, “Discrimination / Hate-Motivated Incidents and Hate Crimes / Hazing / Harassment (Including Sexual Harassment), Intimidation, Bullying and Cyberbullying) – *Student Version*”

Assistant Superintendent Roth advised this is the third time the policies have come before the Board because of significant changes between the first and second versions. He thanked community member Jon Elliott for his assistance in researching and editing the policies, along with Maude Pervere and Margo Okazawa-Ray for their leadership in working with the Diversity-Respect Task Force. A request was made to include wording in the administrative regulations to the effect that whenever a hate motivated incident/hate crime occurs in the nature of graffiti, that a picture be taken and archived. That wording will be incorporated into the administrative regulations.

It was moved by Board Member Monach, seconded by Board Member Raushenbush and passed unanimously to adopt the proposed revised Board Policies 4030 (employee version) and 5145.3 (student version).

INFORMATION/ANNOUNCEMENTS

Review of “Shaping Our Future Initiative”

Assistant Superintendent Roth stated that, thanks to a generous grant from the Piedmont Educational Foundation, the District has been engaging the broad educational community in formulating a renewal of our District mission and vision. Over the course of two, full day meetings attended by approximately 70 students, parents, teachers, classified staff, and administrators, as well as community and Board of Education members, participants developed consensus regarding the core components of the District’s mission and vision. The meetings were facilitated by Gina Bartlett, from the Center for Collaborative Policy.

Subsequently, the “Shaping Our Future” Long-Range Planning Design Team (PEF board members, parents, teachers, classified staff, administrators, and Board of Education members) consolidated the mission/vision themes formulated by the larger group. A draft mission statement and themes graphic was presented and discussed. All “Shaping Our Future” participants have been requested to provide feedback on the proposal and the document is being shared with teachers. A final mission statement and vision theme will be brought back to the Board for adoption at a future Board Meeting.

A large number of respondents have already expressed concern for a theme they felt was missed – “Academic Excellence” – and wanted it more explicitly identified.

Board Member Jones felt the mission statement does not really reflect what the District’s mission is. A lot is missing.

Board Member Raushenbush would rather see specific recommendations as to where to go according to what the budget allows, such as “Providing an opportunity for students to achieve their maximum potential through the provision of excellent academic program”, as well as everything else we would like to give them. He wanted to know what the Board plans on doing with the mission statement if we already have on in place.

Board Member Jones agreed. She stated the Board already have goals and a mission statement and action plan so is this exercise to replace what we currently have? She was not clear on the purpose.

Dr. Roth felt one important part of the process was in getting people into one room to hear all interests. There are some new mission themes. Before, the purpose seemed to be about protecting what Piedmont had; in this gathering, the groups spoke about how do we sustain and engage with the world beyond us and prepare our students. The present mission statement needs modernizing.

President Gadbois indicated his interest in adopting a new mission statement and vision. The old one is not timely. Things have changed in the world and in our community.

Board Member Jones felt the mission statement needs to be reviewed more in the light of academics and what we are supposed to be teaching. If the Board plans to replace, she would like to see the current mission statement to compare with the proposed one.

Board Member Raushenbush likes the current mission statement.

Board Member Monach said it is very important to have a mission statement and vision for the District. Directional guidance from these documents is “where the rubber meets the road”. Supporting academic excellence is a given. It will provide a context for doing annual goal-setting and action plan development.

President Gadbois said the collaboration days captured new ideas and academic excellence was assumed that was the foundation of what we do. An important theme he heard was to offer a flexible and adaptable program to meet the needs of all students.

Board discussion ensued and it was agreed that Board members would email their comments to Dr. Roth. He stated that the two challenges he sees are: when using the baseline conversations that occurred as part of the Shaping Our Future meetings to develop the mission statement and themes, school site councils may have completely different thoughts from what was discussed; there is also the issue of constant wordsmithing by many.

There was additional Board discussion regarding whether or not the mission statement should or should not reflect just those items discussed in the collaboration meetings.

Both Board Members Jones and Raushenbush thought the collaboration group purpose was to bring forth a report, not prepare a revised mission statement.

The Board indicated they would like to see mission statements from other school districts.

Motion to Extend Board Meeting past
11:00 p.m.

It was moved by Vice President Tolles, seconded by Board Member Raushenbush, and passed unanimously to extend the Board meeting to 11:15 p.m.

Application Opening for 2010 Arthur Hecht
Volunteer of the Year Award

Superintendent Hubbard announced that twelve years ago, the Board of Education established the "Arthur Hecht Volunteer of the Year Award" in honor of late Piedmont community member Arthur Hecht. The District is now in the process of seeking nominees for this year's award. Staff, students, and community members are invited to submit an application. A copy of the application is available on the web site, along with a historical background of this award. She read the names of past awardees.

The awardee will be announced some time in March, and the awardee will appear at the May 12, 2010 Board of Education meeting where their good works will be acknowledged. At the meeting, the awardee will also receive the gift of a work of student art. The student will be presented with a monetary gift and commendation from the Board.

CORRESPONDENCE

The following correspondence was received:

- 2 emails regarding the seismic safety bond program (for Wildwood and Beach)
- 1 email regarding the cancellation of an English as a Second Language Class at Adult School
- 4 emails regarding the APT and CSEA Memorandums of Understanding
- 1 email from the Piedmont Basketball Foundation with a suggested use for the Facilities Use Agreement
- 1 email from a parent regarding the location of their student during construction (Wildwood parent)
- Email with information received from the Citizens' Advisory Committee to the Parcel Tax Program

Board Member Raushenbush added that he had received a telephone call regarding the approval of the APT and CSEA contracts and regarding facility use fees.

BOARD REPORTS

Vice President, along with Board Member Raushenbush, attended the Alameda County School Boards Association dinner meeting last week. An Oakland school board member approached Vice President Tolles to ask if there was any sort of collaboration that could be done between Oakland and Piedmont on various funding. Superintendent Hubbard added that she has a meeting scheduled with the Oakland Unified Superintendent regarding this issue.

Board Member Monach attended the Piedmont High School Orientation for incoming 9th graders.

Board Member Jones attended a CHIME meeting where it was learned that the Piedmont High School Jazz Band does not have enough funding for the spring.

President Gadbois attended the Martin Luther King, Jr. celebration.

CONSENT CALENDAR: ACTION ITEMS

It was moved by Board Member Monach, seconded by Board Member Jones and passed unanimously to approve the Consent Calendar as presented:

- A. Adopt Regular Board Meeting Minutes of January 13, 2010
- B. Approve Personnel Action Report
- C. Approve Consolidated Application, Part II
The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits Part I of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. Part II of the application is submitted in the fall of each year and contains the District entitlements for each funded program. Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools
- D. Adopt Yearly Budget Development Calendar (Superintendent Hubbard / Asst. Supt. Brady)
The development of the annual budget is an important process that ensures fiscal solvency and the achievement of the District's educational goals. The process begins early so that timely decisions can be made to adjust existing programs and to evaluate new expenditure proposals for possible inclusion in the adopted budget. Included with the Calendar is the Board's "Guiding Principles for Budget Development for 2010-2011". This was presented at the Board meeting of January 13, 2010.
- E. Ratify Fee Proposal Between the District and murakami/Nelson Architects for Beach Construction Documents
At the January 13, 2010 Board meeting, the Board approved moving ahead with the Beach construction documents at an amount not to exceed \$538,000. Attached is a copy of the fee proposal.
- F. Ratify Revised Contract Between the District and "Infinite Campus"
The contract, originally approved by the Board at their meeting of December 9, 2009, required wording edits, which have now been incorporated. It was requested that the edited contract return to the Board
- G. Approve Overnight Field Trip for "Junior State of America"
Piedmont High School students to attend committee hearings and chapter caucus at the State Capitol and attend a political fair, February 6-7, Sacramento
- H. Approve one Individual Service Agreement and one Master Contract with Logan River Academy, to provide basic educational services for one student, effective December 29, 2009 through June 30, 2010, at a total cost not to exceed \$13,465.16. Funding Source: Special Education

FUTURE BOARD AGENDA ITEMS

Future Board Agenda items are shown below and are subject to change:

- Board Appointment, Reorganization & Swearing In by City Clerk
- Report from the Citizens' Advisory Committee to the Parcel Tax Program
- Mid-year assessment on goals and objectives
- Discussion of Using Prevailing Wage for Moving Expenses
- Board Workshop on Interdistrict Transfers
- Review of Board Bylaws (Section 9000)

Board Member Monach thought it would be good to have a report to the community that summarizes progress and talks about issues from a big picture district wide level.

ADJOURNMENT

There being no further business, and with no objections by the Board, President Gadbois adjourned the meeting at 11:18 p.m.

RAY GADBOIS, Board President
Piedmont Unified School District
Board of Education

CONSTANCE HUBBARD
Secretary, Piedmont Unified School District
Board of Education